



Committee on City Services and the Northampton City Council

Committee Members:

Chair: Councilor Marianne L. LaBarge

Vice-Chair: Councilor Karen Foster

Councilor Rachel Maiore

Councilor Michael J. Quinlan, Jr.

MEETING AGENDA

Date: July 20, 2020

Time: 4 p.m.

Virtual Meeting

The July 20, 2020 City Services Committee meeting will be held via remote participation. The public can follow the council's deliberations by watching the meeting live on Comcast channel 15, live-streaming it on youtube or joining the virtual meeting by phone or computer. For the active youtube link, please see Northampton Open Media's website: <http://northamptonopenmedia.org/>

Live public comment will be available using telephone call-in or video conferencing technology beginning at 4 p.m.

INSTRUCTIONS FOR CALLING IN OR JOINING THE MEETING

Join the virtual meeting: <https://bit.ly/3ja116i>

For telephone call-in, call:

+253 215 8782 US

+301 715 8592 US

Meeting ID: 953 5536 8577

Participant #: #

Password: 487992

1. Meeting Called to Order and Roll Call
2. Announcement of Audio/Video Recording
This meeting is being audio/video recorded.
3. Public Comment
4. Minutes of Previous Meetings
 - A. Minutes of June 4, 2020

Documents:

[06-04-2020_City Services Committee.pdf](#)

5. Items Referred to Committee

A. 20.097 Appointments to Various Committees - referred by City Council 7/9/2020

Board of Registrars

Daniel Polachek, 335 South St., Northampton, MA

Term: April 2020-March 2023

Reappointment

Downtown Business Architecture Committee

Aelan Tierney, 30 Francis St., Northampton, MA

Term: July 2020-June 2023

Reappointment

Human Rights Commission

Booker Bush, MD, 119 Pine St., Florence, MA

Term: July 2020-June 2023

Reappointment

License Commission

Helen Kahn, 188 Federal St., Florence, MA

Term: July 2020-June 2026

Reappointment

Parks & Recreation Commission

James Ryan, 56 Leonard St., Leeds, MA

Term: July 2020-June 2023

Reappointment

Documents:

[20.097 Appointments to Various Committees.pdf](#)

6. New Business

7. Adjourn

Contact: *Marianne L. LaBarge*
mlabargeward6@aol.com
413.584.8937



Committee on City Services Organizational Meeting and the Northampton City Council

Committee Members:

Chair: Councilor Marianne L. LaBarge

Vice-Chair: Councilor Karen Foster

Councilor Rachel Maiore

Councilor Michael J. Quinlan, Jr.

Meeting Minutes

Date: June 4, 2020

Virtual Meeting

Note: The City Services Committee Meeting took place during the City Council Meeting as announced. The City Council Meeting began at 5 p.m.

1. MEETING CALLED TO ORDER AND ROLL CALL

At 10:23 p.m., Chair Marianne LaBarge called the meeting to order. On a roll call, Councilors LaBarge, Foster, Maiore and Quinlan were present. Also present from the City Council was William H. Dwight, Alex Jarrett, James Nash, Gina-Louise Sciarra and John Thorpe.

2. MINUTES OF MARCH 2, 2020

Councilor Maiore moved to approve the minutes of March 2, 2020. Councilor Quinlan seconded. The motion passed unanimously 4:0 by roll call vote.

3. ITEMS REFERRED TO COMMITTEE

A. 20.050 Appointment of Jonathan Flagg as Building Commissioner

Mayor Narkewicz said it was his great privilege to introduce his appointee to become the next Building Commissioner of the City of Northampton – Jonathan Flagg. Mr. Flagg is currently their Assistant Building Commission and had extensive experience prior to coming to Northampton last fall. He was previously Building Commissioner in the City of Easthampton, Town of Hinsdale, Town of Blandford, City of Westfield and Town of Russell. He also has significant experience in construction running his own carpentry firm and possesses the necessary certifications to hold the office. As many know, long-time Building Commissioner Louis Hasbrouck announced his retirement somewhat earlier than planned to try to help the city during this serious economic situation by preserving and freeing up additional funding in his budget for FY2021. Mr. Hasbrouck strongly supports Mr. Flagg stepping in as the commissioner as does he. It is his pleasure to introduce him and to formally put forward his appointment tonight.

Mr. Flagg said he appreciated the Mayor's endorsement as well as that of his good friend Louis Hasbrouck. Louis and he have a lot of the same background. They got their certifications about 12 years ago at about the same time and have a lot of the same mindset. In working in Westfield

and Easthampton, he and his staff tried to do the best they could to be business-friendly and help developers find ways to advance projects rather than just turning them down. Working with many city planners over the years he has done a lot to encourage development in whatever community he's worked in. He spent five years as Commissioner in Westfield - a city of 45,000 people and 48 square miles - where they were doing about the same number of permits. Northampton is a very busy community - very business-friendly - and he is looking to keep that going as Mr. Hasbrouck has for the past 12 years.

Councilor Quinlan said he is very impressed with Mr. Flagg's reported experience beyond the endorsements of the Mayor and his predecessor. He is very comfortable and thanked him for being there tonight.

Councilor Nash took a quick opportunity to say how terrific his predecessor was and what big shoes he has to fill. Louis was always responsive, thoughtful, brought a lot of detail and really sweated every problem. He was very thoughtful and he really appreciated his bringing that to the Building Department. He is pleased he is Mr. Flagg's ideal for how to fill the job.

Councilor Maiore welcomed Mr. Flagg to the position, and Councilor LaBarge thanked him for taking it. She worked with former Building Commissioner Anthony Patillo and Hasbrouck and both were fantastic Building Commissioners. It will be difficult to fill his shoes, she agreed.

It's the first time he's taken over a position from a Building Commissioner where he actually had time to work with him as a transition, Mr. Flagg related. He has been through some pretty adverse time in different departments and has no doubt he can get the job done, he assured.

Councilor Foster moved to forward the appointment of Jonathan Flagg as Building Commissioner to the full City Council with a positive recommendation. Councilor Quinlan seconded. The motion passed unanimously 4:0 by roll call vote.

4. Adjourn

There being no further business, Councilor Quinlan moved to adjourn. Councilor Maiore seconded. The motion carried 4:0 by roll call vote. The meeting was adjourned at 10:37 p.m.

Prepared By:

L. Krutzler, Administrative Assistant to the City Council
413.587.1210; krutzler@northamptonma.gov



MAYOR DAVID J. NARKEWICZ

City of Northampton

Office of the Mayor

210 Main Street Room 12

Northampton, MA 01060-3199

(413) 587-1249 Fax: (413) 587-1275

mayor@northamptonma.gov

DATE: July 9, 2020

TO: City Council

FROM: Mayor David J. Narkewicz

SUBJECT: Appointments to Boards, Committees, and Commissions

Please find the attached appointments to City Boards, Committees, and Commissions:

Board of Registrars

Daniel Polachek, 335 South St., Northampton, MA

Term: April 2020-March 2023

Reappointment

Downtown Business Architecture Committee

Aelan Tierney, 30 Francis St., Northampton, MA

Term: July 2020-June 2023

Reappointment

Human Rights Commission

Booker Bush, MD, 119 Pine St., Florence, MA

Term: July 2020-June 2023

Reappointment

License Commission

Helen Kahn, 188 Federal St., Florence, MA

Term: July 2020-June 2026

Reappointment

Parks & Recreation Commission

James Ryan, 56 Leonard St., Leeds, MA

Term: July 2020-June 2023

Reappointment

From: noreply@civicplus.com
Subject: Online Form Submittal: Application for Appointment to Boards, Committees and Commissions
Date: June 24, 2020 at 2:56 PM
To: mayor@northamptonma.gov



Application for Appointment to Boards, Committees and Commissions

City of Northampton Application for Appointment to Boards, Committees, and Commissions

Please return the completed form to: Mayor@northamptonma.gov or David J. Narkewicz, Mayor 210 Main Street, Northampton, MA 01060

First Name	DANIEL
Last Name	POLACHEK
Title, if applicable	<i>Field not completed.</i>
Address1	P O BOX 234 335 SOUTH ST
Address2	<i>Field not completed.</i>
City	NORTHAMPTON
State	MA
Zip	01061
Home Phone	4135843365
Work Phone	4135845809
Cell Phone	4132225320
Occupation & Place of Employment	DANIEL W POLACHEK PC CPA CFP
Email	DAN@DWPOLACHEK.COM
Are you a Northampton resident?	Yes
Years Lived in Northampton	39
Age	60 - 69
Sex	Male
Racial / Ethnic Background	CAUCASION

Boards and Committees	Registrars, Board of
Political Party Affiliation	Republican
Please list "other" board or committee of interest	<i>Field not completed.</i>
What skills and experience will you bring to this committee assignment?	CURRRENT
Are you currently serving or have you served on any city committee?	Yes
Please list other city committees you have served on	BOARD OF REGISTRARS

Required: Please read the following, by signing below you state that you understand and agree.

The filing of this form does not guarantee my appointment. An application is kept on file for two (2) years; after that I must file a new application. Being appointed to a committee, board, or commission means that I am considered a Municipal Employee under MGL Chapter 268A and thereby subject to Conflict of Interest Law MGL Chapter 268A, Financial Disclosure Law MGL Chapter 268B, as well as Open Meeting Law MGL Chapter 39: Section 23B. I understand that I will take the conflict of interest test after being appointed and that I also must be sworn in by the City Clerk. I will contact the appointing authority with any questions about my service. Important: Once this form is submitted it becomes a public document, if there is information you do not want open to the public please do not include it on this form.

Signature	DANEIL W POLACHEK
Date	6/24/2020

Email not displaying correctly? [View it in your browser.](#)



Online Form Submittal: Application for Appointment to Boards, Committees and Commissions

1 message

noreply@civicplus.com <noreply@civicplus.com>
To: mayor@northamptonma.gov

Tue, Jun 23, 2020 at 5:03 PM

Application for Appointment to Boards, Committees and Commissions

City of Northampton Application for Appointment to Boards, Committees, and Commissions

Please return the completed form to: Mayor@northamptonma.gov or David J. Narkewicz, Mayor 210 Main Street, Northampton, MA 01060

First Name	Aelan
Last Name	Tierney
Title, if applicable	Field not completed.
Address1	30 Francis St.
Address2	Field not completed.
City	Northampton
State	MA
Zip	01060
Home Phone	413-584-8706
Work Phone	413-259-1630 x111
Cell Phone	413-575-5220
Occupation & Place of Employment	President, Architect, Kuhn riddle Architects
Email	atierney@kuhnriddle.com
Are you a Northampton resident?	Yes
Years Lived in Northampton	25
Age	50 - 59

Sex	Female
Racial / Ethnic Background	White/Irish
Boards and Committees	Central Business Architecture Committee
Please list "other" board or committee of interest	<i>Field not completed.</i>
What skills and experience will you bring to this committee assignment?	As a licensed architect, with more than 25 years of experience in new construction as well as historic renovations, I provide the board both an aesthetic and technical opinion on the projects presented to the board. Having served on the Central Business Architecture Committee for several terms, I am also very familiar with the guidelines, and as chair, I believe, I have provided solid leadership for the board.
Are you currently serving or have you served on any city committee?	Yes
Please list other city committees you have served on	I am currently chair of the Central Business Architecture Committee
<p>Required: Please read the following, by signing below you state that you understand and agree.</p> <p><i>The filing of this form does not guarantee my appointment. An application is kept on file for two (2) years; after that I must file a new application. Being appointed to a committee, board, or commission means that I am considered a Municipal Employee under MGL Chapter 268A and thereby subject to Conflict of Interest Law MGL Chapter 268A, Financial Disclosure Law MGL Chapter 268B, as well as Open Meeting Law MGL Chapter 39: Section 23B. I understand that I will take the conflict of interest test after being appointed and that I also must be sworn in by the City Clerk. I will contact the appointing authority with any questions about my service. Important: Once this form is submitted it becomes a public document, if there is information you do not want open to the public please do not include it on this form.</i></p>	
Signature	Aelan B. Tierney
Date	6/23/2020

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Online Form Submittal: Application for Appointment to Boards, Committees and Commissions

noreply@civicplus.com <noreply@civicplus.com>

Thu, Jun 25, 2020 at 5:08 PM

To: mayor@northamptonma.gov

Application for Appointment to Boards, Committees and Commissions

City of Northampton Application for Appointment to Boards, Committees, and Commissions

Please return the completed form to: Mayor@northamptonma.gov or David J. Narkewicz, Mayor 210 Main Street, Northampton, MA 01060

First Name	Booker
Last Name	Bush
Title, if applicable	MD
Address1	119 Pine Street
Address2	Field not completed.
City	Florence
State	MA
Zip	01062
Home Phone	413-727 8497
Work Phone	Field not completed.
Cell Phone	617-947-7882
Occupation & Place of Employment	Physician, Baystate Medical Center
Email	bookertbush@msn.com
Are you a Northampton resident?	Yes
Years Lived in Northampton	10
Age	60 - 69

Sex	Male
Racial / Ethnic Background	Black
Boards and Committees	Human Rights Commission
Please list "other" board or committee of interest	<i>Field not completed.</i>
What skills and experience will you bring to this committee assignment?	I have been on the Human Rights Commission for 3 years, would like to continue. I am hoping to perhaps serve on the Police advisory committee as a rep from the Human rights commission
Are you currently serving or have you served on any city committee?	Yes
Please list other city committees you have served on	Human rights Commission
<p>Required: Please read the following, by signing below you state that you understand and agree.</p> <p><i>The filing of this form does not guarantee my appointment. An application is kept on file for two (2) years; after that I must file a new application. Being appointed to a committee, board, or commission means that I am considered a Municipal Employee under MGL Chapter 268A and thereby subject to Conflict of Interest Law MGL Chapter 268A, Financial Disclosure Law MGL Chapter 268B, as well as Open Meeting Law MGL Chapter 39: Section 23B. I understand that I will take the conflict of interest test after being appointed and that I also must be sworn in by the City Clerk. I will contact the appointing authority with any questions about my service. Important: Once this form is submitted it becomes a public document, if there is information you do not want open to the public please do not include it on this form.</i></p>	
Signature	Booker Bush
Date	6/25/2020

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Online Form Submittal: Application for Appointment to Boards, Committees and Commissions

noreply@civicplus.com <noreply@civicplus.com>

Wed, Jun 24, 2020 at 2:46 PM

To: mayor@northamptonma.gov

Application for Appointment to Boards, Committees and Commissions

City of Northampton Application for Appointment to Boards, Committees, and Commissions

Please return the completed form to: Mayor@northamptonma.gov or David J. Narkewicz, Mayor 210 Main Street, Northampton, MA 01060

First Name	Helen
Last Name	Kahn
Title, if applicable	<i>Field not completed.</i>
Address1	188 Federal Street
Address2	<i>Field not completed.</i>
City	Florence
State	MA
Zip	01062
Home Phone	<i>Field not completed.</i>
Work Phone	<i>Field not completed.</i>
Cell Phone	413-237-9585
Occupation & Place of Employment	<i>Field not completed.</i>
Email	helenjkahn@gmail.com
Are you a Northampton resident?	Yes
Years Lived in Northampton	21
Age	<i>Field not completed.</i>

Sex	<i>Field not completed.</i>
Racial / Ethnic Background	<i>Field not completed.</i>
Boards and Committees	License Commission
Please list "other" board or committee of interest	<i>Field not completed.</i>
What skills and experience will you bring to this committee assignment?	2 years on License Committee
Are you currently serving or have you served on any city committee?	Yes
Please list other city committees you have served on	License Committee

Required: Please read the following, by signing below you state that you understand and agree.

The filing of this form does not guarantee my appointment. An application is kept on file for two (2) years; after that I must file a new application. Being appointed to a committee, board, or commission means that I am considered a Municipal Employee under MGL Chapter 268A and thereby subject to Conflict of Interest Law MGL Chapter 268A, Financial Disclosure Law MGL Chapter 268B, as well as Open Meeting Law MGL Chapter 39: Section 23B. I understand that I will take the conflict of interest test after being appointed and that I also must be sworn in by the City Clerk. I will contact the appointing authority with any questions about my service. Important: Once this form is submitted it becomes a public document, if there is information you do not want open to the public please do not include it on this form.

Signature	Helen J Kahn
Date	6/24/2020

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Online Form Submittal: Application for Appointment to Boards, Committees and Commissions

noreply@civicplus.com <noreply@civicplus.com>

Wed, Jun 24, 2020 at 12:01 PM

To: mayor@northamptonma.gov

Application for Appointment to Boards, Committees and Commissions

City of Northampton Application for Appointment to Boards, Committees, and Commissions

Please return the completed form to: Mayor@northamptonma.gov or David J. Narkewicz, Mayor 210 Main Street, Northampton, MA 01060

First Name	James
Last Name	Ryan
Title, if applicable	Park and Recreation
Address1	56 Leonard St
Address2	Field not completed.
City	Leeds
State	Ma
Zip	01053
Home Phone	413-587-8285
Work Phone	Field not completed.
Cell Phone	413-348-2931
Occupation & Place of Employment	Verizon
Email	Theyans5@verizon.net
Are you a Northampton resident?	Yes
Years Lived in Northampton	58
Age	50 - 59

Sex	Male
Racial / Ethnic Background	<i>Field not completed.</i>
Boards and Committees	Parks and Recreation Commission
Please list "other" board or committee of interest	<i>Field not completed.</i>
What skills and experience will you bring to this committee assignment?	All ready on the committee.
Are you currently serving or have you served on any city committee?	Yes
Please list other city committees you have served on	<i>Field not completed.</i>

Required: Please read the following, by signing below you state that you understand and agree.

The filing of this form does not guarantee my appointment. An application is kept on file for two (2) years; after that I must file a new application. Being appointed to a committee, board, or commission means that I am considered a Municipal Employee under MGL Chapter 268A and thereby subject to Conflict of Interest Law MGL Chapter 268A, Financial Disclosure Law MGL Chapter 268B, as well as Open Meeting Law MGL Chapter 39: Section 23B. I understand that I will take the conflict of interest test after being appointed and that I also must be sworn in by the City Clerk. I will contact the appointing authority with any questions about my service. Important: Once this form is submitted it becomes a public document, if there is information you do not want open to the public please do not include it on this form.

Signature	James M. Ryan
Date	6/24/2020

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