1. **Meeting Called to Order:** At 5:00 pm Councilor Murphy called the meeting to order. The following members were present: Councilor David A. Murphy, Chair, Councilor Jesse M. Adams, Councilor Marianne L. LaBarge, Councilor Gina-Louise Sciarra. This meeting was also announced as a City Council Meeting so that City Councilors could participate in the discussion. Other City Councilors present were: Councilor Ryan R. O’Donnell and Councilor William H. Dwight. The meeting was video and audio taped.

2. **Public Hearing - City Of Northampton Capital Improvement Program For FY2016 - FY2020**

   Councilor LaBarge motioned to open the public hearing; Councilor Sciarra seconded the motion. The motion was approved on a voice vote of 4 Yes, 0 No.

   Mayor Narkevicz began the public hearing by explaining the process for adopting the Capital Improvement Program in accordance with the City’s Charter. The Mayor is required to submit the CIP to City Council by date certain as outlined in the Charter. The City Council must then hold a public hearing regarding the program. The City Council must adopt the program no later than June 1.

   The program includes all of the capital improvement projects that departments have specified that they would like to undertake in the next five years. Adoption of the program does not constitute borrowing or spending authorization.

   The program process itself consisted of a capital improvement program committee which serves as advisory to the Mayor. The committee held meetings with various departments. The committee then ranked all of the projects which were then submitted to the Mayor. Along with the Finance Director, the Mayor then developed the overall Program. The program identifies sources to fund the proposed capital improvement projects; the Mayor gave a brief explanation of some of those sources.

   The Mayor noted that with regard to projects funded for the schools, when a project received funding, the city will determine whether the project is “extraordinary maintenance” or “capital”. This distinction is necessary as EM projects count in the calculation of Net School Spending.

   The Mayor will present to the City Council financial orders to fund the various projects on the capital plan. There are 77 projects which total $22,161,290 programmed over the next five fiscal years.

   Appendix A of the Program gives a full listing of all of the projects planned by each department. Appendix B shows the C.I.P. by fiscal year and funding source. Departmental Capital Projects Request sheets are in Appendix C.

   The Mayor reviewed the major projects for Central Services, Police, Fire/Rescue, Schools, Information Technology, and Senior Services.

   The Program is on line on the City’s Website. The Mayor reminded the committee that the program may be adjusted depending on need.

   There were no members of the public.

3. **Adjourn:** At 5:40 p.m. Councilor LaBarge moved to adjourn the meeting; Councilor Sciarra seconded the motion. The motion was approved on a voice vote of 4 Yes, 0 No.

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