

TRUSTEES

Russell W. Carrier
Marjorie R. Hess
Elaine M. Reall
Katy E. Wight
Joseph Twarog



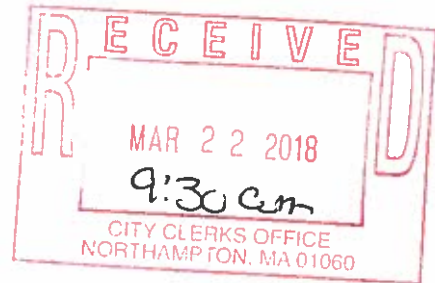
FORBES library

20 WEST ST.
NORTHAMPTON, MA 01060

DIRECTOR
Lisa Downing
ASSISTANT DIRECTOR
Molly Moss
SECRETARY
Elizabeth Sheirer
TREASURER
Cheri Buckhout

Trustees Agenda
Tuesday, March 27, 2018
4:00 PM
Watson Room

1. Bills and Warrants
2. Public Comment
3. Secretary's Report of February 22, 2018
4. Treasurer's Report
 - a. Monthly Report
 - b. Gifts, Donations and Bequests
 - c. State Aid Notification
 - d. Socially Responsible Investing
5. Department Report - Arts & Music Department Report, Faith Kaufmann
6. Administrative Report
7. Friends of Forbes
8. Next Meetings
 - a. Trustees: Tuesday, April 24 at 4 PM
 - b. Friends of Forbes Meeting: Wednesday, April 4 at 5:30 PM Business Meeting, 6 PM Annual Meeting, 6:30 Trustees Award Presentation followed by program at 7 PM
 - c. CCPLM Advisory Board, June 4 (Carrier and Wight) at 4 PM
9. Communications
 - a. Letter from FLEA
10. Financial Report
 - a. FY19 Budget Meeting
11. Action Items
 - a. Dual Signatures (Lisa Downing)
 - b. The Trustees are requested to go into executive session to discuss the contract negotiations with FLEA because negotiations in open session would be detrimental to the library's bargaining position.
12. Informational Items
 - a. HVAC Project Update (Lisa Downing)



- b. Facilities Projects Update (Lisa Downing)
 - c. Word of Mouth Marketing Grant (Molly Moss)
 - d. February Gifts (Lisa Downing)
 - e. Community Engagement (Molly Moss)
 - f. Reports on workshops/meetings/activities
 - i. Landscape & Grounds Meeting (Lisa Downing)
 - ii. Fundraising Meeting (Molly Moss)
 - iii. CCPLM Structural Review Committee (Lisa Downing)
 - iv. CCPLM Coolidge Advisory Board (Lisa Downing)
13. Miscellaneous
- a. Events Calendar
 - b. Press Cuttings

Elizabeth Sheirer, Secretary