Trustees Agenda  
Wednesday, January 16, 2019  
3:45 PM  
Coolidge Museum

1. Public Comment

2. Bartholomew Quarterly Report

3. Secretary’s Report of December 18

4. Treasurer’s Report
   a. Monthly Report
   b. Gifts, Donations and Bequests

5. Financial Report
   a. Second Quarter Report

6. Coolidge Museum and Special Collections Annual Report

7. Friends of Forbes

8. Administrative Report

9. Next Meetings
   a. Trustees: 2019 meeting dates need to be set
   b. Friends of Forbes Meeting: Wednesday, February 6 at 6:30 PM
   c. CCPLM Standing Committee, Monday, March 4 at 4 PM (Carrier and Wight)

10. Communications

   None this month

---

20 West Street  
Northampton, MA 01060  
413-587-1011  
forbeslibrary.org

Lisa Downing, Director  
Molly Moss, Asst Director  
Elizabeth Sheirer, Secretary  
Cheri Buckhout, Treasurer

Trustees
Russell W. Carrier, President  
Marjorie R. Hess, Vice President  
Elaine M. Reall  
Katy E. Wight  
Joseph A. Twarog
11. Action Items

a. Election of Officers
b. Appointment of Secretary and Treasurer
c. Set Dates for Future Meetings
d. Trustees Award (Downing)
e. Trustees and Administration Goals (Downing)
f. Letter to Charter Review Committee (Downing)
g. Kingsley Painting (Downing)

12. Informational Items

a. Window Restoration Update (Downing)
b. Special Collections HVAC Update (Downing)
c. Strategic Plan Quarterly Update (Moss)
d. Community Engagement (Moss)
e. Reports on Subcommittee Meetings/Activities
   i. Development Committee (Carrier)
   ii. Coolidge Standing Committee (Carrier)
   iii. 125th Anniversary Committee (Wight)

13. Miscellaneous

a. Events Calendar
b. Press Cuttings