

TRUSTEES  
PRESIDENT  
Russell W. Carrier  
VICE PRESIDENT  
Marjorie R. Hess  
Elaine M. Reall  
Katy E. Wight  
Joseph Twarog

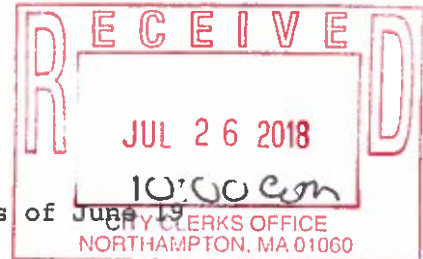


# FORBES library

20 WEST ST.  
NORTHAMPTON, MA 01060

**Trustees Agenda**  
**Tuesday, July 31, 2018**  
**4:00 PM, Watson Room**

DIRECTOR  
Lisa Downing  
ASSISTANT DIRECTOR  
Molly Moss  
SECRETARY  
Elizabeth Sheirer  
TREASURER  
Cheri Buckhout



1. Bills and Warrants
2. Public Comment
3. Secretary's Report and Executive Session minutes of June 19
4. Treasurer's Report
  - a. Monthly Report
  - b. Gifts, Donations and Bequests
5. Administrative Report
6. Next Meetings
  - a. Trustees: Tuesday, September 11 at 4 PM
  - b. Friends of Forbes Meeting: Wednesday, September 5 at 6:30 PM (Hess)
  - c. CCPLM Advisory Board, Monday, September 10 at 4 PM (Carrier and Wight)
7. Communications
  - a. State Aid to Public Libraries MBLC Guide for Elected Officials
  - b. Letter from Joseph Han, Belmont, MA
8. Financial Report
  - a. FY18 Final Report
9. Action Items
  - a. Trustees Bylaws (Lisa Downing)
  - b. Charge to the Coolidge Committee (Lisa Downing)
  - c. Sharps/Narcan Proposal (Lisa Downing)
  - d. Downtown Northampton Association (Lisa Downing)
  - e. Wireless Upgrade (Lisa Downing)
  - f. CPA Application (Lisa Downing)
  - g. Executive Session (Lisa Downing)

The Trustees are requested to go into executive session to discuss the contract negotiations with FLEA because negotiations in open session would be detrimental to the library's bargaining position.
10. Informational Items
  - a. HVAC Project Update (Lisa Downing)
  - b. Air Movement & Quality Concerns Update (Lisa Downing)
  - c. New MBLC Study (Lisa Downing)
  - d. Strategic Plan Update (Lisa Downing)
  - e. Baystate Hotel Music History Project (Molly Moss)
  - f. Civic Hub Grant (Molly Moss)
  - g. Self Service Option (Molly Moss)
  - h. Community Engagement (Molly Moss)
  - i. Reports on workshops/meetings/activities
    - i. DNA Focus Group (Marjorie Hess)
    - ii. 125th Anniversary Committee (Katy Wight)
11. Miscellaneous
  - a. Events Calendar
  - b. Press Cuttings

Elizabeth Sheirer, Secretary