



# FORBES library

NORTHAMPTON'S PUBLIC LIBRARY

**Trustees Agenda**  
**Thursday, June 18, 2020**  
**4 PM**  
**Online**

Pursuant to Governor Baker's **Emergency Order** Modifying the State's Open Meeting Law issued March 12, 2020, this meeting will be held using remote participation.

Please follow this link to access the Zoom teleconference:

<https://us02web.zoom.us/j/82680196179?pwd=R2hGeGN4VElpUTkvVERiYnBUYVhoZz09>

**Meeting ID:826 8019 6179**

**Password: 223109**

**Number to access meeting via phone: 1-646-558-8656**

**First time Zoom users will be asked to download and install the Zoom app.**

1. Public Comment - There will be a public comment period at the start of the Zoom meeting, or people can submit written comments beforehand. Written comments may be emailed to [director@forbeslibrary.org](mailto:director@forbeslibrary.org) must be received by noon on Thursday to be included for the meeting.
2. Secretary's Report of May 21, 2020
3. Treasurer's Report
  - a. May Report
  - b. May Gifts, Donations and Bequests
  - c. Treasurer's Annual Update
4. Financial Report
  - a. FY2021 Operating Budget
  - b. FY2021 Book & Media Budget

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Northampton, MA 01060  
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[forbeslibrary.org](http://forbeslibrary.org)

Lisa Downing, Director  
Molly Moss, Asst Director  
Elizabeth Sheirer, Secretary  
Cheri Buckhout, Treasurer

**Trustees**  
Russell W. Carrier, President  
Marjorie R. Hess, Vice President

Emily Prabhaker  
Joseph A. Twarog  
Katy E. Wight

5. Friends of Forbes
6. Administrative Report
7. Next Meetings
  - a. Trustees: July 23, 2020 at 4 PM
  - b. Friends Meeting: Wednesday, September 9 at 6:30 PM (Please note this is the 2nd Wednesday of September)

8. Communications

*None this month.*

9. Action Items

- a. 2020 Facilities Projects (Downing)
- b. Retroactive Approval of Decisions Related to Covid-19 (Downing)
- c. Staff Work Time (Downing)
- d. Administrative Contracts (Downing)
- e. Racial and Social Justice Working Group (Downing)
- f. CCPLM Statement about Coolidge's Record (Downing)
- g. Executive Session
  - i. The Trustees are requested to go into executive session to discuss contract negotiations because negotiations in open session would be detrimental to the library's bargaining position.

10. Informational Items

- a. Phased Reopening Plan (Downing)
- b. Remote Services and Statistics (Moss)
- c. Community Engagement (Moss)
- d. Reports on Subcommittee Meetings/Activities
  - i. Development Committee (Downing)
- e. Virtual Events Calendar (online only) - <https://bit.ly/2WGkt1v>
- f. Press Cuttings