



FORBES library  
Since 1894

# 125

WORKING  
for the  
COMMON  
GOOD

**Trustees Agenda**  
**Tuesday, September 11, 2018**  
**4:00 PM**  
**Watson Room**

1. Public Comment
2. Secretary's Report of July 31 and Executive Session Minutes of Same Date
3. Treasurer's Report
  - a. Monthly Report
  - b. Gifts, Donations and Bequests
4. Department Report: Alene Moroni, Reference Department
5. Administrative Report
6. Next Meetings
  - a. Trustees: Tuesday, October 16 at 4 PM
  - b. Friends of Forbes Meeting: Wednesday, October 3 at 6:30 PM
  - c. Calvin Coolidge Presidential Library & Museum Standing Committee, October Date TBD (Carrier and Wight)
7. Communications

*None this month*
8. Financial Report
  - a. FY18 City Indirects (Lisa Downing)
  - b. Minimum Wage Increase (Lisa Downing)



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20 West Street  
Northampton, MA 01060  
413-587-1011  
forbeslibrary.org

Lisa Downing, Director  
Molly Moss, Asst Director  
Elizabeth Sheirer, Secretary  
Cheri Buckhout, Treasurer

**Trustees**  
Russell W. Carrier, President  
Marjorie R. Hess, Vice President

Elaine M. Reall  
Katy E. Wight  
Joseph Twarog

## 9. Action Items

- a. Doland Fund (Molly Moss)
- b. Annual Fund (Lisa Downing)
- c. Coolidge Standing Committee Nominations (Lisa Downing)
- d. Computer Replacements (Lisa Downing)
- e. Executive Session (Lisa Downing)  
The Trustees are requested to go into executive session to discuss the contract negotiations with FLEA because negotiations in open session would be detrimental to the library's bargaining position.

## 10. Informational Items

- a. Trustee Subcommittees (Lisa Downing)
- b. HVAC Project Update (Lisa Downing)
- c. Window Restoration Update (Lisa Downing)
- d. Air Movement & Quality Concerns Update (Lisa Downing)
- e. Summer Saturdays (Molly Moss)
- f. Community Engagement (Molly Moss)
- g. Reports on subcommittee meetings/activities
  - i. CCPLM Standing Committee (Lisa Downing)
  - ii. Development Committee (Lisa Downing)
  - iii. 125th Anniversary Committee (Katy Wight)

## 11. Miscellaneous

- a. Events Calendar
- b. Press Cuttings