



CITY COUNCIL MEETING  
CITY COUNCIL CHAMBERS  
WALLACE J. PUCHALSKI MUNICIPAL BUILDING  
212 MAIN STREET, NORTHAMPTON  
Northampton, MA

**Roll Call**

A regular meeting of the City Council was called to order by City Council President William H. Dwight. At 7:06 pm on a roll call the following City Councilors were present:

At-Large Councilor William H. Dwight      At-Large Councilor Ryan R. O'Donnell  
Ward 1 Councilor Maureen T. Carney      Ward 2 Councilor Dennis P. Bidwell  
Ward 3 Councilor James Nash      Ward 4 Councilor Gina-Louise Sciarra  
Ward 5 Councilor David A. Murphy      Ward 6 Councilor Marianne L. LaBarge  
Ward 7 Councilor Alisa F. Klein

**Public Hearing**

**Public Hearing:**

In accordance with Section 6-1 of the Northampton City Charter, the City Council held a Public Hearing to consider the Proposed Amendments to the City of Northampton Administrative Code summarized as follows:

(1) delete the current Part I Section 2.06 Established Information Technology Department and its Authorities and Responsibilities and establish a Part I Section 2.06 Information Technology Services Department with Authorities and Responsibilities which shall be expanded to include the Northampton Public Schools;

(2) delete the current Part II Multiple-Member Appointive Organization Section 3.0 Established Board of Almoners and its Authorities and Responsibilities and establish a Part II Multiple-Member Appointive Organization Section 3.0 Whiling Street Fund Committee with Authorities and Responsibilities.

**Motion to open Public Hearing**

At 7:32 p.m. Councilor O'Donnell moved to open the public hearing; Councilor Bidwell seconded the motion. The motion was approved on a voice vote of 9 Yes, 0 No.

**Motion Carried**

There were no opponents.

**Motion to close Public Hearing**

Proponents: Mayor Narkewicz put forward the Administrative Order for the Council's consideration. He spoke to the Council at the previous meeting about the change to the Information Technology Department. Later in the evening the Council will take a second vote on consolidating the NPS and City IT Departments. Also included in the Administrative Order is a change to the Board of Almoners. The background information provided by the Mayor in the form of a letter explains how the Whiling Street Fund was established and also explains the history of the Board of Almoners. The change to the committee and the way the committee would disperse the funds would bring the process up to contemporary practice and would be a much more efficient way to carry out the duties of the committee as established by Mr. Street.

**Motion Carried**

At 7:42 p.m. Councilor Bidwell moved to close the public hearing; Councilor LaBarge seconded the motion. The motion was approved on a voice vote of 9 Yes, 0 No.

**Recognitions and One-Minute Announcements by Councilors**

**Recognitions and One-Minute Announcements by Councilors**

None

**Communications and Proclamations From the Mayor**

**Communications and Proclamations From the Mayor:**

None

<u>Resolutions</u>	<u>Resolutions:</u>  <u>None</u>
<u>Presentations</u>	<u>Presentations:</u>  None
<u>Consent Agenda</u>	<u>Consent Agenda</u>  <u>Motion to approve Consent Agenda</u> Councilor LaBarge moved to approve the Consent Agenda. Councilor Klein seconded the motion. The motion was approved on a voice vote of 9 Yes, 0 No.  <u>Motion to remove license petition from Consent Agenda</u> Councilor Klein requested that the license petition for a Second Hand Dealer's License for Mulberry Street Exchange @ 7 Mulberry Street in Leeds be removed from the Consent Agenda for further discussion.  <u>Motion to remove appointment from Consent Agenda</u> Councilor O'Donnell requested that the appointment of Natasha Yakolev to the License Commission be removed from the Consent Agenda for further discussion.  <u>Motion to remove appointment from Consent Agenda</u> Councilor O'Donnell requested that the appointment of Roisin Quinn to the Redevelopment Committee be removed from the Consent Agenda for further discussion.  The following items were approved as part of the Consent Agenda: ----- <ul style="list-style-type: none"><li>• 16.193 Appointments to Various Committees  Agricultural Commission: Stanley Zawalick, 538 Sylvester Road, Florence – term October 2016 - June 2019 (reappointment)  Arts Council: Jill St. Coeur, 44 Willow Street, Florence – term November 2016 – June 2019  Conservation Commission: Jessica Pica, 3 High Street, Florence – term November 2016 – June 2019</li><li>• 16.194 Appointments to the Redevelopment Authority  Ed Skroski, 70 Beacon Street, Florence – term March 2016 – June 2021 (reappointment)  Patrick Goggins, 20 Bridge Road, Florence – term November 2016 – June 2020  Christopher Cahillane, 384 South Street, Northampton – term November 2016 – June 2019</li><li>• Minutes of the December 1, 2016 City Council Meeting</li><li>• 16.217 Appointment of Molly Hale to the Public Shade Tree Commission - Refer to Committee on City Services <u>Public Shade Tree Commission</u>: Molly Hale, 96 Oak</li></ul>

Consent Agenda  
Continued

Street, Florence MA – term December 2016 - June 2018 (Filling the unexpired term of Andrew Smith)

Discussion  
regarding  
appointments  
removed from  
Consent Agenda

Discussion concerning the removed items from the Consent Agenda are as follows:

Councilor O'Donnell explained that he had requested that these appointments be removed from the Consent Agenda because he was not able to provide feedback to the Committee on City Services when these appointments were discussed. He was absent from that meeting. He further explained that this is also the reason why neutral recommendations were sent forward to the City Council by the Committee.

- License Commission: Natasha Yakovlev, 147 Nonotuck Street, Florence – term November 2016 – June 2022 (to fill William Rosen's space)

Motion to  
approve License  
Commission  
Appointment

Councilor O'Donnell moved to approve the appointment of Ms. Yakovlev to the License Commission. Councilor Murphy seconded the motion. He notes that she was the former director of the Northampton B.I.D. and is currently the Board Chair for Safe Passages. The motion was carried on a voice vote of 9 Yes, 0 No.

Motion Carried

- Roisin Quinn, 35 New South Street, #207, Northampton - term November 2016 – June 2018 (replacing the expired term of David Short)

Motion to  
approve  
Redevelopment  
Authority  
Appointment

Councilor O'Donnell moved approval of Roisin Quinn to the Redevelopment Committee; he feels that it is important for this group to get re-established. He was not able to reach Ms. Quinn by phone. Councilor Bidwell seconded the motion for approval; he has known Ms. Quinn in her various roles at Goggins Real Estate, The Greater Northampton Chamber of Commerce, and the Cancer Connection. She is a stalwart member of the community and he feels that she would make valuable contributions to the committee. The motion to approve the appointment was approved on a voice vote of 9 Yes, 0 No.

Motion Carried

Discussion  
regarding  
petition for  
second hand  
dealer's license

- 16.215 Petition for a Second Hand Dealer's License for Mulberry Street Exchange @ 7 Mulberry Street in Leeds

Motion to  
approve second  
hand dealer's  
license petition

Regarding the license petition for Wayne Andrews: Councilor Klein moved to approve the license petition; Councilor LaBarge seconded the motion.

Councilor Klein recommended that this license petition be denied; she notes that the location has been an issue for several years. The Council heard from community members during Public Comment and Councilor Klein emphasized that the business poses a public health and safety risk. The business owner has never received a permit to operate as a second hand dealer; however, the business has been operating at that location. Councilor Klein points out that the location is zoned for business. The items for sale are outside 365 days a year and are a dirty mess heaped in piles. These items spill into the street creating a safety hazard. An enormous amount of City staff time has gone into trying to manage the situation. The Police Department, Health Department, Building Commissioner's Office, and Planning Department have all been involved trying to manage this situation. Recently a cease and desist order was issued and Councilor Klein states that the business owner has been evicted by his landlord and he is supposed to be out of the location by the end of the month. It is unclear why a permit is being sought at this time; perhaps he is trying to make a case for why he should not be evicted if he has been able to obtain a business license. Councilor Klein notes that there are countless issues, many of which are personal in nature that she feels should not be shared; however, there are a number of issues with the business that spill over into criminal behavior. Councilor Klein believes that the City Council would not be acting responsibly if it granted the permit for the business.

Motion to

approve second hand dealer's license petition

Councilor LaBarge agrees with Councilor Klein. When she visits Leeds, she notes that her husband is upset about that area. She feels that it looks like a junk yard and wonders why nothing has been done about it in the past. She also is familiar with people who know the business owner and feels that everything Councilor Klein has stated is facts. Councilor LaBarge cannot support the petition

Councilor O'Donnell asked about the type of zoning allowed at that location; Councilor Klein clarified that the area is zoned for a small business, but it is the way in which this business has been handled that is the concern.

Motion to recognize petitioner

Councilor LaBarge moved to recognize Mr. Wayne Andrews; Councilor O'Donnell seconded the motion. The motion was approved on a voice vote of 9 Yes, 0 No. Councilor Dwight asked Mr. Andrews about his business. The business has been operating without a license and has been described as spilling over into the public way. He asked Mr. Andrews to speak to these points.

Motion Carried

Mr. Andrews explained that the property owner owns three feet out and he has gone over the boundary. He has made an effort to clean up the area; recently he has obtained a dumpster to clean up the area. He notes that there are five apartments in the building and former tenants have left things behind. Councilor Dwight asked if this had been going on for a number of years; Mr. Andrews acknowledged that it had but it was never a problem until last year. He was approached by the Leeds Civic Association and a City Councilor because he was selling water on the bike path. He asked that they leave the property and since then there have been about seven complaints. Councilor Dwight asked Mr. Andrews about his tenancy status. Mr. Andrews explained that the apartment that he lives in is under failure from the Housing Authority for over a year. On Monday he will be going to mediation in Housing Court. He expects the owner to get funding to move him to a different location so that the apartment can be remedied. He notes that the business is located in the apartment next door to where he lives. The tenancy status for the business is good. Mr. Andrews feels that the landlord is willing to work with him. Right now he cannot have a tag sale at that location without getting a fine.

Councilor Klein stated that she spoke directly to the landlord. It is her understanding that there is an eviction process in place for the business and tenancy. She feels that the landlord is not interested in having Mr. Andrews remain in the building.

Mr. Andrews is interested in getting rid of a lot of stuff but he is unable to even have a tag sale. He is part of the V.A.S.H. program and as such he believes that someone perjured themselves by claiming that the rent was not paid. The rent has always been paid so in his opinion the eviction process is a technicality to get Mr. Andrews into mediation.

Councilor Klein understands differently from the landlord. She also notes that the landlord rented the dumpster to clean out the space completely in order to proceed with the eviction.

Mr. Andrews would like a thirty day license to sell items; Councilor Dwight indicated that the license is not a thirty day license and that the Council does not have the discretion to change the terms of the license. He notes that if the license request does not pass, Mr. Andrews can re-petition in future.

Motion Failed

The motion to approve the petition for a second hand dealer's license failed on a roll call vote of 0 Yes, 9 No.

Recess for Committee on Finance Meeting

At 7:46 p.m. the City Council recessed for the Committee on Finance meeting. The City Council reconvened at 8:25 p.m.

Financial Orders

Financial Orders

16.216 An Order to authorize the purchase of 5.5 acres on Burts Pit Road - 1<sup>st</sup> Reading

16.216 An Order to authorize the purchase of 5.5 acres on Burts Pit Road - 1<sup>st</sup> Reading

Motion to approve 16.216 in 1<sup>st</sup> Reading

Councilor LaBarge moved to approve the order in 1<sup>st</sup> Reading; Councilor Klein seconded the motion. The motion was approved on a roll call vote of 9 Yes, 0 No.

Motion Carried

See minutes of January 5, 2017 for second reading.

Taken as a group-1<sup>st</sup> Reading:

The following orders were taken as a group:

16.218 An Order regarding Beaver Brook/Broad Brook Greenway Improvements, Broad Brook Coalition and Leeds Civic Association: \$16,947

16.218 An Order regarding Beaver Brook/Broad Brook Greenway Improvements, Broad Brook Coalition and Leeds Civic Association: \$16,947 – 1<sup>st</sup> Reading

16.219 An Order regarding Burts Bog Affordable Housing and Open Space, Office of Planning and Sustainability: \$234,700

16.219 An Order regarding Burts Bog Affordable Housing and Open Space, Office of Planning and Sustainability: \$234,700 – 1<sup>st</sup> Reading

16.220 An Order regarding Broad Brook to Beaver Brook Acquisition, Northampton Conservation Commission: \$40,000

16.220 An Order regarding Broad Brook to Beaver Brook Acquisition, Northampton Conservation Commission: \$40,000 – 1<sup>st</sup> Reading

16.221 An Order regarding Connecticut River Greenway Improvements, Northampton Office of Planning and Sustainability: \$90,000

16.221 An Order regarding Connecticut River Greenway Improvements, Northampton Office of Planning and Sustainability: \$90,000 – 1<sup>st</sup> Reading

16.222 An Order regarding Hampshire County Courthouse Restoration, Hampshire Council of Governments: \$100,000

16.222 An Order regarding Hampshire County Courthouse Restoration, Hampshire Council of Governments: \$100,000 – 1<sup>st</sup> Reading

16.224 An Order regarding Mineral Hills Acquisition, Northampton Conservation Commission:

16.224 An Order regarding Mineral Hills Acquisition, Northampton Conservation Commission: \$240,000 – 1<sup>st</sup> Reading

16.225 An Order regarding Conservation Fund, Northampton Conservation Commission: \$80,000 – 1<sup>st</sup> Reading

\$240,000

16.225 An Order regarding Conservation Fund, Northampton Conservation Commission: \$80,000

Motion to approve in 1<sup>st</sup> Reading as a group 16.218, 16.219, 16.220, 16.221, 16.222, 16.224, and 16.225

Councilor Bidwell moved to approve the orders as a group; Councilor Klein seconded the motion. The motion was approved on a roll call vote of 9 Yes, 0 No.

Motion Carried

See minutes of January 5, 2017 for second reading.

16.223 An Order regarding 51 Main Street Historic Building Study, Smith Charities: \$10,000 – 1<sup>st</sup> Reading

16.223 An Order regarding 51 Main Street Historic Building Study, Smith Charities: \$10,000 – 1<sup>st</sup> Reading

Councilor O'Donnell reread part of the CPC application for the project. He notes that the total cost for the study is not \$10,000 but is more like \$36,000. Originally the project coordinator had asked for \$17,500 and they contemplated a match from the Mass Historic Commission. The project profile also indicated the \$7,500 would come from other communities, although the feeling was that this was unlikely to happen. He wonders if a provision should be included in the order to state that if matching funds were not obtained, then the funds allocated here would need to come back to the City. He also wondered if the project would move forward if no funds could be matched above \$10,000.

Councilor Dwight presumes that if the conditions of the grant are not met, then the money would revert back to the CPC.

Councilor Murphy points out that the funds requested are for reimbursements. The money has to be spent before it would be reimbursed. No monies would be disbursed up front.

Councilor O'Donnell has reservations about points raised by others - what is the point of a study if there is no plan to go forward with implementing the recommendations of the study?

Councilor Dwight points out that one way to get something like this moving is to have an assessment to understand what it is that needs to be done. It is true that you can't embark on a capital campaign without a sense of need. This study may reveal that the building is not salvageable.

Councilor Bidwell agrees with Councilor Dwight. He has seen capital campaigns start with just a feasibility study or engineering study to document the nature and magnitude of the problem. This is often done without a plan to address the needs with funding. Councilor LaBarge agrees with Councilor Bidwell.

Councilor Nash recalls that a similar discussion took place about a structure in Ward 3. One of the distinctions here is that this is for funding the plan rather than funding the project. He recalls that during the deliberations that if the application was for funding a plan so that the Association could go forward with funding the project then this would have received the approval. In this case since this is to fund the study, Councilor Nash will support the order.

Councilor Sciarra asked if the lot next to the building was part of the Smith Charities property.

Councilor O'Donnell spoke to the point that Councilor Nash mentioned. The problem for Councilor O'Donnell was that the previous project mentioned, while it was a beautiful building

16.223 Continued

with historic value, the building was privately used. In this case, while the use is private, there is a public benefit because of charitable components of the organization. Smith Charities makes direct contributions to the community.

Motion to approve 16.223 in 1<sup>st</sup> Reading

Councilor Bidwell moved to approve the order in 1<sup>st</sup> Reading; Councilor Klein seconded the motion. The motion was approved on a roll call vote of 8 Yes, 0 No, 1 Abstention (Councilor Murphy).

Motion Carried

See minutes of January 5, 2017 for second reading.

Orders

Orders

16.212 An Administrative Order - IT Service function consolidation and Board of Almoners change to Whiting Street Fund Committee - Requires one reading only

16.212 An Administrative Order - IT Service function consolidation and Board of Almoners change to Whiting Street Fund Committee - Requires one reading only

In a letter dated November 29, 2016 Mayor Narkewicz explained the proposed changes to the Administrative Code. Following is an excerpt from that memo:

To the Honorable Members of the City Council,

Pursuant to my authority under Article 6, Section 6-1 of the City Charter, I am respectfully submitting the attached Administrative Order making the following changes to the Administrative Code:

(1) Change Information Technology Department to Information Technology Services Department and expand service role to include the Northampton Public Schools.

A key finding of the Information Technology (IT) Assessment prepared for the City of Northampton by the Edward J. Collins, Jr. Center for Public Management in 2014 was the recommendation that the city's information technology service resources be consolidated to full extent possible, citing multiple benefits to this mission-critical municipal function: (1) the ability to recruit, retain, and develop skilled personnel is enhanced with a central department, (2) Cross training of staff across various application systems will reduce the risk of support loss from staff turnover, and (3) The ability to develop stronger expertise in important technical areas such as networking, software support, web design, and voice and data communications is enhanced with a larger organization.

This same key finding included a long-term recommendation that the city consider "the consolidation of all city and school IT activities into a central IT department." While NPS Superintendent Provost and I have periodically discussed the potential benefits of this recommendation since he began his tenure, the pending retirement of the NPS information technology director has now presented the opportunity to move it forward. On November 17, 2016 the School Committee voted in accordance with Massachusetts General Laws, Chapter 71, § 37M to authorize consolidation of city and school committee information technology service functions into a centralized city IT department. A corresponding required Chapter 71, § 37M vote by the City Council is currently pending. This change in the Administrative Code would serve to reflect a slightly modified name for the department and reflect the consolidation of city and school IT services under its authorities and responsibilities.

(2) Replace Board of Almoners with Whiting Street Trust Committee.

The 1875 will of the late Mr. Whiting Street left \$112,500 to be held in trust for twenty area communities, including \$25,000 to Northampton, "for the relief and comfort of the worthy poor of said towns and city, who shall not be in the Almshouse, nor be town or city paupers." Upon distribution following the death of Mr. Street's last living heirs, the funds held in trust for Northampton totaled

16.212 Continued

\$46,856 and this constitutes the restricted principal of the Whiting Street trust fund account that has a current balance of \$345,167.

Under the City of Northampton's former charter, a six-member Board of Almoners consisting of five residents elected by City Council plus the Mayor as an ex-officio member was charged with disbursing funds from the Whiting Street trust to the "worthy poor" of the city. In modern practice, this involved individuals submitting applications for funding to the city Treasurer who in turn brought them to the Board of Almoners for review and approval. The Board was temporarily eliminated following adoption of the city's current special act charter in 2012, but was reconstituted in largely the same format in 2014 as part of my first Administrative Order reorganizing city government. Shortly after the Board was reconstituted I attended one of its meetings to begin a dialogue about its current authorities and responsibilities and potential ways for improving how it carries them out.

The current structure requires a board made up of citizen volunteers to assess the "worthiness" of a myriad of highly individualized funding requests from residents related to financial hardship such as paying overdue rents or mortgage payments, preventing utility shut-offs, or making emergency home repairs. In addition to the challenge of assessing and verifying both the hardship and an applicant's income, a public body evaluating said requests while subject to modern open government laws has a limited ability to offer any measure of privacy to applicants. Both the Board's deliberations about these often-sensitive matters as well as the accompanying documentation must be part of the public record.

I am issuing an Administrative Order modifying both the name and role of the Board of Almoners. Whiting Street Trust Committee more accurately reflects the work of this multiple-member body in carrying out the trust as set forth by Whiting Street in his bequest to the city. Instead of fielding individual funding requests from "the worthy poor," the Committee will instead be charged with managing an annual grant process whereby our many well-established local social service agencies that serve our community could apply for funding from the Whiting Street Trust Committee that would be specifically earmarked for serving low-income Northampton residents. These local agencies are much better equipped to assess both the financial means and needs of those who could benefit from Whiting Street funds, while at the same time maintaining their confidentiality and dignity. I believe this new structure will allow the City to better carry out its obligations under the will of Whiting Street.

Finally, this change was developed in close consultation with both the Board of Almoners and our Treasurer/Collector Kristine Bissell. The Board voted unanimously to endorse my proposed Administrative Order at its most recent November 17, 2016 meeting.

Thank you in advance for your review of these proposed changes to our Administrative Code. I stand ready to answer any questions or provide additional information and respectfully request the City Council's approval of the attached Administrative Order.

Motion to  
approve 16.212  
in 1<sup>st</sup> Reading

Councilor LaBarge moved to approve the order in first reading; Councilor Sciarra seconded the motion. The motion was approved on a roll call vote of 9 Yes, 0 No.



16.212 Continued

Motion carried

The Following Order passed on first reading:

**ADMINISTRATIVE ORDER**

Amend City of Northampton Administrative Code,  
Part I Administrative Organization, Section 2.06 as follows: **DELETE**.

**IN ITS ENTIRETY AND REPLACE WITH:**

2.06 Information Technology Services Department

Established

There shall be an Information Technology Services Department under the supervision of a chief information officer.

Authorities and Responsibilities

The Information Technology Services Department provides computer hardware and software acquisition, telecommunications infrastructure, information security, maintenance, and support to all City departments and the Northampton Public Schools. It is further responsible for computer supplies management, desktop and web publishing, social media management, and voice and data communications. The department shall be responsible for systems development and planning, systems modification and enhancement, operations, central services, and management and administrator of the hardware and software for the geographic information system. The department shall be responsible for planning, development and implementation of instructional technology within Northampton Public Schools in support of the established educational goals. The department shall be responsible for safeguarding Information Technology (IT) Resources, achieving confidentiality, integrity and availability of the data and IT Resources used to manage the services provided by the City. The department is responsible for computer training and the official City website. The department is the central depository for all electronic information.

Amend City of Northampton Administrative Code,  
Part II Multiple-Member Appointive Organization, Section 3.0 as follows: **DELETE IN ITS**

**ENTIRETY AND REPLACE WITH:**

3.0. Whiting Street Fund Committee

Established

There shall be a Whiting Street Fund Committee consisting of five

members. Authorities and Responsibilities

The Whiting Street Fund Committee shall advise the Mayor on the distribution of the income earned on the funds held in trust by the City in accordance the will of the late Whiting Street, "for the relief and comfort of the worthy poor" of Northampton.

The committee shall work with the Treasurer/Collector to establish a process for making annual recommendations to the Mayor for the distribution of funds to non-profit agencies for the sole purpose of providing direct financial assistance to low-income Northampton residents and, thereafter, to recommend annually one or more non-profit agencies to which the funds should be distributed. Pursuant to the will, the total annual distribution shall be restricted to interest earned on the trust fund.

The Whiting Street Fund Committee is an advisory multiple-member body of the City.

16.212 Enrolled

Rules suspended, passed one reading and enrolled.

16.209 An Order to Authorize the Consolidation of IT Service functions - 2nd Reading

16.209 An Order to Authorize the Consolidation of IT Service functions - 2nd Reading

Councilor Klein thanked the Mayor for forwarding the budget information that was requested at the last meeting. This was helpful information.

Information Technology Director Antonio Pagan was present to speak about the changes that will be occurring to the department as a result of consolidating both the City function and the

16.209 Continued

School function. He notes that the changes are coming about due to the retirement of the IT Director at NPS. The revised organization will all report directly to the Chief Information Officer and will be responsible to provide overall infrastructure support and maintenance for both NPS and the City. The transition will take time to accomplish; however, the immediate benefit will be the addition of a Digital Literacy and Computer Science Coordinator at the schools.

Councilor Dwight feels that this proposed change makes sense, as pointed out at the last meeting. The consolidation, with oversight from Director Pagan would be able to exploit people in various departments who would not otherwise be working together. Councilor Dwight is pleased to see this change taking place.

Councilor LaBarge asked how the staff felt about the change. Director Pagan reports that the staff is excited about the changes. He recognizes that it won't be an easy task to start working together with a whole new team. In the beginning the teams will continue to work on their own assignments without overlap. Over time the staff will be able to create redundancy giving the department greater flexibility. Cross training will be part of the plan.

Councilor LaBarge observed that there is only one department secretary. She wondered if the role will now cover both areas. Director Pagan said that the secretary role will be expanded to include all Schools and City departments. The Secretary role also performs other functions as well, including Munis training, Help Desk triage, etc. Councilor LaBarge asked who would take the place of the secretary in case of an emergency; Director Pagan stated that he would. He also explained that to an extent, the City personnel are cross trained to cover for each other when someone is out of the office. This type of training will continue to incorporate new duties within the schools as well. Within the City's IT function there are only a handful of duties that are specialized and therefore only performed by a limited number of staff members.

Motion to  
approve 16.209  
in 2<sup>nd</sup> Reading

Councilor O'Donnell moved to approve the order in second reading; Councilor Klein seconded the motion. The motion was approved on a roll call vote of 9 Yes, 0 No.

Motion Carried

The following Order passed second reading:

*Upon the recommendation of Mayor David J. Narkewicz*

16.209

An Order

To Authorize the Consolidation of IT Service Functions

**Ordered, that**

Whereas, the City of Northampton and the Northampton Public Schools (NPS) currently share services in the area of both facilities and personnel management through our consolidated Central Services and Human Resources departments; and

Whereas, the Mayor and NPS Superintendent have determined that expanding this service sharing to include information technology services through a consolidated Information Technology Services Department is in the best interests of our city and school district; and

Whereas, Massachusetts General Laws, Chapter 71, § 37M states that municipalities "may consolidate administrative functions, including but not limited to financial, personnel, and maintenance functions, of the school committee with those of the city or town; provided, however, that such consolidation may occur only upon a majority vote of both the school committee and in a city, the city council, with approval of the mayor..."; and

Whereas, on November 10, 2016 the Northampton School Committee voted unanimously to authorize consolidation of city and school committee information technology service functions in accordance with Massachusetts General Laws, Chapter 71, § 37M; and so

16.209 Continued Now Therefore Be It Ordered that the City Council hereby authorizes the consolidation of information technology service functions of the city and the school committee in accordance with Massachusetts General Laws, Chapter 71, § 37M.

16.209 Enrolled Rules suspended, passed two readings and enrolled.

Ordinances

Ordinances

16.184 An Ordinance relative to Heavy Equipment Operation - Refer to Committee on Legislative Matters

16.184 An Ordinance relative to Heavy Equipment Operation - Refer to Committee on Legislative Matters

Motion to Refer 16.184 to Committee

Councilor Klein moved to refer the Ordinance to the Committee on Legislative Matters; Councilor Carney seconded the motion. The motion was approved on a voice vote of 9 Yes, 0 No.

Motion Carried

16.213 An Ordinance relative to parking on Center and Market Streets - Refer to Committee on Legislative Matters

16.213 An Ordinance relative to parking on Center and Market Streets - Refer to Committee on Legislative Matters

Motion to refer 16.213 to committee

Councilor O'Donnell moved to refer the Ordinance to the Committee on Legislative Matters; Councilor Carney seconded the motion. The motion was approved on a voice vote of 9 Yes, 0 No.

Motion Carried

16.214 An Ordinance Relative to a Yield sign on Maple Street - Refer to Committee on Legislative Matters

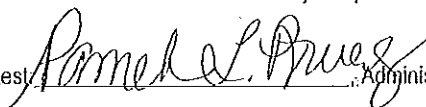
16.214 An Ordinance Relative to a Yield sign on Maple Street - Refer to Committee on Legislative Matters

Motion to refer 16.214 to committee

Councilor O'Donnell explained that the ordinance has already been approved conceptually by the Transportation and Parking Commission.

Councilor Bidwell moved to refer the Ordinance to the Committee on Legislative Matters; Councilor LaBarge seconded the motion. The motion was approved on a voice vote of 9 Yes, 0 No.

Motion Carried

<u>Updates from Council President and Committee Chairs</u>	<u>Updates from Council President and Committee Chairs</u>
<u>Information Requests (Charter Provision 2-7) and Information Study Requests</u>	<u>Information Requests (Charter Provision 2-7) and Information Study Requests</u>  None
<u>New Business</u>	<u>New Business:</u> None
	At 8:37 p.m. a motion to adjourn was made by Councilor Bidwell and seconded by Councilor O'Donnell. The vote to adjourn passed on a voice vote of 9 Yes, 0 No.  Attest:  Administrative Assistant to the City Council

2016 - 2017 ROLL CALL RECORD FOR NORTHAMPTON CITY COUNCIL												
Record of City Council Votes for December 15, 2016												
Roll Call by: Pamela L. Powers, Administrative Assistant to the City Council @ 7:06 p.m.												
	Blidwell	Carney	Dwight	Klein	LaBarge	Murphy	Nash	O'Donnell	Sciarra	Total		
	Present	Present	Present	Present	Present	Present	Present	Present	Present			
16.215 Petition for a Second Hand Dealer's License for Mulberry Street Exchange @ 7 Mulberry Street in Leeds	No	No	No	Motion to Approve No	Second Yes	Yes	Yes	No	No	Motion Failed, 0 Yes, 9 No		
16.216 An Order To Authorize The Purchase Of 5.5 Acres On Burts Pit Road	Yes	Yes	Yes	Second Yes	Motion to Approve Yes	Yes	Yes	Yes	Yes	Motion Carried 9 Yes, 0 No		
16.218 Beaver Brook/Broad Brook Greenway Improvements, Broad Brook Coalition and Leeds Civic Association: \$16,947	Motion to approve as a group Yes	Yes	Yes	Second Yes	Yes	Yes	Yes	Yes	Yes	Motion Carried 9 Yes, 0 No		
16.219 Burts Bog Affordable Housing and Open Space, Office of Planning and Sustainability: \$234,700										Motion Carried 9 Yes, 0 No		
16.220 Broad Brook to Beaver Brook Acquisition, Northampton Conservation Commission: \$80,000										Motion Carried 9 Yes, 0 No		
16.221 Connecticut River Greenway Improvements, Northampton Office of Planning and Sustainability: \$90,000										Motion Carried 9 Yes, 0 No		
16.222 Hampshire County Courthouse Restoration, Hampshire Council of Governments: \$100,000										Motion Carried 9 Yes, 0 No		
16.224 Mineral Hills Acquisition, Northampton Conservation Commission: \$240,000										Motion Carried 9 Yes, 0 No		
16.225 Conservation Fund, Northampton Conservation Commission: \$80,000										Motion Carried 9 Yes, 0 No		
16.223 51 Main Street Historic Building Study, Smith Charities: \$10,000										Motion Carried 9 Yes, 0 No		
16.212 An Administrative Order - IT Service function consolidation and Board of Almoners change to Whiting Street Fund Committee - Requires one reading only	Motion to approve Yes	Yes	Yes	Second Yes	Yes	Abstain	Yes	Yes	Yes	Motion Carried 6 Yes, 0 No, 1 Abstention		
16.209 An Order to Authorize the Consolidation of IT Service functions - 2nd Reading	Yes	Yes	Yes	Second Yes	Motion to approve Yes	Yes	Yes	Yes	Second Yes	Motion Carried 9 Yes, 0 No		
At 8:37 p.m. Councilor Blidwell mentioned to adjourn; Councilor O'Donnell seconded the motion. The motion was approved on a voice vote of 9 Yes, 0 No.												
Recorded By: Pamela L. Powers, Administrative Assistant to the City Council (413) 587-1210 / ppowers@northamptonma.gov												