

TRUSTEES

Russell W. Carrier
Marjorie R. Hess
Elaine M. Reall
Katy E. Wight
Joseph Twarog



FORBES library

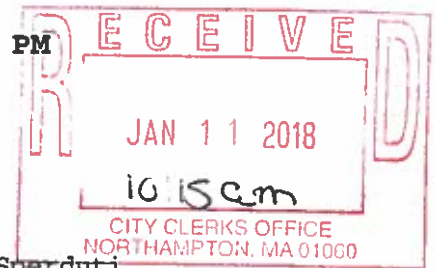
20 WEST ST.
NORTHAMPTON, MA 01060

Trustees Agenda

Tuesday, January 16, 2018, 4:00 PM
Watson Room

DIRECTOR
Lisa Downing
ASSISTANT DIRECTOR
Molly Moss
SECRETARY
Elizabeth Sheirer
TREASURER
Cheri Buckhout

1. Bills and Warrants
2. Public Comment
3. Secretary's Report of November 21 and December 14
4. Treasurer's Report
5. Department Report - Outreach Delivery Service, Maria Sperduti
6. Administrative Report
7. Friends of Forbes
8. Next Meetings
 - a. Trustees: Dates TBD
 - b. Friends of Forbes Meeting: Wednesday, February 7 at 6:30 PM
 - c. CCPLM Advisory Board, March 5 (Carrier and Wight) and June 4 (Carrier and Wight) at 4 PM
 - d. Legislative Day on March 6
9. Communications
10. Financial Report
 - a. Second Quarter Report
11. Action Items
 - a. Election of Officers (Lisa Downing)
 - b. Appointment of Secretary and Treasurer
 - c. Adoption of Roberts Rules of Order
 - d. Set Dates for Future Meetings (Lisa Downing)
 - e. Trustees Award (Lisa Downing)
 - f. Trustees and Administration Goals (Lisa Downing)
 - g. Director's Informal Review (Marjorie Hess)
 - h. Self-Service Check Out (Molly Moss)
 - i. Northampton Pride March (Marjorie Hess)
 - j. Bike Share Station Agreement (Marjorie Hess)
 - k. Revised Privacy Policy (Lisa Downing)
12. Informational Items
 - a. HVAC Project Update (Lisa Downing)
 - b. LED Conversion Project (Lisa Downing)
 - c. Library Legislative Breakfast (Lisa Downing)
 - d. 2017 Adult Programming Summary (Molly Moss)
 - e. Community Engagement (Molly Moss)
 - f. Reports on workshops/meetings/activities
 - i. Career Center Access Point (Lisa Downing)
 - ii. Smith Collaborations (Lisa Downing)
 - iii. Coolidge Advisory Committee Charge Review (Lisa Downing)
13. Miscellaneous
 - a. Events Calendar
 - b. Press Cuttings



Elizabeth Sheirer, Secretary