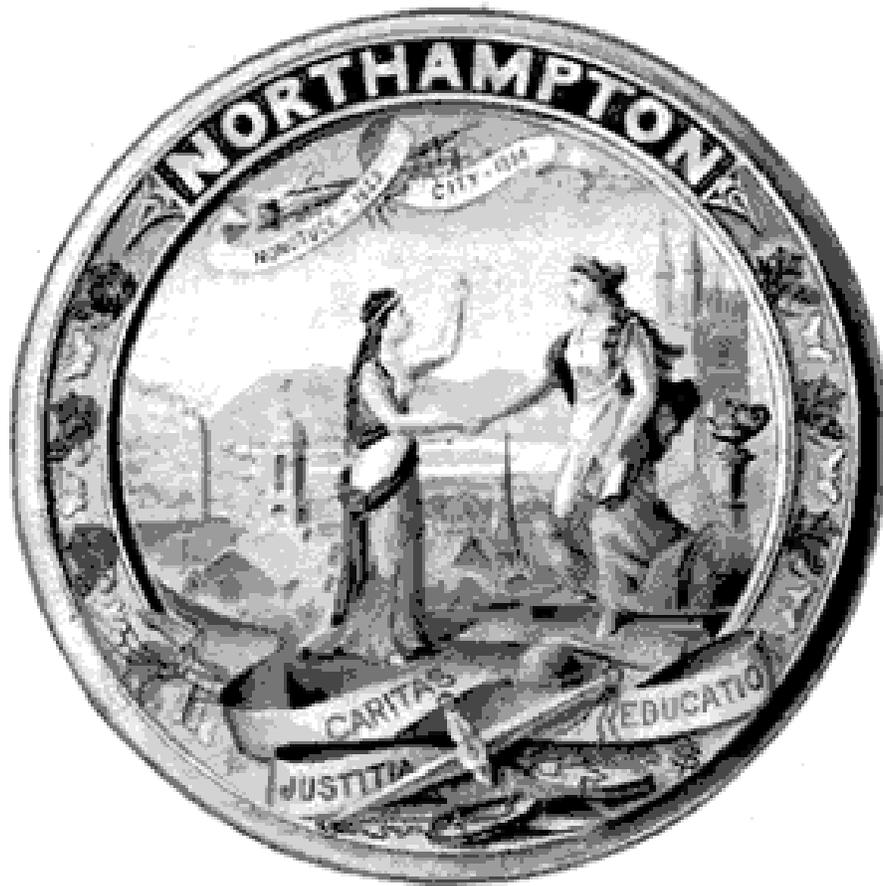


City of Northampton

Fiscal Year 2018

Proposed Budget



Mayor David J. Narkewicz

May 16, 2017



MAYOR DAVID J. NARKEWICZ

City of Northampton
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Fiscal Year 2018 Budget Message

May 16, 2017

Northampton City Council
City Hall, Room 3
210 Main Street
Northampton, MA 01060

To the Honorable Members of the City Council,

I submit for your consideration and approval my proposed \$109,603,190 fiscal year 2018 budget for the City of Northampton in accordance with Article 7, Section 7-3 of our Charter.

The budget is comprised of a \$93,129,693 General Fund together with four Enterprise Fund budgets for Water (\$7,646,680), Sewer (\$6,270,000), Solid Waste (\$599,259), and Stormwater and Flood Control (\$1,957,588). This budget proposal represents a 3% increase over the current FY2017 City of Northampton budget expiring on June 30, 2017.

The budget document accompanying this message provides a detailed breakdown of how we propose to allocate those dollars on behalf of the residents of Northampton. First, there is a section summarizing the various revenue sources we rely on to fund the budget. That is followed by both a summary of overall expenditures and then individual departmental budgets detailing the people and resources needed to carry out their respective missions. Our Department of Public Works (DPW) and Enterprise Funds are grouped together in their own section because of the broad scope of their mission and to provide a clear accounting of the five separate funding sources that support it.

The budgets for our two school districts approved by the Northampton School Committee and the Smith Vocational and Agricultural High School Board of Trustees respectively are grouped together in an education section. The section that follows our schools provides information on debt service, employee benefits, insurances, reserves, and state assessments. The next section contains a set of financial appropriation and revenue-raising orders that will appear on the City Council agenda for its deliberation and approval next month in order to adopt the FY2018 budget for July 1, 2017. A final section, new for this year's budget, provides a helpful glossary of municipal finance terminology.

The two largest expenditure increases in this proposed budget are for our schools, with the Northampton Public Schools (NPS) appropriation increasing by \$852,021 to \$28,838,966 and the Smith Vocational and Agricultural High School (SVAHS) appropriation increasing by \$556,168 to \$7,630,926. It should be noted that a significant portion of the latter appropriation is supported by out-of-district tuition paid by communities who send their students to SVAHS.

The next two largest expenditure increases are for employee health insurance and retirement. Our retirement benefits appropriation will increase by \$289,010 to \$5,654,580 in order to meet our current

and long-term funding obligations to city retirees via the Northampton Retirement Board. Our employee health insurance appropriation will increase by \$262,925 to \$11,172,372 to pay the city's portion of health plans under the Massachusetts Group Insurance Commission (GIC). Funding quality, affordable health insurance for city and school employees remains a top fiscal challenge as this line item represents 12.6% of our entire General Fund budget.

The fifth largest General Fund expenditure increase is for debt service which must increase by \$176,596 to \$5,354,550 in order to meet our obligations on the short and long-term investments we've made in the repair or replacement of city and school facilities, vehicles, equipment, and other capital assets including our streets. In the last four years alone the city has bonded \$1.5 million in street resurfacing work to supplement state Chapter 90 funds and our recently updated Capital Improvement Program calls for an additional \$4.25 million over the next five years.

My primary goal with this budget is maintaining our existing high-quality city and school services while meeting our fixed costs for salaries, health insurance, and other increasing expenses. Most of our city departments will see no increases in staffing, but we have made a few targeted staffing changes as a result of either reorganization or new initiatives. In the Senior Services Department, for example, we have added funding for four part-time van drivers as part of the exciting new senior transportation program we've launched to provide seniors greater mobility and access to programming and services like medical appointments. Other staff changes are highlighted within individual departmental budgets.

The proposed FY2018 General Fund budget is supported by four primary sources of revenue: taxes, state aid, local receipts and other fund transfers. Local taxes on property, vehicle excise, meals, and hotels comprise the largest share of the budget at \$61,397,290 or 65.9% of General Fund dollars. By contrast, state aid constitutes only 17.75% of FY2018 General Fund revenues which is down from 17.9% in the current FY2017 budget. Adequate state aid remains a significant concern for cities and towns as is the lack of significant action by the Governor and Legislature on either Chapter 70 foundation budget reform or addressing the unsustainable charter school funding mechanism.

Voters here and across Massachusetts sent a very strong message on the charter school issue last November with their resounding defeat of Question 2. Even without the cap on charter school expansion lifted, charter funding significantly impacts our budget. In FY2018 the city will send \$2.4 million in charter tuition outside our community while state charter reimbursement to Northampton and other communities is once again not being fully funded in the state budget.

Northampton was shortchanged \$191,603 in state charter reimbursement this year and the pending state budget projects to underfund the city by \$149,568 in FY2018. While perhaps not significant to state budget writers, those funds represent the equivalent of three full-time teaching salaries or seven educational support professionals in our public schools. With fifty-five cents of every Northampton budget dollar spent directly or indirectly on education, long-overdue Chapter 70 and charter school reforms are critical to our financial viability going forward.

Turning to our four separate Enterprise Fund budgets, our Water, Sewer, Solid Waste, and Stormwater and Flood Control utilities will see a combined increase of \$191,849 to \$16,473,497 or 1.2% as part of this FY2018 budget. The strong capital reserves the city has built up in both our Water and Sewer Enterprise Funds will allow us to meet our operational and capital costs for these two utilities without any increase in water and sewer rates for the coming fiscal year. Similarly, there are no fee changes proposed for either the Solid Waste or Stormwater and Flood Control utilities. Our budget provides detailed breakdowns for each utility and their respective capital infrastructure projects are also outlined in our five-year Capital Improvement Program recently approved by the City Council and available on the website.

It was four years ago last month, with the City of Northampton facing a \$1.4 million budget gap necessitating deep city and school cuts in the FY2014 budget, that I proposed a \$2.5 million general property tax override in conjunction with a multi-year Fiscal Stability Plan. That original plan mapped out a course for maintaining city and school services in FY2014, FY2015, FY2016, and FY2017. Our projections for FY2018 at the time showed us ending up back where we started facing budget cuts without another general override to renew and extend the Fiscal Stability Plan.

Thanks to voter support of our financial strategy, we closed the budget gap four years ago and secured the balance of the new override-created tax revenues in a dedicated Fiscal Sustainability Stabilization Fund. I promised taxpayers that I would update our plan annually while making it my continual focus to budget and spend tax dollars wisely, implement cost-savings and efficiencies, pursue new revenue streams, advocate for increased state aid, and promote economic development to grow our tax base all toward the goal of extending our fiscal stability and forestalling the need for another override. To date we have both kept that promise and been successful in averting the immediate need for another override.

Attached to this budget message is our updated multi-year Fiscal Stability Plan for FY2018-FY2022. I am pleased to report that we are able to fund this proposed FY2018 budget without tapping into the override-generated revenues we've stockpiled in our Fiscal Sustainability Stabilization Fund. Again, our original plan projected that the fund would be exhausted by the end of FY2017 and we would need to either make deep cuts or seek another override to sustain a level service FY2018 budget, which has not been the case.

The good news is that we've effectively stretched what was originally projected as a four-year plan into a six-year plan, pushing our "fiscal cliff" off from FY2018 to FY2021. The not-so-good news, of course, is that without significant changes in state or other revenues we will almost surely need to draw from our Fiscal Sustainability Stabilization Fund to maintain level services over the next two budgets before facing the same tough decisions we faced during the FY2014 budget process.

Something I wrote in that difficult budget message four years ago holds true today: "our single greatest challenge remains the structural imbalance between increasing fixed costs and the lack of revenues to meet them." Despite this and other challenges, I am proud of the fiscal progress we've made using sound management and budgeting practices together with multi-year financial forecasting. I remain optimistic about our economic and fiscal health and will continue to work with the City Council, our city and school departments, our legislators on Beacon Hill, and the residents of Northampton to find solutions to our budget challenges.

This is the sixth city budget I have proposed as Mayor and each year we have strived to make our financial information more accessible and understandable to both engage residents in the process and ensure maximum transparency around how their tax dollars are being spent. These efforts have included an expanded line-item budget format, town hall-style budget meetings, quarterly budget reports to City Council, spending information across city departments through our "open checkbook" portal, online calculators for proposed rate changes, and 24/7 access via the city website to an array of financial documents including budgets, capital plans, outside audits, employee salary information, and bond rating reports.

In conjunction with this year's proposed FY2018 budget, we are launching a new online tool called Northampton Visual Budget designed to help residents better understand the budget and more specifically how their individual taxes and fees are spent. It also provides historical data on our budgets, allowing residents to see and understand some of the annual changes in revenues and expenditures I've discussed in this message. You can access this great new tool at www.northamptonma.gov/visualbudget.

The first step when you arrive at Northampton Visual Budget is to enter your annual tax bill. If you don't have that information handy the program automatically defaults to the city's average single family tax bill. From there you can navigate around visually intuitive screens that depict our revenues, expenditures, and reserves seeing exactly how much of your annual tax bill is allotted to individual departments or expenditure categories. You can "dive deep" into General Fund accounts or move into each of our four Enterprise Fund budgets, enter your annual fees, and see similar information about what your Water, Sewer, Solid Waste, and Stormwater and Flood Control fees pay for. I encourage all residents to take Northampton Visual Budget for a test drive and I hope it is a useful tool for better understanding this FY2018 budget.

The city budget is ultimately more than just a collection of numbers, narratives, bar graphs, and pie charts. It represents our collective priorities, values, and aspirations as a community. This budget expresses our shared commitment to ensuring public safety for our neighborhoods and businesses. This budget expresses our shared commitment to maintaining our public works and infrastructure, including clean, safe drinking water and responsible stormwater and flood control management. This budget expresses our shared commitment to outreach and programming for seniors, benefits and housing for veterans, low-cost recreational opportunities for families, access to two outstanding libraries, and public investment in the arts.

This budget expresses our commitment to educating children in rigorous, well-equipped, and inclusive classrooms served by highly-trained administrators, teachers, and support staff. This budget expresses our shared commitment to public health, economic development, sustainable planning, affordable housing, land conservation, information technology, multimodal transportation, shade tree restoration, energy efficiency, and countless other municipal investments large and small that together represent our collective goals for the kind of city we want to live in now and into the future.

In closing, I want to express my gratitude to Finance Director Susan Wright for her tireless work leading our financial team and her help with the development of this proposed budget. Thank you to our city department heads and school superintendents for working with their teams to develop fiscally responsible budgets for their individual organizations. Thank you as well to my Chief of Staff Lyn Simmons, Mayoral Assistant Elyssa Arroyo, and our newest team member Executive Assistant Annie Lesko for their invaluable contributions throughout the budget writing process.

I look forward to working with the City Council over the next several weeks to answer any questions about this budget or provide additional information it may need. Copies of budget documents are available for residents to review at our two libraries and at City Hall as well as electronically on the city's website.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "D. J. Narkewicz". The signature is fluid and cursive, with a prominent loop at the beginning and a long horizontal stroke at the end.

David J. Narkewicz
Mayor

CITY OF NORTHAMPTON
UPDATED GENERAL FUND FISCAL STABILITY PLAN
FY2018 - FY2021

REVENUES

	FY2018 Budget	FY2019 Budget	Estimated Change	FY2020 Budget	Estimated Change	FY2021 Budget	Estimated Change
PROPERTY TAX							
Base Levy From Prior Year	54,433,890	56,394,737		58,404,606		60,464,721	
2 1/2% Increase	1,360,847	1,409,868		1,460,115		1,511,618	
Override							
New Growth	600,000	600,000		600,000		600,000	
Levy Limit	56,394,737	58,404,606	3.56%	60,464,721	3.53%	62,576,339	
Debt Exclusions	1,004,655	783,431		602,008		633,442	
Sub-total PROPERTY TAX:	57,399,393	59,188,036	3.12%	61,066,729	3.17%	63,209,781	3.51%
LOCAL RECEIPTS							
Motor Vehicle Excise Tax	2,455,690	2,480,247	1.00%	2,505,049	1.00%	2,530,100	1.00%
Hotel and Motel Local Option Tax	600,919	606,928	1.00%	612,997	1.00%	619,127	1.00%
Meals Local Option Tax	667,238	673,910	1.00%	680,649	1.00%	687,456	1.00%
Boat Excise, Interest on Taxes, Payment in Lieu of Taxes	274,050	275,420	0.50%	276,797	0.50%	278,181	0.50%
Parking Meter Receipts	1,795,797	1,813,755	1.00%	1,831,893	1.00%	1,850,211	1.00%
Ambulance Receipts	1,450,000	1,464,500	1.00%	1,479,145	1.00%	1,493,936	1.00%
Smith Vocational Tuition	6,403,000	6,467,030	1.00%	6,531,700	1.00%	6,597,017	1.00%
Municipal Service Fees	498,450	503,435	1.00%	508,469	1.00%	513,554	1.00%
Licenses and Permits	1,154,000	1,165,540	1.00%	1,177,195	1.00%	1,188,967	1.00%
Parking and Motor Vehicle Infraction Fines	911,000	920,110	1.00%	929,311	1.00%	938,604	1.00%
Medicare and Medicaid Reimbursements	315,644	315,644	0.00%	315,644	0.00%	315,644	0.00%
Miscellaneous - PVTA 5 College, Invest Income, Vet District	512,710	517,837	1.00%	523,015	1.00%	528,246	1.00%
Sub-total LOCAL RECEIPTS:	17,038,498	17,204,356	0.97%	17,371,866	0.97%	17,541,045	0.97%
STATE AID							
Chapter 70 School Aid	8,302,674	8,364,944	0.75%	8,427,681	0.75%	8,490,889	0.75%
Mass School Building Authority (MSBA) Reimbursement	1,108,358	1,108,358	0.00%	1,108,359	0.00%	-	0.00%
Charter School Tuition Assessment Reimbursement	169,670	169,670	0.00%	169,670	0.00%	169,670	0.00%
Unrestricted General Government Aid	4,390,877	4,500,649	2.50%	4,613,165	2.50%	4,728,494	2.50%
Veterans Benefits Reimbursement	571,215	576,927	1.00%	582,696	1.00%	588,523	1.00%
Exemptions for Qualifying Elderly, Blind and Veterans	123,551	123,551	0.00%	123,551	0.00%	123,551	0.00%
State Owned Land - Payment in Lieu of Taxes	63,791	63,791	0.00%	63,791	0.00%	63,791	0.00%
Off-sets - School Choice and Library	1,795,456	1,795,456	0.00%	1,795,456	0.00%	1,795,456	0.00%
Election Reimbursement	7,900	7,900	0.00%	7,900	0.00%	7,900	0.00%
Sub-total STATE AID:	16,533,492	16,711,246	1.08%	16,892,270	1.08%	15,968,274	-5.47%
OTHER FINANCING SOURCES							
Interfund Operating Transfers - Water, Sewer, Solid Waste	2,095,828	2,127,265	1.50%	2,159,174	1.50%	2,191,562	1.50%
Police Station Bond Sale Premium	27,373	25,678	0.00%	23,306	0.00%	20,933	0.00%
Comcast I-Net and WAN Reimbursement	-	0	0.00%	0	0.00%	0	0.00%
Energy Rebates	-	0	0.00%	0	0.00%	0	0.00%
Cemetery Trust, Sale of Lots, Wetlands, Waterways, CPA Admin	35,109	35,109	0.00%	35,109	0.00%	35,109	0.00%
Override Stabilization Reserve	1,179,789	1,179,789	0.00%	1,723,708	0.00%	2,247,604	-42.97%
Sub-total OTHER FINANCING SOURCES:	2,158,310	3,367,841	56.04%	3,941,297	17.03%	2,247,604	-42.97%
TOTAL ALL REVENUE SOURCES:	93,129,693	96,471,480	3.59%	99,272,162	2.90%	98,966,704	-0.31%

EXPENDITURES

	FY2018 Budget	FY2019 Budget	Estimated Change	FY2020 Budget	Estimated Change	FY2021 Budget	Estimated Change
DEPARTMENTAL BUDGETS							
General Government	5,139,196	5,280,524	2.75%	5,425,738	2.75%	5,574,946	2.75%
Public Safety	13,929,422	14,312,481	2.75%	14,706,074	2.75%	15,110,491	2.75%
Education	36,469,892	37,472,814	2.75%	38,503,316	2.75%	39,562,158	2.75%
Public Works	2,981,697	3,063,694	2.75%	3,147,945	2.75%	3,234,514	2.75%
Human Services	1,429,107	1,468,407	2.75%	1,508,789	2.75%	1,550,280	2.75%
Culture and Recreation	1,888,878	1,940,822	2.75%	1,994,195	2.75%	2,049,035	2.75%
Sub-total OPERATING BUDGET:	61,838,192	63,538,742	2.75%	65,286,058	2.75%	67,081,424	2.75%
DEBT SERVICE AND CAPITAL							
Long/Short Term Debt	5,354,550	5,930,995	10.77%	6,108,925	3.00%	6,292,193	3.00%
Cash Capital Projects	312,500	310,000	-0.80%	325,000	4.84%	340,000	4.62%
Sub-total DEBT SERVICE AND CAPITAL:	5,667,050	6,240,995	10.13%	6,433,925	3.09%	6,632,193	3.08%
EMPLOYEE BENEFITS							
Retirement	5,696,580	5,967,168	4.75%	6,250,608	4.75%	6,547,512	4.75%
OPEB	200,000	250,000	25.00%	300,000	20.00%	350,000	16.67%
Health Insurance (Active and Retired)	11,172,372	11,619,267	4.00%	12,084,038	4.00%	12,567,399	4.00%
Payroll Taxes	798,016	821,956	3.00%	846,615	3.00%	872,014	3.00%
Employee Benefits (Workers Comp, Unemp, Life Ins.)	1,000,720	1,030,742	3.00%	1,061,664	3.00%	1,093,514	3.00%
Sub-total EMPLOYEE BENEFITS:	18,867,688	19,689,133	4.35%	20,542,925	4.34%	21,430,438	4.32%
INSURANCE AND RESERVES							
Insurances - Liability, Property, Vehicle	372,817	380,273	2.00%	387,879	2.00%	395,636	2.00%
Capital Stabilization Fund	364,652	400,000	5.00%	425,000	5.00%	450,000	5.00%
Fiscal Stability Stabilization Fund	-	-		-		-	
Personnel Reserve	185,000	190,550	3.00%	196,267	3.00%	202,154	3.00%
Sub-total INSURANCE AND RESERVES:	922,469	970,823	5.24%	1,009,145	3.95%	1,047,791	3.83%
NON-APPROPRIATED USES:							
Overlay for Abatements and Exemptions (mandated reserve)	500,000	512,500	2.50%	525,313	2.50%	538,445	2.50%
Hampshire County Regional Lock-Up Charge	27,122	27,258	0.50%	27,394	0.50%	27,531	0.50%
Off-sets - School Choice and Library	1,795,456	1,795,456	0.00%	1,795,456	0.00%	1,795,456	0.00%
Sub-total NON-APPROPRIATED USES:	2,322,578	2,335,214	0.54%	2,348,162	0.55%	2,361,432	0.57%
STATE ASSESSMENTS							
Charter School and School Choice Sending Tuition	2,994,805	3,174,493	6.00%	3,364,963	6.00%	3,566,861	6.00%
PVTA , RMV Surcharges, DEP Air Pollution, DESE	516,911	522,080	1.00%	527,301	1.00%	532,574	1.00%
Sub-total STATE ASSESSMENT:	3,511,716	3,696,573	5.26%	3,892,264	5.29%	4,099,435	5.32%
TOTAL ALL EXPENDITURES:	93,129,693	96,471,480	3.59%	99,512,479	3.15%	102,652,713	3.16%

BUDGET SURPLUS/(SHORTFALL)	0	0	-240,317	-3,686,009
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Fiscal Stability Stabilization Fund		<i>assumes we will add \$250,000 before June 30, 2017</i>	
Balance at fiscal year start*:	2,903,497	2,903,497	1,723,708
Budget Surplus into Fiscal Stability Stabilization:	-	-	-
Use of Fiscal Stability Stabilization:	-	(1,179,789)	(1,723,708)
Balance at fiscal year end:	2,903,497	1,723,708	-

City of Northampton
Fiscal Year 2018
Proposed Budget
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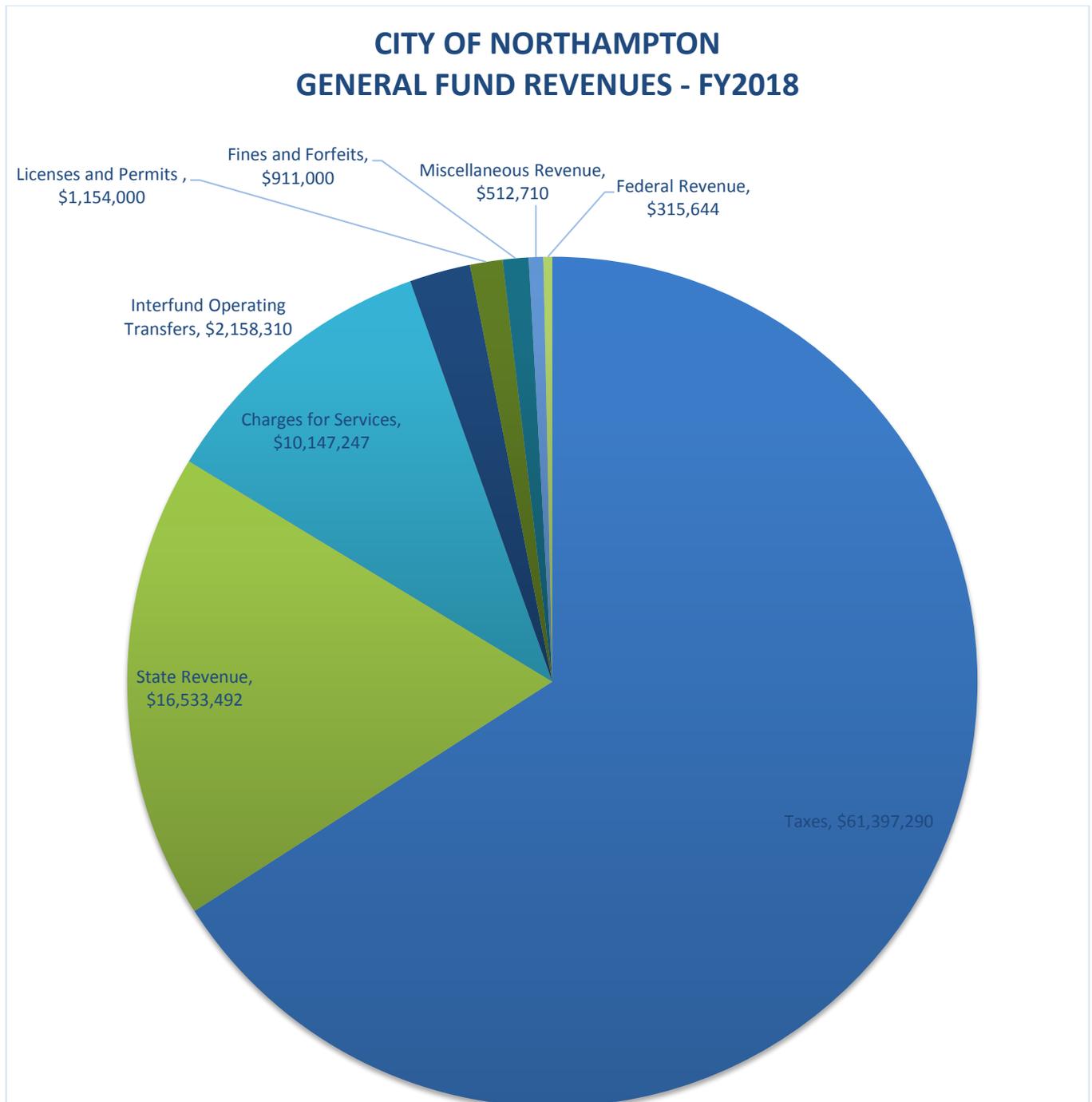
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REVENUES

GENERAL FUND

The City's General Fund is supported by four primary sources of revenue: taxes, state aid, local receipts and reserves and other fund transfers. General Fund Fiscal Year 2018 revenues, totaling \$93,129,693, are projected to increase by \$2,975,420 or 3.3%, from Fiscal Year 2017.

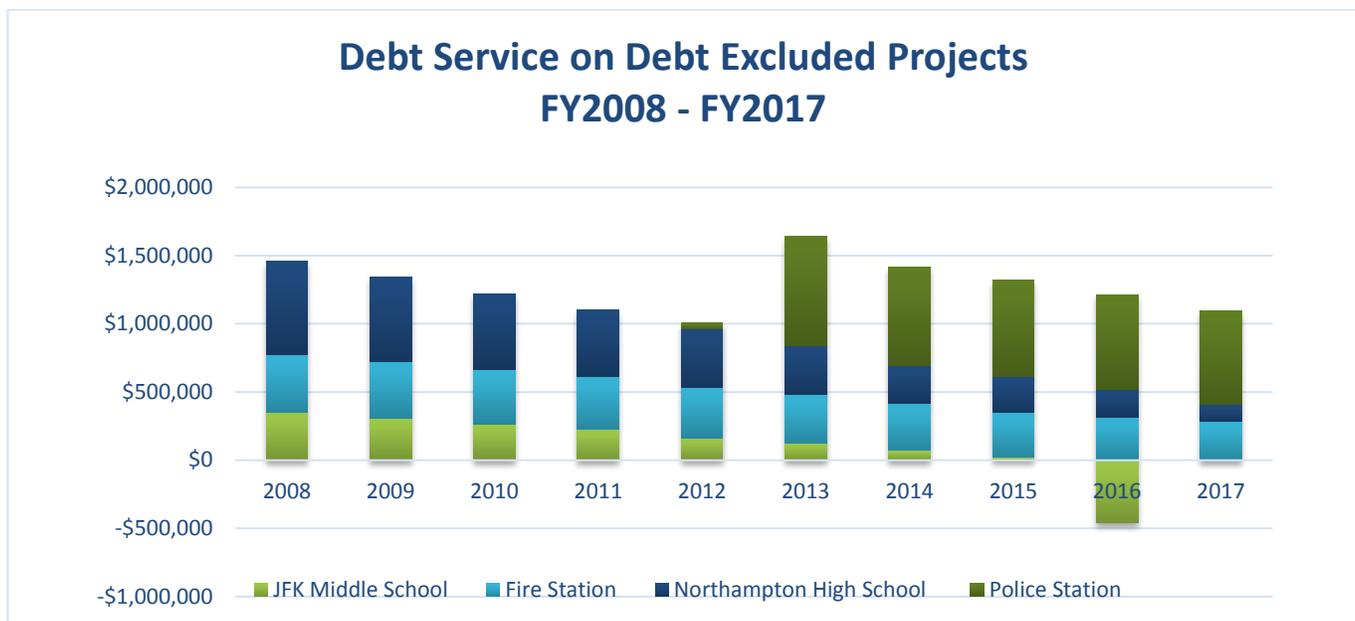


TAXES: Local taxes fund the largest share of the City's budget \$61,397,290 or 65.9% in FY2018. **Real estate and personal property taxes** are estimated to total \$57,399,393 in FY2018, which includes the allowable 2.5% increase (\$1,360,847) under Proposition 2½, plus estimated new construction growth of \$600,000. New growth is

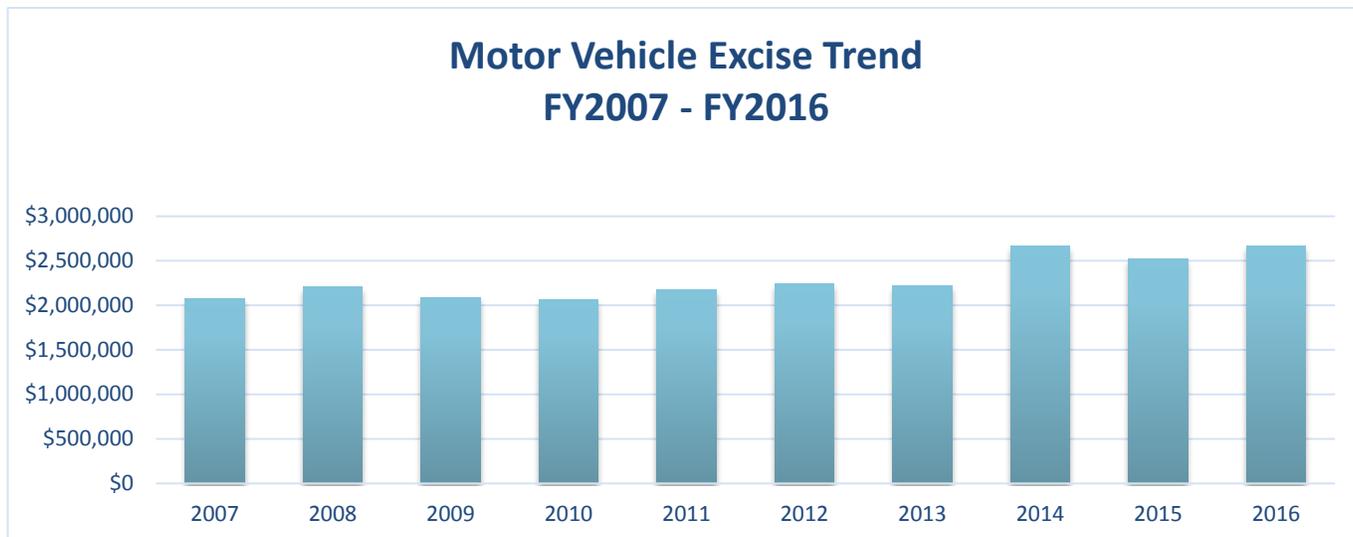
primarily driven by the economy and with the upswing in construction of new businesses and housing in Northampton, it has returned to pre-2010 levels. New Growth for FY2018 is currently conservatively estimated at \$600,000. The following chart illustrates the ten year trend for new growth:



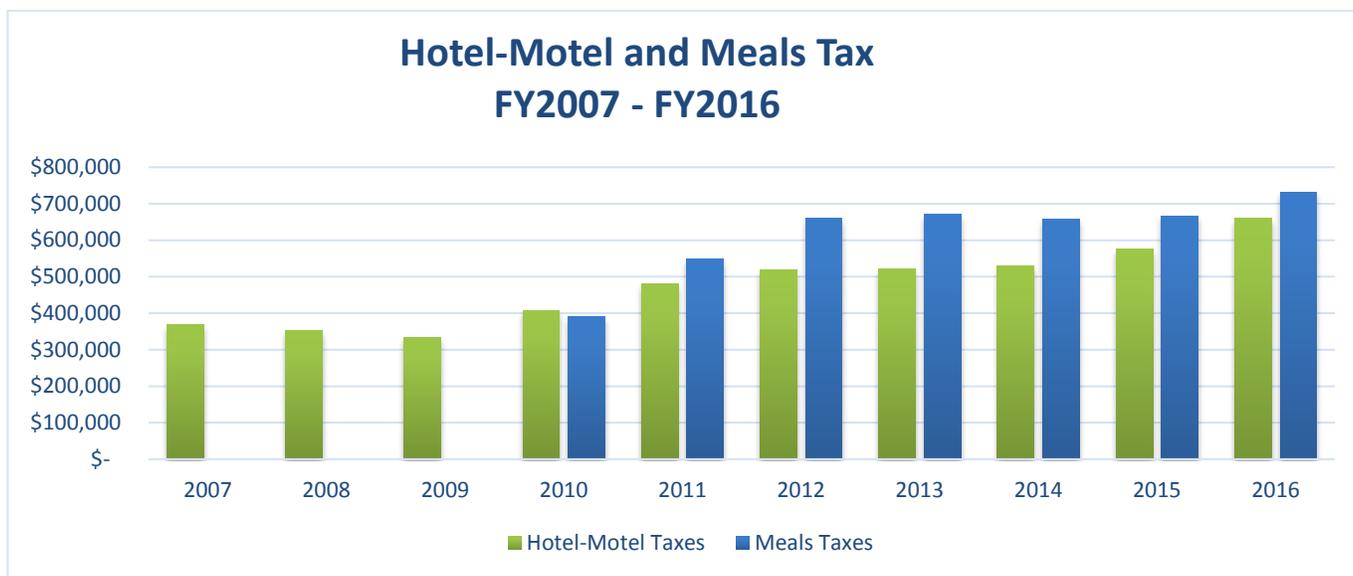
Real estate taxes also include the local share of debt service payments on bonds for building projects approved by the voters as property tax **debt exclusions**. These three projects are the Fire Station Headquarters, Northampton High School and the Police Station. As bonds financed by these overrides are paid off over their scheduled life, the annual amounts added to the tax levy as debt exclusions declines. The chapter of the budget document on Debt details the payments by project and timeframes for payoff of the city’s debt exclusions. Once a debt excluded project is paid off, taxpayers are no longer taxed above the levy limit for that project.



Motor vehicle excise tax collections are estimated at \$2,455,690 for FY2018 which is based on a five year average.

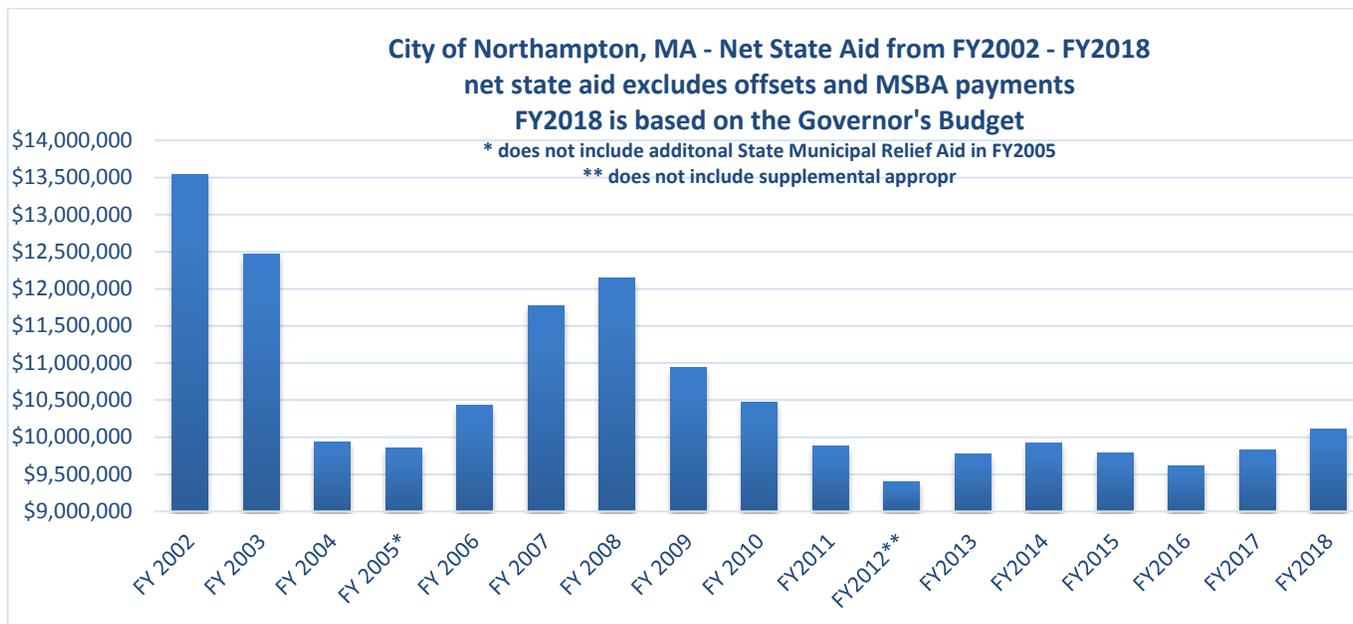


In FY2010 the city adopted two new local option taxes, an additional 2% increase in the **Hotel/Motel Excise Tax** (which was already at 4% and went to 6%) and a 0.75% **Meals Tax**. These two taxes went into effect in October 2009 (FY 2010). Based upon collections in FY2017 to date, the City estimates that Hotel/Motel excise tax revenue for FY2018 will be \$600,919 and that the meals tax revenue will be \$667,238. The following chart illustrates the actual collections for the last ten years.



STATE AID: State Local Aid is proposed to increase by 0.6% or \$97,825 this year and constitutes 17.75% of the General Fund revenue, down from 17.9% in FY2017. The city’s revenue estimates are based on the budget currently proposed by the House. The Senate has not released its budget version yet, and ultimately a conference committee will determine the final numbers, subject to the Governor’s approval. The definition of **Net State Local Aid** is total State Local Aid (Revenue) minus total State Assessments (Charges) and excluding offsets (libraries,

school lunch and school choice) and Massachusetts School Building Authority (MSBA) payments. It should be noted that the loss of state aid and concurrent increase in state charges to Northampton for charter school and school choice students is one of the largest single factors affecting our revenues. In FY2002 the city was receiving net state aid of \$13.5 million and in FY2018 the city will receive approximately \$10.1 million. The chart illustrates net state aid over a seventeen year period.



FEDERAL REVENUES: Federal revenues support less than 0.34% of the city’s general fund operating budget. Medicaid reimbursements for school services provided to eligible children are estimated at \$300,000. Revenues under the **Medicare Part ‘D’** program are no longer received as a separate line, and are instead credited against the city’s payments for health insurance.

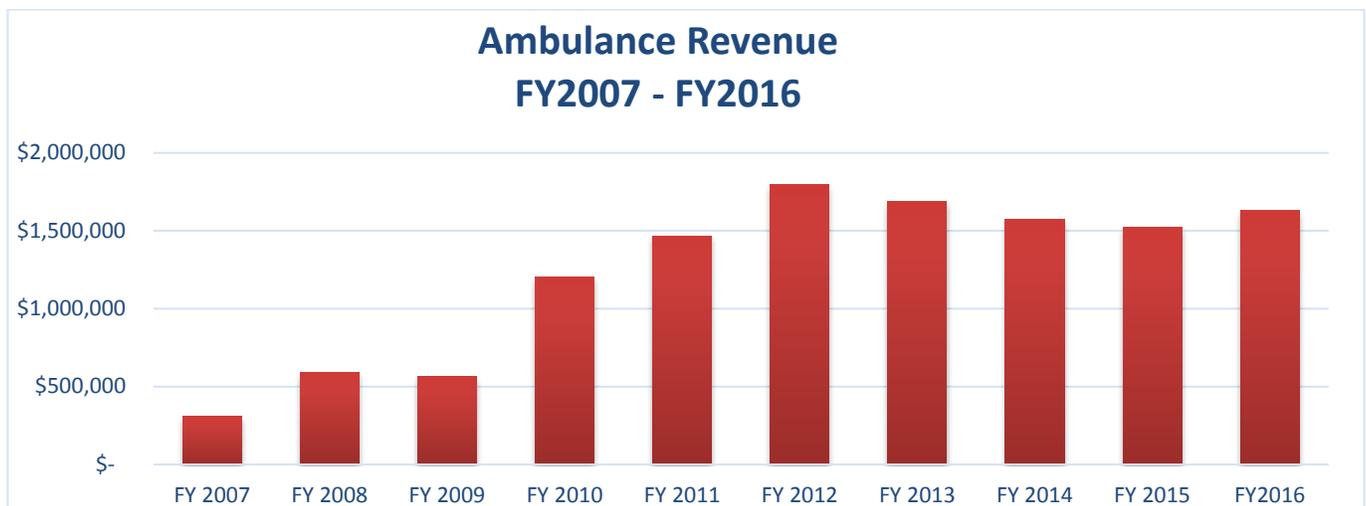
LOCAL RECEIPTS: Revenue from all **charges for services** comprise 10.9% of operating revenues and are projected to increase by \$717,699 or 7.6% over FY2017 to \$10,147,247. Three revenue sources make up 95% of this category of revenue – tuition for Smith Vocational and Agricultural High School (SVAHS), parking meter receipts and ambulance receipts.

Smith Vocational and Agricultural High School out-of-district tuition receipts represent the largest local receipt of \$6,403,000. Total tuition for regular and special education students at Smith Vocational and Agricultural High School (SVAHS) is increasing by \$497,000 in FY2018. The increase is because SVAHS is estimating out of district enrollment of 375 students versus an estimated 330 students in FY2017. It is not that enrollment is increasing this dramatically but that the Trustees have chosen to fully estimate for all tuition to maximize the budget for FY2018. The tuition amount is determined by the Department of Elementary and Secondary Education (DESE) for non-resident students. Tuition was decreased from \$17,000 per student in FY2017 to \$16,728 in FY2018. Changes to M.G.L. C.74, governing non-resident tuition has resulted in a maximum cap being imposed that will not allow tuition to exceed 125% of the per pupil foundation budget beginning in FY2017. SVAHS was able to secure a

waiver from DESE to allow the tuition to be set at \$17,000 in FY2017 but they did not receive a waiver for FY2018. The reduction in tuition, despite the fact that personnel and operating costs at the school continue to increase, makes it particularly difficult to maintain programming. It should be noted that Northampton’s student population at SVHS continues to remain low with 106 students from Northampton attending in FY2018 constituting 22% of the total anticipated enrollment of 481 students.

Parking Fund revenues are projected to remain essentially level at \$1.79 million. Parking Fund revenues are generated from meter receipts from the city’s on and off-street parking areas and the E. John Gare Parking Garage, and are used to fund 100% of the staff salaries, benefits, and operating and capital costs related to parking enforcement and maintenance. In addition, parking revenues are used to fund the salaries and benefits of four police officers, two parking clerk staff in the collector’s office, a portion of the city electrician’s salary, a portion of salaries of the city treasurer collector and the director of central services, three police cruisers and a portion of salaries and operating costs for some related DPW maintenance. Lastly, the parking fund is contributing \$87,500 toward the debt service related to the new police station garage. Any revenue in excess of the budgeted amount is transferred to the Parking Receipts Reserved for Appropriation account to fund parking capital improvements.

Ambulance revenues became a General Fund receipt in FY2013. Prior to that they were kept in a separate fund and transferred to the General Fund periodically throughout the year. In FY2018 revenues are estimated at \$1,450,000.



Estimated revenues from **licenses and permits** are projected at \$1,154,000. License and permit fees comprise 1.24% of the operating budget revenues. The chart on the next page illustrates four types of revenue generating permit fees for construction projects – building inspector permits, electrical permits, plumbing permits and weights and measures permits. Overall there is a small increase projected in license and permit revenue of \$35,250 or 3.2%. Other revenue sources in this category include liquor licenses, health department permits, fire/rescue department permits and permits issued by planning and sustainability and the DPW.

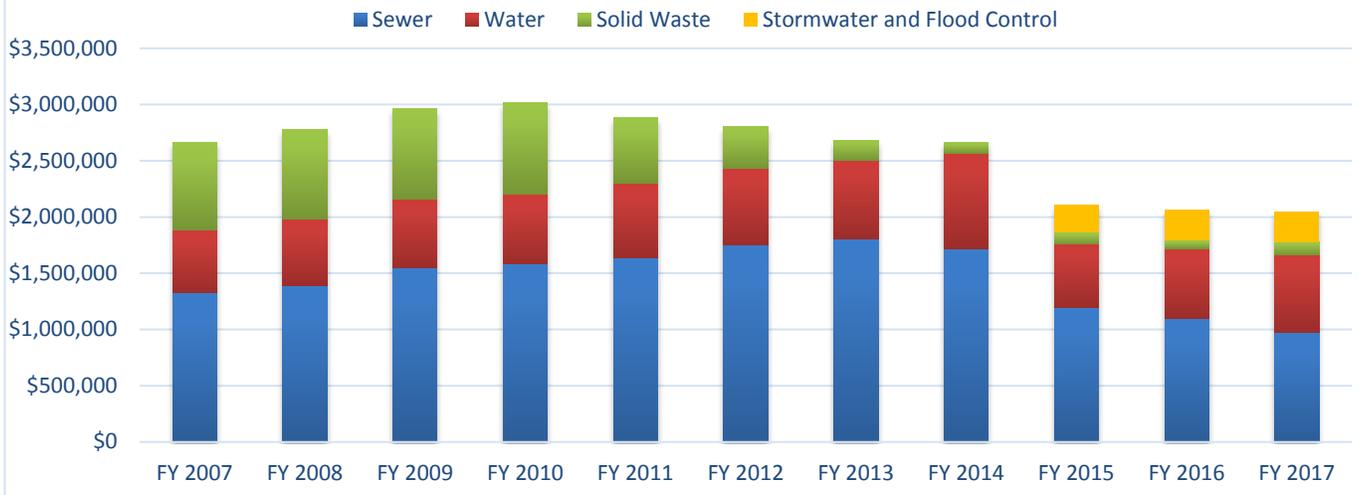
Building, Plumbing, Wiring and Weights and Measures Permit Fees FY2007 - FY2017



Revenues from **finances and forfeits** are projected at \$911,000, and constitute 0.98% of total operating revenues. Fines are basically level funded for FY2018 and these include **parking violation fines** and **motor vehicle citations**. **Parking violation** revenues are estimated for FY2018 at \$836,000 based on current projections for FY2017 and **criminal motor vehicle infractions (CMVI)** revenues are estimated at \$75,000.

INTERFUND TRANSFERS AND RESERVES: **Interfund operating transfers** are proposed at \$2,095,828, an increase of \$46,401 over FY2017. The **Water, Sewer, Solid Waste and Stormwater and Flood Control Enterprise Funds** reimburse the General Fund for support services and fringe benefits for employees paid out of the Enterprise Funds and this reimbursement is called **Indirect Revenue**. The Sewer Enterprise Fund will provide \$1,001,058 in indirect revenue to the General Fund which is an increase of \$27,032 or 2.78% over FY2017. The Water Enterprise Fund will provide \$701,764 in indirect revenue to the General Fund which is an increase of \$9,597 over FY2017. The Solid Waste Enterprise Fund will provide \$116,014 in indirect revenue to the General Fund which is an increase of \$1,200 and the Stormwater and Flood Control Enterprise Fund will provide \$276,993 which is an increase of \$8,573. The enterprise fund indirect calculations are included in the Enterprise Fund section of the budget.

Enterprise Fund Indirects FY2007 - FY2017



In addition to the Enterprise Fund Indirects, there are other interfund transfers. Dedicated **Wetlands Filing Fees** of \$5,000 and **Waterways Fund** receipts of \$1,500 as well as \$13,609 in support from the **Community Preservation Act** funds are appropriated to support the Conservation Commission and CPA Committee activities. Revenue from the **Cemetery Perpetual Care Trust Funds** and the **Sale of Lots Fund** totaling \$15,000 will be used to support the operations of the DPW Cemetery Division. Lastly, the city must apply the bond premium attributable to the police station debt exclusion to the debt service to reduce the debt exclusion amount charged to taxpayers. In FY2018, that amount is \$27,373.

MISCELLANEOUS INCOME: **Investment income** remains flat. Nine years ago, investment income exceeded \$600,000 and in FY2018 total investment income is estimated at \$80,000. While low interest rates save on borrowing costs, they also constrain investment earnings on the city’s liquid assets.

The city’s efforts to regionalize **Veterans’ Services** in Hampshire County have been very successful and the district continues to increase its service levels, now serving ten towns in addition to Northampton. The district brings in \$152,810 in income from the member towns which help fund three and a half staff that serve our veterans. The city will also receive a \$200,000 Registered Marijuana Dispensary Host Community Fee in FY2018 with future payments dependent on a percentage of the dispensary’s gross revenues. Other **miscellaneous revenues** include allocations from **Smith Charities** (\$7,500) to support the Smith Vocational and Agricultural High School budget and \$69,000, from **Five Colleges, Inc.** for a partial reimbursement of the Pioneer Valley Transit Authority assessment.

ENTERPRISE FUNDS

Revenue for the various Enterprise Funds comes from various sources, primarily user fees in the form of water and sewer rates and the purchase of trash bags and transfer station permits. The city currently has four enterprise funds – water, sewer, solid waste and storm water. FY2015 was the last year rates were set by a non-

elected Board of Public Works. Beginning with FY2016, the process to set water and sewer rates involves the Mayor making a recommendation based on water and sewer operating and capital needs, and ultimately a vote by City Council to adopt rates for the coming fiscal year. In FY2018 the Mayor chose to recommend that the rates for FY2018 remain unchanged from FY2017. Therefore, rates in FY2018 are as follows:

WATER RATE

Customer with 1" meter or smaller

Tier 1 consumption: 0 - 16 CCF \$4.36 per CCF

Tier 2 consumption: >16 CCF \$5.82 per CCF

Customers with meter larger than 1"

All consumption \$5.72 per CCF

SEWER RATE

Non-metered \$7.52 per CCF based on 80% of metered water consumption

Metered \$7.52 per CCF

QUARTERLY FIXED METER CHARGES

5/8" meter = \$12.64

3/4" meter = \$18.96

1" meter = \$31.59

1.5" meter = \$63.17

2" meter = \$101.07

3" meter = \$189.51

4" meter = \$315.85

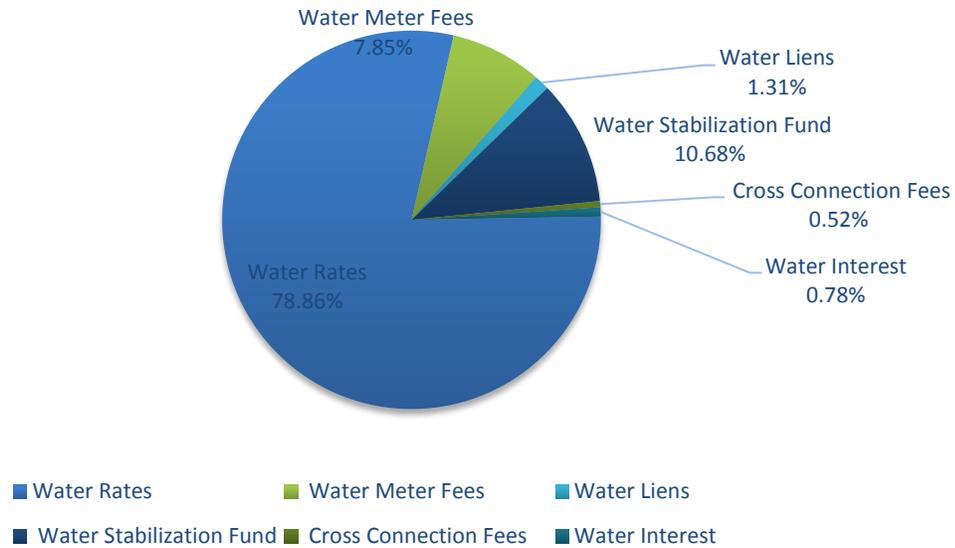
6" meter = \$631.69

8" meter = \$1,010.69

INCOME BASED DISCOUNT: Customers who currently qualify for a low-income exemption on Real Estate or the Community Preservation Act (CPA) can receive an exemption on their water, sewer, and stormwater and flood control bill equivalent to the fixed meter charge.

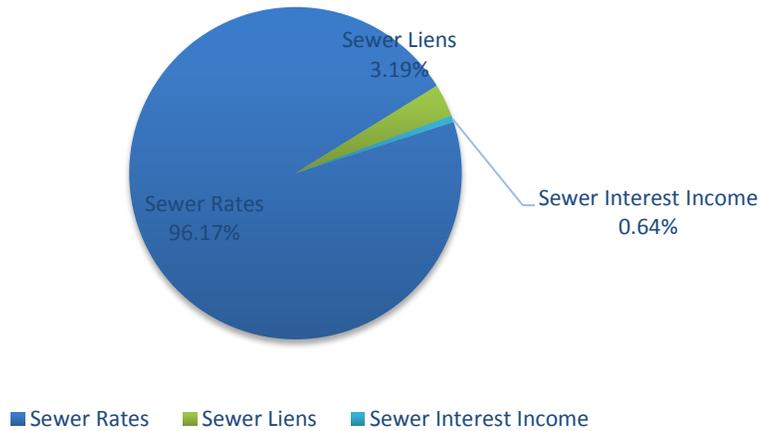
WATER ENTERPRISE FUND: Water Enterprise Fund revenues come from the users of the city's water system. Water rates and meter fees will account for 86.7% of the income to the Water Enterprise Fund. Other income is generated when water bills are paid late in the form of liens and interest on late payments. In FY2018 the city will also transfer \$816,680 from the Water Enterprise Stabilization Fund to the Operating Budget to fund water line replacement projects. Overall, additional revenue from water rates and charges is \$182,912 or a 2.5% increase.

Water Enterprise Fund Revenues - FY2018



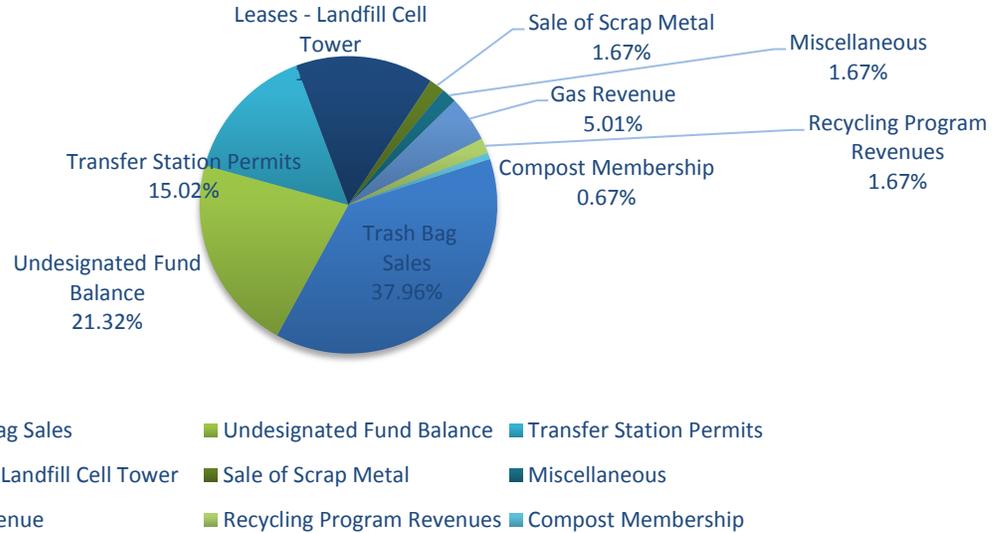
SEWER ENTERPRISE FUND: Sewer Enterprise Fund revenues come from the users of the city’s sewer system. Income from sewer rates will account for 96.2% of the income to the sewer enterprise fund. Other income is generated when sewer bills are paid late in the form of liens and interest on late payments. Overall, the Sewer Enterprise Fund is level funded for FY2018.

Sewer Enterprise Fund Revenues - FY2018



SOLID WASTE ENTERPRISE FUND: Solid Waste Enterprise Fund revenues come from the users of the city’s transfer station and other related solid waste activities. There is also income generated by leasing land for a cell tower. The largest portion of revenue is generated by the sale of trash bags which are purchased by residents that use the transfer station for their home trash disposal. Trash bag sales generate 38% of the revenue. Transfer station permits are expected to generate 15% of the income and are sold for \$25.00 to residents so that they may use the city’s transfer station located at the DPW facility on Locust Street.

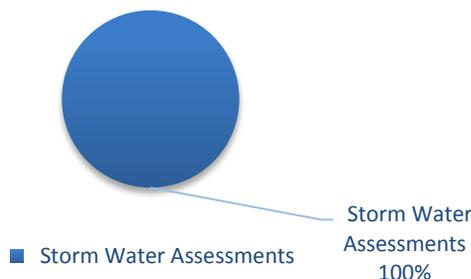
Solid Waste Enterprise Fund Revenues - FY2018



Services available at the transfer station include trash disposal, recyclable disposal and disposal of compost and scrap metal. The lease of landfill land for a cell tower provides 15% of the revenues and additional revenues are generated through recycling program participation and the sale of scrap metal. Currently solid waste services are not generating enough revenue to fully cover the costs of the program, and therefore 21.3% of the revenue needed to provide the service is coming from the solid waste enterprise fund undesignated fund balance or “free cash”. Over the next several fiscal years, the continued viability of the solid waste enterprise fund will be evaluated.

STORMWATER AND FLOOD CONTROL ENTERPRISE FUND: Revenue generated through stormwater fees is used to maintain the city’s flood control and storm water drainage systems. Fees are based on the amount of storm water runoff produced by a parcel of land. A billing rate per square foot of hydraulic acreage will be calculated by the Department of Public Works each year by dividing the approved annual budget by the total hydraulic acreage that will be billed by the city. Based on the proposed annual budget of \$1,957,558, the FY2018 annual billing rate will be \$0.025998 per square foot of hydraulic area. Therefore, annual fees for FY2018 will be: Tier I - \$66.03; Tier II - \$94.03; Tier III - \$129.73; and Tier IV - \$267.55.

Stormwater and Flood Control Enterprise Fund Revenues - FY2018



**CITY OF NORTHAMPTON, MASSACHUSETTS
FY2018 REVENUE SUMMARY**

	Actual FY2014	Actual FY2015	Actual FY2016	Final Budget FY2017	Budget FY2018	Dollar Change FY 2017-2018	% Change FY 2017-2018
GENERAL FUND							
TAXES							
Real Estate Taxes	47,570,508	49,683,839	51,330,002	54,098,379	55,964,408	1,866,029	3.4%
Personal Property	1,323,394	1,346,709	1,336,445	1,427,203	1,434,985	7,782	0.5%
Tax Title Revenues	119,319	362,979	39,789	0	0	0	0.0%
Tax Possession Revenue	0	0	127,538	0	0	0	0.0%
Clause 41A R/E Payback	31,367	35,322	0	0	0	0	0.0%
Chapt 61A Deferred Taxes	9,505	272	15,112	0	0	0	0.0%
Motor Vehicle Excise	2,663,109	2,517,051	2,669,865	2,404,000	2,455,690	51,690	2.2%
Boat Excise	5,105	5,489	4,225	4,500	4,250	(250)	-5.6%
Hotel / Motel Tax (Ch 145)	528,329	576,300	659,630	593,500	600,919	7,419	1.3%
Meals Tax (Ch 64L, s.2A)	657,608	667,032	732,073	659,000	667,238	8,238	1.3%
Interest on Taxes	119,498	133,404	135,372	95,000	100,000	5,000	5.3%
Interest on Tax Titles	46,807	69,629	39,254	30,000	30,000	0	0.0%
Tax Title Attorney Fees	0	23,060	14,083	0	0	0	0.0%
Tax Title Releases	975	5,725	2,209	1,000	1,000	0	0.0%
Int/Releases - Clause 41A R/E	10,148	10,721	8,633	0	0	0	0.0%
PILOT - Housing Authority	27,339	28,911	30,843	28,000	28,000	0	0.0%
PILOT - Smith College	66,652	90,561	93,307	93,000	93,000	0	0.0%
PILOT - B'Nai Israel Synagogue	6,719	7,320	2,828	2,800	2,800	0	0.0%
PILOT - Easthampton	968	994	871	1,000	1,000	0	0.0%
PILOT - Fairgrounds	0	0	14,215	14,000	14,000	0	0.0%
PILOT - U.S. Fish & Wildlife	243	552	280	0	0	0	0.0%
TOTAL TAXES	53,187,594	55,565,869	57,256,574	59,451,383	61,397,290	1,945,907	3.3%
CHARGES FOR SERVICES							
Parking Meter Receipts	658,110	653,409	654,050	643,334	665,504	22,170	3.4%
Parking Lot Revenue	380,000	380,000	389,000	402,371	402,371	0	0.0%
Parking Garage Revenue	550,000	550,000	564,000	572,108	572,108	0	0.0%
Parking Pass Revenue	140,000	140,000	150,000	154,814	154,814	0	0.0%
Police Department Garage Revenue	0	0	0	1,000	1,000	0	0.0%
Recreation Revenues	50,000	50,000	46,000	41,500	46,000	4,500	10.8%
Ambulance Revenues	1,572,382	1,557,359	1,631,391	1,249,821	1,450,000	200,179	16.0%
Fees - Collector	103,496	134,796	138,068	124,000	124,000	0	0.0%
Fees - Municipal Liens	39,150	36,500	42,150	35,000	35,000	0	0.0%
Fees - MVE Surcharges	15,560	18,120	16,800	15,000	14,000	(1,000)	-6.7%
Fees - Cemetery Interments	32,875	22,685	24,600	21,000	21,000	0	0.0%
Fees - Police Outside Detail Admin	22,162	26,478	38,573	34,249	32,000	(2,249)	-6.6%
Fees - Fire Outside Detail Admin	1,591	2,108	1,940	0	0	0	0.0%
Fees - License Comm Appl Fee	275	475	250	0	0	0	0.0%
Fees - City Clerk Misc	36,239	46,681	42,320	37,000	37,000	0	0.0%
Fees - City Clerk Copies	97,380	92,745	82,965	87,000	82,000	(5,000)	-5.7%
Fees Tree Warden			11,663			0	0.0%
Tuition - SVAHS	5,346,600	6,069,790	6,113,932	5,906,000	6,403,000	497,000	8.4%
Rentals - City Property	0	1,125	1,200	0	0	0	0.0%
Dept Rev - Mayor	0	2,805	(35)	0	0	0	0.0%
Dept Rev - Treasurer	610	528	240	500	250	(250)	-50.0%
Dept Rev - Assessors	0	92	153	0	0	0	0.0%
Dept Rev - Registrar of Voters	1,211	1,108	1,228	900	900	0	0.0%
Dept Rev - Police Dept	74,193	67,494	63,659	60,551	59,500	(1,051)	-1.7%
Dept Rev - Highways	1,660	0	0	0	0	0	0.0%

	Actual FY2014	Actual FY2015	Actual FY2016	Final Budget FY2017	Budget FY2018	Dollar Change FY 2017-2018	% Change FY 2017-2018
Dept Rev - Cemeteries	6,415	4,823	4,085	5,000	4,000	(1,000)	-20.0%
Dept Rev - DPW Parks & Rec	525	85	0	0	0	0	0.0%
Dept Rev - Health	4,087	6,529	7,989	2,400	5,000	2,600	108.3%
Dept Rev - DPW Storm Water Mgt	9,035	0	0	0	0	0	0.0%
Dept Rev - Building Inspections	31,000	21,000	36,000	36,000	37,800	1,800	5.0%
Dept Rev - DPW Bid Docs			225			0	0.0%
TOTAL CHARGES FOR SERVICES	9,174,558	9,886,735	10,062,446	9,429,548	10,147,247	717,699	7.6%
LICENSES AND PERMITS							
Liquor Licenses	207,424	200,719	194,084	198,000	198,000	0	0.0%
Cablevision License	4,995	4,930	0	4,750	0	(4,750)	-100.0%
City Clerk Licenses	31,478	28,422	29,231	24,000	25,000	1,000	4.2%
Firearm Licenses	10,725	2,775	3,438	5,000	3,000	(2,000)	-40.0%
Permits - Health Dept	63,585	67,390	63,710	60,000	60,000	0	0.0%
Permits - Burials	16,275	16,135	14,245	12,000	12,000	0	0.0%
Permits - Police Dept	7,453	2,642	1,644	2,000	1,000	(1,000)	-50.0%
Permits - Building Inspector	360,080	318,087	352,935	334,000	343,000	9,000	2.7%
Permits - Plumbing Inspector	119,041	103,041	108,109	110,000	110,000	0	0.0%
Permits - Wire Inspector	149,852	107,221	112,807	110,000	110,000	0	0.0%
Permits - Weights & Measures	28,919	33,140	52,781	29,000	50,000	21,000	72.4%
Permits - Periodic Inspections	19,720	25,120	24,582	29,000	23,000	(6,000)	-20.7%
Permits - Sidewalk Signs		1,200	9,900	11,000	10,000	(1,000)	-9.1%
Permits - General Highway	86,850	107,045	101,400	80,000	90,000	10,000	12.5%
Permits - Planning Dept	32,386	38,491	62,718	30,000	44,000	14,000	46.7%
Permits - Fire Dept	110,654	126,169	110,102	80,000	75,000	(5,000)	-6.3%
TOTAL LICENSES AND PERMITS	1,249,438	1,182,577	1,241,684	1,118,750	1,154,000	35,250	3.2%
FINES AND FORFEITS							
CMVI Reimbursements RMV	91,424	83,039	98,657	75,000	75,000	0	0.0%
Parking Tickets	918,636	825,021	909,877	835,000	836,000	1,000	0.1%
TOTAL FINES AND FORFEITS	1,010,060	908,060	1,008,534	910,000	911,000	1,000	0.1%
INTERGOVT - STATE - CHERRY SHEET							
Chapter 70 School Aid	7,916,639	7,989,039	8,060,639	8,217,114	8,302,674	85,560	1.0%
School Construction	1,869,509	1,869,509	1,869,504	1,108,358	1,108,358	0	0.0%
Charter Tuition Reimbursement	384,164	358,917	272,097	280,649	169,670	(110,979)	-39.5%
Unrestricted General Government Aid	3,805,501	3,911,035	4,051,832	4,226,061	4,390,877	164,816	3.9%
Lieu of Taxes - State Owned Land	103,509	64,620	64,620	63,851	63,791	(60)	-0.1%
Veterans Benefits	573,688	567,389	501,812	526,965	571,215	44,250	8.4%
Abatements to Elderly	134,150	131,271	116,691	128,761	123,551	(5,210)	-4.0%
Offset: School Lunch	14,941	14,854	0	0	0	0	0.0%
Offset: Incoming School Choice Tuition	1,514,085	1,555,805	1,827,864	1,829,052	1,745,205	(83,847)	-4.6%
Offset: Public Libraries	43,112	49,558	47,945	46,956	50,251	3,295	7.0%
TOTAL INTERGOVT - CHERRY SHEET	16,359,298	16,511,997	16,813,004	16,427,767	16,525,592	97,825	0.6%
INTERGOVT - STATE - OTHER							
Other State Revenue	104,883	11,931	138,495	4,500	4,500	0	0.0%
Retirement COLA Reimbursement	6,953	5,878	4,706	3,400	3,400	0	0.0%
TOTAL INTERGOVT - STATE - OTHER	111,836	17,809	143,201	7,900	7,900	0	0.0%
INTERGOVT - FEDERAL							
Medicaid Reimbursements - Schools	276,299	375,919	487,724	325,000	315,644	(9,356)	-2.9%
Medicare Part 'D' Reimb	65,008	3,145	0	0	0	0	0.0%
TOTAL INTERGOVT - FEDERAL	341,308	379,064	487,724	325,000	315,644	(9,356)	-2.9%

	Actual FY2014	Actual FY2015	Actual FY2016	Final Budget FY2017	Budget FY2018	Dollar Change FY 2017-2018	% Change FY 2017-2018
INTERFUND OPERATING TRANSFERS							
Cemetery Trust Fund/Sale of Lots	35,000	15,000	15,000	15,000	15,000	0	0.0%
Interfund Transfers - Enterprise Funds	2,666,983	2,110,221	2,066,732	2,049,427	2,095,828	46,401	2.3%
Wetland Filing Fees Fund 2304	6,000	5,000	5,000	5,000	5,000	0	0.0%
Waterways Fund 2305	3,000	1,500	1,500	1,500	1,500	0	0.0%
Community Preservation Act Funds	12,145	12,376	12,376	13,609	13,609	0	0.0%
Comcast I-net Reimb Fund 2620	160,000	160,000	147,852	0	0	0	0.0%
Reserve for Energy Credits/Rebates Fund 2330	145,000	100,000	100,000	62,907	0	(62,907)	-100.0%
Reserve for lump sum payout on NHS	44,625	0	0	0	0	0	0.0%
Police Station Reserve for Debt Service	34,154	32,459	30,424	28,729	27,373	(1,356)	-4.7%
TOTAL INTERFUND OPERATING	3,106,907	2,436,556	2,378,884	2,176,172	2,158,310	(17,862)	-0.8%
FREE CASH/CAPITAL RESERVES							
Free Cash	0	0	0	0	0	0	0.0%
Surplus Overlay	0	0	0	0	0	0	0.0%
Stabilization Fund	0	0	0	0	0	0	0.0%
Capital Stabilization Fund	0	0	0	0	0	0	0.0%
TOTAL FREE CASH/CAPITAL RESERVES	0	0	0	0	0	0	0.0%
MISCELLANEOUS REVENUE							
Housing Authority	6,200	0	0	0	0	0	0.0%
PVTA - 5 College Reimbursement	79,099	81,656	69,912	69,000	69,000	0	0.0%
Vet Services Regional Assessment	119,924	133,650	142,665	149,153	152,810	3,657	2.5%
Marijuana Dispensary Host Comm. Fee	0	0	0	0	200,000	200,000	0.0%
Interest on Investments	55,890	84,362	87,496	79,000	80,000	1,000	1.3%
Tailings Closeout	0	2,347	0	0	0	0	0.0%
Smith Charities Income	7,541	7,349	7,524	7,200	7,500	300	4.2%
Dept Rev - Police Auctions	1,491	5,955	892	1,000	1,000	0	0.0%
Dept Rev - Hearing Officer	1,625	3,250	2,438	2,400	2,400	0	0.0%
Miscellaneous Receipts	208,972	30,265	99,013	0	0	0	0.0%
TOTAL MISCELLANEOUS REVENUE	480,742	348,834	409,940	307,753	512,710	204,957	66.6%
GENERAL FUND TOTAL	85,021,741	87,237,500	89,801,991	90,154,273	93,129,693	2,975,420	3.3%

	Actual FY2014	Actual FY2015	Actual FY2016	Final Budget FY2017	Budget FY2018	Dollar Change FY 2017-2018	% Change FY 2017-2018
ENTERPRISE FUNDS							
WATER ENTERPRISE RECEIPTS							
Water Rates and Fixed Charges	6,360,773	6,747,682	6,302,910	6,027,245	6,030,000	2,755	0.0%
Tax Title Revenue	8,134	24,836	12,652	0	0	0	0.0%
Interest on Tax Titles	2,342	4,594	3,030	0	0	0	0.0%
Sale of Lumber	0	70,185	69,204	0	0	0	0.0%
Undesignated Fund Balance	47,969	2,200,000	0	0	0	0	0.0%
Water Enterprise Stabilization Fund	0	0	0	676,523	816,680	140,157	20.7%
Water Liens	161,174	179,334	164,954	100,000	100,000	0	0.0%
Water Miscellaneous Income	65,281	40,880	41,861	0	0	0	0.0%
Water Meter Fees	0	0	0	600,000	600,000	0	0.0%
Water Cross Connection Fees	0	0	0	0	40,000	40,000	100.0%
Water Interest	47,225	60,419	65,510	60,000	60,000	0	0.0%
TOTAL WATER ENTERPRISE REVENUES	6,692,898	9,327,930	6,660,121	7,463,768	7,646,680	182,912	2.5%
SEWER ENTERPRISE RECEIPTS							
Sewer Rates	5,807,657	6,345,921	5,945,723	6,031,872	6,030,000	(1,872)	0.0%
Tax Title Revenue	8,219	23,741	13,736	0	0	0	0.0%
Interest on Tax Titles	2,413	4,161	3,241	0	0	0	0.0%
Sewer Rate Relief Fund	0	0	0	0	0	0	0.0%
Undesignated Fund Balance	1,282,500	150,000	0	0	0	0	0.0%
Sewer Liens	152,190	172,644	163,511	200,000	200,000	0	0.0%
Sewer Miscellaneous Income	36,185	38,498	29,146	0	0	0	0.0%
Sewer Interest Income	43,954	61,789	67,897	40,000	40,000	0	0.0%
TOTAL SEWER ENTERPRISE REVENUES	7,333,117	6,796,754	6,223,253	6,271,872	6,270,000	(1,872)	0.0%
SOLID WASTE ENTERPRISE RECEIPTS							
Refuse Fees	44,908	539	1,038	0	0	0	0.0%
Landfill Stickers	119,921	108,063	104,189	85,000	90,000	5,000	5.9%
Trash Bag Sales	260,435	237,308	250,760	200,000	227,500	27,500	13.8%
Leases - Landfill Cell Tower	85,315	127,897	102,862	80,000	90,000	10,000	12.5%
Interest Income	23,586	16,729	16,178	0	0	0	0.0%
Sale of Scrap Metal	15,936	14,568	7,280	10,000	10,000	0	0.0%
Compost Membership	4,790	3,526	4,157	4,000	4,000	0	0.0%
Gas Revenue	0	0	34,761	10,000	30,000	20,000	200.0%
Miscellaneous	43,333	13,972	5,942	0	10,000	10,000	100.0%
Undesignated Fund Balance	737,776	681,261	0	189,450	127,759	(61,691)	-32.6%
Recycling Program Revenues	27,479	24,489	15,100	10,000	10,000	0	0.0%
TOTAL SOLID WASTE ENT. REVENUES	1,363,479	1,228,352	542,267	588,450	599,259	10,809	1.8%
STORMWATER AND FLOOD CONTROL							
Stormwater and Flood Control Assessments		1,675,094	1,982,193	1,957,558	1,957,558	0	0.0%
Stormwater and Flood Control Liens		0	53,275	0	0	0	0.0%
Interest Income		3,470	12,906			0	0.0%
Miscellaneous Income		7,800	32,476	0	0	0	0.0%
TOTAL STORMWATER AND FLOOD CONTROL		1,686,363	2,080,850	1,957,558	1,957,558	0	0.0%
TOTAL ENTERPRISE REVENUES	15,389,494	19,039,400	15,506,492	16,281,648	16,473,497	191,849	1.2%
GRAND TOTAL ALL FUNDS	100,411,235	106,276,900	105,308,483	106,435,921	109,603,190	3,167,269	3.0%

PROPERTY TAX LEVY CALCULATION EXPLAINED

Prior to the passage of Proposition 2½, municipalities created their budgets by determining how much it would cost to provide the city's programs and services, and then raising the necessary funds through the tax levy. Under Proposition 2½, municipalities in Massachusetts are limited to increasing the local tax levy by no more than 2½% above the current tax levy, plus new growth, in any one year. The shift means that instead of beginning with a budget based on the programs and services the city wants to provide, the city now begins with a set amount of tax levy funding and determines what programs and services it can provide based on that amount. For example, if the tax levy in Year One was \$1,000, and there was \$100 in new growth (new construction or additions to homes or businesses), then in Year Two, the city's tax levy could grow to no more than \$1,125.

$\$1,000 \text{ levy} \times 2.5\% \text{ allowed increase} = \$25 \text{ additional Year 2 tax revenue}$
 $\$1,000 \text{ prior year levy} + \$25 \text{ allowed increase} + \$100 \text{ new growth} = \$1,125 \text{ total Year 2 levy revenue}$

Debt exclusions, those Proposition 2½ overrides, which allow the city to increase property taxes for the purpose of paying for a particular project, such as the JFK Middle School or Northampton High School renovations, decrease every year until they are fully paid off. This portion of residential property taxes goes down each year.

Common Misunderstandings

Proposition 2½ is a complex finance law, but its simple name has led to some frequent misunderstandings. Often, residents might think that the law means that their individual property taxes should only rise by 2½% each year. In reality, it is the **city's total tax levy** that will rise by that amount each year. How that levy is apportioned among all the residential and commercial properties is through a different process, and the result is that the tax burden on some properties will increase, and on others will decrease, and by varying amounts.

The city is required to revalue all property every three years. When this happens, an independent company assesses the values of homes and businesses relative to each other and to the current market. It looks at sales of comparable properties in the last two years to arrive at fair market values. When the assessment is done, we have the total value of all of the properties in Northampton.

Once we have those two figures - the total value of real estate property in Northampton, and the amount of tax levy we can raise under Proposition 2½ - the city assessors calculate what the city's tax rate will be in the coming year. In the current fiscal year, the tax rate is \$16.69 per \$1,000 of your property value.

Now that we have the tax rate, we go back to the valuations of each property in the city and calculate the tax bill for individual property owners. If your property is valued at \$100,000, your property tax bill would be $100 \times \$16.69$ or \$1,669.

If you believe your property assessment is significantly higher than its actual value on the fair market, you can apply for a tax abatement. Remember, however, that while market forces change daily, your home's value for the purposes of the tax levy is calculated on comparable sales in the past two years.

If a home is found to have been valued incorrectly and receives an abatement, those tax dollars that are abated for that one property owner are reassessed over the rest of the taxable properties in Northampton. The total of the city's property tax levy remains the same, only the distribution changes.

PROPERTY TAX LEVY CALCULATION

	Reval Year				RECAP		\$ Change FY 2017-2018	% Change FY 2017-2018
	FY2014 Budget	FY2015 Budget	FY2016 Budget	FY2017 Budget	FY2018 Budget			
Base Levy From Prior Year	43,768,074	48,078,995	50,197,851	52,391,038	54,433,890	2,042,852	3.9%	
2 1/2% Increase	1,094,202	1,201,975	1,254,946	1,309,776	1,360,847	51,071	3.9%	
Override	2,500,000	0	0	0	0	0	0.0%	
New Growth	716,719	916,881	938,241	733,076	600,000	(133,076)	-18.2%	
Levy Limit	48,078,995	50,197,851	52,391,038	54,433,890	56,394,737	1,960,847	3.6%	
ADD: Debt Exclusion - JFK Middle School	74,435	22,010	(456,763)	0	0	0	0.0%	
ADD: Debt Exclusion - Fire Station	342,306	328,556	314,635	285,275	261,500	(23,775)	-8.3%	
ADD: Debt Exclusion - High School	280,145	263,445	206,545	124,997	68,655	(56,343)	-45.1%	
ADD: Debt Exclusion - Police Station	717,722	706,916	693,950	683,145	674,501	(8,644)	-1.3%	
Subtotal Debt Exclusions	1,414,608	1,320,927	758,367	1,093,417	1,004,656	(88,761)	-8.1%	
Max Allowable Levy (Levy Limit + Debt Excl)	49,493,603	51,518,778	53,149,405	55,527,307	57,399,393	1,872,086	3.4%	
LESS: Actual Tax Levy	49,463,820	51,492,896	53,140,330	55,525,582				
Excess (Unused) Levy Capacity	29,783	25,882	9,075	1,725				
Actual Tax Levy	49,463,820	51,492,896	53,140,330	55,522,718				
Levy Ceiling (2.5% of Total Valuation)	80,350,585	81,476,102	82,209,669	83,171,933				

Valuations By Class	FY2014 Valuations	FY2015 Valuations	FY2016 Valuations	FY2017 Valuations
Residential Property Valuations	2,564,491,750	2,591,076,188	2,623,226,938	2,657,183,160
Commercial Property Valuations	458,039,890	476,973,450	477,511,976	481,036,520
Industrial Property Valuations	104,104,840	103,683,900	103,481,726	103,145,150
Personal Property Valuations	87,386,900	87,310,540	84,166,120	85,512,480
Total Property Valuations	3,214,023,380	3,259,044,078	3,288,386,760	3,326,877,310
Total Assessed Valuation	3,214,023,380	3,259,044,078	3,288,386,760	3,326,877,310
\$ Change Valuation From Prior Year	31,103,898	45,020,698	29,342,682	38,490,550
% Change Valuation From Prior Year	1.0%	1.4%	0.9%	1.2%
Tax Rate (per \$1000 of Valuation)	\$15.39	\$15.80	\$16.16	\$16.69

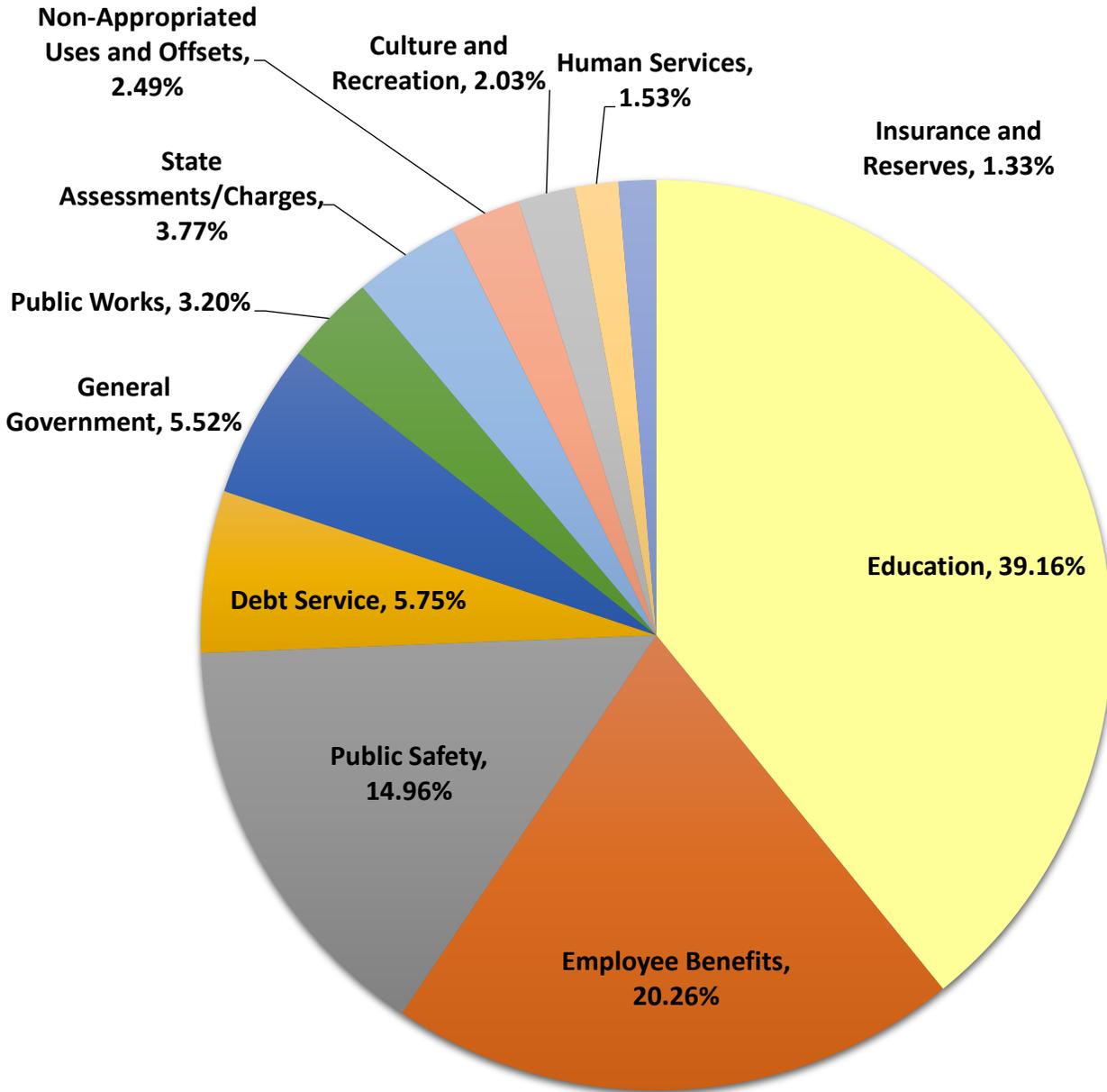
**CITY OF NORTHAMPTON, MASSACHUSETTS
FY2018 EXPENDITURE SUMMARY**

	Actual FY2014	Actual FY2015	Actual 2016	Final Budget 2017	Budget 2018	Dollar Change FY 2017-2018	% Change FY 2017-2018
GENERAL GOVERNMENT							
City Council	99,543	85,975	158,910	183,012	185,073	2,061	1.1%
Mayor	367,416	387,333	406,405	457,167	453,844	(3,323)	-0.7%
Auditor	251,085	262,200	268,646	288,973	294,697	5,724	2.0%
Assessors	206,464	232,706	297,894	269,598	242,813	(26,785)	-9.9%
Treasurer	120,273	142,354	109,219	-	-	-	0.0%
Collector	376,053	422,258	429,554	-	-	-	0.0%
Treasurer Collector	-	-	-	531,660	542,687	11,027	2.1%
Legal Services	317,812	243,980	226,536	275,000	275,000	-	0.0%
Human Resources	222,033	224,602	231,657	260,067	251,145	(8,922)	-3.4%
Information Technology Services	488,177	456,635	581,061	679,975	760,449	80,474	11.8%
City Clerk	225,874	271,056	251,561	260,727	266,796	6,069	2.3%
License Commission	20,328	-	-	-	-	-	0.0%
Planning & Sustainability	260,909	275,937	283,887	313,043	360,230	47,187	15.1%
Central Services	1,298,330	1,478,462	1,435,070	1,482,857	1,506,462	23,605	1.6%
TOTAL GENERAL GOVERNMENT	4,254,298	4,483,498	4,680,399	5,002,079	5,139,196	137,117	2.7%
PUBLIC SAFETY							
Police	5,120,379	5,234,912	5,213,914	6,019,341	6,218,078	198,737	3.3%
Parking - Enforcement	147,453	163,126	153,028	175,038	203,218	28,180	16.1%
Public Safety Communications Center	481,907	526,855	553,861	568,091	580,554	12,463	2.2%
Fire Rescue	5,536,279	5,463,130	5,261,779	5,807,628	5,966,478	158,850	2.7%
Building Inspections	362,311	372,848	386,267	437,031	452,294	15,263	3.5%
Emergency Management	6,999	6,050	6,000	7,550	7,550	-	0.0%
Parking - Maintenance	386,685	416,612	355,832	475,219	501,250	26,031	5.5%
TOTAL PUBLIC SAFETY	12,042,013	12,183,533	11,930,681	13,489,898	13,929,422	439,524	3.3%
EDUCATION							
Smith Vocational & Agricultural High School	6,386,693	6,972,816	7,129,342	7,074,768	7,630,926	556,158	7.9%
School Department	25,507,769	26,364,147	27,144,501	27,986,945	28,838,966	852,021	3.0%
TOTAL EDUCATION	31,894,462	33,336,963	34,273,843	35,061,713	36,469,892	1,408,179	4.0%
PUBLIC WORKS							
Engineering	462,519	131,861	146,138	145,859	150,461	4,602	3.2%
Administration & Purchasing	277,069	112,177	105,532	122,719	113,855	(8,864)	-7.2%
Streets / General Highway	1,235,893	1,341,022	1,313,830	1,603,723	1,628,949	25,226	1.6%
Streets / Snow & Ice	748,719	934,343	398,470	468,000	471,500	3,500	0.7%
Storm Drains	416,100	3,000	28,951	-	-	-	0.0%
Flood Control	39,618	-	-	-	-	-	0.0%
Cemeteries	151,830	149,094	146,734	170,723	202,196	31,473	18.4%
DPW Parks and Recreation	213,277	307,126	283,914	397,441	414,736	17,295	4.4%
TOTAL PUBLIC WORKS	3,545,025	2,978,623	2,423,570	2,908,465	2,981,697	73,232	2.5%
HUMAN SERVICES							
Health Department	199,299	231,399	230,336	249,263	273,626	24,363	9.8%
Senior Services	187,237	194,337	201,478	199,049	229,955	30,906	15.5%
Veterans' Services	875,691	805,767	838,311	919,730	925,526	5,796	0.6%
TOTAL HUMAN SERVICES	1,262,227	1,231,503	1,270,125	1,368,042	1,429,107	61,065	4.5%
CULTURE & RECREATION							
Forbes Library	1,129,624	1,183,316	1,197,638	1,236,102	1,273,185	37,083	3.0%
Lilly Library	277,578	286,042	296,197	309,035	318,306	9,271	3.0%
Recreation	209,445	212,774	219,523	226,268	231,442	5,174	2.3%
Arts and Culture	32,302	46,148	51,832	57,513	65,945	8,432	14.7%
TOTAL CULTURE & RECREATION	1,648,948	1,728,280	1,765,190	1,828,918	1,888,878	59,960	3.3%

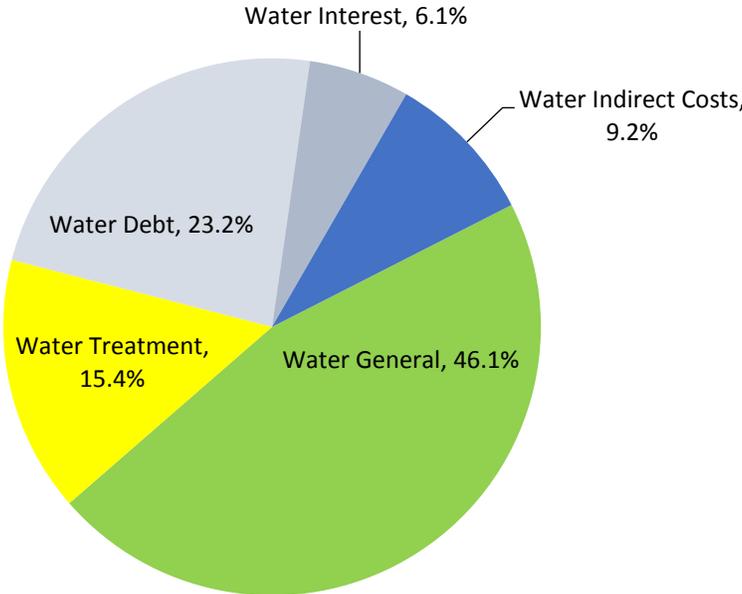
	Actual FY2014	Actual FY2015	Actual 2016	Final Budget 2017	Budget 2018	Dollar Change FY 2017-2018	% Change FY 2017-2018
DEBT SERVICE							
Long-Term Bonds Principal	4,385,000	4,310,387	4,333,000	4,004,000	4,259,100	255,100	6.4%
Long-Term Bonds Interest	1,320,422	1,296,061	1,130,870	1,128,954	1,050,450	(78,504)	-7.0%
Temporary Bonds Principal / Paydowns	130,235	-	-	45,000	45,000	-	0.0%
TOTAL DEBT SERVICE	5,835,657	5,606,448	5,463,870	5,177,954	5,354,550	176,596	3.4%
EMPLOYEE BENEFITS							
Contributory Retirement System	4,599,669	4,766,326	5,160,912	5,365,570	5,654,580	289,010	5.4%
Pensions Non-Contributory & Actuarial OPEB	48,053	35,022	37,865	35,000	42,000	7,000	20.0%
OPEB Trust Fund	-	100,000	125,000	165,000	200,000	35,000	21.2%
Workers' Compensation	211,645	207,620	311,699	364,955	448,315	83,360	22.8%
Workers' Compensation - Police & Fire	145,884	160,141	174,256	192,009	200,405	8,396	4.4%
Unemployment Compensation	99,397	56,827	56,377	117,000	117,000	-	0.0%
Group Medical Insurance	9,746,598	9,665,750	9,745,624	10,909,447	11,172,372	262,925	2.4%
Life Insurance	36,031	34,875	36,087	55,000	55,000	-	0.0%
Payroll Taxes	616,818	646,971	696,082	737,360	798,016	60,656	8.2%
Other Benefits	326,500	179,999	223,135	180,000	180,000	-	0.0%
TOTAL EMPLOYEE BENEFITS	15,830,595	15,853,531	16,567,037	18,121,341	18,867,688	746,347	4.1%
INSURANCE AND RESERVES							
Capital Projects	250,000	250,000	215,000	280,000	312,500	32,500	11.6%
General Liability Insurance	47,000	51,195	47,150	52,864	62,577	9,713	18.4%
Property & Auto Insurance	209,500	242,912	216,003	251,114	248,240	(2,874)	-1.1%
Public Employees Liability Insurance	58,198	81,880	58,697	71,888	62,000	(9,888)	-13.8%
Reserve for Personnel	88,845	49,178	178,529	182,087	185,000	2,913	1.6%
Transfer to Fiscal Stability Stabilization Fund	773,715	1,013,323	441,926	-	-	-	0.0%
Transfer to Capital Stabilization Fund	300,000	315,000	330,750	347,288	364,652	17,364	5.0%
TOTAL CAPITAL PROJECTS & MISCELLANEOUS	1,727,258	2,003,488	1,488,056	1,185,241	1,234,969	49,728	4.2%
GENERAL FUND APPROPRIATIONS	78,040,484	79,405,867	79,862,771	84,143,651	87,295,399	3,151,747	3.7%
NON-APPROPRIATED USES:							
Overlay Reserve for Abatements	554,546	532,762	552,873	498,275	500,000	1,725	0.3%
Overlay Deficits to be Raised	131,843	-	617	-	-	-	0.0%
Other Amounts to be Raised	-	40,327	-	-	-	-	0.0%
County Lock-Up Assessment	26,418	27,122	27,122	27,122	27,122	-	0.0%
Offset Receipts - Cherry Sheet	1,572,138	1,620,217	1,829,052	1,876,008	1,795,456	(80,552)	-4.3%
STATE ASSESSMENTS-CHERRY SHEET							
Air Pollution Districts	8,105	8,044	8,203	8,408	8,305	(103)	-1.2%
RMV Non-Renewal Surcharge	99,120	99,120	99,120	99,120	81,640	(17,480)	-17.6%
Regional Transit Assessment (PVRTA)	363,269	341,201	346,344	401,938	426,966	25,028	6.2%
Special Education (Ch. 71B, ss. 10, 12)	1,378	7,655	9,059	9,421	-	(9,421)	-100.0%
Charter School Sending Tuition	2,039,903	2,247,062	2,359,214	2,480,802	2,406,546	(74,256)	-3.0%
School Choice Sending Tuition	490,114	527,836	637,347	609,527	588,259	(21,268)	-3.5%
SUB-TOTAL STATE ASSESSMENTS	3,001,889	3,230,918	3,459,287	3,609,216	3,511,716	(97,500)	-2.7%
TOTAL NON-APPROPRIATED USES	5,286,834	5,451,346	5,868,951	6,010,621	5,834,294	(176,327)	-2.9%
TOTAL BUDGET PLAN - GENERAL FUND	83,327,317	84,857,213	85,731,722	90,154,273	93,129,693	2,975,420	3.3%

	Actual FY2014	Actual FY2015	Actual 2016	Final Budget 2017	Budget 2018	Dollar Change FY 2017-2018	% Change FY 2017-2018
ENTERPRISE FUNDS							
WATER ENTERPRISE FUND							
Water General	1,855,454	2,346,570	2,458,740	3,595,099	3,525,121	(69,978)	-1.9%
Water Treatment	934,325	742,503	720,723	1,100,671	1,178,697	78,026	7.1%
Water Debt	1,928,037	1,953,293	1,871,738	1,620,201	1,777,386	157,185	9.7%
Water Interest	597,771	543,029	466,200	435,630	463,712	28,082	6.4%
Water Indirect Costs	855,531	568,327	618,917	692,167	701,764	9,597	1.4%
Low Income Discount	-	-	-	20,000	-	(20,000)	-100.0%
Water Reserve	60,000	1,500,000	-	-	-	-	0.0%
TOTAL WATER ENTERPRISE FUND	6,231,118	7,653,722	6,136,318	7,463,768	7,646,680	182,912	2.5%
SEWER ENTERPRISE FUND							
Sewer General Sanitary	656,045	762,038	1,676,432	1,582,076	1,568,608	(13,468)	-0.9%
Sewer Treatment	1,834,391	1,758,258	1,716,756	2,177,226	2,180,638	3,412	0.2%
Sewer Debt	603,054	391,681	382,850	445,864	391,986	(53,878)	-12.1%
Sewer Interest	106,108	99,449	67,528	107,326	77,822	(29,504)	-27.5%
Sewer Indirect Costs	1,713,905	1,195,525	1,101,489	974,025	1,001,058	27,033	2.8%
Sewer Stabilization Fund	60,000	150,000	1,131,733	985,355	1,049,888	64,533	6.5%
TOTAL SEWER ENTERPRISE FUND	4,973,502	4,356,951	6,076,787	6,271,872	6,270,000	(1,872)	0.0%
SOLID WASTE ENTERPRISE FUND Solid Waste Landfill							
Solid Waste Other Waste Mgt	1,296,212	92,893	46,770	-	-	-	0.0%
Solid Waste Debt	356,825	356,458	394,543	472,612	483,245	10,633	2.2%
Solid Waste Interest	179,000	524,000	-	1,000	-	(1,000)	-100.0%
Solid Waste Indirect Costs	31,158	21,817	35	25	-	(25)	-100.0%
TOTAL SOLID WASTE ENTERPRISE FUND	97,547	102,401	76,327	114,813	116,014	1,201	1.0%
1,960,742	1,097,569	517,675	588,450	599,259	10,809	1.8%	
STORMWATER AND FLOOD CONTROL							
Stormwater and Flood Control Storm Drain Operations							
Stormwater and Flood Control Operations		689,981	728,233	1,310,067	1,235,367	(74,700)	-5.7%
Stormwater and Flood Control Debt		64,158	286,582	320,520	323,587	3,067	1.0%
Stormwater and Flood Control Interest		-	42,000	50,000	40,000	(10,000)	-20.0%
Stormwater and Flood Control Indirect Costs		-	7,824	8,549	6,250	(2,299)	-26.9%
Stormwater and Flood Control Stabilization Fund		243,969	269,999	268,422	276,993	8,571	3.2%
TOTAL WATER ENTERPRISE FUND		-	-	-	75,361	75,361	100.0%
		998,108	1,334,639	1,957,558	1,957,558	-	0.0%
TOTAL ENTERPRISE FUNDS	13,165,362	14,106,350	14,065,419	16,281,648	16,473,497	191,849	1.2%
TOTAL ALL FUNDS	96,492,680	98,963,563	99,797,141	106,435,921	109,603,190	3,167,269	3.0%

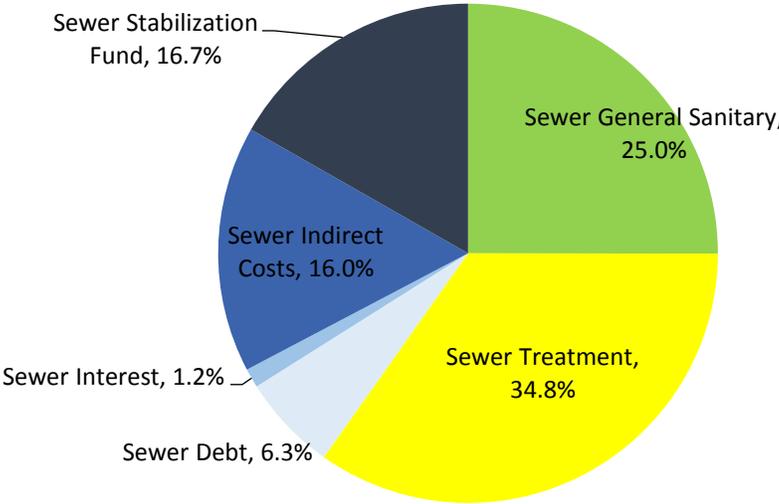
City of Northampton
General Fund Expenditures - FY2018



Water Enterprise Fund Expenditures - FY2018



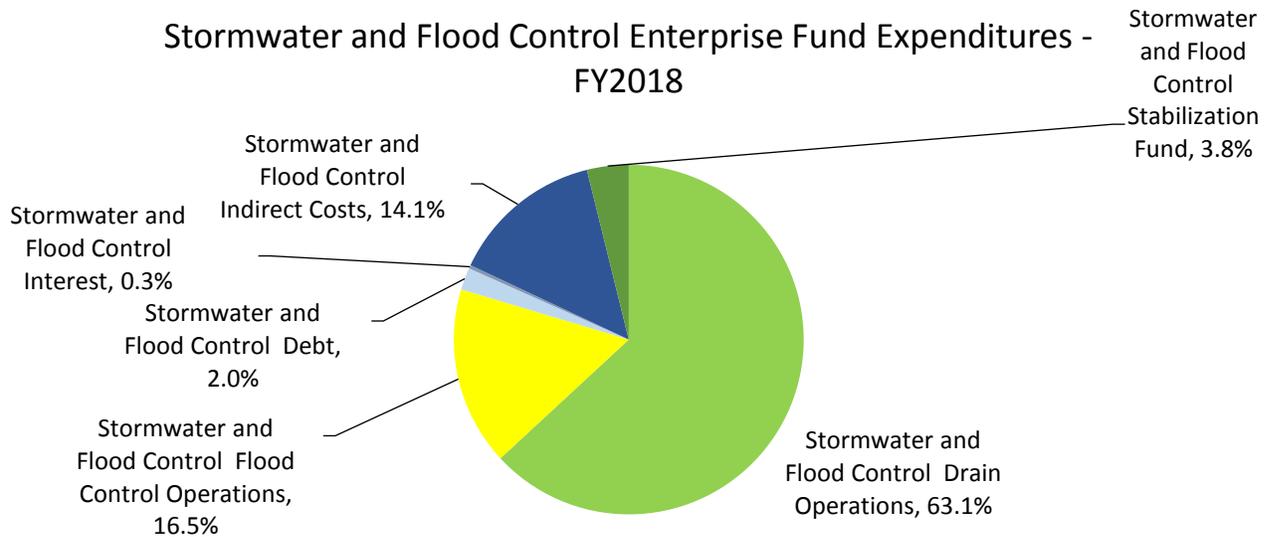
Sewer Enterprise Fund Expenditures - FY2018



Solid Waste Enterprise Fund Expenditures - FY2018



Stormwater and Flood Control Enterprise Fund Expenditures - FY2018



ELECTED OFFICIALS ANNUAL COMPENSATION – Fiscal Year 2018

Mayor	\$92,500
City Clerk	\$74,000
City Council President	\$10,000
City Council – At-Large	\$9,500
City Council – Ward Representative	\$9,000
School Committee – At-Large	\$5,500
School Committee – Ward Representative	\$5,500
Superintendents of Smith’s Agricultural School	\$2,500
Elector under the Oliver Smith Will	\$10
Trustees under the Will of Charles E. Forbes	\$0
Community Preservation at Large	\$0

Mayor, City Clerk, City Council, School Committee and Superintendents of Smith’s Agricultural School shall be eligible to enroll in the municipal health insurance and retirement plans.

Elected officials are also eligible for the following benefits:

Life Insurance Basic Plan – City Share 60% - \$37.44 per year, per employee

Dental -100% employee paid

Health Insurance through Group Insurance Commission (GIC) - City share FY2018, monthly cost to city per employee

		Employer Share	Monthly City Contribution Individual	Monthly City Contribution Family
GIC RATES 2017-2018				
Fallon Health Direct Care	HMO	80%	\$ 443.72	\$ 1,064.96
Fallon Health Select Care (Closed to New Members)	HMO	80%	\$ 589.64	\$ 1,415.12
Harvard Pilgrim Independence Plan (Closed to New Members)	PPO	50%	\$ 412.12	\$ 1,005.55
Harvard Pilgrim Primary Choice Plan	HMO	80%	\$ 496.56	\$ 1,211.64
Health New England	HMO	80%	\$ 438.52	\$ 1,087.20
NHP Care (Neighborhood Health Plan)	HMO	80%	\$ 443.24	\$ 1,174.56
Tufts Health Plan Navigator (Closed to New Members)	PPO	50%	\$ 364.42	\$ 889.21
Tufts Health Plan Spirit	HMO-type	80%	\$ 442.60	\$ 1,065.20
UniCare State Indemnity Plan/Basic with CIC (Comprehensive)	Indemnity	50%	\$ 519.40	\$ 1,215.27
UniCare State Indemnity Plan/Basic without CIC (Non-Comprehensive)	Indemnity	50%	\$ 495.90	\$ 1,160.76
UniCare State Indemnity Plan/Community Choice	PPO-type	50%	\$ 260.30	\$ 624.73
UniCare State Indemnity Plan/PLUS	PPO-type	50%	\$ 346.60	\$ 828.07

Retirees and Survivors with Medicare			
HEALTH PLAN	PLAN TYPE	% paid by enrollee	Retiree/Survivor Pays Per Person Individual Coverage
Fallon Senior Plan*	Medicare (HMO)	80%	\$ 268.92
Harvard Pilgrim Medicare Enhance	Medicare (Indemnity)	50%	\$ 211.53
Health New England MedPlus	Medicare (HMO)	80%	\$ 315.88
Tufts Health Plan Medicare Complement	Medicare (HMO)	80%	\$ 3,438.00
Tufts Health Plan Medicare Preferred*	Medicare (HMO)	80%	\$ 240.84
UniCare State Indemnity Plan/Medicare Extension (OME) with CIC (Comprehensive)	Medicare (Indemnity)	50%	\$ 190.32
UniCare State Indemnity Plan/Medicare Extension (OME) without CIC (Non-Comprehensive)	Medicare (Indemnity)	50%	\$ 184.96

City Council

Councilor William H. Dwight, President
Councilor Ryan R. O'Donnell, Vice President
210 Main Street, Northampton, MA 01060
(413) 587-1210
citycouncil@northamptonma.gov

Department Responsibilities

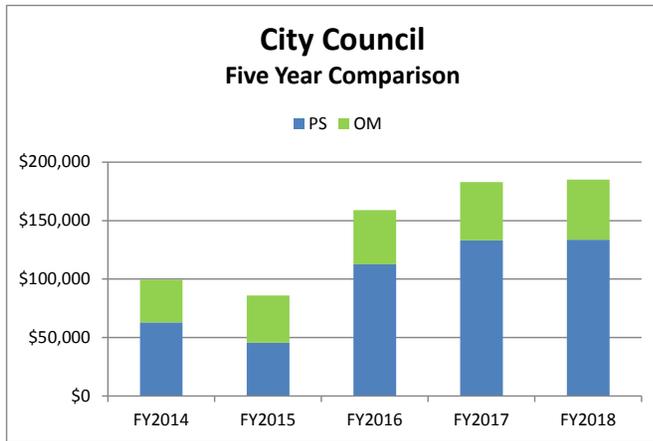
The City Council is elected by Northampton voters. The city is divided into seven wards comprised of an equal number of voters in each. Ward Councilors are elected by their respective wards. There are two at-large members who are voted on by the entire Northampton electorate. The term of office for City Councilors is two years.

The City Council is the legislative body for the city and exercises its powers in accordance with Article 2 of the City Charter. The City Council is responsible for adopting the budget, adopting city ordinances, approving non-scheduled appropriations, approving appointments to multi-member boards, and approving city tax rate. The City Council is also responsible for retaining an independent auditor to examine the city's financial documents on an annual basis.

The City Council elects a Council President who serves as the presiding officer at all City Council meetings. The City Council conducts normal business on the first and third Thursday of each month, except in July and August when only one meeting is scheduled per month. In the absence of the Council President, the Council Vice-President (also elected by the City Council) will serve as the presiding officer.

The City Council also has five standing committees consisting of four city councilors on each committee: Committee on Finance, Committee on Legislative Matters, Committee on City Services, Committee on Community Resources, and the Committee on Public Works and Utilities. Each committee elects a Chair and Vice-Chair. Most committees meet once per month, with the exception of the Committee on Finance which meets more frequently.

The City Council employs an Administrative Assistant to the City Council to provide support and record keeping for all City Council activities.



General Fund Operating Budget						
	Actual FY2014	Actual FY2015	Actual FY2016	Budget FY2017	Budget FY2018	Change FY17-FY18
PS	62,962	45,500	112,536	133,112	133,673	561
OM	36,581	40,475	46,373	49,900	51,400	1,500
Total	99,543	85,975	158,909	183,012	185,073	2,061

FTE's by Unit						
Unit	Budget FY2014	Budget FY2015	Budget FY2016	Budget FY2017	Budget FY2018	Change FY17-FY18
Elected	9.00	9.00	9.00	9.00	9.00	-
NR	0.50	0.00	1.00	1.00	1.00	-
	9.50	9.00	10.00	10.00	10.00	-

111 - CITY COUNCIL

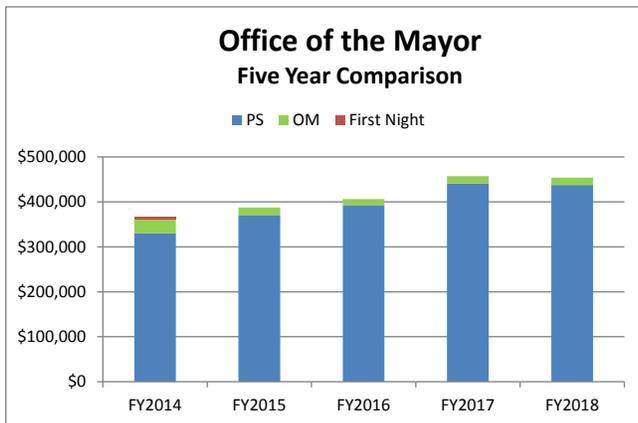
Description	Name	Barg. Unit	Hrs/Week	FTE	FY18 Budget	Dept. Budget General Fund	Other	Source
Council President	William Dwight	Elected		1.00	10,000	10,000		
Councilor	Ryan O'Donnell	Elected		1.00	9,500	9,500		
Councilor	Maureen Carney	Elected		1.00	9,000	9,000		
Councilor	Alisa Klein	Elected		1.00	9,000	9,000		
Councilor	Marianne LaBarge	Elected		1.00	9,000	9,000		
Councilor	David Murphy	Elected		1.00	9,000	9,000		
Councilor	Dennis Bidwell	Elected		1.00	9,000	9,000		
Councilor	Gina-Louise Sciarra	Elected		1.00	9,000	9,000		
Councilor	James Nash	Elected		1.00	9,000	9,000		
Administrative Assistant	Pamela Powers	NR	40.00	1.00	51,073	51,073		
Longevity					100	100		
Total Personnel Services:				10.00	133,673	133,673		
Annual Audit					47,000	47,000		
Training and Seminars					1,300	1,300		
Advertising					500	500		
Office Supplies					500	500		
Travel					2,100	2,100		
Total Operations and Maintenance:					51,400	51,400		
111-CITY COUNCIL TOTAL:				10.00	185,073	185,073		

Office of the Mayor

David J. Narkewicz, Mayor
210 Main Street, Northampton, MA 01060
(413) 587-1249
mayor@northamptonma.gov

Department Responsibilities

The Mayor is the chief executive officer of the City of Northampton in accordance with Article 3 of the City Charter. The Mayor also serves as Chair and a full voting member of the Northampton School Committee and as a Trustee of Smith Vocational and Agricultural High School. Additionally, the Mayor serves as an Ex Officio member of the Board of Trustees of the Academy of Music Theatre and Look Memorial Park. It is the Mayor's responsibility to appoint residents to the city's many boards and commissions, subject to the approval of the City Council, and to present the City Council with a balanced city budget in May of each year. The City of Northampton's Finance Director, Economic Development Director, and Community Development Block Grant (CDBG) and Housing Director are part of the Office of the Mayor staff. The License Commission is also staffed out of the Office of the Mayor. The Mayor's office is a gateway for residents, businesses, organizations, and visitors wishing to access information and city services.



General Fund Operating Budget						
	Actual FY2014	Actual FY2015	Actual FY2016	Budget FY2017	Budget FY2018	Change FY17-FY18
PS	330,343	370,637	392,844	440,725	437,402	(3,323)
OM	30,913	16,696	13,560	16,442	16,442	-
First Night	6,160	-	-	-	-	-
Total	367,416	384,917	406,404	457,167	453,844	(3,323)

FTE's by Unit						
Unit	Budget FY2014	Budget FY2015	Budget FY2016	Budget FY2017	Budget FY2018	Change FY17-FY18
Elected	1.00	1.00	1.00	1.00	1.00	-
NR	5.00	5.00	5.00	5.00	5.00	-
NAPEA	2.00	2.00	2.00	2.00	2.00	-
AFSCME	0.00	0.00	0.00	0.00	0.00	-
	8.00	8.00	8.00	8.00	8.00	

121 - MAYOR'S OFFICE

Description	Name	Barg. Unit	Hrs/Week	FTE	FY18 Budget	Dept. Budget General Fund	Other	Source
Mayor	David Narkewicz	Elected		1.00	92,500	92,500		
Finance Director	Susan Wright	NR	40.00	1.00	119,183	119,183		
Chief of Staff	Lyn Simmons	NR	40.00	1.00	70,948	70,948		
Exec. Asst. to Mayor and License Comm.	Annie Lesko	NR	40.00	1.00	47,986	47,986		
Mayoral Assistant	Elyssa Arroyo	NR	35.00	1.00	34,681	34,681		
Economic Development Director	Terence Masterson	NR	40.00	1.00	68,784	68,784		
CDBG Director	Margaret Keller	NAPEA	35.00	1.00	62,283	-	62,283	CDBG
CDBG Administrator	Celena Leon	NAPEA	35.00	1.00	44,583	-	44,583	CDBG
Longevity					3,200	1,700	1,500	CDBG
Phone Allowance					1,620	1,620		
Total Personnel Services:				8.00	545,768	437,402	108,366	
R & M Office Equipment					100	100		
Training and Seminars					1,642	1,642		
GIS/WEB Services					1,300	1,300		
Contractual Services					2,000	2,000		
Printing and Mailing					1,600	1,600		
Advertising					250	250		
Office Supplies					325	325		
Magazine Subscriptions					200	200		
Travel					2,025	2,025		
Dues & Memberships					5,800	5,800		
Economic Dev. District with FRCOG					1,000	1,000		
Equipment Technology					200	200		
Total Operations and Maintenance:					16,442	16,442		
121-MAYOR'S OFFICE TOTAL:				8.00	562,210	453,844	108,366	

Office of the Auditor

Joyce Karpinski, Auditor
210 Main Street, Northampton, MA 01060
(413) 587-1205
jkarpinski@northamptonma.gov

Department Responsibilities

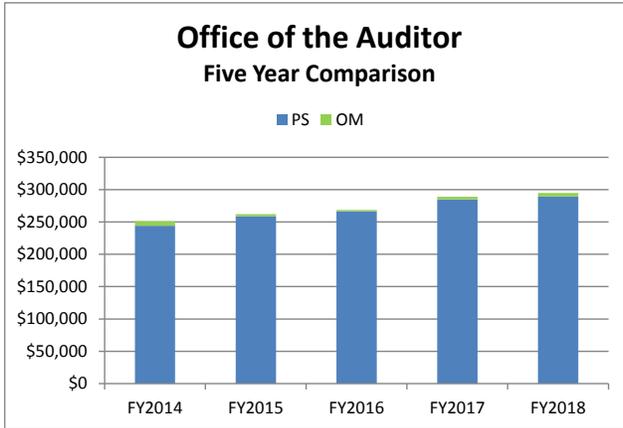
The Auditor's Office maintains the City's financial records and ensures that proper procedures are followed in accordance with Massachusetts General Laws and Northampton's financial policies and procedures. The financial records include the statement of expenditures and revenues, as well as a balance sheet of assets, liabilities and fund balances.

FY2017 Highlights

The Auditor's Office provides accounting services for City departments and monitors all financial activity for accountability and legal compliance, processes bi-weekly payrolls and weekly accounts payable warrants, processes income tax documentation such as 1099s and W-2s, assist departments in the procurement process, provides procurement training, and maintains the City's risk management control and liability insurance contracts. The Chief Procurement Officer coordinates the City's insurance programs. In FY2016, many city employees attended free safety and management training workshops, earning a \$32,112 credit from our insurance carrier that was applied to the City's insurance premium.

FY2018 Budget Information

The Auditor's Office will work on issues prioritized in the annual audit. The Auditor's Office will continue to maintain and monitor the City's financial activity for accountability and legal compliance, process payroll, and accounts payable. It is anticipated that safety training conducted in FY2017 will generate similar credits for the FY2018 insurance premiums.



General Fund Operating Budget						
	Actual FY2014	Actual FY2015	Actual FY2016	Budget FY2017	Budget FY2018	Change FY17-FY18
PS	244,190	259,047	266,636	284,893	289,417	4,524
OM	6,895	3,153	2,010	4,080	5,280	1,200
Total	251,085	262,200	268,646	288,973	294,697	5,724

FTE's by Unit						
Unit	Budget FY2014	Budget FY2015	Budget FY2016	Budget FY2017	Budget FY2018	Change FY17-FY18
NR	2.00	2.00	2.00	2.00	2.00	-
NAPEA	1.00	1.00	1.00	1.00	1.00	-
AFSCME	2.00	2.00	2.00	2.00	2.00	-
Total	5.00	5.00	5.00	5.00	5.00	-

135 - AUDITOR

Description	Name	Barg. Unit	Hrs/Week	FTE	FY18 Budget	Dept. Budget General Fund	Other	Source
Auditor	Joyce Karpinski	NR	40.00	1.00	83,812	83,812		
Assistant Auditor	Annmarie Baron	NAPEA	35.00	1.00	59,794	59,794		
Chief Procurement Officer	Joe Cook	NR	35.00	1.00	64,063	64,063		
Payroll and AP Coordinator	Heidi Sawicki	AFSCME	35.00	1.00	39,990	39,990		
Payroll and AP Coordinator	Jennifer Delaney	AFSCME	35.00	1.00	38,558	38,558		
Overtime					500	500		
Longevity					2,700	2,700		
Total Personnel Services:				5.00	289,417	289,417		
Microfiche Data Storage					165	165		
Office Supplies and Forms					1,500	1,500		
Travel					650	650		
Conferences/Registrations					2,300	2,300		
Dues & Memberships					665	665		
Total Operations and Maintenance:					5,280	5,280		
135-AUDITOR TOTAL:				5.00	294,697	294,697		

Office of the Assessor

Joan Sarafin, Principal Assessor
210 Main Street, Northampton, MA 01060
(413) 587-1200
jsarafin@northamptonma.gov

Department Responsibilities

The Assessors' Office ensures fair and equitable assessments for all property owners in the City, in accordance with MGL Chapter 40, §56 and Chapter 58, §1, 1A, and 3. The office processes 12,137 real estate and personal property tax bills and commits and adjusts 23,000 motor vehicle excise taxes each year. The office also processes exemptions and abatements, and measures and lists all building permits, tracking new growth. Annually the Assessors' Office sets the tax rate, usually in the fall of the fiscal year. Assessors are required to update all property values to reflect market value each year. This work progresses under the supervision of the Massachusetts Department of Revenue.

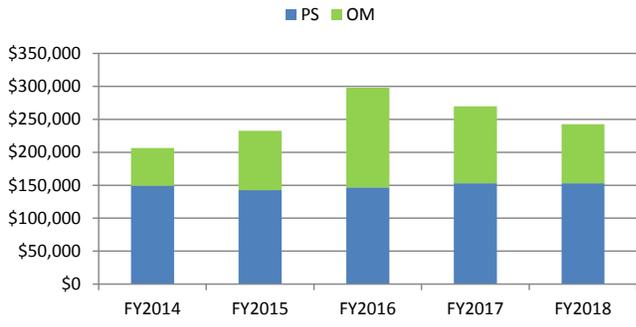
FY2017 Highlights

Annually the Assessors' Office updates property values to reflect market value as required by the Department of Revenue. A major photo project was completed this year, each property now has a photograph attached and is viewable on the online Assessor's database via the city website.

FY 2018 Budget Information

The Assessors' Office continues to work on personal exemptions, real estate, personal property, and excise tax abatements as well as Chapter land, and CPA forms. The office is in the process of upgrading the assessing software to a new version called IAS World which will have enhanced data processing capabilities.

Office of the Assessor Five Year Comparison



General Fund Operating Budget						
	Actual FY2014	Actual FY2015	Actual FY2016	Budget FY2017	Budget FY2018	Change FY17-FY18
PS	149,243	142,459	146,727	153,148	152,963	(185)
OM	57,221	90,247	151,168	116,450	89,850	(26,600)
Total	206,464	232,706	297,894	269,598	242,813	(26,785)

FTE's by Unit						
Unit	Budget FY2014	Budget FY2015	Budget FY2016	Budget FY2017	Budget FY2018	Change FY17-FY18
NAPEA	2.00	2.00	2.00	2.00	2.00	-
AFSCME	2.00	1.00	1.00	1.00	1.00	-
	4.00	3.00	3.00	3.00	3.00	-

141 - ASSESSOR

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY18 Budget	Dept. Budget General Fund	Other	Source
Principal Assessor	Joan Sarafin	NAPEA	35.00	1.00	73,383	73,383		
Assistant Assessor	Marc Dautreuil	NAPEA	35.00	1.00	41,528	41,528		
Principal Clerk Secretary	Michelle Biena	AFSCME	35.00	1.00	37,252	37,252		
Longevity					800	800		
Total Personnel Services:				3.00	152,963	152,963		
R & M Office Equipment					100	100		
Professional Services					10,000	10,000		
Legal					12,500	12,500		
Technology Services					5,000	5,000		
Training & Seminars					3,500	3,500		
Property Reval Services					55,000	55,000		
Printing					500	500		
Office Supplies					400	400		
Travel					2,500	2,500		
Dues & Memberships					350	350		
Total Operations and Maintenance:					89,850	89,850		
141-ASSESSOR TOTAL:				3.00	242,813	242,813		

Office of the Treasurer Collector

Kristine Bissell, Treasurer Collector
212 Main Street, Northampton, MA 01060
(413) 587-1293
kbissell@northamptonma.gov

Department Responsibilities

The mission of the Office of the Treasurer Collector is to serve customers in a professional and friendly manner while at the same time implement timely and accurate collection of the city's main revenue streams. The revenues are recorded, disbursed and invested at various financial institutions to ensure safety, liquidity needs and maximum yield. The department is also involved with bond issuance and debt management, management of tax title accounts, federal and state reporting, and servicing of all Parking Enforcement aspects and its revenues.

FY2017 Highlights

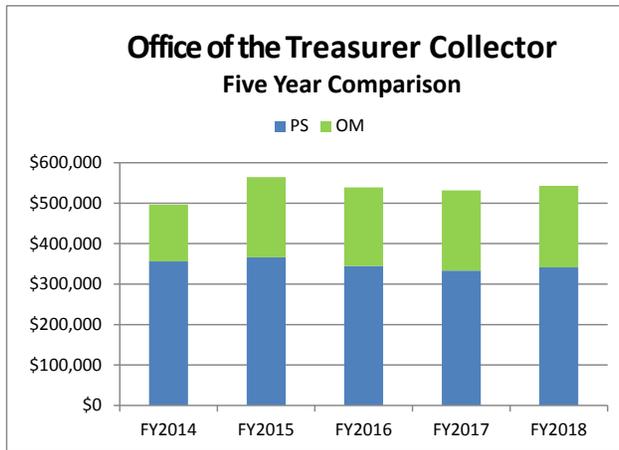
Lockbox services for tax and parking collections have continued to aid in efficient payment processing. The department continues the daily reviewing of all non-conforming tax payments using the online system resulting in payments and deposits being processed sooner. Recently a scanner was installed to process conforming tax payments received in the office. It is an updated version of a previous scanner system and it operates directly with the lockbox service.

The Parking Ticket Service contract has been renewed with upgrades to hardware and software. The upgrades enable Parking Enforcement to interface with the new, soon to be released Pay by Plate System and Pay to Park Mobile Application.

FY2018 Budget Information

The department will continue to work with the Tax Title Attorney to continue the progress working with delinquent collections. An additional full time Enforcement staff position has been added to ensure coverage due to high turnover of personnel in the parking enforcement division.

The Treasurer Collector and both assistants are required to attend annual training sponsored by the Massachusetts Collector Treasurer Association in order to retain and obtain certification status. Both Assistants are working toward obtaining their certification as a certified Massachusetts Municipal Collector or Treasurer.

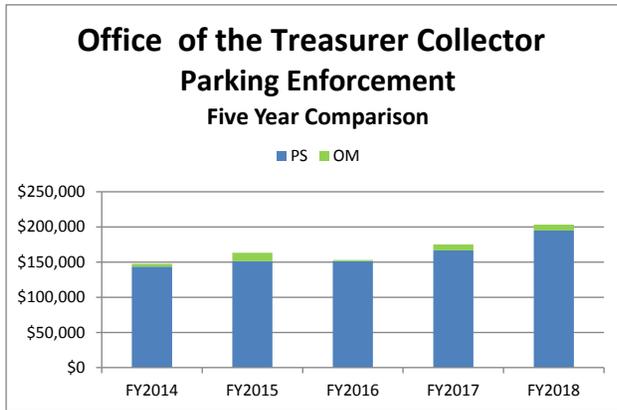


General Fund Operating Budget						
	Actual FY2014	Actual FY2015	Actual FY2016	Budget FY2017	Budget FY2018	Change FY17-FY18
PS	356,329	366,033	344,674	333,475	341,502	8,027
OM	139,997	198,579	194,099	198,185	201,185	3,000
Total	496,326	564,612	538,773	531,660	542,687	11,027

FTE's by Unit						
Unit	Budget FY2014	Budget FY2015	Budget FY2016	Budget FY2017	Budget FY2018	Change FY17-FY18
NAPEA	3.00	3.00	3.00	3.00	3.00	0.00
NR	1.00	1.00	1.00	1.00	1.00	0.00
AFSCME	5.00	5.00	5.00	4.00	3.50	-0.50
	9.00	9.00	9.00	8.00	7.50	-0.50

146-TREASURER COLLECTOR

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY18 Budget	Dept. Budget General Fund	Other	Source
Treasurer/Collector	Kristine Bissell	NR	40.00	1.00	84,634	84,634		
Assistant Collector/Parking Enforce	Nanci Forrestall	NAPEA	35.00	1.00	45,318	45,318		
Assitant Treasurer	Kristen Yeziarski	NAPEA	35.00	1.00	42,852	42,852		
Principal Clerk	Madeline Heon	AFSCME	35.00	1.00	37,252	37,252		
Principal Clerk	Cindy Parsons	AFSCME	35.00	1.00	37,252	37,252		
Principal Clerk	Damaris Berrios	AFSCME	19.00	0.50	18,439	18,439		
Parking Clerk	Chapin Gilmore	AFSCME	35.00	1.00	32,203	32,203		
Hearing Officer	David Molnar	AFSCME	35.00	1.00	37,252	37,252		
Salaries Temporary					4,000	4,000		
Longevity					2,300	2,300		
Total Personnel Services:				7.50	341,502	341,502		
R & M Office Equipment					5,000	5,000		
Legal - Tax Title					22,000	22,000		
Financial Management Services					30,000	30,000		
Tax Collection Services					2,250	2,250		
Contractual Services					1,500	1,500		
Printing					13,000	13,000		
Postage					49,000	49,000		
Advertising					3,000	3,000		
Service Bureau Fees					70,000	70,000		
Office Supplies - General					600	600		
Travel					750	750		
Conferences/Training					1,400	1,400		
Dues & Memberships					610	610		
General Liability					2,075	2,075		
Total Operations and Maintenance:					201,185	201,185		
146-TREASURER COLLECTOR TOTAL:				7.50	542,687	542,687		



General Fund Operating Budget						
	Actual FY2014	Actual FY2015	Actual FY2016	Budget FY2017	Budget FY2018	Change FY17-FY18
PS	143,468	151,283	151,520	166,538	194,718	28,180
OM	3,986	11,843	1,508	8,500	8,500	-
Total	147,453	163,126	153,028	175,038	203,218	28,180

FTE's by Unit						
Unit	Budget FY2014	Budget FY2015	Budget FY2016	Budget FY2017	Budget FY2018	Change FY17-FY18
AFSCME	4.50	4.50	4.50	4.50	5.50	1
	4.50	4.50	4.50	4.50	5.50	1

211 - TREASURER COLLECTOR'S OFFICE - PARKING ENFORCEMENT

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY18 Budget	Dept. Budget			
						General Fund	Other	Source	
Parking Enforcement Officer	Donna Dennis	AFSCME	35.00	1.00	34,891	34,891			
Parking Enforcement Officer	Emmaline Martin	AFSCME	35.00	1.00	28,051	28,051			
Parking Enforcement Officer	Cara Pease	AFSCME	35.00	1.00	30,165	30,165			
Parking Enforcement Officer	Dawn Schabacker	AFSCME	35.00	1.00	29,088	29,088			
Parking Enforcement Officer	Vacancy	AFSCME	35.00	1.00	27,676	27,676			
Parking Enforcement Officer	George Beaupre	AFSCME	17.50	0.50	16,822	16,822			
Part-time PEO's					18,000	18,000			
Overtime					5,000	5,000			
Longevity					850	850			
Weekend Differential					475	475			
Uniform Allowance					3,700	3,700			
Total Personnel Services:				5.50	194,718	194,718			
R & M Vehicles					4,000	4,000			
R & M Office Equipment					2,500	2,500			
R & M Communication Equipment					2,000	2,000			
Total Operations and Maintenance:					8,500	8,500			
211 - PARKING ENFORCEMENT					5.50	203,218	203,218		

City Solicitor

Attorney Alan Seewald
210 Main Street, Northampton, MA 01060
(413) 587-1249
aseewald@northamptonma.gov

71 King Street, Northampton, MA 01060
(413) 584-4455

Attorney Layla Taylor, Labor Counsel
Sullivan, Hayes, and Quinn
210 Main Street, Northampton, MA
(413) 584-1249

Department Responsibilities

The City Solicitor is appointed by the Mayor, without confirmation by the City Council, and serves as a legal consultant to the Mayor and the City of Northampton. The City Solicitor provides the City with legal services and may advise any officer or employee of the city on any question of the law connected with the discharge of his or her official duties. The City Solicitor is admitted to practice as an attorney in the courts of this commonwealth and the U.S. District Court for the District of Massachusetts. The Mayor may hire outside legal counsel to assist or work with the City Solicitor on matters requiring special legal expertise.

FY2017 Highlights

In FY2017, the City Solicitor advised nearly every city department with interpretations of federal and state law, the city charter and city ordinances and regulations. The Solicitor oversaw the work of special counsel to the City, including labor, environmental, and litigation counsel. Among the important accomplishments of the City Solicitor during FY2017 were the closing on two affordable housing projects on Pleasant Street, one at the site of the former Northampton Lumber and the other at the site of the former Northampton Lodging, in which the City now holds a long-term affordable housing restriction on each property; the drafting and securing of special legislation allowing the city to acquire building lots on Laurel Street and Burts Pit Road for the construction of affordable housing; the implementation of the new public records law; the drafting and implementation of executive orders and a legislative order and resolution protecting workers against noncompliance with wage laws; and the first implementations of the special election procedures and, more recently, the initiative petition processes under the new City Charter.



General Fund Operating Budget						
	Actual FY2014	Actual FY2015	Actual FY2016	Budget FY2017	Budget FY2018	Change FY17-FY18
OM	317,812	243,980	226,536	275,000	275,000	-
Total	317,812	243,980	226,536	275,000	275,000	-

151-LEGAL

Description	Name	Barg. Unit	Hrs/Week	FTE	FY18 Budget	Dept. Budget General Fund	Other	Source
Legal					270,000	270,000		
Judgements					5,000	5,000		
Total Operations and Maintenance:					<u>275,000</u>	<u>275,000</u>		
151-LEGAL TOTAL:					275,000	275,000		

Human Resources Department

Glenda Stoddard, Director
240 Main Street, Northampton, MA 01060
(413) 587-1258
gstoddard@northamptonma.gov

Department Responsibilities

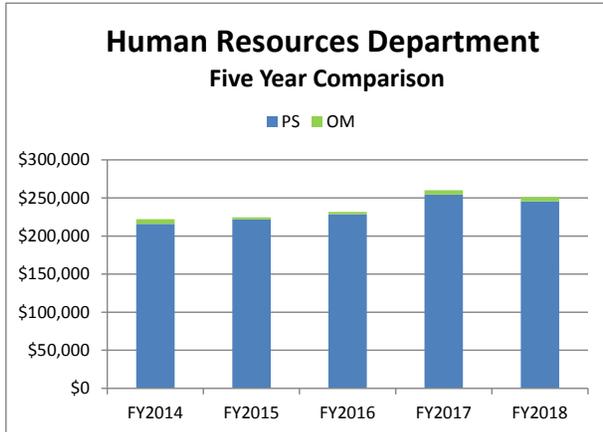
The Human Resources Department provides high-quality, consistent management to offer employees reasonable benefits that the city can afford. The department also manages the risk of possible future costs for group health insurance, unemployment benefits, workers compensation/IOD claims and labor negotiations. In addition, Human Resources helps to assure consistent contract administration across city and School departments.

FY2017 Highlights

The Human Resources Department worked successfully with the city's seven unions to settle contracts. The office had two longtime employees leave and those positions were quickly filled with new staff. The new team is working well and offers the opportunity to review the department's operations with "fresh eyes".

FY2018 Budget Information

The Human Resources Department will continue to address the many regulatory changes that effect employee benefits as well as prepare to enact the changes in the Pay Equity legislation signed by Governor Baker in August 2016. The department is always seeking new ways to improve communications with the nearly two thousand employees and retirees. The department is looking forward to the comprehensive review of the policies and compensation practices, and will continue to operate from a place of factual fairness relying on data to show the way.



General Fund Operating Budget						
	Actual FY2014	Actual FY2015	Actual FY2016	Budget FY2017	Budget FY2018	Change FY17-FY18
PS	215,803	221,791	228,549	254,517	245,595	(8,922)
OM	6,230	2,811	3,107	5,550	5,550	-
Total	222,033	224,602	231,657	260,067	251,145	(8,922)

FTE's by Unit						
Unit	Budget FY2014	Budget FY2015	Budget FY2016	Budget FY2017	Budget FY2018	Change FY17-FY18
NR	5.00	0.00	5.00	5.00	5.00	-
	5.00	0.00	5.00	5.00	5.00	-

152-HUMAN RESOURCES

Description	Name	Barg. Unit	Hrs/Week	FTE	FY18 Budget	Dept. Budget General Fund	Other	Source
Human Resources Director	Glenda Stoddard	NR	40.00	1.00	101,511	101,511		
HR Specialist	Donna Allen	NR	35.00	1.00	47,059	47,059		
HR Specialist	Susan Stone	NR	40.00	1.00	60,566	60,566		
HR Assistant	Charles Dunham	NR	35.00	1.00	33,959	33,959		
Payroll Coordinator	Jody Berenson	NR	35.00	1.00	44,689		44,689	NPS Budget
Overtime					1,000	1,000		
Longevity					1,500	1,500		
Total Personnel Services:				5.00	290,284	245,595	44,689	
Medical/Testing Services					3,000	3,000		
Printing					500	500		
Microfiche Data Storage					200	200		
Offices Supplies - General					350	350		
Travel					500	500		
Dues & Memberships					1,000	1,000		
Total Operations and Maintenance:					5,550	5,550		
152-HUMAN RESOURCES TOTAL:				5.00	295,834	251,145	44,689	

Information Technology Services Department

Antonio Pagán, IT Director
212 Main Street, Northampton, MA 01060
(413) 587-1283
apagan@northamptonma.gov

Department Responsibilities

The Information Technology Services Department provides computer hardware and software acquisition, telecommunications infrastructure, information security, maintenance, and support to all city departments and the Northampton Public Schools (NPS). It is further responsible for computer supplies management, desktop and web publishing, social media management, and voice and data communications. The department is responsible for systems development and planning, systems modification and enhancement, operations, central services, and management and administration of the hardware and software for the geographic information system.

FY2017 Highlights

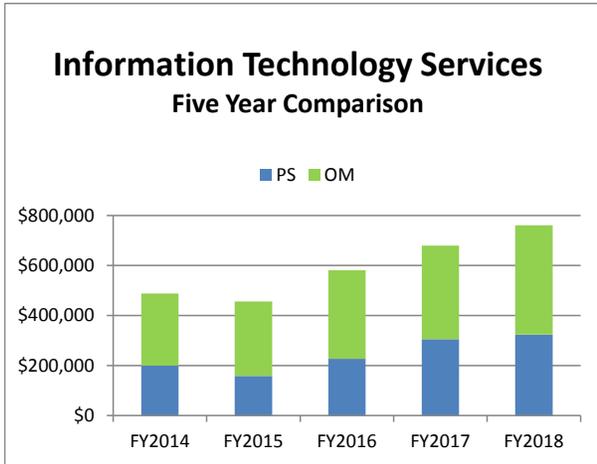
This year has been a year of project implementations and enhanced services planning. Continuing the execution of projects generated by the IT Assessment Report recommendations, the following initiatives were completed or at their final phases:

- Implementation of fully redundant VoIP Phone System, including web conference server.
- Planning and implementation of an integrated License, Permit, and Code Enforcement system, including a web interface for users' application and work orders functionality.
- Wide Area Network (WAN) re-configuration to maximize the utilization of the redundant municipal fiber infrastructure to deploy enhanced disaster recovery strategies.
- Consolidation of IT Teams from City of Northampton and Northampton Public Schools, the reorganized Information Technology Services Department now has responsibilities over all city departments and NPS.
- Collaborated with NPS' administration to develop new Digital Literacy and Computer Science Coordinator (DLCSC) position and hire Molly McLaughlin.
- Completed full review of NPS' wireless network to optimize Wi-Fi traffic and ChromeBooks utilization.
- Completed Pilot Test at NPS for symmetrical bandwidth dedicated to wireless network.

FY2018 Budget Information

Based on the progress achieved during FY2017 and as we continue to follow the recommendations from the IT Assessment Report of 2015, FY2018 will be devoted to complete the development of the following projects:

- Integration of municipal data systems, including all departments' data applications.
- Enterprise GIS data structures, creating a centralized storage and management of municipal GIS data layers.
- Comprehensive disaster recovery program aligned with city-wide Business Continuity Plan.
- Consolidate all NPS virtualized servers environment to enhance interoperability and disaster recovery functionality.
- Implement enhanced cyber security functionality by upgrading existing hardware and software solutions across the board.



General Fund Operating Budget						
	Actual FY2014	Actual FY2015	Actual FY2016	Budget FY2017	Budget FY2018	Change FY17-FY18
PS	200,165	158,077	226,945	304,949	323,474	18,525
OM	288,012	298,558	354,116	375,026	436,975	61,949
Total	488,177	456,635	581,061	679,975	760,449	80,474

FTE's by Unit						
Unit	Budget FY2014	Budget FY2015	Budget FY2016	Budget FY2017	Budget FY2018	Change FY17-FY18
NR	2.00	2.00	2.00	3.00	6.70	3.70
NAPEA	1.00	1.00	1.00	1.00	0.00	-1.00
AFSCME	1.00	1.00	1.00	1.00	1.00	0.00
	4.00	4.00	4.00	5.00	7.70	2.70

155-INFORMATION TECHNOLOGY SERVICES

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY18 Budget	Dept. Budget General Fund	Other	Source
Chief Information Officer	Antonio Pagan	NR	40.00	1.00	119,643	119,643		
Network Administrator	Justin Byrne	NR	35.00	1.00	49,954	49,954		
Database Administrator	Frank Forbes	NR	40.00	1.00	55,102	55,102		
Administrative Assistant	Nancy Sise	AFSCME	40.00	1.00	45,275	45,275		
IT System Specialist	Vacancy	NR	35.00	1.00	40,000	40,000		
Senior System Engineer	Eric Gagne	NR		1.00	55,482		55,482	NPS
Network Analyst	James Bates	NR		1.00	50,864		50,864	NPS
IT System Specialist	Vacancy	NR		0.70	28,970		28,970	NPS
Overtime					2,500	2,500		
On Call					10,000	10,000		
Longevity					1,000	1,000		
Total Personnel Services:				7.70	458,790	323,474	135,316	
R & M Equipment					10,000	10,000		
Software License Fees					125,190	125,190		
Professional/Technical					213,840	213,840		
Training and Seminars					5,000	5,000		
Web Services					25,665	25,665		
Telephone					55,780	55,780		
Travel					1,000	1,000		
Dues & Memberships					500	500		
Total Operations and Maintenance:					436,975	436,975		
155-MANAGEMENT INFORMATION SYSTEMS TOTAL:				7.70	895,765	760,449	135,316	

Office of the City Clerk

Wendy Mazza, City Clerk
210 Main Street, Northampton, MA 01060
(413) 587-1224
wmazza@northamptonma.gov

Department Responsibilities

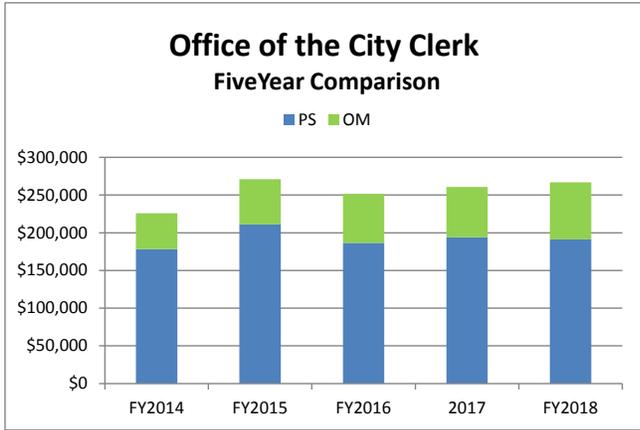
The mission of the City Clerk and Registrar of Voters Office is to maintain and provide access to vital documents in the City of Northampton and to provide services to the public and to City Boards and Committees. Duties and responsibilities are governed by the City Charter and Ordinances and under the jurisdiction of the State Secretary of the Commonwealth (elections) The City Clerk administers oaths of office to all elected and appointed members of committees and boards, and ensures that all elected and appointed officials are informed of the State's Open Meeting and Conflict of Interest Laws. The City Clerk posts meetings of all government bodies and provides access to public records in compliance with the state public records law. The office records and certifies all official actions of the City, including Planning and Zoning Board decisions, signing all notes of borrow and is the keeper of the City Seal. As Chief Election Official, the City Clerk supervises elections, voter registration and conducts the annual city census, and is a member of the Board of Registrars. The office is responsible for the direct preparation of ballots, polling places, voting equipment and administering campaign finance law. The office supervises absentee balloting and reports official election results to the State Secretary of the Commonwealth.

FY2017 Highlights

With the resignation of the At-Large City Councilor in June 2016 the Office of the City Clerk was required to hold a special preliminary election in July 2016 and a special election in August 2016 to fill the vacancy. The City Councilor from Ward 3 became the new City Councilor At-Large, which then required a special election, held simultaneously with the state election, in November 2016 to fill the vacant Ward 3 seat. The November state election was the first time early voting was offered in Massachusetts. Early voting was available in the City Clerk's Office for eleven days prior to the state election. The City received an early voting grant of \$1,750 to help offset the cost of the extra office hours for early voting. Northampton had 4,797 early voting ballots cast representing 22.59 % of the 21,233 registered voters. Birth records from 1953 through 1986 were migrated into the State's VIP program, creating easier access to more records. Changes to the State's Public Records Law went into effect January 1, 2017 and the City Clerk serves as the Central Records Access Officer for the City.

FY2018 Budget Information

Election worker salaries for FY2018 will be increased to meet minimum wage requirements. A new license system will be installed for dog licensing in March of 2018.



General Fund Operating Budget						
	Actual FY2014	Actual FY2015	Actual FY2016	Budget 2017	Budget FY2018	Change FY17-FY18
PS	178,321	211,121	186,569	194,102	191,371	(2,731)
OM	47,553	59,935	64,993	66,625	75,425	8,800
Total	225,874	271,056	251,561	260,727	266,796	6,069

FTE's by Unit						
Unit	Budget FY2014	Budget FY2015	Budget FY2016	Budget FY2017	Budget FY2018	Change FY17-FY18
Elected	1.00	1.00	1.00	1.00	1.00	0.00
NAPEA	1.00	1.00	1.00	1.00	1.00	0.00
AFSCME	2.00	2.57	2.00	2.00	2.00	0.00
	4.00	4.57	4.00	4.00	4.00	0.00

161-CITY CLERK

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY18 Budget	Dept. Budget General		Source
						Fund	Other	
City Clerk	Vacancy	Elected		1.00	74,285	74,285		
Assistant City Clerk	Amy Zielenski	NAPEA	35.00	1.00	36,982	36,982		
Principal Clerk	Vacancy	AFSCME	35.00	1.00	37,252	37,252		
Principal Clerk	Gayle Kolodziej	AFSCME	35.00	1.00	37,252	37,252		
Overtime					5,500	5,500		
Longevity					100	100		
Total Personnel Services:				4.00	191,371	191,371		
R & M Office Equipment					5,250	5,250		
Election Workers					42,900	42,900		
Printing					2,200	2,200		
Ballot Printing/Processing					10,300	10,300		
Service Bureau Fees					6,300	6,300		
Office Supplies Forms					6,650	6,650		
Election Supplies					1,500	1,500		
Dues & Memberships					200	200		
General Liability					125	125		
Total Operations and Maintenance:					75,425	75,425		
161-CITY CLERK				4.00	266,796	266,796		

Office of Planning & Sustainability

Wayne Feiden, Director
210 Main Street, Northampton, MA 01060
(413) 587-1266
wfeiden@northamptonma.gov

Department Responsibilities

The mission of the Office of Planning and Sustainability is to identify and implement the community's vision for sustainable and equitable economic, environmental, community, and transportation health. This mission is accomplished through participatory visioning; comprehensive and strategic planning; historic, open space and recreation, transportation, and environmental project implementation; robust information systems; and managing sustainable growth through the entitlement (permitting) process.

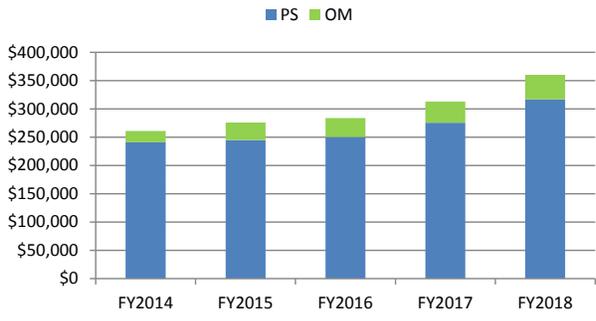
FY2017 Highlights

Planning obtained approximately \$3.6 million in competitive grants, including two large grants to help transform Pleasant Street, a new open space preservation grant, a recreation improvement grant, and two related active living for health grants. Work included Walk/Bike Northampton, the city's first pedestrian and bicycle comprehensive plan, a complete streets transition plan, and new zoning and regulatory changes. Economic development activities included advancing the Pleasant Street transformation and approval of several significant projects. Sustainable transportation projects include the Pleasant Street complete streets work, design of traffic calming in Leeds, 25% design of a new Rocky Hill Greenway trail, and advancing city bike share. Recreation and conservation projects include bidding the next phase of the Connecticut River Greenway riverfront park, and one of the largest expansions of the city's open space system ever. Affordable and market rate housing includes the design, permitting, and funding of two city-led limited development projects creating 16 lots of which seven will be affordable homes.

FY2018 Budget Information

For FY2018, planned activities include: adopting a climate adaptation plan; adopting a new open space, recreation and multi-use plan; initial public outreach for the 2018 Sustainable Northampton comprehensive plan updates; creating form based code for the central business district; completing the Pleasant Street complete streets and infrastructure transformation; funding engineering designs for more sustainable transportation systems; and implementing a bike share program.

Planning and Sustainability Office Five Year Comparison



General Fund Operating Budget						
	Actual FY2014	Actual FY2015	Actual FY2016	Budget FY2017	Budget FY2018	Change FY17-FY18
PS	240,890	244,822	250,441	275,453	316,747	41,294
OM	20,018	31,114	33,445	37,590	43,483	5,893
Total	260,909	275,936	283,887	313,043	360,230	47,187

FTE's by Unit						
Unit	Budget FY2014	Budget FY2015	Budget 2016	Budget FY2017	Budget FY2018	Change FY17-FY18
NAPEA	4.00	4.00	4.00	4.00	4.00	0.00
AFSCME	1.00	1.00	1.00	1.00	1.00	0.00
NR	0.30	0.30	0.3	0.74	0.80	0.06
	5.30	5.30	5.30	5.74	5.80	0.06

175-PLANNING AND SUSTAINABILITY

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY18 Budget	Dept. Budget General Fund	Other	Source
Director of Planning and Development	Wayne Feiden	NAPEA	40.00	1.00	100,673	100,673		
Senior Land Use Planner/Permits Mgr	Carolyn Misch	NAPEA	40.00	1.00	68,336	68,336		
Land Use and Conservation Planner	Sarah LaValley	NAPEA	40.00	1.00	58,325	37,401	20,924	CPA Funds
GIS/Database Coordinator	James Thompson	NAPEA	35.00	1.00	58,621	49,828	8,793	DPW Ent. Funds
Principal Clerk	Aleta DeLisle	AFSCME	35.00	1.00	37,252	37,252		
Land & Projects Planner	Joseph Rogers	NR	20.00	0.50	19,817	19,817		
CPA Planner	John Frey	NR	10.00	0.30	12,488	-	12,488	CPA Funds
Phone Allowance					540	540		
Longevity					2,900	2,900		
Total Personnel Services:				5.80	358,952	316,747	42,205	
R & M Office Equipment					1,000	1,000		
Architecture and Engineering					5,000	5,000		
GIS/WEB Services					5,000	5,000		
Printing & Mailing					2,000	2,000		
Advertising					4,500	4,500		
Office Supplies - General					2,000	2,000		
Groundskeeping Supplies					15,000	15,000		
Other Intergovernmental					4,283	4,283		
Travel					2,700	2,700		
Dues & Memberships					2,000	2,000		
Total Operations and Maintenance:					43,483	43,483		
175-PLANNING AND SUSTAINABILITY				5.80	402,435	360,230	42,205	

Central Services Department

David Pomerantz, Director

240 Main Street, Northampton, MA 01060

(413) 587-1205

dpomerantz@northamptonma.gov

Department Responsibilities

The Central Services Department oversees grounds, maintenance, heating/cooling, plumbing, electrical, security, fire detection/protection, custodial, renovations and construction operations for City and School buildings. Central Services maintains approximately 792,000 square feet of facilities including: City Hall, Puchalski Municipal Building, Memorial Hall, the Police Station, the Main and Florence Fire Rescue Stations, the Senior Center, James House, the Academy of Music, the six schools in the Northampton Public School District, and Department of Public Works facilities. Central Services operates the municipal mail delivery program, manages the city and school facilities office and custodial supplies program, solicits and secures natural gas, electricity, and gasoline supply contracts for municipal and school facility operations, and houses the Energy and Sustainability Officer. Central Services also oversees maintenance and capital programs for the E.J. Gare Parking Garage (168,000 sf.), the Gothic Street parking structure (52,000 sf.) and multiple city parking lots.

FY2017 Highlights

Beyond standard operations, FY2017 included upgrades to energy management systems, repairs to the middle school tennis courts, upgrades to the fire rescue department alerting and security access systems, design work for roof replacements at two schools; interior painting of City Hall; repairs at the E.J. Gare Parking Garage; conversion of City streetlights to LED fixtures; installation of solar on the closed landfill.

FY2018 Budget Information

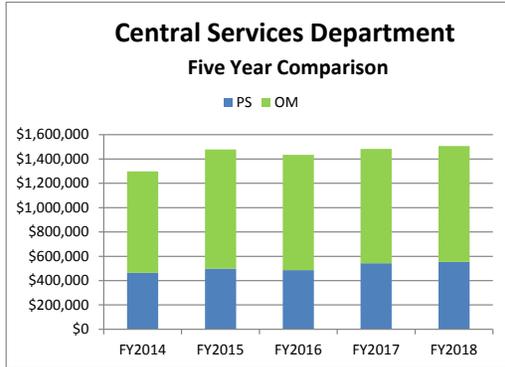
Training and professional development classes covering health and safety, green cleaning, equipment operations, and the building code will continue to be scheduled for city and school custodial, grounds and maintenance staff.

Schools: replacement of two school roofs; energy management system upgrades in various school buildings; brick façade repairs at the High School; kitchen and cafeteria upgrades at Ryan Road School; playground work at Leeds and Bridge Street Schools.

City Buildings: upgrades to the Fire Rescue Department fuel dispensing system; replacement of the Florence Fire Station roof; interior painting of Memorial Hall; energy management system upgrades.

Parking Facilities: ongoing repairs and waterproofing at the E.J. Gare Parking Garage; repairs and upgrades to the E.J. Gare Garage drainage system.

Energy Management: outdoor lighting upgrades; resiliency work covering micro grids and solar at Main Fire Rescue Headquarters.



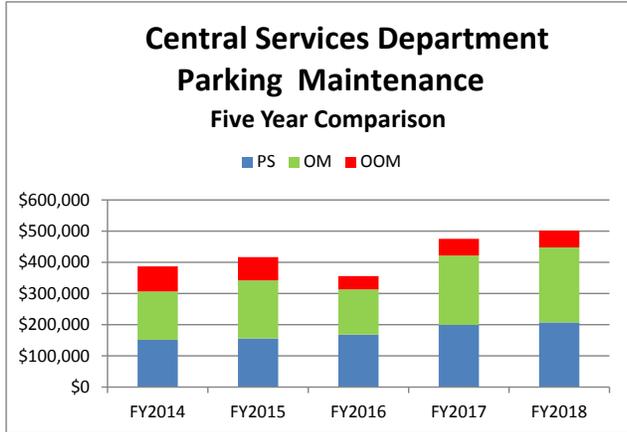
General Fund Operating Budget						
	Actual FY2014	Actual FY2015	Actual FY2016	Budget FY2017	Budget FY2018	Change FY17-FY18
PS	464,499	499,015	487,145	542,482	554,169	11,687
OM	833,831	979,447	947,925	940,375	952,293	11,918
Total	1,298,330	1,478,462	1,435,070	1,482,857	1,506,462	23,605

FTE's by Unit						
Unit	Budget FY2014	Budget FY2015	Budget FY2016	Budget FY2017	Budget FY2018	Change FY17-FY18
NAPEA	2.00	2.00	2.00	2.00	2.00	0.00
AFSCME	1.00	1.00	1.00	1.00	1.00	0.00
NAME	7.49	7.49	7.49	7.00	7.00	0.00
NR	3.96	3.96	4.10	4.58	4.58	0.00
Total	14.45	14.45	14.59	14.58	14.58	0.00

192-CENTRAL SERVICES

Description	Name	Barg. Unit	Hrs/Week	FTE	FY18 Budget	Dept. Budget General Fund	Other	Source
Director	David Pomerantz	NR	35.00	1.00	87,078	87,078		
Principal Clerk	Tammy Suprenant	AFSCME	35.00	1.00	32,203	32,203		
Energy Officer	Chris Mason	NAPEA	35.00	1.00	49,630	49,630		
Maint. Supervisor	Warren Jones	NAME	40.00	1.00	51,840	51,840		
Maint. Custodian	Terry Corbett	NAME	40.00	1.00	38,556	38,556		
Electrician	Jim Mailloux	NAPEA	40.00	1.00	64,395	16,839	47,556	NPS - 33%, DPW - 4
Custodian	Sam Santiago	NAME	40.00	1.00	34,311	34,311		
Custodian	Robert Kies	NAME	40.00	1.00	34,311	34,311		
Custodian	Claudia Cook	NAME	40.00	1.00	31,141	31,141		
Custodian	Benjamin Geary	NAME	40.00	1.00	31,467	31,467		
Custodian	Benjamin Moore	NAME	40.00	1.00	28,600	28,600		
Custodian	Vacancy	NR	19.50	0.48	12,835	12,835		
Facilities Project Coord.	Pat McCarthy	NR	40.00	1.00	58,215	29,108	29,107.50	NPS - 50%
Mail Courier	Brenda Curtis	NR	22.00	0.62	20,144	7,453	12,691	NPS - 50%, SVAHS -
HVAC Technician	Viachaslau Kurdun	NR	40.00	1.00	49,686	23,220	26,466	NPS - 20%, NPS - 33
Custodian Wkd Pool at JFK	Sam Santiago, Jr.	NR	19.50	0.48	12,835	12,835		
Professional/Technical					-	-		
Overtime					15,000	15,000		
Longevity					3,100	3,100		
Weekend Differential					1,872	1,872		
Phone Allowance					1,620	1,620		
Uniform Allowance					11,150	11,150		
Total Personnel Services:				14.58	669,989	554,169	115,821	
Electricity					277,832	277,832		
Signal Lights					85,630	85,630		
Natural Gas					72,000	72,000		
Propane					3,000	3,000		
Water					7,880	7,880		
Sewer					7,564	7,564		
Stormwater					57,632	57,632		
Repairs & Maintenance					28,833	28,833		
R & M - Buildings					31,226	31,226		
R & M - Grounds					2,000	2,000		
R & M -HVAC Equip					23,675	23,675		
R & M -Vehicles					4,500	4,500		
Trash Removal					20,700	20,700		
Architecture and Engineering					12,000	12,000		
Medical/Testing					350	350		
Contracted Inspection Services					57,152	57,152		
Telephone					6,380	6,380		
Postage					93,000	93,000		
Advertising					500	500		
Office Supplies - General					37,389	37,389		
Office Supplies - Photocopying					48,000	48,000		
R & M Supplies - Buildings and Equip					15,000	15,000		
R & M Supplies - HVAC Items					5,500	5,500		
R & M Supplies - Plumbing					3,000	3,000		

Description	Name	Barg. Unit	Hrs/Week	FTE	FY18 Budget		Dept. Budget General Fund	Other	Source
R & M Supplies - Electrical					11,000		11,000		
R & M Supplies - Paint					750		750		
R & M Supplies - Custodial					30,000		30,000		
Groundskeeping Supplies					2,500		2,500		
Gasoline/Diesel					4,500		4,500		
Magazine Subscriptions					100		100		
Dues & Memberships					2,700		2,700		
Total Operations and Maintenance:					952,293		952,293		
192-CENTRAL SERVICES					14.58	1,622,282	1,506,462	115,821	



General Fund Operating Budget						
	Actual FY2014	Actual FY2015	Actual FY2016	Budget FY2017	Budget FY2018	Change FY17-FY18
PS	151,235	155,623	168,495	199,199	207,229	8,030
OM	155,226	186,329	144,970	222,520	240,521	18,001
OOM	80,224	74,660	42,366	53,500	53,500	-
Total	386,685	416,612	355,831	475,219	501,250	26,031

FTE's by Unit						
Unit	Budget FY2014	Budget FY2015	Budget FY2016	Budget FY2017	Budget FY2018	Change FY17-FY18
AFSCME	0.50	0.50	0.50	0.50	0.50	-
NR	3.00	3.00	3.00	4.00	4.00	-
	3.50	3.50	3.50	4.50	4.50	0.00

481 - CENTRAL SERVICES - PARKING MAINTENANCE

Description	Name	Barg. Unit	Hrs/Week	FTE	FY18 Budget	Dept. Budget General Fund	Other	Source
Maintenance Supervisor	Brian Baceski	NR	40.00	1.00	52,727	52,727		
Maintenance Assistant GR 6	Michael Diemand	NR	40.00	1.00	44,608	44,608		
Maintenance Assistant GR 4	Samuel Garstka-Osley	NR	40.00	1.00	34,311	34,311		
Maintenance Assistant GR 5	Tom Willard	NR	40.00	1.00	34,311	34,311		
Maintenance Assistant	George Beaupre	AFSCME	17.50	0.50	16,822	16,822		
Overtime					20,000	20,000		
Longevity					1,450	1,450		
Uniform Allowance					3,000	3,000		
Total Personnel Services:				4.50	207,229	207,229		
Electricity					53,961	53,961		
Natural Gas					3,900	3,900		
Water					500	500		
Sewer					500	500		
Stormwater					10,860	10,860		
Repairs and Maintenance					30,000	30,000		
R & M Grounds					5,500	5,500		
Trash Removal					36,000	36,000		
Professional and Technical					15,000	15,000		
Architecture and Engineering					6,500	6,500		
Medical/Testing Services					500	500		
Telephone - Code Red					23,000	23,000		
Office Supplies - General					1,800	1,800		
R & M Supplies - Bldgs & Equip					15,000	15,000		
Groundskeeping Supplies					11,000	11,000		
Vehicular Supplies					12,000	12,000		
Gasoline/Diesel					8,500	8,500		
Compliance & Accomodation					6,000	6,000		
Total Operations and Maintenance:					240,521	240,521		
Site Improvements					5,000	5,000		
Equipment Parking					18,500	18,500		
Garage Parking Equipment					30,000	30,000		
Total Other than Ordinary Maintenance:					53,500	53,500		
481 - PARKING MAINTENANCE				4.50	501,250	501,250		

Police Department

Chief Jody D. Kasper
29 Center Streer, Northampton, MA 01060
(413) 587-1115
jkasper@northamptonma.gov

Department Responsibilities

The Northampton Police Department, while striving towards professional excellence, is dedicated to working in partnership with our community to prevent and suppress crime, to reduce the fear of crime, and to enhance the quality of life through respect and understanding for all. Further, in these challenging times, we are committed to continually extending our best efforts to maintain the quality of public services, preserve public confidence and support, and to uphold the highest standards of our profession.

The police department is the governmental agency charged with the regulation and control of the affairs of a community, especially with respect to maintenance of order, law, safety, protection, and other matters affecting the public welfare, through the use of legitimized force when legal and necessary. We also research, develop and implement a wide range of proactive and preventative strategies, often by partnering with various public and private entities to problem solve in a manner beyond classic law enforcement techniques.

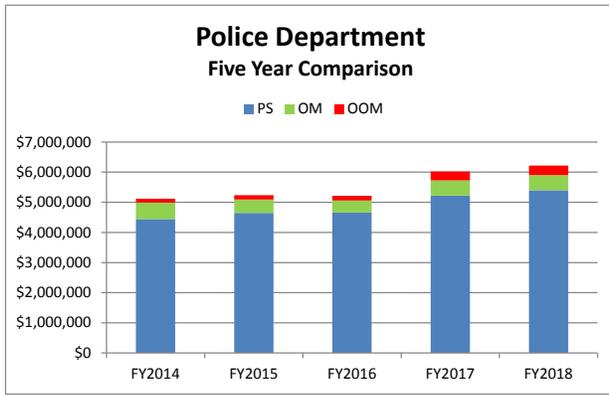
CY2016 Statistics and FY2017 Highlights

We handled over 41,000 calls for service in CY2016; arrested 1,001 persons, 140 of whom were operating under the influence; investigated 585 motor vehicle collisions (over \$1,000 or personal injury); responded to and investigated 3,581 offenses; responded to 448 domestic violence calls, 149 ending in either arrest or warrant issuance; wrote over 4,700 motor vehicle citations and issued untold more verbal warnings; completed 152 sex offender registrations and quarterly audited the veracity of their information; processed 214 LTC applications, and attained a detective bureau clearance rate of 85%, which is above the national average.

We continue to target opiate abuse as a primary concern in our city. All of our patrol staff carry Naloxone (aka Narcan) and in 2016 we responded to 51 drug overdoses that resulted in 7 deaths. We continued to offer enhanced community services in many areas, including the creation of the Drug Abuse Response Team (DART) program in February. With a controversial political climate and the rise in civic activism, we experienced an increase in public protests and heightened security needs at events. Therefore, overtime related to meeting these staffing demands increased. In FY2016 we used \$193,456 of our \$209,347 overtime budget and figures from this current fiscal year are looking similar. With negotiated raises, increased training requirements, and increased security demands, it is likely that our current overtime budget may be exceeded in FY2018. We have improved retention from years past and in 2016 lost only three employees; two retired and one resigned from the Field Training Evaluation Program. This is the lowest annual loss of employees since 2009.

FY2018 Budget Information

The Northampton Police Department will see no change in the total number of sworn and civilian personnel in FY2018. We anticipate the need for an increased overtime budget in response to the recently settled contracts and increased security needs in the current social climate.



General Fund Operating Budget						
	Actual FY2014	Actual FY2015	Actual FY2016	Budget FY2017	Budget FY2018	Change FY17 - FY18
PS	4,445,446	4,644,474	4,661,945	5,224,410	5,401,637	177,227
OM	546,544	450,493	400,817	500,966	500,966	-
OOM	128,390	139,945	151,152	293,965	315,475	21,510
Total	5,120,379	5,234,912	5,213,914	6,019,341	6,218,078	198,737

FTE's by Unit						
Unit	Budget FY2014	Budget FY2015	Budget FY2016	Budget FY2017	Budget FY2018	Change FY16 - FY17
ADMIN	7.00	7.00	7.00	7.00	7.00	-
PSGT	7.00	7.00	7.00	7.00	8.00	1.00
POFF	51.00	51.00	51.00	51.00	50.00	(1.00)
NAPEA	0.00	1.00	1.00	1.00	1.00	-
AFSCME	2.00	2.00	2.00	2.00	2.00	-
NR	3.00	2.00	3.00	3.00	3.00	-
	70.00	70.00	71.00	71.00	71.00	-

210 - POLICE

Description	Name	Barg. Unit	Hrs/Week	FTE	FY18 Budget	Dept. Budget		
						General Fund	Other	Source
Chief of Police	Jody Kasper	ADMIN	40.00	1.00	136,300	136,300		
Captain	Dorothy Clayton	ADMIN	40.00	1.00	101,619	101,619		
Captain	John Cartledge	ADMIN	40.00	1.00	97,682	97,682		
Lieutenant	David Callahan	ADMIN	40.00	1.00	86,004	86,004		
Lieutenant	Craig Kirouac	ADMIN	40.00	1.00	86,004	86,004		
Lieutenant	Alan Borowski	ADMIN	40.00	1.00	86,004	86,004		
Lieutenant	Robert Powers	ADMIN	40.00	1.00	86,004	86,004		
Sergeant	Josef Barszcz	PSGT	40.00	1.00	70,073	70,073		
Sergeant	Victor Caputo	PSGT	40.00	1.00	70,073	70,073		
Sergeant	Joseph Golec	PSGT	40.00	1.00	70,073	70,073		
Sergeant	Greg Korepta	PSGT	40.00	1.00	70,073	70,073		
Sergeant	Patrick Moody	PSGT	40.00	1.00	65,812	65,812		
Sergeant	Brian Letzeisen	PSGT	40.00	1.00	65,812	65,812		
Sergeant	Timothy Satkowski	PSGT	40.00	1.00	65,812	65,812		
Sergeant	Corey Robinson	PSGT	40.00	1.00	65,812	65,812		
Patrol	Peter Fappiano	POFF	40.00	1.00	54,738	54,738		
Patrol	Michael Allard	POFF	40.00	1.00	54,738	54,738		
Patrol	David Tripp	POFF	40.00	1.00	54,738	54,738		
Patrol	Carlos Lebron	POFF	40.00	1.00	54,738	54,738		
Patrol	John McCarthy	POFF	40.00	1.00	54,738	54,738		
Patrol	David Netto	POFF	40.00	1.00	54,738	54,738		
Patrol	Christian Edler	POFF	40.00	1.00	54,738	54,738		
Patrol	Robert Moriarty	POFF	40.00	1.00	54,738	54,738		
Patrol	Luann Caputo	POFF	40.00	1.00	54,738	54,738		
Patrol	Peter Sharac	POFF	40.00	1.00	54,738	54,738		
Patrol	Douglas Dobson	POFF	40.00	1.00	54,738	54,738		
Patrol	Steve Digiammo	POFF	40.00	1.00	54,738	54,738		
Patrol	Dennis Liptak	POFF	40.00	1.00	54,738	54,738		
Patrol	Brent Dzialo	POFF	40.00	1.00	54,738	54,738		
Patrol	Michael McLaughlin	POFF	40.00	1.00	54,738	54,738		
Patrol	Michael Briggs	POFF	40.00	1.00	54,738	54,738		
Patrol	Justin Hooten	POFF	40.00	1.00	54,738	54,738		
Patrol	Andrew Kohl	POFF	40.00	1.00	54,738	54,738		
Patrol	Kenneth Kirchner	POFF	40.00	1.00	54,738	54,738		
Patrol/School Resource Officer	Joshua Wallace	POFF	40.00	1.00	54,738	36,492	18,246	SRO Federal Grant
Patrol	Adam VanBuskirk	POFF	40.00	1.00	54,738	54,738		
Patrol	Thomas Briotta	POFF	40.00	1.00	54,738	54,738		
Patrol	Paul Marguet	POFF	40.00	1.00	54,738	54,738		
Patrol	Ryan Tellier	POFF	40.00	1.00	54,738	54,738		
Patrol	Scott Gregory	POFF	40.00	1.00	54,738	54,738		
Patrol	John Perry	POFF	40.00	1.00	52,774	52,774		
Patrol	Andrew Carney	POFF	40.00	1.00	52,774	52,774		
Patrol	Brendan McKinney	POFF	40.00	1.00	50,882	50,882		
Patrol	Jeffrey Staples	POFF	40.00	1.00	50,882	50,882		
Patrol	Jared Lavelle	POFF	40.00	1.00	47,641	47,641		
Patrol	Elijah Pack	POFF	40.00	1.00	47,641	47,641		
Patrol	Matthew Montini	POFF	40.00	1.00	47,641	47,641		
Patrol	Michael Szawloski	POFF	40.00	1.00	47,641	47,641		
Patrol	Michael Cronin	POFF	40.00	1.00	47,641	47,641		

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY18 Budget	Dept. Budget		
						General Fund	Other	Source
Patrol	Benjamin Beaver	POFF	40.00	1.00	46,265		46,265	
Patrol	Paul Barry	POFF	40.00	1.00	46,265		46,265	
Patrol	Timothy Zantroski	POFF	40.00	1.00	46,265		46,265	
Patrol	Clay Delano	POFF	40.00	1.00	46,265		46,265	
Patrol	Rebecca Mazuch	POFF	40.00	1.00	46,265		46,265	
Patrol	Nicholas Pickunka	POFF	40.00	1.00	46,265		46,265	
Patrol	Monica Czerwinski	POFF	40.00	1.00	46,265		46,265	
Patrol	Kyle Grumoli	POFF	40.00	1.00	44,929		44,929	
Patrol	Honora Sullivan-Chin	POFF	40.00	1.00	44,929		44,929	
Patrol	Bradley Buzzee	POFF	40.00	1.00	44,929		44,929	
Patrol	Brandon Lagoy	POFF	40.00	1.00	44,929		44,929	
Patrol	Zachary Hall	POFF	40.00	1.00	44,929		44,929	
Patrol	Jessica Sullivan	POFF	40.00	1.00	44,929		44,929	
Patrol	Steven Rattelsdorfer	POFF	40.00	1.00	44,929		44,929	
Patrol	Heather Longley	POFF	40.00	1.00	43,633		43,633	
Patrol	Garrett Wojcicki	POFF	40.00	1.00	37,687		37,687	
Records Supervisor	Jane Lawnicki	NAPEA	40.00	1.00	48,013		48,013	
Court Administrator	Lori Speer	NR	35.00	1.00	44,689		44,689	
Senior Clerk	Jacqueline Lapienski	AFSCME	40.00	1.00	35,222		35,222	
Principal Clerk	Julie Gaudreau	AFSCME	40.00	1.00	42,145		42,145	
Department Secretary	Janet Maurer	NR	40.00	1.00	46,342		46,342	
Animal Control Officer/Animal Inspector	Shayla Howe	NR	35.00	1.00	43,696		43,696	
Assistant ACO	Lisa Fusco	NR			16,483		16,483	
One Extra Days of Payroll		POFF		-	14,900		14,900	
Temporary Employees					14,632		14,632	
Crossing Guards					54,791		54,791	
Overtime					209,347		209,347	
Court Time					64,695		64,695	
Training					42,392		42,392	
Holiday Pay					190,315		190,315	
Longevity					23,900		23,900	
Weekend Differential					31,408		31,408	
Week Adjustment					1,928		1,928	
Working Out of Class					18,186		18,186	
ID Officers					9,000		9,000	
Detective Stipends					19,920		19,920	
Uniform Allowance					58,025		58,025	
First Responder Stipend					93,000		93,000	
Career Incentive					540,052		540,052	
Total Personnel Services:				71.00	5,419,883		5,401,637	18,246
R & M Vehicles					40,270		40,270	
R & M Office Equipment					12,500		12,500	
R & L Communication Equipment					55,377		55,377	
Technology Services					87,171		87,171	
Training & Seminars					45,000		45,000	
Medical/Testing Services					37,100		37,100	
Telephone					19,030		19,030	
Advertising					1,000		1,000	
Animal Control Expenses					25,000		25,000	
Office Supplies - General					5,500		5,500	
Gasoline/Diesel					104,431		104,431	
Police Supplies					38,537		38,537	
Photography Supplies					18,000		18,000	
Dues & Memberships					12,050		12,050	
Total Operations and Maintenance:					500,966		500,966	
Equipment - Automobiles - 5 cruisers					315,475		315,475	
Total Other than Ordinary Maintenance:					315,475		315,475	
210 - POLICE				71.00	6,236,324		6,218,078	18,246

Public Safety Communications Center

Kelly Banister, Director
26 Carlon Drive, Northampton, MA 01060
(413) 587-1100
kbanister@northamptonma.gov

Department Responsibilities

The Public Safety Communications Center provides efficient, courteous and helpful assistance to the public and first-responders. It is the city's communication hub, facilitating requests for service with the appropriate agencies. It provides dispatch support to the police, fire rescue, and emergency medical services, and after hours support to animal control, the parking garage and department of public works. Through the CodeRED system, community outreach and emergency messages are sent to the public. Dispatch provides a point of contact to maintain first responder safety always, while coordinating timely and proper responses to all calls for service. To ensure that the needs of the public are met, dispatch collaborates with all city ancillary services.

FY2017 Highlights

The Public Safety Communications Center has coordinated with multiple agencies to provide communication onsite at large-scale events. By having trained personnel provide communication it has increased scene safety for personnel, alleviated radio traffic in the dispatch center, provided better service to participants and attendees of the events. Such events include First Night, Extravaganja, Pride Parade, Family Fourth, Hot Chocolate Run and Holiday Stroll.

In October, the dispatch center moved operations for one week to the State 911 Mobile Public Safety Answering Point (MPSAP) while new radio consoles were installed. This was a coordinated effort between multiple city and state agencies. The relocation allowed us to experience how operations would be if the dispatch center had to relocate due to an emergency.

Dispatch received much needed upgrades. The city installed new business phones, fire rescue implemented a new station alerting system, dispatch received new radio consoles and the State will be implementing NextGen 911. This is a new 911 system that the state has been developing, testing and implementing for multiple years. NextGen 911 has the capacity to receive text to 911 and video to 911 notification, although the Commonwealth has not yet developed the policies and plan for receiving those messages.

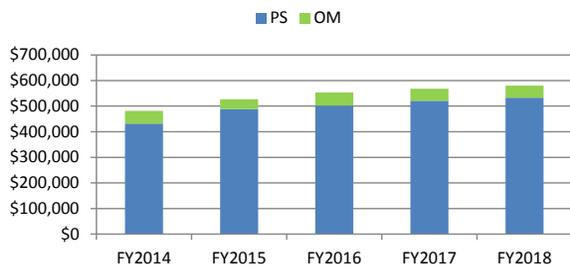
Dispatch will continue working with Police, Fire/Rescue, DPW, and the school departments to start an upgrade for the citywide radio system.

FY2018 Budget Information

Funding for a study on the radio tower at fire rescue headquarters was approved in the FY2018 Capital Improvement Program. The study will look at the aging tower and determine its integrity and load carrying capacity. A citywide radio study will conclude in FY2018 and the Capital Improvement Program included funding to begin making improvements as a result of the study's findings.

The state has yet to release the grant amounts for FY2018. The two grants cover funding for two dispatchers and associated training costs.

Public Safety Communication Center Five Year Comparison



General Fund Operating Budget						
	Actual FY2014	Actual FY2015	Actual FY2016	Budget FY2017	Budget FY2018	Change FY17-FY18
PS	431,690	488,241	502,500	520,661	533,374	12,713
OM	50,217	38,614	51,362	47,430	47,180	(250)
Total	481,907	526,855	553,861	568,091	580,554	12,463

FTE's by Unit						
Unit	Budget FY2014	Budget FY2015	Budget FY2016	Budget FY2017	Budget FY2018	Change FY17-FY18
NAPEA	1.00	1.00	1.00	1.00	1.00	-
NR	11.00	11.00	11.00	11.00	11.00	-
	12.00	12.00	12.00	12.00	12.00	-

212 - PUBLIC SAFETY COMMUNICATIONS CENTER

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY18 Budget	Dept. Budget General Fund	Other	Source
Director	Kelly Banister	NAPEA	40.00	1.00	64,194	64,194		
Lead Dispatcher	Nina Barszcz	NR	40.00	1.00	53,132	53,132		
Dispatcher	Lisa Day	NR	40.00	1.00	44,952	44,952		
Dispatcher	Vacancy	NR	40.00	1.00	36,010	36,010		
Dispatcher	Julia Thibodo	NR	40.00	1.00	44,952	44,952		
Dispatcher	Vacancy	NR	40.00	1.00	36,010	36,010		
Dispatcher	Nicole Sawula	NR	40.00	1.00	38,777	38,777		
Dispatcher	Susan Gilbert	NR	40.00	1.00	44,952	44,952		
Dispatcher	Vacancy	NR	40.00	1.00	36,010		36,010	PSAP Grant
Dispatcher	Courtney Battey	NR	40.00	1.00	44,952	44,952		
Dispatcher	Bart Casey	NR	40.00	1.00	37,647		37,647	PSAP Grant
Dispatcher	Briana Yusko	NR	40.00	1.00	39,939	39,939		
Part-time Operational (Trainers)					9,229	9,229		
Per Diem Dispatchers					1,500	1,500		
Overtime					35,000	35,000		
Holiday Pay					32,000	32,000		
Longevity					2,500	2,500		
Weekend Differential					2,800	2,800		
Uniform Allowance					2,475	2,475		
Total Personnel Services:				12.00	607,031	533,374	73,657	
Technology Services					62,955	37,955	25,000	Alarm Rev Fund
Medical/Testing Services					250	250		
Telephone					200	200		
Technology Comm Lines					2,800	2,800		
Advertising					300	300		
Office Supplies - General					500	500		
Magazine Subscriptions					300	300		
Travel					1,000	1,000		
Dues & Memberships					375	375		
Staff Development					9,000	2,000	7,000	Training Grant
Capital Equipment					750	750		
Replacement Equipment					750	750		
Total Operations and Maintenance:					79,180	47,180	32,000	
212 - PUBLIC COMMUNICATIONS CENTER					12.00	686,211	580,554	105,657

Fire Rescue Department

Chief Duane Nichols

26 Carlon Drive, Northampton, MA 01060

(413) 587-1109

dnichols@northamptonma.gov

Department Responsibilities

Northampton Fire Rescue safeguards the lives and property and enhances the quality of life of the people of Northampton by providing a wide range of fire, rescue and emergency medical services, and a high level of life safety education to our community. The department endeavors to protect and preserve the health of its members, and this is achieved through ongoing training and continuous staff development.

FY2017 Highlights

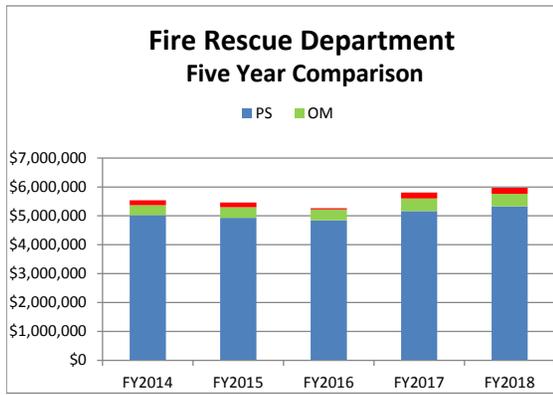
Department personnel responded to 7,033 emergency incidents. Of these incidents, 5,245 were requests for emergency medical service. The department also responded to 89 fires that produced \$1.1 million dollars in fire loss. The 89 fires represent a wide range of fires which includes, but is not limited to: structure fires, cars fires, and outside fires. Of the 89 fires, 25 of them were structure fires. There were four civilian injuries total, and no deaths attributed to these fires.

Northampton Fire Rescue continues to build the fire reporting software to provide the crews with critical information while on an incident scene. The department has successfully transitioned to tablets out in the field to electronically perform inspections. This enables the fire rescuers to be more efficient by not having to return to the station to enter the information on a desktop computer. All of the rescuers have successfully completed the transition to the National Registry of Emergency Medical Technicians.

The department has continued to provide the highest level of training for the fire rescuers to better serve the community. A new station alerting system was installed in both stations. This system will improve notification of personnel of an emergency call which will improve our response time to these situations. A new door access security system was installed at both facilities to protect the department's infrastructure and personnel. Finally, a new fire engine was ordered to replace the 24-year-old engine in the Florence station. The new engine will be outfitted with a compressed air foam system which will extend the extinguishing ability of water carried on the engine. Having this technology will help provide another tool for the department personnel to better serve the areas of Florence and Leeds that are outside of the municipal water supply.

FY2018 Budget Information

Northampton Fire Rescue will continue to employ 70 personnel to provide service to the community. Goals for the upcoming year encompass exploring options as new technology becomes available, to increase the department's efficiency. The department will continue to develop a pre-fire planning program which will help build the data base. This will provide responders with critical information on the scene of an incident. Another goal is to replace our outdated rescue boat with a new vessel made specifically for emergency responders. The department will continue to update and review policies, Standard Operating Guidelines (SOGs) and rules and regulations. Finally, the Northampton Fire Rescue will explore new concepts that increase the save rate of patients in the pre-hospital setting.



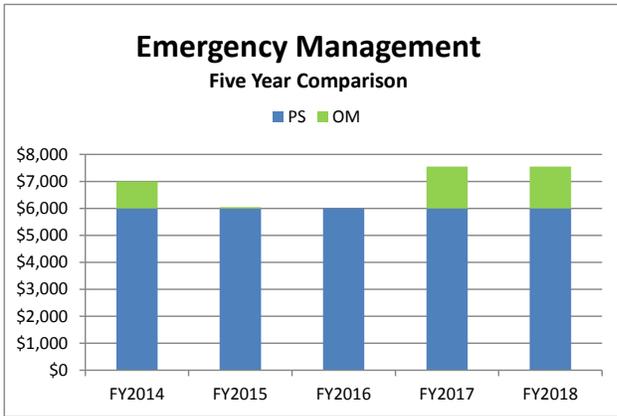
General Fund Operating Budget						
	Actual FY2014	Actual FY2015	Actual FY2016	Budget FY2017	Budget FY2018	Change FY17-FY18
PS	5,023,651	4,935,263	4,850,816	5,166,698	5,327,578	160,880
OM	348,901	361,929	374,143	435,930	438,900	2,970
OOM	163,727	165,938	36,820	205,000	200,000	(5,000)
Total	5,536,279	5,463,130	5,261,779	5,807,628	5,966,478	158,850

FTE's by Unit						
Unit	Budget FY2014	Budget FY2015	Budget FY2016	Budget FY2017	Budget FY2018	Change FY17-FY18
FADMIN	2.00	2.00	2.00	2.00	2.00	-
DFC	5.00	5.00	5.00	5.00	5.00	-
FF	65.00	61.00	61.00	61.00	61.00	-
AFSCME	0.80	0.85	1.00	1.00	1.00	-
NR	1.00	1.00	1.00	1.00	1.00	-
	73.80	69.85	70.00	70.00	70.00	-

220 - FIRE RESCUE

Description	Name	Barg. Unit	Hrs/Week	FTE	FY18 Budget	Dept. Budget General Fund	Other	Source
Fire Chief	Duane Nichols	FADMIN	40.00	1.00	130,000	130,000		
Assistant Chief	Jon Davine	FADMIN	40.00	1.00	103,375	103,375		
Deputy Chief	John Garriepy	DFC	42.00	1.00	77,538	77,538		
Deputy Chief	Timothy McQueston	DFC	42.00	1.00	87,751	87,751		
Deputy Chief	Christopher Norris	DFC	42.00	1.00	82,284	82,284		
Deputy Chief	Stephen Vanasse	DFC	42.00	1.00	82,284	82,284		
Deputy Chief	William Millin	DFC	42.00	1.00	77,538	77,538		
Department Secretary	Melissa Browsey	AFSCME	35.00	1.00	37,252	37,252		
Mechanic	Jeffrey Bates	NR	40.00	1.00	63,133	63,133		
Captain	Michael Hatch	FF	42.00	1.00	57,690	57,690		
Captain	Mark Curtin	FF	42.00	1.00	67,032	67,032		
Captain	Andrew Pelis	FF	42.00	1.00	67,032	67,032		
Captain	David Murrett	FF	42.00	1.00	57,437	57,437		
Captain	Steven Hall	FF	42.00	1.00	56,804	56,804		
Captain	Matthew Lemberg	FF	42.00	1.00	67,032	67,032		
Captain	Shawn Denkiewicz	FF	42.00	1.00	67,032	67,032		
Captain	Larry Therrien	FF	42.00	1.00	67,032	67,032		
Captain	William Schuetze	FF	42.00	1.00	65,213	65,213		
Captain	Andrew Breen	FF	42.00	1.00	64,990	64,990		
Fire Fighter	Raymond Langolois	FF	42.00	1.00	53,324	53,324		
Fire Fighter	Hector Soto	FF	42.00	1.00	53,324	53,324		
Fire Fighter	Michael Gross	FF	42.00	1.00	53,324	53,324		
Fire Fighter	Robert Tomaskowicz	FF	42.00	1.00	53,324	53,324		
Fire Fighter	Tracy Driscoll	FF	42.00	1.00	53,324	53,324		
Fire Fighter	John Betsold	FF	42.00	1.00	53,324	53,324		
Fire Fighter	Michael Pawloski	FF	42.00	1.00	53,324	53,324		
Fire Fighter	Michael Sawula	FF	42.00	1.00	53,324	53,324		
Fire Fighter	Andrew Morini	FF	42.00	1.00	53,324	53,324		
Fire Fighter	Timoteo Soto	FF	42.00	1.00	53,324	53,324		
Fire Fighter	William Dawkins	FF	42.00	1.00	53,324	53,324		
Fire Fighter	Matthew Superba	FF	42.00	1.00	53,324	53,324		
Fire Fighter	Keith Healy	FF	42.00	1.00	53,324	53,324		
Fire Fighter	John Moriarty	FF	42.00	1.00	53,324	53,324		
Fire Fighter	Brett Gauger	FF	42.00	1.00	53,324	53,324		
Fire Fighter	Wendy Bryant	FF	42.00	1.00	53,324	53,324		
Fire Fighter	Jared Kajka	FF	42.00	1.00	53,324	53,324		
Fire Fighter	Daryl Springman	FF	42.00	1.00	53,324	53,324		
Fire Fighter	Dan Galica	FF	42.00	1.00	53,324	53,324		
Fire Fighter	Dennis Nazzaro	FF	42.00	1.00	53,324	53,324		
Fire Fighter	Joshua Coates	FF	42.00	1.00	53,324	53,324		
Fire Fighter	Dustin Culver	FF	42.00	1.00	53,324	53,324		
Fire Fighter	James Mulkerin	FF	42.00	1.00	53,324	53,324		
Fire Fighter	Natalie Stollmeyer	FF	42.00	1.00	53,324	53,324		
Fire Fighter	Joshua Shanley	FF	42.00	1.00	53,324	53,324		
Fire Fighter	Brian Kazak	FF	42.00	1.00	53,324	53,324		
Fire Fighter	Matthew Marchand	FF	42.00	1.00	53,324	53,324		
Fire Fighter	Jonathan Vantland	FF	42.00	1.00	51,273	51,273		

Description	Name	Barg. Unit	Hrs/Week	FTE	FY18 Budget	Dept. Budget General Fund	Other	Source
Fire Fighter	Shawn Crimmins	FF	42.00	1.00	50,912	50,912		
Fire Fighter	Candice Bogalhas	FF	42.00	1.00	51,880	51,880		
Fire Fighter	Jesse Sobek-Rosnick	FF	42.00	1.00	51,880	51,880		
Fire Fighter	Colleen Routhier	FF	42.00	1.00	51,880	51,880		
Fire Fighter	Kara Ledoux	FF	42.00	1.00	51,880	51,880		
Fire Fighter	Ben Snape	FF	42.00	1.00	51,880	51,880		
Fire Fighter	Ian Bigda	FF	42.00	1.00	49,497	49,497		
Fire Fighter	Matt Tudryn	FF	42.00	1.00	49,497	49,497		
Fire Fighter	Timothy Putnam	FF	42.00	1.00	49,497	49,497		
Fire Fighter	Caleb Langer	FF	42.00	1.00	49,497	49,497		
Fire Fighter	Adam Martin	FF	42.00	1.00	49,497	49,497		
Fire Fighter	Bryan Davis	FF	42.00	1.00	47,048	47,048		
Fire Fighter	Jeff Jasinski	FF	42.00	1.00	47,048	47,048		
Fire Fighter	Keith Darnold	FF	42.00	1.00	47,048	47,048		
Fire Fighter	Eric Toia	FF	42.00	1.00	47,048	47,048		
Fire Fighter	Zachary Bigda	FF	42.00	1.00	45,277	45,277		
Fire Fighter	Vacancy	FF	42.00	1.00	45,277	45,277		
Fire Fighter	Sean Duma	FF	42.00	1.00	45,277	45,277		
Fire Fighter	Patrick Davis	FF	42.00	1.00	45,278	45,278		
Fire Fighter	Jonathan Schwaiger	FF	42.00	1.00	44,774	44,774		
Fire Fighter	Hannah Eisenstein	FF	42.00	1.00	44,774	44,774		
Fire Fighter	Vacancy	FF	42.00	1.00	44,875	44,875		
Fire Fighter	Vacancy	FF	42.00	1.00	44,875	44,875		
One Extra Day Payroll					10,037	10,037		
Comp Time Buyback					6,892	6,892		
Municipal Hearing Officer Overtime	Dana Cheverette	NR			2,500	2,500		
Holiday Pay					415,000	415,000		
Longevity					220,800	220,800		
Working Out Of Grade					31,000	31,000		
Phone Allowance					15,000	15,000		
Uniform Allowance					2,030	2,030		
Turnout Gear					40,000	40,000		
Educational Incentives					16,000	16,000		
EMS Stipends					129,953	129,953		
Total Personnel Services:					462,500	462,500		
				70.00	5,327,578	5,327,578		-
Building Maintenance								
Vehicle Repair/Maint.					15,000	15,000		
R&M Communication Equip.					80,000	80,000		
Machine Tools					25,000	25,000		
Training & Seminars					1,000	1,000		
Medical/Testing Services					30,000	30,000		
Communications					25,000	25,000		
Telephone					7,500	7,500		
Technology Communication					7,970	7,970		
Printing & Mailings					7,500	7,500		
Advertising					950	950		
Laundry Services					2,000	2,000		
Office Supplies-General					4,000	4,000		
Materials & Supplies					7,500	7,500		
Gasoline/Diesel Fuel					25,000	25,000		
Firefighting Supplies					60,000	60,000		
Magazine Subscriptions					20,000	20,000		
Travel					280	280		
Dues & Membership					2,600	2,600		
EMS Third Party Billing					7,600	7,600		
EMS Supplies					55,000	55,000		
Total Operations and Maintenance:					55,000	55,000		
					438,900	438,900		
EMS Equipment					50,000	50,000		
Replacement of EMS Units					150,000	150,000		
Total Other than Ordinary Maintenance:					200,000	200,000		
				70.00	5,966,478	5,966,478		-



General Fund Operating Budget						
	Actual FY2014	Actual FY2015	Actual FY2016	Budget FY2017	Budget FY2018	Change FY17-FY18
PS	6,000	6,000	6,000	6,000	6,000	-
OM	999	50	-	1,550	1,550	-
Total	6,999	6,050	6,000	7,550	7,550	-

291 - EMERGENCY MANAGEMENT

Description	Name	Barg. Unit	Hrs/Week	FTE	FY18 Budget	Dept. Budget General Fund	Other	Source
Emergency Mgt. Coordinator	John Davine	FF			6,000	6,000		
Total Personnel Services:					6,000	6,000		
Office Supplies - General					1,550	1,550		
Total Operations and Maintenance:					1,550	1,550		
291 - EMERGENCY MANAGEMENT					7,550	7,550		

Building Department

Louis Hasbrouck, Building Commissioner
212 Main Street, Northampton, MA 01060
(413) 587-1240
lhasbrouck@northamptonma.gov

Department Responsibilities

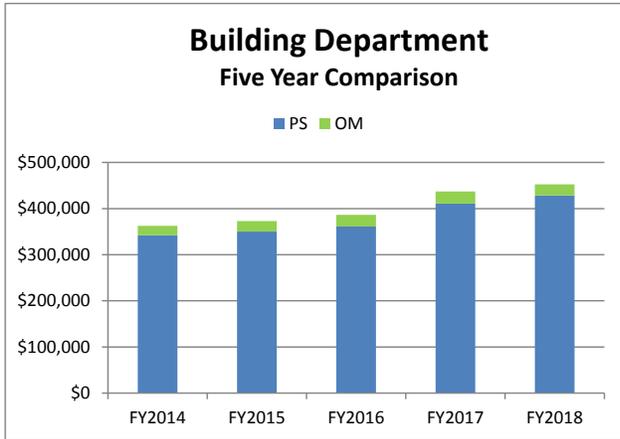
The mission of the building department is to protect public safety, property and land use through administration and enforcement of the Commonwealth's building codes, plumbing and gas codes, electrical codes, and architectural access regulations, Massachusetts General Laws as they apply to building safety and land use, and the Northampton Zoning Ordinance. The department reviews applications and plans for all construction projects in the city, and prepares initial reviews for all zoning applications. The department also inspects schools, nursing homes, hospitals, assembly halls, theaters, restaurants, bars and multifamily dwellings. The department responds to complaints related to the zoning ordinances and the building code. As part of the city's public safety team, an inspector is available around the clock to respond to disaster events such as structure fires, structure damage, flooding, storms and other climatic damage.

FY2017 Highlights

FY2017 again continued the upward trend of the past several years with increased construction activity. The number of permits issued in FY2017 will equal the record numbers from FY2016. Northampton will again add close to 100 multi-family dwelling units in FY2017. Single family home construction is strong, with nearly all of the new homes significantly more energy efficient than required by codes. The total estimated cost of construction for FY2016 was nearly \$61,000,000; FY2017 construction will likely increase by 35%, nearing \$80,000,000. Inspections of existing buildings and assembly areas continue, as do zoning and building complaint investigations.

FY2018 Budget Information

A number of significant building projects will get under way in FY2018, including renovation of Smith College's Nielson Library, additional office buildings on Atwood Drive and additional affordable housing units on Pleasant Street. The Clarke School redevelopment project will continue in FY2018 and the first large commercial tenant on the campus will move into the renovated Gawith Hall. Development on Village Hill continues, with plans for a significant number of new single and two family homes, several multifamily dwellings and a commercial office building. The biggest challenge for the department in FY2018 will be keeping up with the intense level of building activity and the required inspections. The building department is also working towards increased involvement with the city's Emergency Management Team, including training and committing additional staff support for the Emergency Operations Center.



General Fund Operating Budget						
	Actual FY2014	Actual FY2015	Actual FY2016	Budget FY2017	Budget FY2018	Change FY17-FY18
PS	342,098	349,974	361,146	410,531	428,794	18,263
OM	20,213	22,874	25,121	26,500	23,500	(3,000)
Total	362,311	372,848	386,267	437,031	452,294	15,263

FTE's by Unit						
Unit	Budget FY2014	Budget FY2015	Budget FY2016	Budget FY2017	Budget FY2018	Change FY17-FY18
NAPEA	5.00	5.00	5.00	5.00	5.00	-
NR	1.11	1.25	1.25	0.88	0.88	-
AFSCME	1.83	2.00	2.00	2.00	2.00	-
	7.94	8.25	8.25	7.88	7.88	-

241 - BUILDING INSPECTIONS

Description	Name	Barg. Unit	Hrs/Week	FTE	FY18 Budget	Dept. Budget General Fund	Other	Source
Building Commissioner	Louis Hasbrouck	NAPEA	40.00	1.00	77,355	77,355		
Asst. Building Commissioner	Charles Miller	NAPEA	40.00	1.00	60,674	60,674		
Building Inspector	Kyle Scott	NAPEA	40.00	1.00	52,562	52,562		
Inspector of Wires	Roger Malo	NAPEA	40.00	1.00	60,174	60,174		
Plumbing Inspector	Lawrence Eldridge	NAPEA	40.00	1.00	55,141	55,141		
Sealer Weights & Measures	John Frey	NR	25.00	0.63	31,226	31,226		
Intermittant Inspectors		NR	10.00	0.25	11,558	11,558		
Senior Clerk	Meghan Cahill	AFSCME	35.00	1.00	37,252	37,252		
Principal Clerk	Kim Carson	AFSCME	35.00	1.00	37,252	37,252		
Longevity					1,400	1,400		
Phone Allowance					3,000	3,000		
Uniform Allowance					1,200	1,200		
Total Personnel Services:				7.88	428,794	428,794		
R & M Vehicles					1,000	1,000		
R & M Office Equipment					1,500	1,500		
R & L Uniforms					1,000	1,000		
Training & Seminars					3,000	3,000		
Printing					300	300		
Office Supplies - General					200	200		
Gasoline/Diesel					1,900	1,900		
Magazine Subscriptions					2,500	2,500		
Travel					7,000	7,000		
Dues & Memberships					1,500	1,500		
Equipment Technology					3,600	3,600		
Total Operations and Maintenance:					23,500	23,500		
241 - BUILDING INSPECTIONS				7.88	452,294	452,294		

Health Department

Merridith O’Leary, Director

212 Main Street, Northampton, MA 01060

(413) 587-1214

moleary@northamptonma.gov

Department Responsibilities

The City of Northampton Health Department, under the guidance of the Board of Health, assesses and addresses the needs of the community in order to help protect and improve community well-being by preventing disease, illness and injury, and impacting social, economic and environmental factors fundamental to excellent health.

FY2017 Highlights

In addition to fulfilling inspectional service and communicable disease mandated responsibilities, the department has focused on bolstering departmental infrastructure by creating, improving and implementing standardized operating procedures for all inspectional and administrative services and collaborating with community partners to work on programs and policies to combat behavior related chronic disease.

Many standout initiatives, programs and events took place in FY2017. In September of 2016, the Board of Health voted to amend the City of Northampton regulation restricting the sale of tobacco products. Significant changes include; increasing the purchase age of tobacco to 21, capping the number of tobacco permits allowed in the city to 27, and restricting the sale of flavored tobacco to retailers that only sell tobacco and tobacco paraphernalia. The effective date of the amended regulation was January 1, 2017. Since the opioid epidemic has become a full blown public health crisis, especially in Western Massachusetts, the health department continues to work collaboratively with community stakeholders on identifying and implementing strategies to help reduce fatal and non-fatal accidental overdoses.

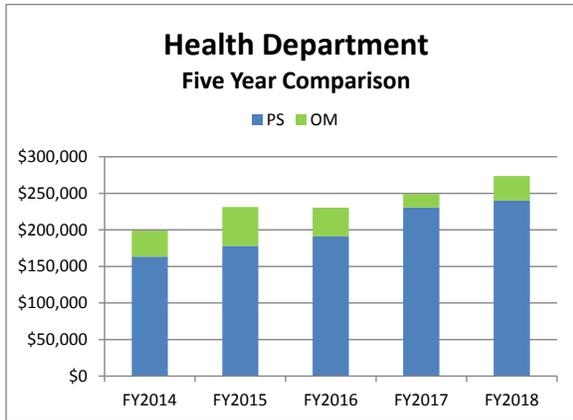
Over the year, the health department was awarded a grant in the amount of \$170,000 from the Massachusetts Department of Public Health Bureau of Substance Abuse to help subsidize a full-time coordinator’s position and strategic work implementation. The health department was awarded a \$2,500 grant from Cooley Dickinson Hospital to be able to provide tobacco cessation services to residents.

Local septic regulations have been promulgated by the board of health giving authority to the health department to witness Title V inspections. The Health, Dispatch, Fire Rescue, and the police department provided a “Home Safety” training at the Senior Center in November. This was the second in a series of emergency preparedness trainings to be provided to the senior population. To help combat vaccine preventable disease, the health department took community health on the road and provided vaccinations to employees in the food service industry at their place of employment, made house calls for those who have limited mobility and held 24 public immunization clinics.

In FY2017 there were a total of 1,234 inspections performed: 775 Food/Retail; 95 Nuisance; 210 Housing; 23 Recreational Water; 55 Title V; 80 Misc.

FY2018 Budget Information

The health department will be focusing on developing strategies to increase communication and partnerships with local, regional and state wide agencies. This will help increase capacity to sustain the community health initiatives which have been established during the past few years. It is also a department goal to make all inspectional service reports and Title V related documentation available on-line for the public.



General Fund Operating Budget						
	Actual FY2014	Actual FY2015	Actual FY2016	Budget FY2017	Budget FY2018	Change FY17-FY18
PS	163,540	178,011	191,021	230,613	239,916	9,303
OM	35,760	53,389	39,314	18,650	33,710	15,060
Total	199,300	231,400	230,335	249,263	273,626	24,363

FTE's by Unit						
Unit	Budget FY2014	Budget FY2015	Budget FY2016	Budget FY2017	Budget FY2018	Change FY17-FY18
NAPEA	2.85	3.00	3.00	3.57	3.57	-
AFSCME	0.63	0.63	1.00	1.00	1.00	-
NR	0.50	0.00	1.29	1.57	1.57	-
	3.98	3.63	5.29	6.14	6.14	-

511 - HEALTH DEPARTMENT

Description	Name	Barg. Unit	Hrs/Week	FTE	FY18 Budget	Dept. Budget General Fund	Other	Source
Health Director	Merridith O'Leary	NAPEA	40.00	1.00	75,152	75,152		
Sanitarian	Daniel Wasiuk	NAPEA	35.00	1.00	47,312	47,312		
Sanitarian	Christopher Bishop	NAPEA	20.00	0.57	23,074	23,074		
Department Secretary	Melissa Roberts-Cote	AFSCME	35.00	1.00	35,850	35,850		
Public Health Nurse	Jennifer Meyer	NAPEA	35.00	1.00	52,668	52,668		
PHEP Coordinator	Kelly Constantine	NR	20.00	0.57	20,540		20,540	PHEP Grant
HOAPC Coordinator	Cherry Sullivan	NR	35.00	1.00	61,247		61,247	HOAPC Grant
Septic Inspections					3,500	3,500		
Phone Allowance					2,160	2,160		
Longevity					200	200		
Total Personnel Services:				6.14	321,703	239,916	81,787	
Vehicles					750	750		
Training & Seminars					1,750	1,750		
Contractual Services - Mosquito Control					25,500	25,500		
Medical Testing Services					550	550		
Printing & Mailing					500	500		
Advertising					400	400		
Gas					700	700		
Medical Supplies					1,050	1,050		
Educational Supplies					300	300		
Travel					1,000	1,000		
Dues & Memberships					660	660		
Office Supplies					550	550		
Total Operations and Maintenance:					33,710	33,710		
511-BOARD OF HEALTH TOTAL:				6.14	355,413	273,626	81,787	

Senior Services

Linda Desmond, Director
67 Conz Street, Northampton, MA 01060
(413) 587-1231
ldesmond@northamptonma.gov

Department Responsibilities

Senior Services is dedicated to enhancing the quality of life for the city's elders, ages 60 and up, with some programs and activities available to those 55-59 years of age. To meet this goal, Northampton Senior Services identifies needs and provides a range of programs, activities, and services to address those needs. Northampton Senior Services serves as a community focal point around issues of aging and is a liaison to local, state, and federal resources for elders and their families. The department's director has the added responsibility of serving as the Americans with Disabilities Act (ADA) coordinator providing support to the Northampton Disability Commission and as the administrator of the Tax Work Off Program which benefits veterans and income eligible seniors.

FY2017 Highlights

Presently, the senior center has a membership of over 1,500 seniors. To date, this fiscal year, there have been over 40,000 individual visits to the senior center to attend an offered activity, program or event. There are now two accessible vans serving the older population of Northampton. One van was received through a community agreement with the PVTa, which was initiated by Mayor Narkewicz. The second was purchased through the outstanding fundraising efforts of the "Kick the Tires" campaign committee. Over 30 programs, activities and classes continue to be offered at the senior center such as; Tap, Yoga, Tai Chi, Sing Alongs, Cup of Conversation, Strength and Stretching, Zumba Gold, Dynamic Fitness, Contract Bridge, Chair Yoga, Movies, Mahjongg, Photography Class, Feldenkrais and Low Impact Exercise.

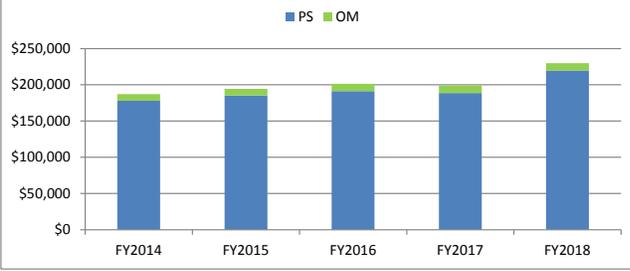
Senior Services continues to assist seniors with housing, utilities, healthcare, and fuel needs through the SHINE Counseling Program, Interfaith Help Fund, Salvation Army Assistance Program and Fuel Assistance Program. The basic needs for food security are met through senior services with such programs as Deals and Steals Outreach Program, Grow Food Northampton Assistance Program, Food Bank's Brown Bag Program, SNAP, Farmers Market Coupons and our own Emergency Food

Closet. Senior Services staff, volunteers, and community members continued to support fundraising events, such as the Continuous Book Sale, Mary's Mini-Sale Table, Shred Day, Annual Holiday Craft Festival and Marketplace, Raffles, and the Annual Appeal.

FY2018 Budget Information

The Executive Office of Elder Affairs has contributed \$58,740 to the Northampton Senior Services budget. PVTa will also contribute \$25,000 toward the expenses of their donated van for one year. The funds necessary to offset any additional costs after the City of Northampton's contribution will come from the senior services revolving accounts.

Senior Services Five Year Comparison



General Fund Operating Budget

	Actual FY2014	Actual FY2015	Actual FY2016	Budget FY2017	Budget FY2018	Change FY17-FY18
PS	177,973	185,461	191,272	188,785	219,691	30,906
OM	9,264	8,876	10,206	10,264	10,264	-
Total	187,237	194,337	201,478	199,049	229,955	30,906

FTE's by Unit

Unit	Budget FY2014	Budget FY2015	Budget FY2016	Budget FY2017	Budget FY2018	Change FY17-FY18
NAPEA	5.00	5.00	5.00	5.00	4.00	(1.00)
AFSCME	1.00	1.00	1.00	1.00	1.00	-
NR	1.03	1.08	1.33	1.33	4.43	3.10
	7.03	7.08	7.33	7.33	9.43	2.10

541 -SENIOR SERVICES

Description	Emp Number	Name	Barg. Unit	Hrs/Week	FTE	FY18 Budget	Dept. Budget General Fund	Other	Source
Director	6319	Linda Desmond	NAPEA	35.0	1.00	63,257	63,257		
Assistant Director	5561	Heather Cahillane	NAPEA	35.0	1.00	42,852	42,852		
Media & Programming Coordinator	6483	Victoria Hunt	NAPEA	35.0	1.00	33,901	4,531	29,370	EOEA Grant
Senior Social Worker	4137	Michelle Dihlmann	NAPEA	35.0	1.00	40,030	10,660	29,370	EOEA Grant
Secretary	6327	Linda DeMercurio	AFSCME	35.0	1.00	32,139	32,139		
Transportation Coordinator	5969	Jennifer Carbery	NR	35.0	1.00	32,690	32,690		
Home Handyman	1067	William Lamere	NR	14.0	0.35	8,008		8,008	Revolving Funds
SS Program Assistant		Vacancy	NR	19.5	0.49	11,154	11,154		
SS Program Assistant	4335	Sean Romanski	NR	15.0	0.38	9,360		9,360	Activity Revolving Fund
SS Program Assistant	6254	Robert Watelet	NR	10.0	0.25	5,720		5,720	Activity Revolving Fund
Van Driver			NR	19.5	0.49	11,154	11,154		
Van Driver			NR	19.5	0.49	11,154	11,154		
Van Driver			NR	19.5	0.49	11,154		11,154	Transportation Revolving Fund
Van Driver			NR	19.5	0.49	11,154		11,154	Transportation Revolving Fund
Longevity						100	100		
Total Personnel Services:					9.43	323,827	219,691	104,136	
R&M office equip						500	500		
Prof/Tech						2,000	2,000		
Contr. Services						1,000	1,000		
Communications (Interpretors)						1,000	1,000		
Telephone						564	564		
Advertising						1,000	1,000		
Office Supplies						1,400	1,400		
Recreational Suppls						2,200	2,200		
Travel						600	600		
Total Operations and Maintenance:						10,264	10,264	-	
541-COUNCIL ON AGING TOTAL:					9.43	334,091	229,955	104,136	

Department of Veterans' Services

Steven J. Connor, Director

240 Main Street, Northampton, MA 01060

(413) 587-1299

sconnor@northamptonma.gov

Department Responsibilities

The mission of the Central Hampshire Veterans Services District is to aid, support, and advocate for veterans and/or their dependents. A secondary mission is to work with the Veterans Council to arrange parades and patriotic events. The district now serves 11 communities: Northampton, Amherst, Pelham, Chesterfield, Williamsburg, Goshen, Worthington, Cummington, Hadley, Chester and Middlefield.

FY2017 Highlights

The department is working diligently toward the goal of ending veterans' homelessness under the guidelines of the U.S. Interagency Council on Homelessness. In collaboration with local agencies, the department can identify veterans in the Northampton community who are experiencing homelessness and develop housing plans in the appropriate permanent housing models for them. By working to assist people facing homelessness and to prevent those who are on the verge from becoming homeless, the department is able to connect veterans with the benefits and services to keep them and their families in their homes.

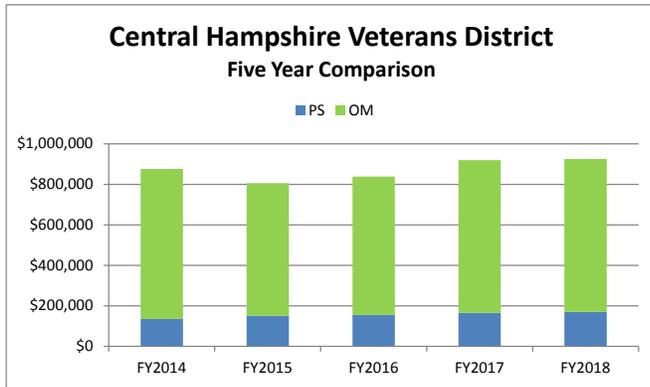
During the calendar year 2016, the department assisted scores of veterans to find permanent housing or help them remain in their current tenancy within the city of Northampton. The department continues to have a staff presence at the Hampshire County Housing Court in Hadley in order to proactively address the needs of veterans who have fallen into homelessness or who are at risk of homelessness. The departments of Housing and Urban Development and Veterans Affairs in conjunction with the U.S. Interagency Council on Homelessness in August 2016 announced that the number of veterans experiencing homelessness in the United States has been cut almost in half since 2010. In addition, a newly developed protocol for veterans exiting the Massachusetts Department of Corrections system is expected to be launched by the summer of 2017. The department participated in the 2017 Point in Time count in January 2017 and the results are not confirmed but the department numbers appear to be lower.

Veterans' Services has continued to work with the Western Massachusetts Veterans Outreach Project, a volunteer group with extensive experience in caring for veterans and has dedicated itself to improving the medical and behavioral healthcare of veterans and their families by civilian healthcare providers. The department has planned six, free educational seminars in 2017 to healthcare providers in Western Massachusetts.

The department will continue its involvement with the Veterans Justice Partnership, a collaborative effort with the Northwest District Attorney's office designed to meet the needs of returning veterans struggling to move from combat to community life and reintegrate into the community.

FY2018 Budget Information

Ending chronic homelessness, and our efforts to support the veterans supportive housing program in Leeds and throughout western Massachusetts will greatly benefit our veteran population. By giving veterans a home in Northampton, they will be able to contribute to the fabric of our community.



General Fund Operating Budget						
	Actual FY2014	Actual FY2015	Actual FY2016	Budget FY2017	Budget FY2018	Change FY17-FY18
PS	135,721	151,184	155,317	165,127	169,903	4,776
OM	739,970	654,583	682,995	754,603	755,623	1,020
Total	875,691	805,767	838,312	919,730	925,526	5,796

FTE's by Unit						
Unit	Budget FY2014	Budget FY2015	Budget FY2016	Budget FY2017	Budget FY2018	Change FY17-FY18
NAPEA	1.71	2.00	2.00	2.00	2.00	-
AFSCME	1.00	1.00	1.00	1.00	1.00	-
NR	0.75	0.14	0.14	0.38	0.40	0
	3.46	3.14	3.14	3.38	3.40	0

543 - VETERANS

Description	Name	Barg. Unit	Hrs/Week	FTE	FY18 Budget	Dept. Budget General Fund	Other	Source
Central Hampshire Veterans District Budget:								
Veterans Agent	Steven Connor	NAPEA	40.00	1.00	71,555	71,555		
Department Secretary	Rebecca Twining	AFSCME	40.00	1.00	45,703	45,703		
Deputy Veterans Service Agent/Hilltown VSO	Thomas Geryk	NAPEA	35.00	1.00	35,270	35,270		
Veterans Service Agent	Scott McAllister	NR	16.00	0.40	15,295	15,295		
Longevity					1,000	1,000		
Phone Allowance					1,080	1,080		
Total Personnel Services:				3.40	169,903	169,903	-	
R & M Communication Equipment					-	-		
R & M Office Equipment					2,500	2,500		
Training & Seminars					1,823	1,823		
Telephone					660	660		
Office Supplies - General					1,200	1,200		
Travel					11,000	11,000		
Dues & Memberships					540	540		
Cermonial Expenses					900	900		
Total Operations and Maintenance:					18,623	18,623	-	
543- VETERANS DISTRICT BUDGET:					188,526	188,526	-	
Northampton Veterans Benefits:								
Medical & Dental Insurance					25,000	25,000		
Veterans Benefits					655,000	655,000		
Burial Expenses					10,000	10,000		
Cermonial Expenses					10,000	10,000		
Veterans Benefits - Food					1,000	1,000		
Veterans Benefits - Medical					35,000	35,000		
Veterans Benefits - Other					1,000	1,000		
Total Operations and Maintenance:					737,000	737,000	-	
543-VETERANS TOTAL:				3.40	925,526	925,526	-	

Forbes Library

Lisa Downing, Director

20 West Street, Northampton, MA 01060

(413) 587-1011

ldowning@forbeslibrary.org

Department Responsibilities

Forbes Library provides a wide range of information and materials to the people of Northampton, and encourages and supports the civic, intellectual, and cultural pursuits of the community. The library provides a friendly physical environment which serves as a community meeting place and encourages curiosity, free inquiry and lifelong learning.

FY2017 Highlights

Forbes Library continues to be a great value to the community, providing services worth \$ 7,738,303 last year. This means that per capita a \$45.37 investment in Forbes Library resulted in a \$301 return in services provided. This return on investment is largely achieved by efficient local, regional and statewide planning and collaboration. This year we hired a new director, assistant director and head of Children's and Young Adult Services all of whom have an emphasis on community collaboration and innovation.

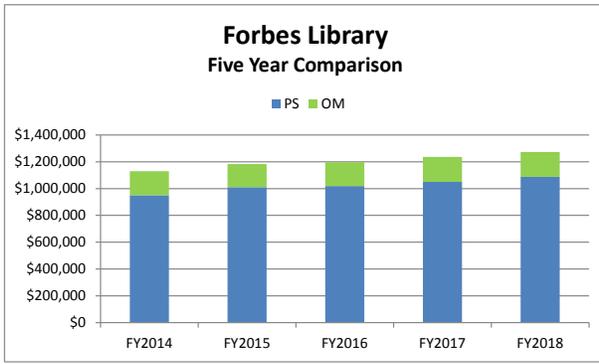
Over 16,000 Northampton residents have active Forbes Library cards. The library had 235,462 visitors or 103 people for every open hour last year. Our meeting rooms were used 1,685 times last year by various community groups and organizations. Students and other researchers performed 70,000 searches in the library's research databases. Book circulation went up 6% over the previous year and e-book circulation hit an all-time high of 11,374 items downloaded. Over 20,000 people attended programs at the library.

On a typical day at Forbes Library, 820 people visit the library, and 108 people attend library programs. 108 people use the library's public computers, 60 people use the library's Wi-Fi, volunteers work for a total of 21 hours, people ask 192 reference questions which are answered by library staff, library patrons borrow 680 books, 40 e-books, 38 magazines, 348 DVDs, and 142 CDs (over 1,200 items!)

The library's director, Janet Moulding retired in December and her longtime assistant, Lisa Downing was hired as the 10th library director in January. Molly Moss was promoted from head of reference to assistant director and Sarah Johnson was hired to replace long time staff member Jude McGowan as the head of the Children's and Young Adult Department.

FY2018 Budget Information

In FY2018, the library will maintain level services and open hours. The library will focus on supporting teachers and school children in the community. The Friends of Forbes and individual donors will be relied upon to continue to provide critical additional support for patron services and community programming at the library through fundraising. Forbes and Lilly Libraries will continue to collaborate and economize to enhance services to Northampton's residents. The library will implement a new strategic plan driven by community input which will set forth service goals for the next five years. The city funded three important capital improvements projects at the library for this fiscal year. The library's windows will be refurbished enhancing energy efficiency; a new HVAC system will be installed to provide climate control for the library's special collections and the library's fire alarm and smoke detector system will be upgraded to modern standards.



General Fund Operating Budget						
	Actual FY2014	Actual FY2015	Actual FY2016	Budget FY2017	Budget FY2018	Change FY17-FY18
PS	950,329	1,010,370	1,018,535	1,050,652	1,087,436	36,784
OM	179,295	172,946	179,103	185,450	185,749	299
Total	1,129,624	1,183,316	1,197,638	1,236,102	1,273,185	37,083

FTE's by Unit						
Unit	Budget FY2014	Budget FY2015	Budget FY2016	Budget FY2017	Budget FY2018	Change FY17-FY18
FLEA	19.98	19.98	20.30	20.58	20.09	(0.49)
NR	3.78	3.78	3.34	4.52	5.38	0.86
	23.76	23.77	23.64	25.10	25.47	0.37

610 -FORBES LIBRARY

Description	Name	Barg. Unit	Hrs/Week	FTE	FY18 Budget	Dept. Budget General Fund	Other	Source
ADMINISTRATION								
Director	Lisa Downing	NR	37.50	1.00	81,200	42,350	38,850	Library State Grant
Assistant Director	Molly Moss	NR	37.50	1.00	66,990	51,121	15,869	Clarke and Earle Trust Funds
Administrative Assistant	Jennie Lamour	NR	37.50	1.00	46,827	46,827		
Treasurer	Cheri Buckhout	NR			9,000	9,000		
Secretary	Elizabeth Sheirer	NR			3,166	3,166		
INFORMATION SERVICES								
IS Librarian/A&M Head	Faith Kaufmann	FLEA	37.50	1.00	56,812	56,812		
IS Librarian/Reference Head		FLEA	37.50	1.00	52,334	52,334		
IS Librarian	Ben Kalish	FLEA	36.00	0.96	46,430	46,430		
Part Time IS Librarian	Alene Moroni	FLEA	23.00	0.61	26,604	26,604		
Senior IS Library Assistant	Dylan Gaffney	FLEA	37.50	1.00	37,716	37,716		
Part Time Senior IS Library Assistant	Jill Emmons	FLEA	11.00	0.29	8,903	8,903		
Intermittent Part Time IS Librarians		NR	6.00	0.16	5,273	5,273		
Intermittent Part Time Library Assistants		NR	17.50	0.47	10,465	10,465		
CCPL&M /Hampshire Room								
Part Time Salaried Archivist/IS Librarian	Julie Bartlett Nelson	FLEA	27.00	0.72	40,899	40,899		
Part Time Archivist/Local History Librarian	Elise Feeley	NR	8.00	0.21	8,743	8,743		
CIRCULATION								
Circulation Supervisor	Brian Tabor	FLEA	37.50	1.00	42,050	42,050		
Library Associate/Collection Development Sup.	Chris Teghtsoonian	FLEA	37.50	1.00	39,032	39,032		
Part Time Senior Library Assistant	Susan Scaheffer	FLEA	24.00	0.64	20,400	20,400		
Part Time Library Assistant	Steven Stover	FLEA	30.25	0.86	25,093	25,093		
Part Time Library Assistant	Brian Marchese	FLEA	11.75	0.31	7,368	7,368		
Intermittent Part Time Library Assistants		NR	36.00	0.96	21,528	21,528		
CHILDREN'S DEPARTMENT								
Children's Librarian/Children's Department Head	Sarah Johnson	FLEA	37.50	1.00	52,334	52,334		
Library Associate	Katharine Janeczek	FLEA	37.50	1.00	31,777	31,777		
Library Associate	Ralph Holley	FLEA	27.00	0.72	19,557	19,557		
Intermittent Part Time Library Assistants		NR	17.00	0.45	10,166	10,166		
INTER LIBRARY LOAN/OUTREACH DEPARTMENT								
ILL Library Associate	Elizabeth Maguire	FLEA	37.50	1.00	42,050	42,050		
Part Time ILL Assistant	Ryan Duffy	FLEA	15.50	0.41	13,322	13,322		
Part Time ILL Assistant	Jill Emmons	FLEA	26.00	0.69	19,470	19,470		
TECHNICAL SERVICES DEPARTMENT								
Cataloger/Automation /Tech Serv Dept Head	Paula Elliot	FLEA	37.50	1.00	56,812	56,812		
Cataloging Assistant	Kathy Mizula	FLEA	37.50	1.00	39,087	39,087		
Part Time Library Assistant	Brian Marchese	FLEA	25.00	0.67	20,873	20,873		
Part Time Library Assistant	Ryan Duffy	FLEA	15.50	0.41	13,322	13,322		
Intermittent Part Time Library Assistant		NR	0.00					
MAINTENANCE DEPARTMENT								
Maintenance Manager	Jason Petcen	FLEA	37.50	1.00	53,913	53,913		
Custodian	Frank Gessing	FLEA	37.50	1.00	34,022	34,022		
Part Time Salaried Custodian	Mark Toczydlowski	FLEA	30.00	0.80	26,722	26,722		
Intermittent Part Time Custodians		NR	5.00	0.13	3,179	3,179		
Longevity					10,816	10,816		
Medicare					19,000	19,000		

Description	Name	Barg. Unit	Hrs/Week	FTE	FY18 Budget	Dept. Budget General Fund	Other	Source
Stipends - Work Study					13,000	13,000		
Workers Compensation					5,000	5,000		
Unemployment					900	900		
Total Personnel Services				25.47	1,142,155	1,087,436	54,719	
Electricity					52,000	48,400	3,600	Other Aid Fund
Natural Gas					16,000	16,000		
Water/Sewer					9,000	9,000		
R & M Buildings					10,000	10,000		
Trash Removal					2,000	2,000		
Audit					3,500	3,500		
Technology Services - Payroll					4,280	4,280		
EAP					800	800		
Contracted Inspection Services					7,587	7,587		
Telephone					500	500		
CW/Mars Fee					50,557	50,557		
Printing					1,625	1,625		
Postage					1,600	1,600		
General Supplies					7,500	7,500		
Library Supplies					13,000	13,000		
Property Insurance					8,000	8,000		
Reserve Fund Appropriations					1,400	1,400		
Total Operations and Maintenance:					189,349	185,749	3,600	
610 - FORBES LIBRARY				25.47	1,331,504	1,273,185	58,319	

Lilly Library

Adam Novitt, Director
19 Meadow Street, Northampton, MA 01062
(413) 587-1500
anovitt@cwmars.org

Department Responsibilities

The mission of Lilly Library is to provide opportunities for lifelong learning for people of all ages and backgrounds in the villages of Florence, Bay State, Leeds and the City of Northampton, as well as the surrounding communities. The library is an integral part of the educational process for youth and a venue for continuing education. As a 21st century library without walls, Lilly Library provides free and open access to a broad range of high quality print materials, media, electronic resources, programs, and services. In support of this mission, Lilly Library maintains a welcoming and safe library environment in which members of our community can pursue their cultural, intellectual, and recreational information needs.

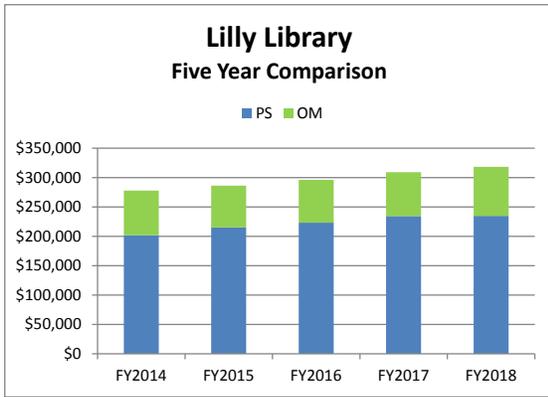
Lilly Library provides full library services six days per week, 52 weeks per year, including Sundays. For all of our patrons from the youngest child to the oldest adult, the library provides services that include: public computers for use in the library, circulation of fiction, nonfiction, magazines, DVDs, and CDs; ready reference services; reader's advisory; and interlibrary loan access to materials throughout the state. Throughout the year activities are held to celebrate reading. This includes weekly programming for children and young adults during the school year and seasonal programs for adults. Annually, the library offers a summer reading program for children and young adults. Programs are made possible through the support of the City of Northampton, the Friends of Lilly Library, the Florence Bank Customers' Choice Community Grants, and Gifts and Memorials provided by library supporters.

FY2017 Highlights

In 2017, the library implemented 2 additional hours on Monday afternoon. These hours are a restoration of hours lost in 2009. This time is critical after school hours and has been very popular with the public. The library also started a yoga class Tuesday mornings. Our yogis start the day at the library and pose from 8:30-9:30. FY17 also saw the first annual bicycle breakfast during Pioneer Valley Bike Commute Week. We sent off a bike train of happy children to the Leeds school. The library also introduced "celebrity story hours" that featured Northampton Police and Fire Department officers reading stories to kids, along with local ballerinas and farmers.

FY2018 Budget Information

In 2018 through the generous support of the Friends of Lilly Library, Lilly is planning to add additional comfortable furniture to make the library a more inviting place to spend time and read. The library hopes to add bird feeding stations to the property so that people can see and learn about birds from the comfort of the library. The library will also add additional celebrity story hours so that children can learn about potential occupations from the people who do those jobs. Thank you to the City of Northampton for the generous support.



General Fund Operating Budget						
	Actual FY2014	Actual FY2015	Actual FY2016	Budget FY2017	Budget FY2018	Change FY17-FY18
PS	201,669	214,938	223,179	234,335	234,788	453
OM	75,909	71,104	73,018	74,700	83,518	8,818
Total	277,578	286,042	296,197	309,035	318,306	9,271

FTE's by Unit						
Unit	Budget FY2014	Budget FY2015	Budget FY2016	Budget FY2017	Budget FY2018	Change FY17-FY18
NR	7.14	7.09	7.10	7.21	6.88	(0.33)
	7.14	7.09	7.10	7.21	6.88	(0.33)

611 - LILLY LIBRARY

Description	Name	Barg. Unit	Hrs/Week	FTE	FY18 Budget	Dept. Budget General Fund	Other	Source
Library Director	Adam Novit		35.00	1.00	51,969	51,969		
Assistant Director	Charlotte Carver		26.25	0.75	26,235	26,235		
Young Adult Librarian	Theo Hull		31.00	0.89	27,150	27,150		
Children's Librarian	Kimberly Evans-Perez		27.50	0.79	24,338	24,338		
Library Assistant III	Leah/Suzi/Michelle		12.00	0.34	7,666	7,666		
Library Assistant III	Mary Faivre		15.25	0.44	10,753	10,753		
Library Assistant II	Mara Toone		18.00	0.51	13,326	13,326		
Library Assistant III	Kelly Daniels Baker		10.50	0.30	8,581	8,581		
Library Assistant III	Alexandra Brown		9.50	0.27	6,379	6,379		
Library Assistant III	Jennifer Lewis		11.25	0.32	7,335	7,335		
Library Assistant II	Anne Heston		24.50	0.70	18,138	18,138		
Shelver	Nicholas Gulow		8.00	0.23	4,589	4,589		
Custodian	Eric Straw		12.00	0.34	7,564	7,564		
Vac/Sick Coverage					3,902	3,902		
Longevity					1,900	1,900		
Medicare/Soc Security					13,128	13,128		
Stipends - Work Study					1,000	1,000		
Workers Compensation					835	835		
Total Personnel Services				6.88	234,788	234,788		
Electricity			17000		17,000	17,000		
Natural Gas			9000		9,000	9,000		
City Utilities			1000		1,000	1,000		
R & M Buildings			5000		5,000	1,500	3,500	
R & M Office Equipment			400		400	-	400	State Aid
R & M HVAC Equipment			5000		5,000	5,000		
Snow Removal			4000		4,000	4,000		
Trash Removal			480		480	480		
Audit			2800		2,800	-	2,800	State Aid
Financial Management Services			300		300	300		
Contracted Inspections Services			2500		2,500	2,500		
Telephone			600		600		600	State Aid
CW/Mars Fee			13038		13,038	13,038		
Printing			100		100	-	100	State Aid
Postage			450		450	-	450	State Aid
Technology Supplies			5000		5,000	3,200	1,800	
Other Supplies			7000		7,000	4,000	3,000	Fees and Fines
Library Supplies			50000		50,000	13,000	37,000	Library Funds
Travel			1500		1,500	-	1,500	Fees and Fines
General Liability			2000		2,000	2,000		
Property Insurance			7500		7,500	7,500		
Total Operations and Maintenance:			131918		134,668	83,518	51,150	
611 - LILLY LIBRARY				6.88	369,456	318,306	51,150	

Parks and Recreation Department

Ann-Marie Moggio, Director
100A Bridge Road, Florence, MA 01062
(413) 587-1040
amoggio@northamptonma.gov

Department Responsibilities

The mission of the Parks and Recreation Department is to promote the general well-being of individuals and the community by providing a wide range of high quality, low cost and healthy recreational opportunities to meet the leisure needs and interests of citizens of all ages from Northampton and the surrounding areas. The department presents programs that promote a spirit of cooperation, build self-esteem, encourage healthy competition, and develop life-long recreation pursuits among participants.

FY2017 Highlights

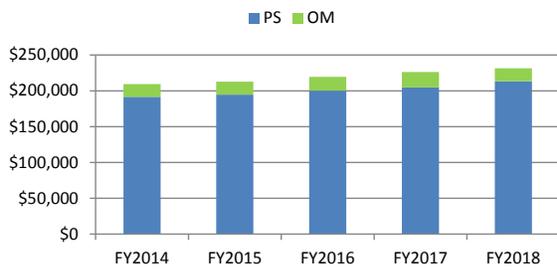
The parks and recreation office moved into a modular building on the grounds of JFK Middle School in July 2016. Additional storage space for equipment and supplies was created on the second floor of the Arcanum Field house. Construction has continued for the Florence Recreation Fields and the multipurpose playing fields opened in Spring, 2016. Phase 6 is beginning in Spring 2017, with additional play equipment, dugouts, scoreboards and other amenities. The tennis courts at JFK Middle School were renovated in August 2016. The department took part in the successful Downtown Holiday Stroll in December offering games, hot chocolate, and cookies. The department also expanded the Youth Basketball League and now the girls and boys grades 3 and 4, 5 and 6, and 7 and 8 divisions play in the Quabbin Valley Travel League. An in-town only league was also offered. The Office of Planning and Sustainability coordinated the city's work at the Connecticut River Greenway Riverfront Park, and a grand opening was held in the Fall. In the Spring of 2017 a fire damaged the Arcanum Field playground. The Department is working with the city's insurer with regard to replacement and will be meeting with neighbors to solicit input on a new and enhanced playground.

The department partners with many local groups such as Cinema Northampton, and the Northampton Family Fourth Celebration Committee as well as residents to develop recreational events. The parks and recreation team partnered with residents to offer the third Ray Ellerbrook Memorial Golf Tournament. This event successfully raised over \$15,000 that will be donated to various parks and recreation department projects. Outdoor family movie nights at Maines Field were created with the collaboration of the parks and recreation department and Cinema Northampton. Another highlight is the partnership between the Northampton Family Fourth Celebration, the Northampton Fire Rescue Department, Police Department, Look Memorial Park, and Parks and Recreation to offer the 6th Annual Northampton Family Fourth Celebration of fireworks, food, and entertainment.

FY2018 Budget Information

The department will continue to work on the new phase for Florence Recreation Fields, including additional playground equipment. The department will continue to create new programs and events and pursue grants and sponsorships, as well as continue to pursue new collaborations while managing current ones. Staff will work on new avenues of marketing, including more online and social media outlets.

Parks and Recreation Department Five Year Comparison



General Fund Operating Budget						
	Actual FY2014	Actual FY2015	Actual FY2016	Budget FY2017	Budget FY2018	Change FY17-FY18
PS	191,443	194,666	200,241	204,668	213,442	8,774
OM	18,002	18,108	19,281	21,600	18,000	(3,600)
Total	209,445	212,774	219,522	226,268	231,442	5,174

FTE's by Unit						
Unit	Budget FY2014	Budget FY2015	Budget FY2016	Budget FY2017	Budget FY2018	Change FY17-FY18
NAPEA	5.00	5.00	5.00	5.00	4.63	(0)
AFSCME	2.00	2.00	2.00	2.00	2.00	-
	7.00	7.00	7.00	7.00	6.63	(0)

630 - PARKS AND RECREATION

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY18 Budget	Dept. General Fund	Other	Source
Director	Annmarie Moggio	NAPEA	35.00	1.00	67,128	67,128		
Assistant Director	Shelby Michna	NAPEA	35.00	1.00	50,623	50,623		
Supervisor	John Knowles	NAPEA	35.00	1.00	34,578	11,578	23,000	Rec Rev Funds
Department Secretary	Vacancy	AFSCME	35.00	1.00	39,990	23,990	16,000	Rec Rev Funds
Senior Clerk	Sandra Gross	AFSCME	35.00	1.00	32,203	19,203	13,000	Rec Rev Funds
Recreation Supervisor	James Miller	NAPEA	25.00	0.63	24,699	-	24,699	Rec Rev Funds
Recreation Supervisor	Rebecca Learnard	NAPEA	35.00	1.00	33,900	33,900		
Salaries Operations Staff					3,500	3,500		
Phone Allowance					1,320	1,320		
Longevity					2,200	2,200		
Total Personnel Services				6.63	290,141	213,442	76,699	
R & M Vehicles					2,000	2,000		
R & M Computer Equipment					4,000	4,000		
Advertising					1,000	1,000		
Gasoline/Diesel					1,000	1,000		
Recreational Supplies					6,500	6,500		
Travel					1,000	1,000		
Conference/Registrations					1,500	1,500		
Dues & Memberships					1,000	1,000		
Total Operations and Maintenance:					18,000	18,000	-	
630- RECREATION					308,141	231,442	76,699	

Arts and Culture Department

Brian Foote, Director

240 Main Street, Northampton, MA 01060

(413) 587-1069

bfoote@northamptonma.gov

Department Responsibilities

The Arts and Culture Department works to fund, promote, and present high-quality, community-based arts programming for the benefit of artists, residents and visitors to the City of Northampton. The department works with the Arts Council to perform tasks assigned to local cultural councils under MGL c.10, § 58, or successor statutes. The department coordinates the Paradise City Cultural District under MGL c.10 § 58A. The department serves as the city's liaison to local, regional, and statewide arts and culture organizations. The department provides administrative, clerical and technical support to the Arts Council and Northampton Arts Inc.

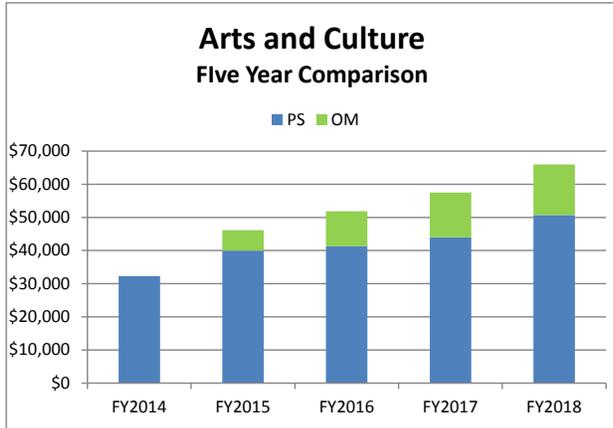
FY2017 Highlights

In May, the department will award \$18,000 of locally raised funds. In December, the department awarded \$11,590 of Local Cultural Council (LCC) Funds to 26 artists, schools, and arts groups for activities in Northampton. Also, the department was awarded three BJ Goodwin Grants totaling \$2,050. The department also donated \$9,000 to the Northampton Public School PTOs' earmarked for arts enrichment, co-hosted a statewide Cultural District Convention at Union Station with the Massachusetts Cultural Council, and produced and presented the Summer Concert Series, Transperformance, RETROFAIRE, Northampton Print and Book Fair, and Four Sundays in February/KidsBestFest-Youth Film.

The City Hall Art Gallery opened to the community with a new visual art show every month coordinated with Arts Night Out. The department collaborated with Northampton Community Television to present Cinema Northampton and the Northampton Film Festival. The Paradise City Cultural District Online event calendar is ready for Alpha testing. The department also participated in events with the Black Maria Film Festival, Ice Art Festival, Chalk Art Festival, and First Night. The department also became a member of Events Committee of the Downtown Northampton Association, joined the fundraising committee for the Northampton Arts Trust, and joined the board of the Regional Creative Economy Network. Lastly, the department provided grant application support, consulting, and advice to local artists, arts organizations, and community members.

FY2018 Budget Information

The Arts and Culture Department has a full schedule of events planned for FY2018: Summer Concert Series in July and August, Downtown Summer Stroll, Transperformance in August, Northampton Print and Book Fair and RETROFAIRE in September, LCC Grant Round in October, A Four County Juried Biennial Arts Exhibition in October, Downtown Winter Stroll, Four Sundays in February series with KidsBestFest-Youth Film takes place in February of 2018, and ArtsEZ '18. The department is also planning to produce First Night Northampton. Collaborations with Cinema Northampton, the Northampton Film Festival, M.C.C., MASS Creative, Northampton Community Arts Trust, Forbes Library, NCTV, the Northampton Center for the Arts, Academy of Music Theatre, Economic Development Council of Western Mass, A.P.E. Gallery, and many more will continue. The department will administer and award LCC Funds in the Fall and locally raised funds in the Spring.



General Fund Operating Budget						
	Actual FY2014	Actual FY2015	Actual FY2016	Budget FY2017	Budget FY2018	Change FY17-FY18
PS	32,302	39,988	41,292	43,973	50,695	6,722
OM	-	6,160	10,540	13,540	15,250	1,710
Total	32,302	46,148	51,832	57,513	65,945	8,432

FTE's by Unit						
Unit	Budget FY2014	Budget FY2015	Budget FY2016	Budget FY2017	Budget FY2018	Change FY17-FY18
NR	1.10	1.50	1.60	1.60	2.00	0.40
	1.10	1.50	1.60	1.60	2.00	0.40

699 - ARTS AND CULTURE

Description	Name	Barg. Unit	Hrs/Week	FTE	FY18 Budget	Dept. Budget General Fund	Other	Source
Director	Brian Foote	NR	35.00	1.00	50,155	50,155		
Arts Administrator	Steve Sanderson	NR	35.00	1.00	45,227	-	45,227	Northampton Arts, Inc.
Phone Allowance					540	540		
Longevity					-	-	-	
Total Personnel Services				2.00	95,922	50,695	45,227	
Arts Night Out					250	250		
First Night Expenses					5,000	5,000		
First Night Fireworks					5,000	5,000		
Community Film/Music Programming					5,000	5,000		
Total Operations and Maintenance:					15,250	15,250	-	
699 - ARTS COUNCIL				2.00	111,172	65,945	45,227	

Department of Public Works

Donna LaScaleia, Director
125 Locust Street, Northampton, MA 01060
(413)587-1570
dlascaleia@northamptonma.gov

Department Responsibilities

The Department of Public Works (DPW) General Fund Divisions maintain and improve more than 150 miles of paved streets and unpaved (gravel) public ways, 85 miles of sidewalks, 80 acres of recreational fields, 11 miles of bicycle paths, 33 bridges, 4 cemeteries, Musante Beach, and more than 150 vehicles and pieces of specialized construction equipment. Also, within the General Fund, the DPW provides rapid response for snow and ice events and other inclement weather conditions. Other areas of ongoing maintenance include road safety signage, traffic signals, all pavement and pedestrian crosswalk markings.

Through the Enterprise Funds, the DPW manages operations and maintains and upgrades assets in the water, sewer, stormwater/flood control and solid waste divisions. This includes maintenance, oversight and long term capital planning for facilities in excess of: 120 miles of stormwater drains, 5,000 catch basins and intakes, 5,000 sewer and drain manhole structures, 400 outfalls, 200 culverts, 6 miles of drainage channels and ditches, 160 miles of water mains, 2,100 water valves, 1,600 hydrants, 110 miles of sanitary sewers, 11,000 shade trees, and 3,000 acres of watershed land surrounding the city's drinking water reservoirs. In addition, the DPW operates and maintains a flood control pump station, two levee systems, a water treatment plant, six dams and surface water reservoirs, a wastewater treatment plant, two transfer stations, a capped landfill and a landfill gas to energy facility.

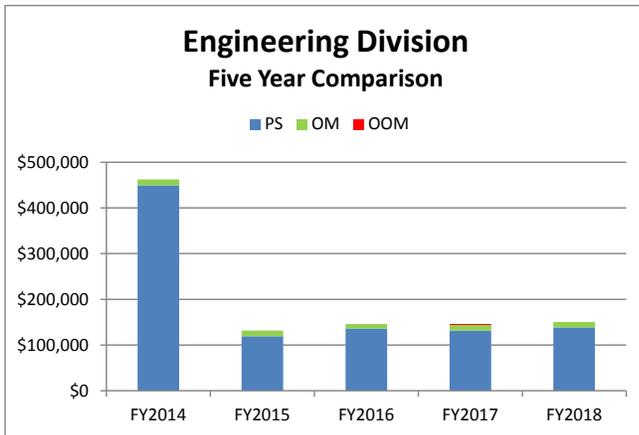
FY2017 Highlights

In FY2017, many improvements were made to the city's infrastructure. These improvements included paving of about two miles of city streets; construction of Phase 2 of Pulaski Park; River Road retaining wall replacement; installation of the Water Treatment Plant pump station generator; Baker Hill Road sewer extension; and Route 5 levee stop log structure repairs. Design for future improvements was undertaken for the following projects:

- Damon Road water and sewer line replacement
- Clement Street bridge repair
- Wastewater treatment plant upgrades
- Hinckley Street reconstruction
- Day Avenue water and sewer line replacement
- North Maple and North Farms water line replacement
- Audubon Road water line and culvert replacement

FY2018 Budget Information

The FY2018 budget will continue to provide important funding for planned improvements to city infrastructure. Notably, funding will be used for roadway paving, sewer, water and stormwater line replacement projects, Clement Street bridge repairs, wastewater treatment plant improvements and vehicle and equipment replacement.

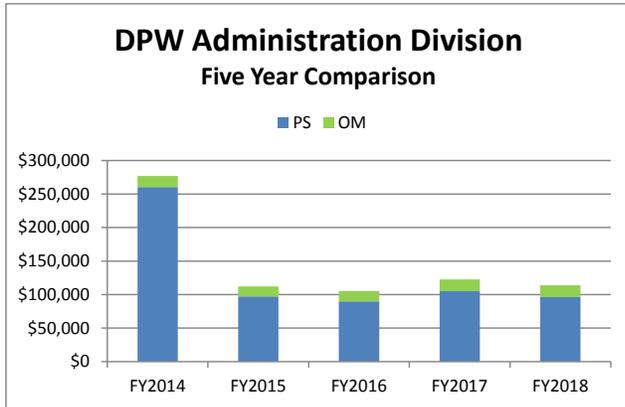


General Fund Operating Budget						
	Actual FY2014	Actual FY2015	Actual FY2016	Budget FY2017	Budget FY2018	Change FY17-FY18
PS	449,695	119,040	136,195	131,759	138,561	6,802
OM	12,824	12,821	9,943	12,900	11,900	(1,000)
OOM	-	-	-	1,200	-	(1,200)
Total	462,519	131,861	146,138	145,859	150,461	4,602

FTE's by Unit						
Unit	Budget FY2014	Budget FY2015	Budget FY2016	Budget FY2017	Budget FY2018	Change FY17-FY18
NAPEA	7.60	2.45	2.45	2.45	2.05	-0.40
NR	0.00	0.00	0.00	0.00	0.00	0.00
Total	7.60	2.45	2.45	2.45	2.05	-0.40

411 - ENGINEERING

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY18 Budget	Dept. Budget		
						General Fund	Other	Source
City Engineer	David Veleta	NAPEA	4.00	0.10	8,484	8,484		
Senior Civil Engineer	Greg Newman	NAPEA	16.00	0.30	21,438	21,438		
Assistant Civil Engineer	Felix Harvey	NAPEA	10.00	0.25	16,891	16,891		
Assistant Civil Engineer	Maggie Chan	NAPEA	40.00	1.00	55,426	55,426		
Assistant Civil Engineer	Ann Pervere	NAPEA	8.00	0.20	13,248	13,248		
GIS Technician	Karyn Nelson	NAPEA	8.00	0.20	12,688	12,688		
Overtime					10,000	10,000		
Longevity					200	200		
Phone Allowance					186	186		
Total Personnel Services:				2.05	138,561	138,561		-
R & M - Vehicles					600	600		
R & M - Comm Equip					800	800		
R & M - Office Equip					200	200		
Technology Services					1,500	1,500		
Training & Seminars					2,000	2,000		
Licenses & Certifications					650	650		
Telephone					200	200		
Printing					200	200		
Advertising					200	200		
Office Supplies - General					1,000	1,000		
R & M Supplies - Tools					200	200		
R & M Supplies - Equipment					1,000	1,000		
Vehicular Supplies					2,000	2,000		
Safety Supplies					250	250		
Travel					300	300		
Dues & Memberships					800	800		
Total Operations and Maintenance:					11,900	11,900		
411-ENGINEERING				2.05	150,461	150,461		-

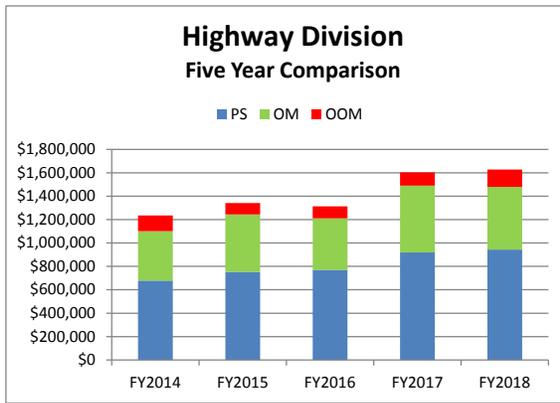


General Fund Operating Budget						
	Actual FY2014	Actual FY2015	Actual FY2016	Budget FY2017	Budget FY2018	Change FY17-FY18
PS	260,452	97,301	89,841	105,169	96,305	(8,864)
OM	16,617	14,876	15,691	17,550	17,550	-
Total	277,069	112,177	105,532	122,719	113,855	(8,864)

FTE's by Unit						
Unit	Budget FY2014	Budget FY2015	Budget FY2016	Budget FY2017	Budget FY2018	Change FY17-FY18
NAPEA	2.00	0.50	0.50	0.50	0.50	-
AFSCME	1.00	1.00	1.00	1.00	0.75	(0.25)
NR	1.00	0.30	0.30	0.30	0.30	-
Total	4.00	1.80	1.80	1.80	1.55	(0.25)

421 - DPW ADMINISTRATION

Description	Name	Barg. Unit	Hrs/Week	FTE	FY18 Budget	Dept. Budget General Fund	Other	Source
DPW Director	Donna LaScaleia	NR	12.00	0.30	32,734	32,734		
Financial Administrator	Holly Smith-Bove	NAPEA	10.00	0.25	15,681	15,681		
Administration Manager	Cynthia Roberge	NAPEA	10.00	0.25	14,134	14,134		
Principal Account Clerk	Ann Furciniti	AFSCME	20.00	0.50	21,287	21,287		
Principal Account Clerk	Beth Willard	AFSCME	10.00	0.25	8,958	8,958		
Overtime					3,000	3,000		
Longevity					250	250		
Phone Allowance					261	261		
Total Personnel Services:				1.55	96,305	96,305		
Electricity					10,000	10,000		
R & M Buildings					500	500		
R & M Communication Equip					850	850		
R & M Office Equipment					500	500		
Training & Seminars					300	300		
Advertising					800	800		
Office Supplies - General					3,000	3,000		
R & M Supplies - Equipment					200	200		
R & M Supplies - Building					1,000	1,000		
Uniform Allowance					25	25		
Travel					100	100		
Dues & Memberships					275	275		
Total Operations and Maintenance:					17,550	17,550		
421- DPW ADMINISTRATION					1.55	113,855	113,855	-



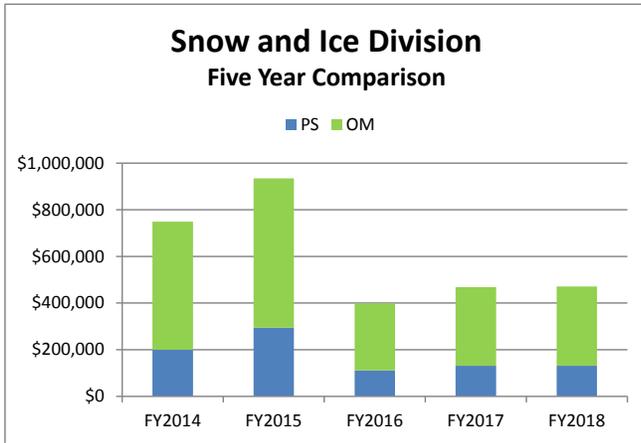
General Fund Operating Budget						
	Actual FY2014	Actual FY2015	Actual FY2016	Budget FY2017	Budget FY2018	Change FY17-FY18
PS	678,316	753,431	770,952	918,708	943,934	25,226
OM	423,758	491,780	439,739	570,868	535,015	(35,853)
OOM	133,819	95,811	103,139	114,147	150,000	35,853
Total	1,235,893	1,341,022	1,313,830	1,603,723	1,628,949	25,226

FTE's by Unit						
Unit	Budget FY2014	Budget FY2015	Budget FY2016	Budget FY2017	Budget FY2018	Change FY17-FY18
NAPEA	1.00	0.65	0.65	0.65	0.60	(0.05)
NAME	16.00	17.00	17.00	17.00	16.00	(1.00)
AFSME	-	-	1.00	1.00	1.00	-
NR	-	-	-	-	-	-
	17.00	17.65	18.65	18.65	17.60	(1.05)

422 - HIGHWAYS

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY18 Budget	Dept. Budget		
						General Fund	Other	Source
Highway Superintendent	Richard Parasiliti	NAPEA	24.00	0.60	45,500	45,500		
Principal Account Clerk	Terry Yusko	ASFME	40.00	1.00	42,574	42,574		
Working Foreman II	Roberto Rodriguez	NAME	40.00	1.00	55,673	55,673		
Special Motor Equipment Operator	Jose Diaz	NAME	40.00	1.00	41,873	41,873		
Special Motor Equipment Operator	Duane Meehan	NAME	40.00	1.00	38,513	38,513		
SMEO/Street Cleaning	Gregory Pinsonneault	NAME	40.00	1.00	41,257	41,257		
Special Motor Equipment Operator	Mark Scheel	NAME	40.00	1.00	41,873	41,873		
Special Motor Equipment Operator	Vacancy	NAME	40.00	1.00	37,839	37,839		
Working Foreman I/Tree Surgeon	Antoni Sakowicz	NAME	40.00	1.00	45,293	45,293		
Special Motor Equipment Operator	James Clark	NAME	40.00	1.00	41,873	41,873		
HMEO/Mosquito Control	Vacancy	NAME	40.00	1.00	37,839	37,839		
Special Motor Equipment Operator	Jonathan Church	NAME	40.00	1.00	41,766	41,766		
Special Motor Equipment Operator	Angel Bou	NAME	40.00	1.00	40,856	40,856		
Heavy Motor Equipment Operator	Alan Papageroge-Desroc	NAME	40.00	1.00	32,937	32,937		
Motor Equipment Operator	Jairo Ruiz	NAME	40.00	1.00	42,178	42,178		
Working Foreman II	Michael Antosz	NAME	24.00	0.60	33,061	33,061		
Working Foreman I	Richard Scott	NAME	24.00	0.60	28,965	28,965		
Motor Equipment Repair	Jonathan Sullivan	NAME	24.00	0.60	21,956	21,956		
Motor Equipment Repair	Steve Kirouac	NAME	24.00	0.60	26,975	26,975		
Fleet Maint Technician	Edward Dupre	NAME	24.00	0.60	28,962	28,962		
Temporary Seasonal Employees		NR			62,400	62,400		
Overtime					79,800	79,800		
Longevity					5,400	5,400		
Weekend Differential					2,000	2,000		
Standby Pay					14,335	14,335		
Working Out of Grade					5,000	5,000		
Phone Allowance					1,236	1,236		
Tree Warden Stipend					6,000	6,000		
Total Personnel Services:					17.60	943,934	943,934	
Electricity					30,000	30,000		
Natural Gas					15,000	15,000		
R & M Buildings					7,000	7,000		
R & M Vehicles					11,000	11,000		
R & M Traffic Control & Streets					4,390	4,390		
R & M Communication Equipment					7,000	7,000		
R & M Street Paving & markings					50,000	50,000		
R & M Equipment					4,000	4,000		
R&L Construction Equipment					3,000	3,000		
R & L Uniforms					17,825	17,825		
Trash Removal					7,000	7,000		
Security Services					5,000	5,000		
Technology Services					3,000	3,000		
Training & Seminars					6,500	6,500		
Licenses & Certifications					1,750	1,750		
Medical/Testing Services					2,000	2,000		

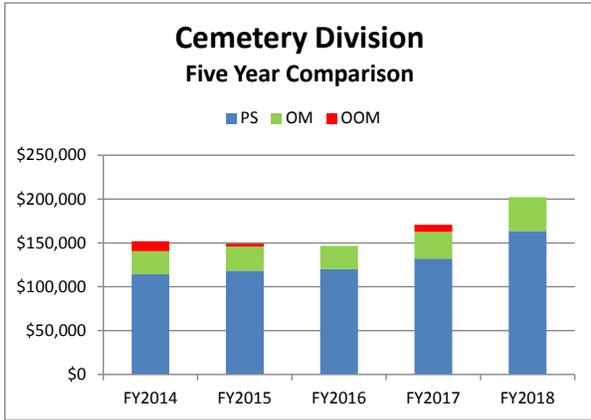
Description	Name	Barg. Unit	Hrs/ Week	FTE	FY18 Budget		Dept. Budget General Fund	Other	Source
Telephone					800		800		
Advertising					1,250		1,250		
Office Supplies - General					2,000		2,000		
R & M Supplies - Tools					7,000		7,000		
R & M Supplies - Equipment					8,500		8,500		
R & M Supplies - Buildings					15,000		15,000		
Rakes, Hoes and Other Tools					1,000		1,000		
Loan, Grass Seed, Lime					3,000		3,000		
Pesticides and Herbicides					10,000		10,000		
Vehicular Supplies					130,000		130,000		
Gasoline/Diesel					140,000		140,000		
Safety Supplies					9,500		9,500		
Streets & Sidewalks					10,000		10,000		
Street Signs & Posts					15,000		15,000		
Street Paving & Marking Supplies					5,000		5,000		
Data Processing Supplies					500		500		
Travel					300		300		
Dues & Memberships					1,700		1,700		
Total Operations and Maintenance:					535,015		535,015		
Vehicular Supplies					10,000		10,000		
Site Improvements - Trees					40,000		40,000		
Road Improvements					100,000		100,000		
Total Capital:					150,000		150,000		
422 - HIGHWAYS				17.60	1,628,949		1,628,949		



General Fund Operating Budget						
	Actual FY2014	Actual FY2015	Actual FY2016	Budget FY2017	Budget FY2018	Change FY17-FY18
PS	200,534	294,196	111,774	131,000	131,000	-
OM	548,184	640,147	286,696	337,000	340,500	3,500
Total	748,719	934,343	398,470	468,000	471,500	3,500

423 - SNOW AND ICE

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY18 Budget	Dept. Budget General Fund	Other	Source
Overtime					130,000	130,000		
Working Out of Grade					1,000	1,000		
Total Personnel Services:					131,000	131,000		
R & M Vehicles					55,000	55,000		
Snow Removal					30,000	30,000		
Communication - Snow Emergency					1,500	1,500		
Weather Reports					1,500	1,500		
Vehicular Supplies					135,650	135,650		
Gasoline/Diesel					10,350	10,350		
Snow Removal Supplies					103,000	103,000		
Food - Emergency Events					3,500	3,500		
Total Operations and Maintenance:					340,500	340,500		
423 - SNOW AND ICE				-	471,500	471,500		-

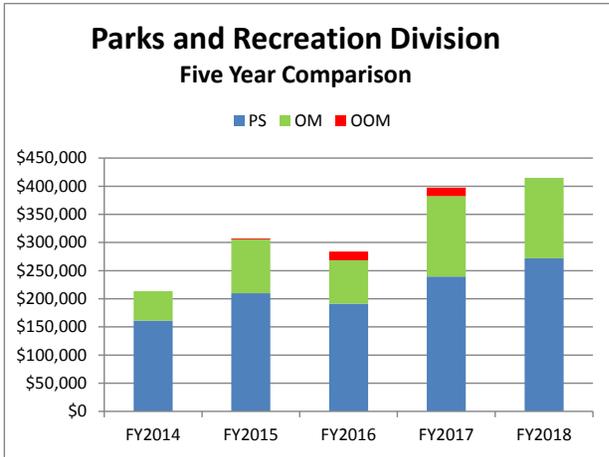


General Fund Operating Budget						
	Actual FY2014	Actual FY2015	Actual FY2016	Budget FY2017	Budget FY2018	Change FY17-FY18
PS	114,233	118,475	120,087	132,223	163,696	31,473
OM	26,333	27,331	26,647	30,500	38,500	8,000
OOM	11,264	3,288	-	8,000	-	(8,000)
Total	151,830	149,094	146,734	170,723	202,196	31,473

FTE's by Unit						
Unit	Budget FY2014	Budget FY2015	Budget FY2016	Budget FY2017	Budget FY2018	Change FY17-FY18
NAME	3.00	3.00	3.00	3.00	4.00	1.00
	3.00	3.00	3.00	3.00	4.00	1.00

491 - CEMETERY

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY18 Budget	Dept. Budget General	Other	Source
Working Foreman I	Jason Antosz	NAME	40.00	1.00	47,718	47,718		
Motor Equipment Operator Laborer	Robert Wojtowicz	NAME	40.00	1.00	36,479	36,479		
Laborer	Michael Dunn	NAME	40.00	1.00	34,311	34,311		
Laborer	Dean Dower	NAME	40.00	1.00	28,048	28,048		
Longevity					15,000	15,000		
Working Out of Grade					1,400	1,400		
Phone Allowance					500	500		
Total Personnel Services:				4.00	163,696	163,696		
Electricity					4,000	4,000		
Natural Gas					3,500	3,500		
Repairs & Maintenance					5,000	5,000		
R & M Vehicles					1,000	1,000		
R & M Communication Equipment R & L Uniforms					1,200	1,200		
License Certification					4,450	4,450		
Traning & Seminars					500	500		
Medical/Testing Services Telephone					150	150		
Advertising					500	500		
Office Supplies - General					200	200		
R & M Supplies - Tools					200	200		
R & M Supplies - Equipment					800	800		
R & M Supplies - Buildings					750	750		
Rakes, Hoes & Other Tools Fertilizers					1,000	1,000		
Loam, Grass Seed, Lime					4,000	4,000		
Trees & Shrubs					500	500		
Fencing Materials					750	750		
Vehicular Supplies					750	750		
Safety Supplies					600	600		
Monument Supplies					500	500		
Dues & Memberships					5,000	5,000		
Total Operations and Maintenance:					1,000	1,000		
					2,000	2,000		
					150	150		
					38,500	38,500		
491 - CEMETERY				4.00	202,196	202,196	-	

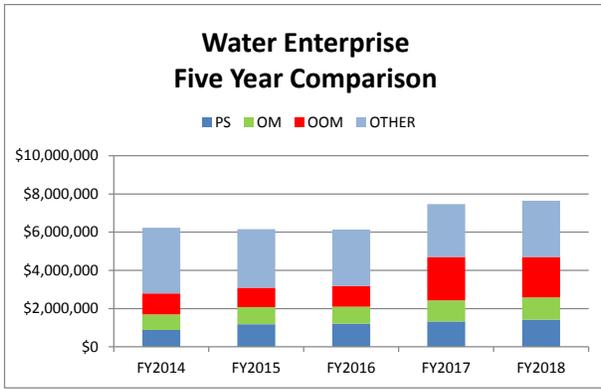


General Fund Operating Budget						
	Actual FY2014	Actual FY2015	Actual FY2016	Budget FY2017	Budget FY2018	Change FY17-FY18
PS	161,391	209,983	191,301	239,741	272,036	32,295
OM	51,886	95,859	77,016	142,700	142,700	-
OOM	0	1,284	15,597	15,000	-	(15,000)
Total	213,277	307,126	283,914	397,441	414,736	17,295

FTE's by Unit						
Unit	Budget FY2014	Budget FY2015	Budget FY2016	Budget FY2017	Budget FY2018	Change FY16-FY17
NAME	4.00	5.00	5.00	5.00	6.00	1.00
	4.00	5.00	5.00	5.00	6.00	1.00

492 - PARKS AND RECREATION

Description	Name	Barg. Unit	Hrs/Week	FTE	FY18 Budget	Dept. Budget General Fund	Other	Source
Working Foreman II	William Sullivan	NAME	40.00	1.00	55,673	55,673		
Working Foreman I	Lawrence Pelot	NAME	40.00	1.00	48,275	48,275		
Special Motor Equipment Operator	Jason LaFosse	NAME	40.00	1.00	41,873	41,873		
Special Motor Equipment Operator	Daniel Lafountain	NAME	40.00	1.00	41,124	41,124		
Heavy Motor Equipment Operator	Douglas Barton	NAME	40.00	1.00	31,563	31,563		
Laborer	Vacancy	NAME	40.00	1.00	28,048	28,048		
Overtime					22,000	22,000		
Longevity					2,000	2,000		
Working Out of Grade					1,000	1,000		
Phone Allowance					480	480		
Total Personnel Services:				6.00	272,036	272,036		
Electricity					2,000	2,000		
Natural Gas					2,000	2,000		
Repairs and Maintenance					4,000	4,000		
R & M Recreational Facilities					100	100		
R & M Communication Equipment					2,500	2,500		
R & M Office Equipment					200	200		
R & L Uniforms					4,500	4,500		
Training and Seminars					1,300	1,300		
Office Supplies - General					350	350		
R & M Supplies - Tools					4,000	4,000		
Medical/Testing Services					500	500		
R & M Supplies - Paint					5,000	5,000		
R & M Supplies - Equipment					7,500	7,500		
R & M Supplies - Buildings					9,000	9,000		
Rakes, Hoes & Other Tools					1,000	1,000		
Fertilizers					50,000	50,000		
Loam, Grass Seed, Lime					35,000	35,000		
Pesticides & Herbicides					2,000	2,000		
Trees & Shrubs					1,000	1,000		
Fencing Materials					750	750		
Vehicular Supplies					8,500	8,500		
Safety Supplies					1,150	1,150		
Dues & Memberships					350	350		
Total Operations and Maintenance:					142,700	142,700		
492 - PARKS AND RECREATION				6.00	414,736	414,736		



Water Enterprise Fund Operating Budget						
	Actual FY2014	Actual FY2015	Actual FY2016	Budget FY2017	Budget FY2018	Change FY17-FY18
PS	874,617	1,178,335	1,211,289	1,326,110	1,415,605	89,495
OM	823,593	898,399	889,671	1,105,500	1,168,213	62,713
OOM	1,091,570	1,012,338	1,078,503	2,264,160	2,120,000	(144,160)
OTHER	3,441,339	3,064,649	2,956,855	2,767,998	2,942,862	174,864
Total	6,231,118	6,153,721	6,136,318	7,463,768	7,646,680	182,912

FTE's by Unit						
Unit	Budget FY2014	Budget FY2015	Budget FY2016	Budget FY2017	Budget FY2018	Change FY17-FY18
NAPEA	2.33	5.88	5.88	5.88	7.56	1.68
NAME	15.00	14.75	15.75	15.45	15.75	0.30
AFSME	2.00	1.53	1.53	1.53	1.90	0.37
NR	1.50	0.80	0.80	0.80	0.90	0.10
Total	20.83	22.96	23.96	23.66	26.11	2.45

WATER ENTERPRISE - WATER OPERATIONS

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY18 Budget	Dept. Enterprise Fund		
						Fund	Other	Source
Water Superintendent	Andrew Dunn	NAPEA	40.00	1.00	74,424	74,424		
DEP Compliance Coordinator	David Sparks	NAPEA	20.00	0.50	33,120	33,120		
Working Foreman II	Jonathan Bean	NAME	40.00	1.00	51,553	51,553		
Chief Distribution Operator	Vacancy	NAPEA	40.00	1.00	56,060	56,060		
Working Foreman I	Timothy Crowningshield	NAME	40.00	1.00	40,580	40,580		
Cross Connection Coordinator	Matthew Pelott	NAPEA	40.00	1.00	45,244	45,244		
Special Motor Equipment Operator	Steven Kennick	NAME	40.00	1.00	37,670	37,670		
SMEO/Meter Repair	Juan Maysonet	NAME	40.00	1.00	44,958	44,958		
Special Motor Equipment Operator	Daniel Russell	NAME	40.00	1.00	41,873	41,873		
Heavy Motor Equipment Operator	Daniel Dion	NAME	40.00	1.00	33,301	33,301		
Heavy Motor Equipment Operator	Vacancy	NAME	40.00	1.00	34,238	34,238		
Motor Equipment Operator	Christopher Brown	NAME	40.00	1.00	30,496	30,496		
Meter Reader	Gary Stasiowski	NAME	40.00	1.00	35,621	35,621		
Laborer	Vacancy	NAME	2.00	0.50	14,982	14,982		
DPW Director	Donna LaScaleia	NR	12.00	0.30	32,731	32,731		
Administration Manager	Cynthia Roberge	NAPEA	10.00	0.25	14,134	14,134		
Financial Administrator	Holly Smith-Bove	NAPEA	10.00	0.25	15,681	15,681		
Principal Account Clerk	Ann Furciniti	AFSME	8.00	0.20	8,515	8,515		
Principal Account Clerk	Beth Willard	AFSME	8.00	0.20	7,167	7,167		
Principal Account Clerk	Beth Kaplowitt	AFSME	20.00	0.50	20,311	20,311		
Principal Account Clerk	Mary Richi	AFSME	20.00	0.50	21,287	21,287		
Principal Account Clerk	Linda Landers-Schranz	AFSME	20.00	0.50	21,287	21,287		
City Engineer	David Veleta	NAPEA	8.00	0.20	16,969	16,969		
Senior Civil Engineer	Gregory Newman	NAPEA	8.00	0.20	14,292	14,292		
Asst. Civil Engineer	Felix Harvey	NAPEA	10.00	0.25	16,891	16,891		
Asst. Civil Engineer	Ann Pervere	NAPEA	10.00	0.25	16,560	16,560		
GIS Technician	Karyn Nelson	NAPEA	10.00	0.25	15,860	15,860		
Assistant Civil Engineer	Diane Rossini	NAPEA	13.20	0.33	22,079	22,079		
Senior Environmental Scientist	Johanna Stacy	NAPEA	40.00	1.00	53,882	53,882		
Working Foreman II	Michael Antosz	NAME	6.00	0.15	8,265	8,265		
Working Foreman I	Richard Scott	NAME	6.00	0.15	7,241	7,241		
Motor Equipment Repair	Jonathan Sullivan	NAME	6.00	0.15	5,489	5,489		
Motor Equipment Repair	Steven Kirouac	NAME	6.00	0.15	6,744	6,744		
Fleet Maintenance Tech and Vehicle Insp	Edward Dupre	NAME	6.00	0.15	7,241	7,241		
GIS Coordinator	James Thompson	NAPEA	2.63	0.08	5,178	5,178		
City Electrician	James Mailloux	NAPEA	8.00	0.20	13,029	13,029		
City HVAC	Viash Kurdun	NR	4.00	0.10	4,993	4,993		
Salaries Temporary Tech/Professional					17,400	17,400		
Reservoir Ranger	Richard Costello	NR	20.00	0.50	18,940	18,940		
Overtime					50,000	50,000		
Longevity					2,355	2,355		
Standby Pay					14,335	14,335		
Licence Certification					17,472	17,472		
Working Out of Grade					4,000	4,000		
Phone Allowance					1,960	1,960		
Total Personnel Services:					19.81	1,056,408	1,056,408	
Electricity					35,000	35,000		
Natural Gas					9,000	9,000		

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY18 Budget	Dept. Enterprise Fund	Other	Source	
Stormwater Services					5,000	5,000			
R & M Buildings					2,500	2,500			
R & M Vehicles					7,000	7,000			
R & M Communication Equipment					4,000	4,000			
R & M Office Equipment					1,500	1,500			
R & M Reservoir Maintenance					17,500	17,500			
R & M Water/Sewer Treatment Equipment					10,000	10,000			
R & L Uniforms					8,963	8,963			
License Certifications					1,500	1,500			
R & L Construction Equipment					2,500	2,500			
Security Services/Outside Detail					9,000	9,000			
Architecture and Engineering					60,000	60,000			
Technology Services					10,000	10,000			
Training & Seminars					11,000	11,000			
Medical/Testing Services					1,000	1,000			
Lab Sample Analysis					25,000	25,000			
Telephone					8,000	8,000			
Printing & Mailing					5,000	5,000			
Advertising					2,000	2,000			
Office Supplies					5,000	5,000			
R & M Supplies Tools					2,500	2,500			
R & M Supplies Equipment					5,000	5,000			
R & M Supplies Buildings					2,000	2,000			
Vehicular Supplies					20,000	20,000			
Gasoline & Diesel					32,000	32,000			
Safety Supplies					6,500	6,500			
Water Division Supplies					50,000	50,000			
Water Pipe/Fittings/Valves					40,000	40,000			
Streets & Sidewalks Supplies					25,000	25,000			
Data Processing Supplies					1,000	1,000			
Other State Assessments					12,000	12,000			
Travel					750	750			
Dues & Memberships					3,500	3,500			
Real Estate Taxes					85,000	85,000			
Equipment Technology					13,000	13,000			
Total Operations and Maintenance:					538,713	538,713			
Land					200,000	200,000			
Radio Read Program					100,000	100,000			
Replace Control and Measuring Equipment					125,000	125,000			
Water Line Replacement					1,400,000	1,400,000			
Meter Replacement					75,000	75,000			
Hydrant Replacement					30,000	30,000			
Total Other than Ordinary Maintenance:					1,930,000	1,930,000			
WATER ENTERPRISE - WATER OPERATIONS					19.81	3,525,121	3,525,121		

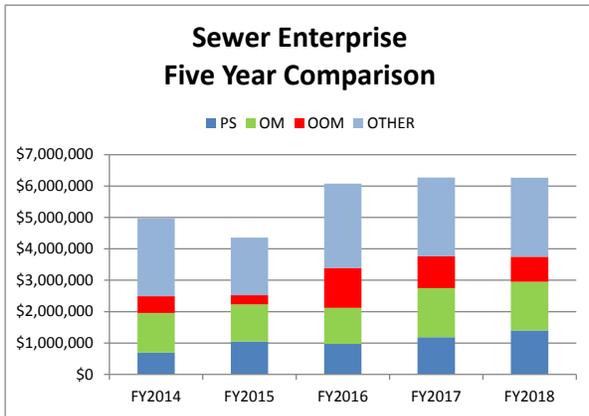
WATER ENTERPRISE - WATER TREATMENT

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY18 Budget	Dept. Enterprise Fund	Other	Source
Chief Operator	Keith Snape	NAPEA	40.00	1.00	50,952	50,952		
WTP Operator	Vacancy	NAME	40.00	1.00	50,910	50,910		
WTP Operator	Vacancy	NAME	40.00	1.00	45,270	45,270		
WTP Operator	Scott Ingram	NAME	40.00	1.00	50,312	50,312		
WTP Operator	Vacancy	NAME	40.00	1.00	48,442	48,442		
WTP Maintenance Technician	Vacancy	NAME	40.00	1.00	34,238	34,238		
Laborer	Vacancy	NAME	20.00	0.50	14,982	14,982		
Overtime					35,000	35,000		
Longevity					200	200		
Weekend Differential					500	500		
Licence Certification					10,816	10,816		
Standby Pay					14,335	14,335		
Working Out of Class					3,000	3,000		
Phone Allowance					240	240		
Total Personnel Services:				6.50	359,197	359,197		

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY18 Budget	Dept. Enterprise Fund	Other	Source
Electricity					130,000	130,000		
Propane Gas					60,000	60,000		
R & M Buildings					20,000	20,000		
R & M Grounds					2,000	2,000		
R & M Vehicles					3,000	3,000		
R & M Communication Equipment					5,000	5,000		
R & M Office Equipment					1,000	1,000		
R & M HVAC Equipment					10,000	10,000		
R & M Water/Sewer Treatment Equipment					25,000	25,000		
R & M Lagoons					5,000	5,000		
R & M Clearwell					2,000	2,000		
R & M Fire System					4,000	4,000		
R & L Uniforms					4,500	4,500		
License & Certifications					1,000	1,000		
Security Services/Outside Detail					1,000	1,000		
Architecture and Engineering					60,000	60,000		
Technology Services					9,000	9,000		
Training & Seminars					4,000	4,000		
Medical/Testing Services					1,000	1,000		
Lb Sample Analysis					3,000	3,000		
Telephone					14,000	14,000		
Office Supplies					2,000	2,000		
R & M Supplies Tools					1,000	1,000		
R & M Supplies Equipment					6,000	6,000		
R & M Supplies Buildings					3,000	3,000		
Vehicular Supplies					3,000	3,000		
Gasoline & Diesel					10,000	10,000		
Safety Supplies					2,000	2,000		
Chemicals - Zinc Orthophosphate					25,000	25,000		
Chemicals- Aluminum Sulfate					27,000	27,000		
Chemicals- Cationic Polymer					25,000	25,000		
Chemicals - Potassium Permangan					5,000	5,000		
Chemicals - Sodium Carbonate					25,000	25,000		
Chemicals - Sodium Hypochlorite					17,000	17,000		
Water Division Supplies					17,500	17,500		
Waterpipe/Fittings/Valves					3,500	3,500		
Filters/Clarifiers					5,000	5,000		
Lab Supplies					6,000	6,000		
Data Processing Supplies					2,000	2,000		
Dues & Memberships					1,500	1,500		
Watershed Management					78,500	78,500		
Total Operations and Maintenance:					629,500	629,500		
Equipment Technology					10,000	10,000		
Granular Activated Carbon					80,000	80,000		
Replace Equipment					100,000	100,000		
Transfers to Capital Projects					-	-		
Total Other than Ordinary Maintenance:					190,000	190,000		
WATER ENTERPRISE - WATER TREATMENT				6.50	1,178,697	1,178,697		

WATER ENTERPRISE - OTHER

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY18 Budget	Dept. Enterprise Fund	Other	Source
Maturing Principal on Long Term Debt					1,777,386	1,777,386		
Interest on Long Term Debt					463,712	463,712		
Interest on Notes					-	-		
Indirect Charges to General Fund					701,764	701,764		
Transfer to Stabilization for Capital Projects					-	-		
Total Other:					2,942,862	2,942,862		
WATER ENTERPRISE - OTHER					2,942,862	2,942,862		
TOTAL WATER ENTERPRISE				26.31	7,646,680	7,646,680		



Sewer Enterprise Fund Operating Budget						
	Actual FY2014	Actual FY2015	Actual FY2016	Budget FY2017	Budget FY2018	Change FY17-FY18
PS	694,862	1,052,491	971,521	1,189,302	1,400,014	210,712
OM	1,264,173	1,177,894	1,151,834	1,558,000	1,549,132	(8,868)
OOM	531,400	289,911	1,269,832	1,012,000	800,100	(211,900)
OTHER	2,483,067	1,836,655	2,683,599	2,512,570	2,520,754	8,184
Total	4,973,502	4,356,951	6,076,786	6,271,872	6,270,000	(1,872)

FTE's by Unit						
Unit	Budget FY2014	Budget FY2015	Budget FY2016	Budget FY2017	Budget FY2018	Change FY17-FY18
NAPEA	1.87	3.53	3.53	3.53	4.42	0.89
NR	0.00	0.00	0.30	0.30	0.30	-
NAME	11.45	15.89	15.89	15.89	18.86	2.97
AFSME	2.50	1.53	1.73	1.73	2.10	0.37
	15.82	20.95	21.45	21.45	25.68	4.23

SEWER ENTERPRISE - SEWER OPERATIONS

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY18 Budget	Dept. Enterprise		Source
						Fund	Other	
Stormwater Manager	Douglas McDonald	NAPEA	8.00	0.20	10,776	10,776		
Assistant Civil Engineer	Diane Rossini	NAPEA	26.67	0.67	44,155	44,155		
Working Foreman II	Brendan Shea	NAME	26.40	0.67	30,184	30,184		
Working Foreman I	Chester Brown III	NAME	26.40	0.67	32,180	32,180		
Special Motor Equipment Operator	John Taillon	NAME	40.00	1.00	41,873	41,873		
Special Motor Equipment Operator	Edward Dupre	NAME	40.00	1.00	41,873	41,873		
Special Motor Equipment Operator	Justin Allen	NAME	40.00	1.00	34,808	34,808		
Heavy Motor Equipment Operator	Jonathan Rourke	NAME	40.00	1.00	31,543	31,543		
Motor Equipment Operator	Barrett Rogaleski	NAME	40.00	1.00	29,356	29,356		
Motor Equipment Operator	David Bolly	NAME	40.00	1.00	29,356	29,356		
Field Support Technician	Jesse Rasid	NAME	26.40	0.67	22,609	22,609		
Senior Civil Engineer	Gregory Newman	NAPEA	20.00	0.50	35,730	35,730		
Asst. Civil Engineer	Felix Harvey	NAPEA	20.00	0.50	33,782	33,782		
Assistant Civil Engineer	Ann Pervere	NAPEA	10.00	0.25	16,560	16,560		
GIS Technician	Karyn Nelson	NAPEA	13.34	0.30	19,032	19,032		
Highway Superintendent	Richard Parasiliti	NAPEA	10.00	0.25	18,958	18,958		
Working Foreman II	Michael Antosz	NAME	6.00	0.15	8,265	8,265		
Working Foreman	Richard Scott	NAME	10.00	0.25	12,069	12,069		
Motor Equipment Repair	Jonathan Sullivan	NAME	10.00	0.25	9,149	9,149		
Motor Equipment Repair	Steven Kirouac	NAME	10.00	0.25	11,240	11,240		
Fleet Maintenance Tech and Vehicle Insp	Edward Dupre	NAME	10.00	0.25	12,069	12,069		
Overtime					60,000	60,000		
Longevity					3,203	3,203		
Standby Pay					9,556	9,556		
Working Out of Grade					1,667	1,667		
Phone Allowance					1,031	1,031		
Total Personnel Services:				11.83	601,024	601,024		
Stormwater Services					250	250		
R & M Vehicles					6,000	6,000		
R & M Communication Equipment					4,500	4,500		
R & M Water/Sewer Treatment Equipment					10,000	10,000		
R & L Construction Equipment					1,000	1,000		
R & L Uniforms					5,784	5,784		
Security Services/Outside Detail					12,000	12,000		
Professional and Technical Services					200	200		
Technology Services					7,000	7,000		
Training & Seminars					1,500	1,500		
Licenses					750	750		
Medical/Testing Services					2,000	2,000		
DPW TV Inspections					6,000	6,000		
Vapor Rooting					14,000	14,000		
Telephone					1,000	1,000		
Advertising					500	500		
Office Supplies					1,000	1,000		
R & M Supplies Tools					5,000	5,000		
R & M Supplies Equipment					12,000	12,000		
R & M Buildings					5,000	5,000		

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY18 Budget	Dept. Enterprise		
						Fund	Other	Source
Loam, Grass Seed, Lime					1,500	1,500		
Vehicular Supplies					25,000	25,000		
Gasoline & Diesel					15,000	15,000		
Safety Supplies					7,500	7,500		
Sewer Division Supplies					30,000	30,000		
Grease Chemicals					10,000	10,000		
Streets & Sidewalks Supplies					13,000	13,000		
Manhole Rims and Covers					5,000	5,000		
Total Operations and Maintenance:					202,484	202,484		
Sewer System Study					200,000	200,000		
Equipment Storage					75,000	75,000		
Equipment Replacement					45,000	45,000		
Sewer Line Replacement					400,000	400,000		
Vehicle Replacement					45,100	45,100		
Total Other than Ordinary Maintenance:					765,100	765,100		
SEWER ENTERPRISE - SEWER OPERATIONS					11.83	1,568,608		1,568,608

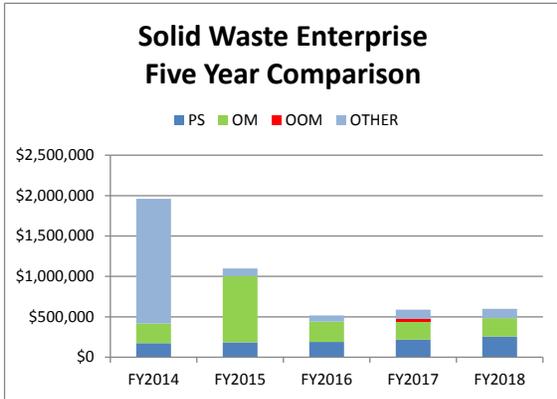
SEWER ENTERPRISE - WASTE WATER TREATMENT PLANT

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY18 Budget	Dept. Enterprise		
						Fund	Other	Source
Chief Operator	James Zimmerman	NAPEA	40.00	0.95	61,487	61,487		
WWTP Operator/Pre-Treatment Coord.	Andrew Evans	NAME	40.00	1.00	50,352	50,352		
WWTP Operator	Dale Small	NAME	36.00	0.90	46,656	46,656		
WWTP Operator	Richard Stone	NAME	40.00	1.00	46,679	46,679		
WWTP Operator	Gary Frain	NAME	40.00	1.00	42,365	42,365		
WWTP Operator	Renee Lemonde	NAME	40.00	1.00	51,840	51,840		
WWTP Operator	Vacancy	NAME	40.00	1.00	45,270	45,270		
WWTP Maintenance Foreman	Gaylon Caputo	NAME	36.00	0.90	41,067	41,067		
WWTP Maintenance Technician II	Scott Lewis	NAME	36.00	0.90	36,547	36,547		
WWTP Maintenance Technician I	Vacancy	NAME	40.00	1.00	32,210	32,210		
WWTP Maintenance Technician I	Vacancy	NAME	40.00	1.00	32,210	32,210		
DPW Director	Donna LaScaleia	NR	12.00	0.30	32,734	32,734		
Administration Manager	Cynthia Roberge	NAPEA	10.00	0.25	14,134	14,134		
Principal Account Clerk	Ann Furciniti	AFSME	13.34	0.30	12,772	12,772		
City Engineer	David Veleta	NAPEA	12.00	0.30	25,453	25,453		
Financial Administrator	Holly Smith-Bove	NAPEA	10.00	0.25	15,681	15,681		
Principal Account Clerk	Beth Willard	AFSME	13.34	0.30	10,750	10,750		
Principal Account Clerk	Beth Kaplowitt	AFSME	20.00	0.50	20,311	20,311		
Principal Account Clerk	Mary Richi	AFSME	20.00	0.50	21,287	21,287		
Principal Account Clerk	Linda Landers-Schranz	AFSME	20.00	0.50	21,287	21,287		
GIS Coordinator	James Thompson	NAPEA			5,178	5,178		
City Electrician	James Mailloux	NAPEA			13,029	13,029		
City HVAC	Viash Kurdun	NR			4,994	4,994		
Seasonal Employees		NR			37,440	37,440		
Overtime					44,000	44,000		
Longevity					2,670	2,670		
Weekend Differential					800	800		
Standby Pay					14,335	14,335		
Licence Certification					12,480	12,480		
Working Out of Grade					2,000	2,000		
Phone Allowance					972	972		
Total Personnel Services:				13.85	798,990	798,990		
Electricity					425,000	425,000		
Natural Gas					30,000	30,000		
Propane Gas					4,000	4,000		
Oil					5,000	5,000		
Stormwater Services					5,000	5,000		
R & M Buildings					5,000	5,000		
R & M Vehicles					4,000	4,000		
R & M Communication Equipment					2,500	2,500		
R & M Office Equipment					1,000	1,000		
R & M Computer Equipment					1,000	1,000		

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY18 Budget	Dept. Enterprise			
						Fund	Other	Source	
R & M Water/Sewer Treatment Equipment					50,000	50,000			
Rentals and Leases					6,000	6,000			
R & L Vehicles					1,000	1,000			
R & L Uniforms					8,648	8,648			
Haz Mat Disposal Fees					1,000	1,000			
Security Services/Outside Detail					1,500	1,500			
Legal					2,500	2,500			
Architecture and Engineering					100,000	100,000			
Technology Services					9,500	9,500			
Training & Seminars					4,000	4,000			
Medical/Testing Services					500	500			
Lab Sample Analysis					12,000	12,000			
Sludge Disposal					400,000	400,000			
Telephone					4,000	4,000			
Printing & Mailing					2,000	2,000			
Advertising					1,000	1,000			
Office Supplies					4,000	4,000			
R & M Supplies Tools					5,000	5,000			
R & M Supplies Equipment					65,000	65,000			
R & M Supplies Buildings					5,000	5,000			
Vehicular Supplies					10,000	10,000			
Gasoline & Diesel					15,000	15,000			
Safety Supplies					3,500	3,500			
Water Treatment Chemicals					32,000	32,000			
Chemicals - Odor Control					500	500			
Chemicals - Polymer					17,000	17,000			
Chemicals - Sodium Hydroxide					18,000	18,000			
Chemicals - Potassium Permangan					60,000	60,000			
Chemicals - Sodium Hypochlorite					8,500	8,500			
Lab Supplies					12,000	12,000			
Data Processing Supplies					2,000	2,000			
Travel					1,500	1,500			
Dues & Memberships					1,500	1,500			
Total Operations and Maintenance:					1,346,648	1,346,648			
Equipment Replacement					35,000	35,000			
Total Other than Ordinary Maintenance:					35,000	35,000			
SEWER ENTERPRISE - WASTE WATER TREATMENT PLANT					13.85	2,180,638	2,180,638		

SEWER ENTERPRISE - OTHER

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY18 Budget	Dept. Enterprise			
						Fund	Other	Source	
Maturing Principal on Long Term Debt					391,986	391,986			
Interest on Long Term Debt					77,822	77,822			
Transfer to Stabilization for Capital Projects					1,049,888	1,049,888			
Interest on Notes					-	-			
Indirect Charges to General Fund					1,001,058	1,001,058			
Total Other:					2,520,754	2,520,754			
SEWER ENTERPRISE - OTHER					2,520,754	2,520,754			
TOTAL SEWER ENTERPRISE					25.68	6,270,000	6,270,000		



Solid Waste Enterprise Fund Operating Budget						
	Actual FY2014	Actual FY2015	Actual FY2016	Budget FY2017	Budget FY2018	Change FY17-FY18
PS	174,938	184,924	189,795	216,512	255,220	38,708
OM	242,409	819,752	251,518	231,100	228,025	(3,075)
OOM	-	-	-	25,000	-	(25,000)
OTHER	1,543,395	92,893	76,362	115,838	116,014	176
Total	1,960,742	1,097,569	517,675	588,450	599,259	10,809

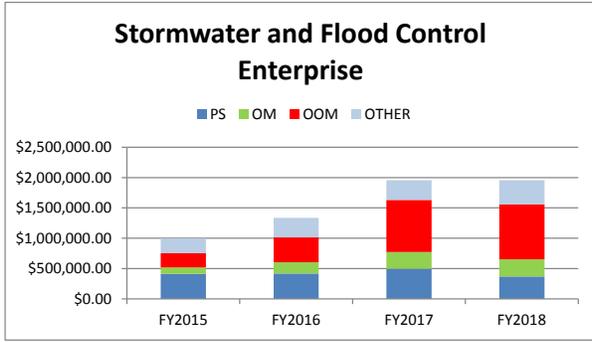
FTE's by Unit						
Unit	Budget FY2014	Budget FY2015	Budget FY2016	Budget FY2017	Budget FY2018	Change FY17-FY18
NAPEA	1.00	1.00	1.00	1.00	1.10	0.10
NAME	1.05	1.00	1.00	1.00	1.00	-
AFSME	0.50	1.00	1.00	1.00	1.25	0.25
Total	2.55	3.00	3.00	3.00	3.35	0.35

SOLID WASTE ENTERPRISE - TRANSFER STATION OPERATIONS

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY18 Budget	Dept. Enterprise Fund	Other	Source
Solid Waste Planner	Vacancy	NAPEA	40.00	1.00	49,758	49,758		
Solid Waste Coordinator	Debora Laizer	AFSME	40.00	1.00	45,703	45,703		
Motor Equipment Operator	Scott Harper	NAME	40.00	1.00	41,873	41,873		
City Engineer	David Veleta	NAPEA	4.00	0.10	8,484	8,484		
Principal Account Clerk	Beth Willard	AFSME	10.00	0.25	8,958	8,958		
Gate Keepers		NR			70,000	70,000		
Overtime					27,500	27,500		
Longevity					650	650		
Working Out of Grade					2,000	2,000		
Phone Allowance					294	294		
Total Personnel Services:				3.35	255,220	255,220		
Electricity					5,000	5,000		
R & M buildings					500	500		
R & M Vehicles					2,500	2,500		
R & M Communication Equipment					1,500	1,500		
R & M Fire Equipment					750	750		
R & L Buildings					1,500	1,500		
R & L Uniforms					1,075	1,075		
Trash Removal					106,000	106,000		
Haz-Mat Disposal Fees					14,000	14,000		
Security Services/Oustides Detail					10,000	10,000		
Contractual Services					750	750		
Telephone					1,000	1,000		
Technology Services					1,200	1,200		
Electronics Recycling Program					5,000	5,000		
Recycling collections					5,000	5,000		
Printing and Mailing					2,500	2,500		
Advertising					500	500		
Office Supplies General					750	750		
R & M Supplies - Tools					37,000	37,000		
R & M Supplies - Equipment					2,500	2,500		
R & M Supplies - Buildings					500	500		
Vehicular Supplies					8,000	8,000		
Gasoline/Diesel					20,000	20,000		
Safety Supplies					500	500		
Total Operations and Maintenance:					228,025	228,025		
SOLID WASTE ENTERPRISE - TRANSFER STATION OPERATIONS				3.35	483,245	483,245		

LANDFILL ENTERPRISE - OTHER

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY18 Budget	Dept. Enterprise Fund	Other	Source
Maturing Principal on Long Term Debt					-	-		
Interest on Long Term Debt					-	-		
Indirect Charges to General Fund					116,014	116,014		
Transfers to Solid Waste Reserve					-	-		
Total Other:					116,014	116,014		
SOLID WASTE ENTERPRISE - OTHER					-	116,014	116,014	
TOTAL SOLID WASTE ENTERPRISE						599,259	599,259	



Stormwater and Flood Control Enterprise Fund Operating Budget					
	Actual FY2015	Actual FY2016	Budget FY2017	Budget FY2018	Change FY17-FY18
PS	411,025	418,197	497,179	370,578	(126,601)
OM	109,258	185,425	275,075	281,589	6,514
OOM	233,855	411,193	858,333	906,787	48,454
OTHER	243,969	319,823	326,971	398,604	71,633
Total	998,107	1,334,639	1,957,558	1,957,558	-

FTE's by Unit					
Unit	Budget FY2015	Budget FY2016	Budget FY2017	Budget FY2018	Change FY17-FY18
NAPEA	2.98	2.98	2.98	3.25	0.3
NAME	5.77	5.77	5.77	3.09	(2.7)
AFSME	0.93	0.93	0.93	0.00	(0.9)
NR	0.10	0.10	0.10	0.10	-
Total	9.78	9.78	9.78	6.44	(3.3)

STORMWATER AND FLOOD CONTROL ENTERPRISE - STORM DRAINS

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY18 Budget	Dept. Enterprise Fund	Other	Source
Working Foreman II	Brendan Shea	NAME	13.20	0.33	15,092	15,092		
Working Foreman I	Chester Brown III	NAME	13.20	0.33	16,090	16,090		
Special Motor Equipment Operator	Bruce Hutchinson	NAME	40.00	1.00	41,873	41,873		
Special Motor Equipment Operator	Brian Mitchell	NAME	40.00	1.00	33,917	33,917		
Stormwater Utility Administrator	Catherine Sakowicz	NAPEA	40.00	1.00	46,530	46,530		
Field Support Technician	Jesse Rasid	NAME	13.20	0.33	11,305	11,305		
DPW Director	Donna LaScaleia	NR	4.00	0.10	10,911	10,911		
Office Manager	Cynthia Roberge	NAPEA	10.00	0.25	14,134	14,134		
Financial Administrator	Holly Smith-Bove	NAPEA	10.00	0.25	15,681	15,681		
City Engineer	David Veleta	NAPEA	12.00	0.30	25,453	25,453		
Stormwater Manager	Douglas McDonald	NAPEA	32.00	0.80	43,106	43,106		
Assistant Civil Engineer	Ann Pervere	NAPEA	13.34	0.30	19,872	19,872		
GIS Technician	Karyn Nelson	NAPEA	10.00	0.25	15,860	15,860		
Highway Superintendent	Richard Parasiliti	NAPEA	4.00	0.10	7,583	7,583		
Working Foreman II	Michael Antosz	NAME	4.00	0.10	5,510	5,510		
Overtime					10,000	10,000		
Longevity					1,307	1,307		
Standby Pay					4,778	4,778		
Working Out of Grade					833	833		
Phone Allowance					781	781		
Total Personnel Services:				6.44	340,616	340,616		
R & M Vehicles					3,000	3,000		
R & M Equipment					3,000	3,000		
R & L Construction Equipment					1,000	1,000		
R & L Uniforms					3,664	3,664		
Security Services/Outside Detail					9,500	9,500		
Architecture and Engineering					50,000	50,000		
Technology Services					8,000	8,000		
Training & Seminars					2,700	2,700		
Medical/Testing Services					200	200		
Lab Sample Analysis					1,500	1,500		
DPW TV Inspections					3,500	3,500		
Catch Basin Cleanings Disposal					30,000	30,000		
Printing/Mailing					2,000	2,000		
Advertising					500	500		
Office Supplies -- General					400	400		
R & M Supplies -- Tools					500	500		
R & M Supplies -- Equipment					6,000	6,000		
Grounds Supplies -- Loam, Grass Seed, Lime					500	500		
Vehicular Supplies					15,000	15,000		
Gasoline/Diesel					5,000	5,000		
Safety Supplies					3,500	3,500		
Drains Division Supplies					15,000	15,000		
Streets and Sidewalks Supplies					6,500	6,500		
Catch Basin Frames & Grates					15,000	15,000		
Equipment Construction					2,000	2,000		
Total Operations and Maintenance:					187,964	187,964		

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY18 Budget	Dept. Enterprise Fund	Other	Source
DPW Storage Building Repair					20,000	20,000		
Drain Replacement					686,787	686,787		
Total Other than Ordinary Maintenance:					706,787	706,787		
STORMWATER AND FLOOD CONTROL ENTERPRISE - STORM DRAINS				6.44	1,235,367	1,235,367		

STORMWATER AND FLOOD CONTROL ENTERPRISE - FLOOD CONTROL

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY18 Budget	Dept. Enterprise Fund	Other	Source
WWTP Operator	Dale Small	NAME	4.00	0.10	5,184	5,184		
WWTP Maintenance Foreman	Gaylon Caputo	NAME	4.00	0.10	4,563	4,563		
Chief WWTP Operator	James Zimmerman	NAPEA	2.00	0.05	3,239	3,239		
Superintendent of Streets	Richard Parasiliti	NAPEA	2.00	0.05	3,792	3,792		
Overtime					13,000	13,000		
Longevity					130	130		
Phone Allowance					54	54		
Total Personnel Services:				0.30	29,962	29,962		
Electricity					5,000	5,000		
Natural Gas					1,500	1,500		
Stormwater & Flood Control Service Fee					2,000	2,000		
R&M Buildings					200	200		
R&M Grounds					2,500	2,500		
R&M Equipment					10,000	10,000		
Architecture & Engineering					50,000	50,000		
Bldg & Equipment R & M					1,000	1,000		
R & M Supplies - Tools					500	500		
R & M Supplies - Equipment					9,925	9,925		
R & M Supplies - Buildings					500	500		
Gasoline/Diesel					10,000	10,000		
Safety Supplies					500	500		
Total Operations and Maintenance:					93,625	93,625		
Flood Control Levee					200,000	200,000		
Total Other than Ordinary Maintenance:					200,000	200,000		
STORMWATER AND FLOOD CONTROL ENTERPRISE - FLOOD CONTROL				0.30	323,587	323,587		
Maturing Principal on Long Term Debt					40,000	40,000		
Repayment of Temporary Loans					-	-		
Interest on Long Term Debt					6,250	6,250		
Interest on Notes					-	-		
Indirect Charges to General Fund					276,993	276,993		
Transfer to Stabilization for Capital Projects					75,361	75,361		
Total Other:					398,604	398,604		
STORMWATER AND FLOOD CONTROL ENTERPRISE - OTHER					398,604	398,604		
TOTAL STORMWATER AND FLOOD CONTROL ENTERPRISE				0.55	1,957,558	1,957,558		

CITY OF NORTHAMPTON
ENTERPRISE FUNDS-SCHEDULE H

4/3/2017

INDIRECT COSTS FOR FY2018

DEPARTMENT	SEWER FUND	WATER FUND	SOLID WASTE FUND	STORMWATER FLOOD CONTROL FUND	ALL FUNDS TOTAL	Change FY17-FY18
CITY COUNCIL	10,735	10,152	1,103	3,565	25,555	8,340
MAYOR'S OFFICE	15,876	15,876	5,292	15,876	52,921	(2,597)
AUDITOR'S OFFICE	19,563	21,184	2,593	7,892	51,231	2,865
ASSESSOR'S OFFICE	0	0	0	0	0	0
TREASURER'S OFFICE	7,669	8,305	1,016	3,094	20,084	1,966
COLLECTOR OF TAXES	46,971	46,971	1,735	46,971	142,648	31,648
LEGAL SERVICES	4,754	4,754	4,754	4,754	19,016	(498)
HUMAN RESOURCES	6,404	6,505	836	1,607	15,352	1,520
MIS	35,706	34,333	13,031	18,827	101,896	44,470
CITY CLERK	0	0	0	0	0	0
COMMUNICATIONS	0	0	0	0	0	0
EMPLOYEE BENEFITS & INSURANCE						
MEDICAL & LIFE	209,242	256,622	57,055	64,524	587,443	(2,307)
WORKER'S COMPENSATION	41,045	31,924	13,682	18,242	104,893	20,953
CONTRIBUTORY RETIREMENT	113,061	146,899	9,475	74,742	344,177	(26,612)
EMPLOYEE TAXES	17,487	20,248	3,664	8,082	49,481	(3,572)
OTHER EMPLOYEE BENEFITS	0	0	0	0	0	0
UNEMPLOYMENT COMP	2,577	2,984	540	1,191	7,291	(1,127)
LIABILITY INSURANCE	1,415	1,638	297	654	4,004	200
BUILDING/VEHICLE INS.	34,790	21,582	942	6,973	64,287	823
OTHER DIRECT COSTS						
ESCO Savings to Bond Debt Service	69,086	7,851	0	0	76,937	10,615
	636,381	637,826	116,014	276,993	1,667,214	86,687
Payment in-Lieu-of-Taxes	364,677	63,938	0	0	428,614	(40,285)
Host Community Fee			0		0	
Totals	1,001,058	701,764	116,014	276,993	2,095,828	46,402

Increase (Decrease) over Prior FY 0

**CITY OF NORTHAMPTON
SEWER ENTERPRISE**

3/22/2017

INDIRECT COSTS FOR FY2018

DEPARTMENT	FY2018 MAYOR BUDGET	INDIRECT COST FACTOR	FY2017 TOTAL	NOTES
CITY COUNCIL	185,073	5.80%	10,735	percentage of entire PS and OM for City Council- based on % of budget for enterprise to total city budget excluding debt service for prior fiscal year
MAYOR'S OFFICE	211,683	7.50%	15,876	percentage of PS only for Mayor, Fin Director- 3 hours per week/40 hr wk
AUDITOR'S OFFICE	272,003	6.19%	16,849	percentage of entire PS and OM for Auditor's Office based on Auditor metrics from prior fiscal year
ASSESSOR'S OFFICE	0	0.00%	0	no longer include in indirect
TREASURER'S OFFICE	101,892	6.19%	6,312	Percentage of PS and OM for 1/2 Treasurer and 100% Assistant Collector plus financial services with percentage based on Auditor metrics
COLLECTOR OF TAXES	279,000	13.06%	36,435	Percentage of remainder of Treasurer/Collector Office minus what has already been counted, and minus parking staff and parking service bureau fees - based on bill
LEGAL SERVICES	275,000	1.73%	4,754	percentage of legal budget per calculations attached
HUMAN RESOURCES	235,273	2.17%	5,103	percentage of entire PS and OM for HR less School Payroll Position - based on % of fte's in city for new fiscal year
ITS & COMMUNICATIONS			30,489	see calculation detail - based on estimate of 10 hours per week and some % of overall OM
CITY CLERK	0	0.00%	0	no longer include in indirect
CENTRAL SERVICES	0	0.00%	0	no longer include in indirect
SUB-TOTAL			126,553	

EMPLOYEE BENEFITS

MEDICAL & LIFE	190,488		190,488	based on actual enrollment for actives and retirees with estimate for vacancies
WORKMEN'S COMPENSATION	364,955	9.00%	32,846	based on % of premium related to sewer workers
CONTRIBUTORY RETIREMENT	5,365,570	2.07%	111,254	percentage calculated by retirement office based on prior fiscal year payroll
EMPLOYEE TAXES	737,360	3.93%	28,979	based on % of total payroll compared with payroll in enterprise fund for current fiscal year
OTHER EMPLOYEE BENEFITS	0	3.93%	0	went to direct pay in FY17
SUB-TOTAL			363,567	

86

OTHER DIRECT COSTS

UNEMPLOYMENT COMP	117,000	3.93%	4,598	based on % of total payroll compared with payroll in enterprise fund for current fiscal year
LIABILITY INSURANCE	52,864	3.93%	2,078	based on % of total payroll compared with payroll in enterprise fund for current fiscal year
PROPERTY INSURANCE	159,800	17.00%	27,166	based on % of premium related to sewer property
VEHICLE INSURANCE	91,314	8.00%	7,305	based on % of premium related to sewer vehicles
PAYMENT IN LIEU OF TAXES			364,677	phase one of three year phase down of pilot
PERSONAL PROPERTY	0	0.00%	0	not assessed for years
ESCO Savings to Bond Debt Service	69,086	100.00%	69,086	actual debt service - no longer estimated savings
BOND COUNSEL	0	0.00%	0	not assessed for years
COLLECTOR OF TAXES	0	0.00%	0	covered in section above with Collector's Office
PLANNING & DEVELOPMENT	0	0.00%	0	moved to direct allocation
DPW Engineers LESS: City Engineer	0	0.00%	0	moved to direct allocation
DPW Eng.- City Engineer	0	0.00%	0	moved to direct allocation
DPW Eng.- Sr. Environmental Planner	0	0.00%	0	moved to direct allocation
DPW Administration	0	0.00%	0	moved to direct allocation
DPW Streets Supt	0	0.00%	0	moved to direct allocation
DPW Streets 1 Foremen	0	0.00%	0	moved to direct allocation
DPW Storm Drain (Pers. Services)	0	0.00%	0	moved to direct allocation
DPW Storm Drain (Overtime)	0	0.00%	0	moved to direct allocation
DPW Highway (1 Mechanic)	0	0.00%	0	moved to direct allocation
TOTAL			474,910	

**CREDIT ADD'L RE TAXES
MINUTE MAID CO. FOR WWTP**

(51,022) 100.00% (51,522)

GRAND TOTAL 913,508

**SEWER ENTERPRISE FUND (60,517) Increase (Decrease) over prior year
-6.21% Increase (Decrease) over prior year**

**CITY OF NORTHAMPTON
WATER ENTERPRISE**

3/22/2017

INDIRECT COSTS FOR FY2018

DEPARTMENT	FY2018 MAYOR BUDGET	INDIRECT COST FACTOR	FY2017 TOTAL	NOTES
CITY COUNCIL	185,073	5.49%	10,152	percentage of entire PS and OM for City Council- based on % of budget for enterprise to total city budget excluding debt service for prior fiscal year
MAYOR'S OFFICE	211,683	7.50%	15,876	percentage of PS only for Mayor, Fin Director- 3 hours per week/40 hour week
AUDITOR'S OFFICE	272,003	8.09%	22,006	percentage of entire PS and OM for Auditor's Office based on Auditor metrics from prior fiscal year
ASSESSOR'S OFFICE	0	0.00%	0	no longer include in indirect
TREASURER'S OFFICE	101,892	8.09%	8,243	percentage of entire PS and OM budget for Treasurer's Office based on Auditor's metrics from prior year
COLLECTOR OF TAXES	279,000	13.06%	36,435	percentage of entire PS and OM budget for Collector's Office minus Parking PS and OM - based on percentage of bills issued
LEGAL SERVICES	275,000	1.73%	4,754	percentage of legal budget per calculations attached
HUMAN RESOURCES	235,273	2.43%	5,720	percentage of entire PS and OM for HR less School Payroll Position - based on % of fte's in city
ITS & COMMUNICATIONS	0		29,115	see calculation detail - based on estimate of 10 horus per week and some % of overall OM
CITY CLERK	0	0.00%	0	no longer include in indirect
CENTRAL SERVICES	0	0.00%	0	no longer include in indirect
SUB-TOTAL			132,302	

EMPLOYEE BENEFITS

MEDICAL & LIFE	255,542		255,542	based on % of total payroll compared with payroll in enterprise fund for current fiscal year
WORKMEN'S COMPENSATION	364,955	7.00%	25,547	based on % of premium related to water workers
CONTRIBUTORY RETIREMENT	5,365,570	3.24%	173,629	percentage calculated by retirement office based on prior fiscal year payroll
EMPLOYEE TAXES	737,360	2.06%	15,205	based on % of total payroll compared with payroll in enterprise fund for current fiscal year
OTHER EMPLOYEE BENEFITS	0	2.06%	0	went to direct pay in FY17
SUB-TOTAL			469,923	

OTHER DIRECT COSTS

UNEMPLOYMENT COMP	117,000	2.06%	2,413	based on % of total payroll compared with payroll in enterprise fund for current fiscal year
LIABILITY INSURANCE	52,864	2.06%	1,090	based on % of total payroll compared with payroll in enterprise fund for current fiscal year
PROPERTY INSURANCE	159,800	7.00%	11,186	based on % of premium related to water property
VEHICLE INSURANCE	91,314	11.00%	10,045	based on % of premium related to water vehicles
PAYMENT IN LIEU OF TAXES	85,251	75.00%	63,938	used same methodology
PERSONAL PROPERTY	0	50.00%	0	not assessed for years
ESCO Savings to Bond Debt Service	7,851	100.00%	7,851	actual debt service - no longer estimated savings
BOND COUNSEL	0	100.00%	0	not assessed for years
COLLECTOR OF TAXES	0	0.00%	0	covered in section above with Collector's Office
PLANNING & DEVELOPMENT	0	0.00%	0	moved to direct allocation
DPW Engineers LESS: City Engineer	0	0.00%	0	moved to direct allocation
DPW Eng. - City Engineer	0	0.00%	0	moved to direct allocation
DPW Eng.- Sr. Environmental Planner	0	0.00%	0	moved to direct allocation
DPW Administration	0	0.00%	0	moved to direct allocation
SUB-TOTAL			96,522	

GRAND TOTAL			698,747
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WATER ENTERPRISE FUND

6,580 Increase (Decrease) over prior year
0.95% Increase (Decrease) over prior year

**CITY OF NORTHAMPTON
SOLID WASTE ENTERPRISE FUND**

3/22/2017

INDIRECT COSTS FOR FY2018

DEPARTMENT	FY2018 MAYOR BUDGET	INDIRECT COST FACTOR	FY2017 TOTAL	
CITY COUNCIL	185,073	0.60%	1,103	percentage of entire PS and OM for City Council- based on % of budget for enterprise to total city budget excluding debt service for prior fiscal ye
MAYOR'S OFFICE	211,683	2.50%	5,292	percentage of PS only for Mayor, Fin Director- 1 hour per week
AUDITOR'S OFFICE	272,003	2.64%	3,593	percentage of entire PS and OM for Auditor's Office based on Auditor metrics from prior fiscal year discounted by 50% for reduction in program
ASSESSOR'S OFFICE	0	0.00%	0	no longer include in indirect
TREASURER'S OFFICE	101,892	2.64%	1,346	percentage of entire PS and OM budget for Treasurer's Office based on Auditor's metrics from prior year discounted by 50% for reduction in progr
COLLECTOR OF TAXES	279,000	0.00%	1,693	based on Collector's estimate of 2 hours per week - using lowest clerk salary \$16.28/HR X2 X 52
LEGAL SERVICES	275,000	1.73%	4,754	percentage of legal budget per calculations attached
HUMAN RESOURCES	235,273	0.30%	706	percentage of entire PS and OM for HR less School Payroll Position - based on % of fte's in city
ITS & COMMUNICATIONS	0	0.00%	7,813	see calculation detail - based on estimate of 10 horus per week and some % of overall OM
CITY CLERK	0	0.00%	0	no longer include in indirect
CENTRAL SERVICES	0	0.00%	0	no longer include in indirect
SUB-TOTAL			26,300	

EMPLOYEE BENEFITS

MEDICAL & LIFE	57,055		57,055	based on % of total payroll compared with payroll in enterprise fund for current fiscal year
WORKMEN'S COMPENSATION	364,955	3.00%	10,949	based on % of premium related to solid waste workers
CONTRIBUTORY RETIREMENT	5,365,570	0.17%	8,994	percentage calculated by retirement office based on prior fiscal year payroll
EMPLOYEE TAXES	737,360	0.35%	2,586	based on % of total payroll compared with payroll in enterprise fund for current fiscal year
OTHER EMPLOYEE BENEFITS	0	0.35%	0	went to direct pay in FY17
SUB-TOTAL			79,584	

OTHER DIRECT COSTS

UNEMPLOYMENT COMP	117,000	0.35%	410	based on % of total payroll compared with payroll in enterprise fund for current fiscal year
LIABILITY INSURANCE	52,864	0.35%	185	based on % of total payroll compared with payroll in enterprise fund for current fiscal year
PROPERTY INSURANCE	159,800	0.00%	0	based on % of premium related to solid waste property
VEHICLE INSURANCE	91,314	1.00%	913	based on % of premium related to solid waste vehicles
PAYMENT IN LIEU OF TAXES	0	0.00%	0	stopped PILOT once landfill closed in FY14
ESCO Savings to Bond Debt Service	0	100.00%	0	no related debt service for this fund
PLANNING & DEVELOPMENT	0	0.00%	0	not assessed for years
DPW Engineers - City Engineer	0	0.00%	0	moved to direct allocation
DPW Administration	0	0.00%	0	moved to direct allocation
SUB-TOTAL			1,509	

GRAND TOTAL			107,393
HOST COMMUNITY FEE			0
GRAND TOTAL			107,393

(7,420) Increase (Decrease) over prior year
-6.46% Increase (Decrease) over prior year

SOLID WASTE ENTERPRISE FUND

CITY OF NORTHAMPTON
STORMWATER AND FLOOD CONTROL ENTERPRISE 3/22/2017

INDIRECT COSTS FOR FY2018

DEPARTMENT	FY2018 MAYOR BUDGET	INDIRECT COST FACTOR	FY2018 TOTAL	NOTES
CITY COUNCIL	185,073	1.93%	3,565	percentage of entire PS and OM for City Council- based on % of budget for enterprise to total city budget excluding debt service for prior fiscal year
MAYOR'S OFFICE	211,683	7.50%	15,876	percentage of PS only for Mayor, Fin Director- 3 hours per week/40 hr wk
AUDITOR'S OFFICE	293,497	2.69%	7,892	percentage of entire PS and OM for Auditor's Office based on Auditor metrics from prior fiscal year
TREASURER'S OFFICE	115,062	2.69%	3,094	Percentage of PS and OM for 1/2 Treas/Collector and 100% Assistant Treasurer plus financial services with percentage based on Auditor metrics
COLLECTOR OF TAXES	359,675	13.06%	46,971	percentage of entire PS and OM budget for Collector's Office minus Parking PS and OM - based on percentage of bills issued
LEGAL SERVICES	275,000	1.73%	4,754	percentage of legal budget per calculations attached
HUMAN RESOURCES	251,145	0.64%	1,607	percentage of entire PS and OM for HR less School Payroll Position - based on % of fte's in city
ITS & COMMUNICATIONS	0		18,827	see calculation detail - based on estimate of 20 horus per week and some % of overall OM
SUB-TOTAL			102,585	
EMPLOYEE BENEFITS				
MEDICAL & LIFE	64,524		64,524	based on % of total payroll compared with payroll in enterprise fund for current fiscal year
WORKMEN'S COMPENSATION	456,055	4.00%	18,242	based on % of premium related to storm water and flood control workers
CONTRIBUTORY RETIREMENT	5,654,580	1.32%	74,742	percentage calculated by retirement office based on prior fiscal year payroll
EMPLOYEE TAXES	794,016	1.02%	8,082	based on % of total payroll compared with payroll in enterprise fund for current fiscal year
OTHER EMPLOYEE BENEFITS	0	1.02%	0	went to direct pay in FY17
SUB-TOTAL			165,590	
OTHER DIRECT COSTS				
UNEMPLOYMENT COMP	117,000	1.02%	1,191	based on % of total payroll compared with payroll in enterprise fund for current fiscal year
LIABILITY INSURANCE	64,250	1.02%	654	based on % of total payroll compared with payroll in enterprise fund for current fiscal year
PROPERTY INSURANCE	160,335	2.00%	3,207	based on % of premium related to storm water and flood control property
VEHICLE INSURANCE	94,165	4.00%	3,767	based on % of premium related to storm water and flood control vehicle
PAYMENT IN LIEU OF TAXES	0	0.00%	0	no pilot for this fund
ESCO Savings to Bond Debt Service	0	100.00%	0	no related debt service
TOTAL			8,818	
GRAND TOTAL			276,993	

8,573 **Increase (Decrease) over prior year**
3.19% **Increase (Decrease) over prior year**

NORTHAMPTON PUBLIC SCHOOLS

212 Main Street, Room 200

Northampton, MA 01060-3112

Tel (413) 587-1331 FAX (413) 587-1318 TDD (413) 587-1373

SCHOOL COMMITTEE

Honorable David Narkewicz, Mayor

Molly Burnham

Rebecca Busansky

Laura Fallon

Ann Hennessey

Lonnie Kaufman

Downey Meyer

Howard Moore

Nathaniel Reade

Edward Zuchowski



John A. Provost, Ed.D.

Superintendent

Candice M. Walczak

Business Administrator

Superintendent's FY18 Budget Message

A school budget provides a concrete expression of community values. Our school community has recently completed a comprehensive values clarification process that identified student engagement, ownership, and compassion as core values. The FY18 budget aspires to affirm these values by including more students in the general education classroom. Meeting this goal will require additional teaching staff, program reconfiguration, and professional development. All of these are included in this budget. Making these changes in an environment where fixed cost increases are outpacing revenue growth will be challenging, but we cannot wait for a more favorable economy to do what we believe is right.

We also believe that our students deserve access to modern technology and an up-to-date curriculum. In recent years, we have focused on updating the Elementary English Language Arts curriculum and modernizing educational technology. This budget includes funding for Math Investigations III (MI-3), which will provide all elementary students with a curriculum that addresses current math standards and corrects the shortcomings of our present program. It also includes funding for increased Internet bandwidth so that students can use our electronic learning tools to their best effect. The city has demonstrated extreme flexibility to assist us in both of these projects, by allowing us to include the MI-3 materials and supplies in the city capital budget and also by collaborating with the schools on a consolidation of information technology services that results in better service at a lower cost to the school budget.

This budget enhances support systems for our students. It includes a supplemental appropriation to provide counseling, English as a Second Language (ESL) instruction, translation, and tutoring services for students enrolling through Northampton's refugee resettlement effort. It includes transportation funding to provide educational stability to students who are placed by the Department of Children and Families (DCF) with families who reside outside of Northampton.

The budget also affirms Northampton's commitment to fair wages by increasing the rate of pay for substitute workers to keep pace with increases in the state minimum wage.

I will close by thanking all of those who took the time to study this budget and offer commentary. The interest and responses that these proposals have generated provide further evidence that Northampton is a community that cares deeply for the welfare of its young people.

Sincerely,

A handwritten signature in black ink, appearing to read "John A. Provost, Ed.D.", is written over a white background.

John A. Provost, Ed.D.
Superintendent of Schools

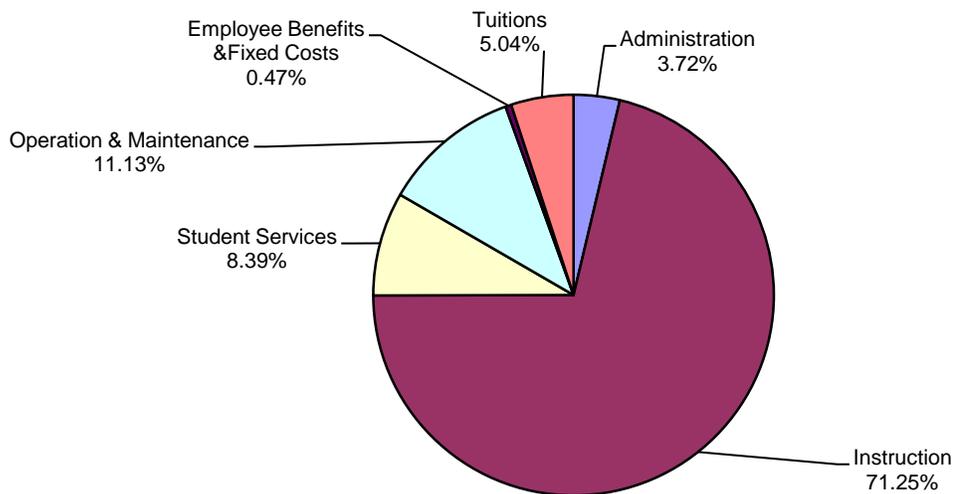
Northampton Public Schools

FY2018 Budget

Total Budget by DESE Function Code

(local appropriation budget only)

	<u>Proposed Budget</u>	<u>% of total</u>
1000 Administration	1,071,620	3.72%
2000 Instruction	20,547,323	71.25%
3000 Student Services	2,419,291	8.39%
4000 Operation & Maintenance	3,211,007	11.13%
5000 Employee Benefits & Fixed Costs	136,650	0.47%
9000 Tuitions	<u>1,453,075</u>	<u>5.04%</u>
Total	\$ 28,838,966	100.0%



PROPOSED FY18 BUDGET BY COST CENTER

	<u>FY17 ORIGINAL APPROP</u>	<u>FY17 OTHER FUNDING</u>	<u>TOTAL FY17</u>	<u>FY18 PROPOSED BUDGET</u>	<u>FY18 OTHER FUNDING</u>	<u>TOTAL FY18</u>	<u>LOCAL APPROPR CHANGE</u>	<u>TOTAL CHANGE</u>
Bridge	1,363,613	116,645	1,480,258	1,370,960	224,397	1,595,357	7,347	115,099
Jackson	1,939,585	86,759	2,026,344	1,925,084	216,669	2,141,753	(14,501)	115,409
Leeds	1,813,794	19,036	1,832,830	1,646,130	161,300	1,807,430	(167,664)	(25,400)
Ryan	1,505,103	73,795	1,578,898	1,453,301	150,945	1,604,246	(51,802)	25,348
Middle	3,963,374	117,206	4,080,580	4,091,805	124,864	4,216,669	128,431	136,089
High	4,150,970	7,000	4,157,970	4,234,040	23,023	4,257,063	83,070	99,093
Athletics	293,580	183,177	476,757	296,608	206,252	502,860	3,028	26,103
Spec Ed	7,206,893	3,257,556	10,464,449	7,661,653	2,667,619	10,329,272	454,760	(135,177)
Central Services	2,747,959	7,950	2,755,909	2,892,446	8,393	2,900,839	144,487	144,930
District	<u>3,002,074</u>	<u>303,904</u>	<u>3,305,978</u>	<u>3,266,939</u>	<u>696,701</u>	<u>3,963,640</u>	<u>264,865</u>	<u>657,662</u>
TOTAL	27,986,945	4,173,028	32,159,973	28,838,966	4,480,163	33,319,129	852,021	1,159,156

FY18 PROPOSED BUDGET

<u>ORG</u>	<u>OBJ</u>	<u>ACCOUNT NAME</u>	<u>FY15 ACTUAL EXPEND (SC Budget only)</u>	<u>FY16 ACTUAL EXPEND (SC Budget only)</u>	<u>FY17 SC APPROVED BUDGET</u>	<u>FY17 OTHER FUNDING</u>	<u>FY18 SC PROPOSED BUDGET</u>	<u>FY18 OTHER FUNDING</u>	<u>SC APPROP CHANGE</u>
B0221000	511100	Principal Salary	90,863	92,856	92,500		95,000		2,500
B0221000	511200	Dept Head Stipend	1,850	1,878	1,907		1,926		19
B0221000	511500	Principal Office Clerical Salary	55,656	59,224	60,624		63,069		2,445
B0221000	512420	Principal Office Clerical Subs		454	0		500		500
B0221000	513000	Principal Office Clerical Overtime	62	320	500		500		0
B0221000	534300	Prin Office Contract Services - Printing	1,067	0	300		300		0
B0221000	538000	Prin Office Contract Services	NEW	0	0		0		0
B0221000	542000	Prin Office Supplies	3,791	2,906	1,500		1,500		0
B0225016	551200	Principal Hardware	0	0	0		0		0
B0225016	528000	Principal Software	0	0	0		0		0
B1230500	511400	Tiered Support Specialist	23,934	38,435	41,821		40,424		(1,397)
B1230511	511400	Teachers - Music	23,531	23,887	24,244		24,486		242
B1230512	511400	Teachers - Art	23,855	25,303	25,683		25,940		257
B1230513	511400	Teachers - Phys Ed	49,856	50,606	51,366		61,880		10,514
B1230522	511400	Teachers - ESL	31,894	16,504	17,641		62,495		44,854
B1230531	511400	Classroom Teachers - Regular Ed	705,189	680,090	701,974		713,596		11,622
B1230560	511400	Additional Instructional Pay	0	404	250		250		0
B1231024	511400	Teachers - Academic Support	20,842	28,212	32,639	95,552	34,447	97,581	1,808
B1231500	511400	Curriculum Writing	0	0	1,000		0		(1,000)
B1232500	512420	Teacher Subs - Regular Ed	40,826	18,651	21,000		20,000		(1,000)
B1233000	512420	Substitute ESPs - Regular Ed	0	4,681	2,000		0		(2,000)
B0233000	514002	ESP Longevity	3,600	0	0		0		0
B1233000	511300	Recess & Building Supervision	4,007		7,340		0		(7,340)
B1233030	511300	ESPs - Regular Ed	33,210	25,273	44,877	21,093	0	126,816	(44,877)
B2233060	511300	ESP Additional Pay	1,652	1,000	0		500		500
B0234035	511300	Library ESP	17,440	18,624	11,557		21,412		9,855
B0234035	511400	Librarian Salary	NEW	0	24,662		0		(24,662)
B0234016	538000	Library Contracted Services	0	0	0		750		750
B1235100	511400	Technology Integration Specialist	19,423	20,601	21,851		23,061		1,210
B1235500	512420	Sub Teachers - Prof Dev Reg Ed	2,610	3,119	2,500		2,000		(500)
B1235700	519060	Professional Devel Stipends	418	450	1,500		3,000		1,500

FY18 PROPOSED BUDGET

<u>ORG</u>	<u>OBJ</u>	<u>ACCOUNT NAME</u>	<u>FY15 ACTUAL EXPEND (SC Budget only)</u>	<u>FY16 ACTUAL EXPEND (SC Budget only)</u>	<u>FY17 SC APPROVED BUDGET</u>	<u>FY17 OTHER FUNDING</u>	<u>FY18 SC PROPOSED BUDGET</u>	<u>FY18 OTHER FUNDING</u>	<u>SC APPROP CHANGE</u>
B1235700	551005	Prof Development Supplies		1,225	0		0		0
B1235772	572100	Prof Devel Conference Expenses	6,495	5,759	6,500		5,000		(1,500)
B1241000	551002	Textbooks and Workbooks	625	1,565	3,500		3,500		0
B0243000	551009	General Supplies	0	0	0		0		0
B1241500	551009	Instructional Supplies	17,034	23,928	20,401		14,651		(5,750)
B1242031	527006	Copier Lease	8,410	8,410	8,410		8,410		0
B1244000	533000	Field Trip Transportation	125	0	0		0		0
B1245316	551200	Instructional Hardware	245	0	0		0		0
B1245516	528000	Instructional Software	0	3,714	5,000		8,600		3,600
B1271025	511400	Counselor Salaries	64,975	67,197	69,953		70,653		700
B1271025	551000	Guidance Supplies	0	0	0		0		0
107 B0320000	511400	School Nurse Salary	48,394	51,865	55,913		59,010		3,097
B0423000	551200	Instr Equipment Mtn	38	0	1,200		3,200		2,000
B0445032	530000	Technology Mtn/Repairs - Contr Serv	NEW	0	0		900		900
B0445032	524017	Technology Mtn/Repairs - Supplies	0	0	1,500		0		(1,500)
TOTALS - BRIDGE			1,316,317	1,277,139	1,363,613	116,645	1,370,960	224,397	7,347

FY18 PROPOSED BUDGET

<u>ORG</u>	<u>OBJ</u>	<u>ACCOUNT NAME</u>	<u>FY15 ACTUAL EXPEND (SC Budget only)</u>	<u>FY16 ACTUAL EXPEND (SC Budget only)</u>	<u>FY17 SC APPROVED BUDGET</u>	<u>FY17 OTHER FUNDING</u>	<u>FY18 SC PROPOSED BUDGET</u>	<u>FY18 OTHER FUNDING</u>	<u>SC APPROP CHANGE</u>
J0221000	511100	Principal Salary	95,689	99,056	98,300		101,000		2,700
J0221000	511200	Dept Head Stipend	1,850	1,878	1,907		1,926		19
J0221000	511500	Principal Office Clerical Salary	60,752	65,052	62,131		63,952		1,821
J0221001	512420	Principal Office Clerical Subs		439	0		0		0
J0221000	513000	Principal Office Clerical Overtime	0	1,308	300		300		0
J0221000	534300	Prin Office Contract Services - Printing	1,321	0	500		0		(500)
J0221000	538000	Prin Office Contract Services	NEW	1,039	1,000		1,000		0
J0221000	542000	Prin Office Supplies	697	1,590	1,000		2,300		1,300
J0225016	551200	Principal Hardware	0	0	0		1,000		1,000
J0225016	528000	Principal Software	0	0	0		0		0
J1230500	511400	Tiered Support Specialist	23,936	50,629	53,856		56,837		2,981
J1230511	511400	Teachers - Music	37,731	38,298	38,874		39,264		390
J1230512	511400	Teachers - Art	35,783	37,954	38,525		38,910		385
J1230513	511400	Teachers - Phys Ed	62,519	76,109	77,250		78,020		770
J1230522	511400	Teachers - ESL	170,109	129,614	131,562		106,938		(24,624)
J1230531	511400	Classroom Teachers - Regular Ed	835,705	976,932	1,018,111		1,088,944		70,833
J1230560	511400	Additional Instructional Pay	1,185	1,973	250		250		0
J1231024	511400	Teachers - Academic Support	81,739	54,881	55,272	77,172	55,825	77,943	553
J1231500	511400	Curriculum Writing	0	0	1,000		1,000		0
J1232500	512420	Teacher Subs - Regular Ed	65,727	23,840	21,000		24,000		3,000
J1233000	512420	Substitute ESPs - Regular Ed	0	3,433	2,000		0		(2,000)
J0233000	514002	ESP Longevity	4,600	0	0		0		0
J1233000	511300	Recess & Building Supervision	1,473		7,340		0		(7,340)
J1233030	511300	ESPs - Regular Ed	116,390	46,678	67,317	9,587	0	138,726	(67,317)
J2233060	511300	ESP Additional Pay	411	11,073	0		0		0
J0234035	511300	Library ESP	21,420	21,998	11,557		21,412		9,855
J0234035	511400	Librarian Salary	NEW	0	24,662		0		(24,662)
J0234016	538000	Library Contracted Services	0	0	0		750		750
J1235100	511400	Technology Integration Specialist	19,424	20,601	21,851		23,061		1,210
J1235500	512420	Sub Teachers - Prof Dev Reg Ed	2,310	0	2,500		2,000		(500)
J1235700	519060	Professional Devel Stipends	388	1,593	1,000		1,000		0

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FY18 PROPOSED BUDGET

<u>ORG</u>	<u>OBJ</u>	<u>ACCOUNT NAME</u>	<u>FY15 ACTUAL EXPEND (SC Budget only)</u>	<u>FY16 ACTUAL EXPEND (SC Budget only)</u>	<u>FY17 SC APPROVED BUDGET</u>	<u>FY17 OTHER FUNDING</u>	<u>FY18 SC PROPOSED BUDGET</u>	<u>FY18 OTHER FUNDING</u>	<u>SC APPROP CHANGE</u>
J1235700	551005	Prof Development Supplies		679	0		800		800
J1235772	572100	Prof Devel Conference Expenses	6,918	8,412	3,500		2,000		(1,500)
J1241000	551002	Textbooks and Workbooks	0	0	12,000		3,300		(8,700)
J0243000	551009	General Supplies	0	555	0		0		0
J1241500	551009	Instructional Supplies	19,372	20,712	13,798		14,508		710
J1242031	527006	Copier Lease	8,410	8,410	8,410		8,820		410
J1244000	533000	Field Trip Transportation	125	0	0		0		0
J1245316	551200	Instructional Hardware	245	0	1,000		1,000		0
J1245516	528000	Instructional Software	0	4,670	7,850		7,000		(850)
J1271025	511400	Counselor Salaries	47,509	97,177	105,483		124,475		18,992
J1271025	551000	Guidance Supplies	0	0	0		550		550
601 J0320000	511400	School Nurse Salary	57,696	44,503	48,479		51,162		2,683
J0423000	551200	Instr Equipment Mtn	0	95	0		1,780		1,780
J0445032	530000	Technology Mtn/Repairs - Contr Serv	NEW	0	0		0		0
J0445032	524017	Technology Mtn/Repairs - Supplies	0	0	0		0		0
TOTALS - JACKSON			1,781,434	1,851,179	1,939,585	86,759	1,925,084	216,669	(14,501)

FY18 PROPOSED BUDGET

<u>ORG</u>	<u>OBJ</u>	<u>ACCOUNT NAME</u>	<u>FY15 ACTUAL EXPEND (SC Budget only)</u>	<u>FY16 ACTUAL EXPEND (SC Budget only)</u>	<u>FY17 SC APPROVED BUDGET</u>	<u>FY17 OTHER FUNDING</u>	<u>FY18 SC PROPOSED BUDGET</u>	<u>FY18 OTHER FUNDING</u>	<u>SC APPROP CHANGE</u>
L0221000	511100	Principal Salary	89,081	91,881	91,180		94,000		2,820
L0221000	511200	Dept Head Stipend	1,850	1,878	1,907		1,926		19
L0221000	511500	Principal Office Clerical Salary	52,626	52,401	53,673	5,000	55,016	5,721	1,343
L0221001	512420	Principal Office Clerical Subs		0	0		0		0
L0221000	513000	Principal Office Clerical Overtime	0	66	300		300		0
L0221000	534300	Prin Office Contract Services - Printing	1,298	0	600		250		(350)
L0221000	538000	Prin Office Contract Services	NEW	0	0		0		0
L0221000	542000	Prin Office Supplies	684	816	1,500		1,000		(500)
L0225016	551200	Principal Hardware	0	0	0		0		0
L0225016	528000	Principal Software	0	0	0		0		0
L1230500	511400	Tiered Support Specialist	20,656	44,503	47,203		49,816		2,613
L1230512	511400	Teachers - Art	35,296	33,320	35,139	1,849	35,230	1,854	91
L1230511	511400	Teachers - Music	30,461	34,028	34,548	1,818	33,182	1,746	(1,366)
L1230513	511400	Teachers - Phys Ed	68,330	64,278	65,982	3,475	61,703	3,248	(4,279)
L1230522	511400	Teachers - ESL		0	0		10,879		10,879
L1230531	511400	Classroom Teachers - Regular Ed	1,153,969	1,050,717	1,080,415		965,383		(115,032)
L1230560	511400	Additional Instructional Pay	0	646	0		0		0
L1231024	511400	Teachers - Academic Support	0	86,170	112,710		118,948		6,238
L1231500	511400	Curriculum Writing	0	0	0		0		0
L1232500	512420	Teacher Subs - Regular Ed	48,336	25,651	21,000		24,000		3,000
L1233000	512420	Substitute ESPs - Regular Ed	0	3,016	2,000		0		(2,000)
L0233000	514002	ESP Longevity	2,700	0	0		0		0
L1233000	511300	Recess & Building Supervision	1,479	8,670	7,340		0		(7,340)
L1233030	511300	ESPs - Regular Ed	43,606	33,020	62,379		0	139,903	(62,379)
L2233060	511300	ESP Additional Pay	0	1,022	0		0		0
L0234035	511300	Library ESP	21,594	23,892	11,557		20,091		8,534
L0234035	511400	Librarian Salary	NEW	0	24,662		0		(24,662)
L0234016	538000	Library Contracted Services	0	0	0		0		0
L1235100	511400	Technology Integration Specialist	27,309	28,967	30,723		32,425		1,702
L1235500	512420	Sub Teachers - Prof Dev Reg Ed	2,012	0	2,500		2,000		(500)
L1235700	519060	Professional Devel Stipends	50	1,630	2,750		2,750		0

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FY18 PROPOSED BUDGET

<u>ORG</u>	<u>OBJ</u>	<u>ACCOUNT NAME</u>	<u>FY15 ACTUAL EXPEND (SC Budget only)</u>	<u>FY16 ACTUAL EXPEND (SC Budget only)</u>	<u>FY17 SC APPROVED BUDGET</u>	<u>FY17 OTHER FUNDING</u>	<u>FY18 SC PROPOSED BUDGET</u>	<u>FY18 OTHER FUNDING</u>	<u>SC APPROP CHANGE</u>
L1235700	551005	Prof Development Supplies		686	0		0		0
L1235772	572100	Prof Devel Conference Expenses	3,463	2,519	6,500		6,000		(500)
L1241000	551002	Textbooks and Workbooks	0	0	0		0		0
L0243000	551009	General Supplies	0	0	0		0		0
L1241500	551009	Instructional Supplies	15,235	16,560	15,136		10,652		(4,484)
L1242031	527006	Copier Lease	8,410	8,410	8,410		8,410		0
L1244000	533000	Field Trip Transportation	0	0	0		0		0
L1245316	551200	Instructional Hardware	0	0	0		0		0
L1245516	528000	Instructional Software	0	4,214	5,950		10,884		4,934
L1271025	511400	Counselor Salaries	50,023	52,276	56,274		61,225		4,951
L1271025	551000	Guidance Supplies	0	269	950		750		(200)
L0320000	511400	School Nurse Salary	54,811	15,597	28,506	6,894	35,310	8,828	6,804
L0423000	551200	Instr Equipment Mtn	165	0	2,000		4,000		2,000
L0445032	530000	Technology Mtn/Repairs - Contr Serv	NEW	0	0		0		0
L0445032	524017	Technology Mtn/Repairs - Supplies	0	0	0		0		0
TOTALS - LEEDS			1,733,444	1,687,100	1,813,794	19,036	1,646,130	161,300	(167,664)

FY18 PROPOSED BUDGET

<u>ORG</u>	<u>OBJ</u>	<u>ACCOUNT NAME</u>	<u>FY15 ACTUAL EXPEND (SC Budget only)</u>	<u>FY16 ACTUAL EXPEND (SC Budget only)</u>	<u>FY17 SC APPROVED BUDGET</u>	<u>FY17 OTHER FUNDING</u>	<u>FY18 SC PROPOSED BUDGET</u>	<u>FY18 OTHER FUNDING</u>	<u>SC APPROP CHANGE</u>
R0221000	511100	Principal Salary	89,081	91,700	91,000		94,000		3,000
R0221000	511200	Dept Head Stipend	1,850	1,878	1,907		1,926		19
R0221000	511500	Principal Office Clerical Salary	60,547	61,779	62,681		64,252		1,571
R0221001	512420	Principal Office Clerical Subs		681	0		0		0
R0221000	513000	Principal Office Clerical Overtime	226	393	300		1,000		700
R0221000	534300	Prin Office Contract Services - Printing	660	0	500		500		0
R0221000	538000	Prin Office Contract Services	NEW	0	0		0		0
R0221000	542000	Prin Office Supplies	1,844	2,603	750		700		(50)
R0225016	551200	Principal Hardware	0	0	0		0		0
R0225016	528000	Principal Software	0	0	0		0		0
R1230500	511400	Tiered Support Specialist	20,656	63,357	64,208		64,950		742
R1230511	511400	Teachers - Music	25,154	25,532	25,916		26,176		260
R1230512	511400	Teachers - Art	20,308	23,253	24,658		26,020		1,362
R1230513	511400	Teachers - Phys Ed	36,530	38,749	41,099		48,195		7,096
R1230522	511400	Teachers - ESL	13,921	48,590	51,539		43,516		(8,023)
R1230531	511400	Classroom Teachers - Regular Ed	756,789	702,521	723,322		731,636		8,314
R1230560	511400	Additional Instructional Pay	2,230	50	2,000		1,000		(1,000)
R1231024	511400	Teachers - Academic Support	0	64,806	66,774	64,208	66,427	66,851	(347)
R1231500	511400	Curriculum Writing	0	0	0		0		0
R1232500	512420	Teacher Subs - Regular Ed	37,356	12,859	21,000		18,000		(3,000)
R1233000	512420	Substitute ESPs - Regular Ed	0	1,640	2,000		0		(2,000)
R0233000	514002	ESP Longevity	2,000	0	0		0		0
R1233000	511300	Recess & Building Supervision	NEW		7,340		0		(7,340)
R1233030	511300	ESPs - Regular Ed	47,062	31,941	41,891	9,587	0	84,094	(41,891)
R2233060	511300	ESP Additional Pay	105	227	0		300		300
R0234035	511300	Library ESP	21,238	22,124	11,557		21,712		10,155
R0234035	511400	Librarian Salary	NEW	0	24,662		0		(24,662)
R0234016	538000	Library Contracted Services	0	0	0		750		750
R1235100	511400	Technology Integration Specialist	27,310	28,967	30,723		32,425		1,702
R1235500	512420	Sub Teachers - Prof Dev Reg Ed	2,802	0	2,500		2,000		(500)
R1235700	519060	Professional Devel Stipends	653	1,173	500		500		0

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FY18 PROPOSED BUDGET

<u>ORG</u>	<u>OBJ</u>	<u>ACCOUNT NAME</u>	<u>FY15 ACTUAL EXPEND</u> <i>(SC Budget only)</i>	<u>FY16 ACTUAL EXPEND</u> <i>(SC Budget only)</i>	<u>FY17 SC APPROVED BUDGET</u>	<u>FY17 OTHER FUNDING</u>	<u>FY18 SC PROPOSED BUDGET</u>	<u>FY18 OTHER FUNDING</u>	<u>SC APPROP CHANGE</u>
R1235700	551005	Prof Development Supplies		360	0		0		0
R1235772	572100	Prof Devel Conference Expenses	4,269	3,705	2,500		2,500		0
R1241000	551002	Textbooks and Workbooks	0	0	4,687		4,687		0
R0243000	551009	General Supplies	0	0	0		0		0
R1241500	551009	Instructional Supplies	20,116	16,382	23,500		17,500		(6,000)
R1242031	527006	Copier Lease	8,410	8,410	8,410		8,410		0
R1244000	533000	Field Trip Transportation	125	264	0		0		0
R1245316	551200	Instructional Hardware	595	4,253	3,000		1,600		(1,400)
R1245516	528000	Instructional Software	0	4,272	4,000		9,250		5,250
R1271025	511400	Counselor Salaries	63,878	64,857	65,888		66,478		590
R1271025	551000	Guidance Supplies	0	0	150		150		0
R0320000	511400	School Nurse Salary	57,072	59,220	61,051		62,251		1,200
R0320000	512000	LPN Salary	NEW	27,393	32,890		32,890		0
R0423000	551200	Instr Equipment Mtn	0	95	0		1,600		1,600
R0445032	530000	Technology Mtn/Repairs - Contr Serv	NEW	0	0		0		0
R0445032	524017	Technology Mtn/Repairs - Supplies	0	43	200		0		(200)
TOTALS - RYAN			1,322,787	1,414,077	1,505,103	73,795	1,453,301	150,945	(51,802)

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FY18 PROPOSED BUDGET

<u>ORG</u>	<u>OBJ</u>	<u>ACCOUNT NAME</u>	<u>FY15 ACTUAL EXPEND (SC Budget only)</u>	<u>FY16 ACTUAL EXPEND (SC Budget only)</u>	<u>FY17 SC APPROVED BUDGET</u>	<u>FY17 OTHER FUNDING</u>	<u>FY18 SC PROPOSED BUDGET</u>	<u>FY18 OTHER FUNDING</u>	<u>SC APPROP CHANGE</u>
M0221000	511100	Principal Salaries	267,105	267,668	279,516		287,966		8,450
M0221000	511500	Principal Office Clerical Salary	107,732	111,819	113,600		117,636		4,036
M0221001	512420	Principal Office Clerical Subs		1,155	0		250		250
M0221000	513000	Principal Office Clerical Overtime	452	556	750		500		(250)
M0221000	534300	Prin Office Contract Services - Printing	5,148	2,962	2,500		3,200		700
M0221000	538000	Prin Office Contract Services	NEW	4,633	1,500		1,500		0
M0221000	542000	Prin Office Supplies	9,196	5,892	6,500		6,800		300
M0221001	512420	Prin Other Expenses		3,794	0		0		0
M0225016	551200	Principal Hardware	0	450	200		100		(100)
M0225016	528000	Principal Software	0	0	0		0		0
M1230500	511400	Tiered Support Specialist	47,482	50,776	53,856		56,837		2,981
M1230501	511400	Teachers - Science	230,395	233,592	240,453		245,165		4,712
M1230502	511400	Teachers - English	283,063	300,504	309,642		317,197		7,555
M1230503	511400	Teachers - Social Studies	225,607	233,506	241,736		246,223		4,487
M1230504	511400	Teachers - Math	269,439	279,971	291,311		316,648		25,337
M1230506	511400	Teachers - World Language	191,942	226,819	234,469		263,942		29,473
M1230508	511400	Teachers - Family/Consumer Sc	67,896	68,917	69,953		70,653		700
M1230511	511400	Teachers - Music	174,219	176,841	179,498		181,291		1,793
M1230512	511400	Teachers - Art	109,761	116,416	120,582		107,189		(13,393)
M1230513	511400	Teachers - Phys Ed	217,251	221,871	225,193		203,500		(21,693)
M1230522	511400	Teachers - ESL	62,796	77,538	82,256		101,062		18,806
M1230531	511400	Teachers - Grade 6	476,753	508,911	534,282		541,653		7,371
M1230532	511400	Teachers - Computer Technology	231,481	236,725	242,735		240,656	6,485	(2,079)
M1230560	511400	Additional Instructional Pay	1,850	3,471	250		1,250		1,000
M1231024	511400	Teachers - Academic Support	90,467	93,324	96,312	117,206	98,948	118,379	2,636
M1231500	519060	Dept Head Stipends	19,521	19,817	20,115		20,313		198
M1231531	519060	Team Leader Stipends	17,143	17,295	17,668		17,843		175
M1231500	511400	Curriculum Writing	0	0	2,000		1,000		(1,000)
M1232500	512420	Teacher Subs - Regular Ed	103,333	51,937	26,500		40,000		13,500
M1233000	512420	Substitute ESPs - Regular Ed	0	213	500		0		(500)
M0233000	514002	ESP Longevity	2,150	0	0		0		0

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FY18 PROPOSED BUDGET

<u>ORG</u>	<u>OBJ</u>	<u>ACCOUNT NAME</u>	<u>FY15 ACTUAL EXPEND (SC Budget only)</u>	<u>FY16 ACTUAL EXPEND (SC Budget only)</u>	<u>FY17 SC APPROVED BUDGET</u>	<u>FY17 OTHER FUNDING</u>	<u>FY18 SC PROPOSED BUDGET</u>	<u>FY18 OTHER FUNDING</u>	<u>SC APPROP CHANGE</u>
M1233000	511300	ESPs - Regular Ed	0	0	0		0		0
M1233022	511300	ESPs - Bilingual	8,349	0	0		0		0
M2233060	511300	ESP Additional Pay	0	147	0		0		0
M0234035	511300	Library ESP	22,775	23,074	24,334		25,190		856
M0234035	511400	Librarian Salary	47,872	50,776	53,856		56,837		2,981
M0234016	538000	Library Contracted Services	0	750	750		750		0
M1235500	512420	Sub Teachers - Prof Dev Reg Ed	7,795	730	2,500		2,000		(500)
M1235700	519060	Professional Devel Stipends	608	6,937	1,000		1,000		0
M1235700	551005	Prof Development Supplies		92	0		0		0
M1235772	572100	Prof Devel Conference Expenses	18,874	9,316	19,385		17,745		(1,640)
M1241000	551002	Textbooks and Workbooks	2,942	2,718	7,000		7,000		0
M0243000	551009	General Supplies	0	0	0		0		0
M1241500	551009	Instructional Supplies	35,729	21,633	47,084		47,066		(18)
M1242000	527006	Copier Lease	16,820	18,106	18,106		18,509		403
M1244000	533000	Field Trip Transportation	0	590	1,000		1,000		0
M1245316	551200	Instructional Hardware	0	23,388	2,000		2,000		0
M1245516	528000	Instructional Software	0	2,524	3,675		3,675		0
M1271025	511400	Counselor Salaries	236,821	245,480	306,425		332,949		26,524
M1271025	527006	Guidance Copier Lease	1,885	1,885	1,885		1,885		0
M1271025	551000	Guidance Supplies	398	100	500		500		0
M1272000	551000	Testing Supplies	0	0	500		500		0
M0320000	511400	School Nurse Salary	52,922	57,257	61,051		61,661		610
M0352000	519060	Co-Curricular Stipends	13,798	13,885	14,646		16,111		1,465
M1352000	533000	Co-Curricular Transportation	0	0	0		0		0
M0360000	558000	School Security - Supplies	NEW	0	500		500		0
M0423000	551200	Instr Equipment Mtn	22,242	390	2,800		5,105		2,305
M0445032	530000	Technology Mtn/Repairs - Contr Serv	NEW	0	0		0		0
M0445032	524017	Technology Mtn/Repairs - Supplies	201	0	500		500		0
TOTALS - JFK			3,707,471	3,797,149	3,963,374	117,206	4,091,805	124,864	128,431

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FY18 PROPOSED BUDGET

<u>ORG</u>	<u>OBJ</u>	<u>ACCOUNT NAME</u>	<u>FY15 ACTUAL EXPEND (SC Budget only)</u>	<u>FY16 ACTUAL EXPEND (SC Budget only)</u>	<u>FY17 SC APPROVED BUDGET</u>	<u>FY17 OTHER FUNDING</u>	<u>FY18 SC PROPOSED BUDGET</u>	<u>FY18 OTHER FUNDING</u>	<u>SC APPROP CHANGE</u>
N0221000	511100	Principal Salaries	245,373	287,857	284,570		287,133		2,563
N0221000	511500	Principal Office Clerical Salary	175,361	179,986	180,919		186,806		5,887
N0221000	513000	Principal Office Clerical Overtime	624	3,544	3,000		3,000		0
N0221000	512420	Principal Office Clerical Subs	NEW	4,449	1,000		1,000		0
N0221000	534300	Prin Office Contract Services - Printing	3,972	2,645	2,000		2,000		0
N0221000	538000	Prin Office Contract Services	NEW	2,701	2,800		2,800		0
N0221000	519060	Prin Office Stipends	0	0	4,500		4,500		0
N2221000	519060	Prin Office Stipends SpEd	NEW	2,500	2,500		2,500		0
N0221000	542000	Prin Office Supplies	17,016	6,901	6,000		6,000		0
N0221000	570000	Prin Office Other Expenses	0	3,698	1,100		5,000		3,900
N0221000	578201	NEASC ACCREDITATION	3,640	3,730	4,000		4,000		0
N0221000	577002	Graduation Expenses	4,537	5,584	5,000		5,000		0
N0225016	551200	Principal Hardware	0	340	0		400		400
N0225016	528000	Principal Software	0	0	0		0		0
N1230501	511400	Teachers - Science	418,906	443,274	458,701		477,299		18,598
N1230502	511400	Teachers - English	510,795	480,825	501,151		505,005		3,854
N1230503	511400	Teachers - Social Studies	424,999	422,802	434,970		444,776		9,806
N1230504	511400	Teachers - Math	504,874	513,526	535,868		553,651		17,783
N1230506	511400	Teachers - World Language	301,137	305,169	309,371		310,347		976
N1230508	511400	Teachers - Family/Consumer Sc	51,981	52,504	53,293		0		(53,293)
N1230511	511400	Teachers - Music	103,450	105,483	107,069		119,656		12,587
N1230512	511400	Teachers - Art	116,978	120,684	122,493		135,079		12,586
N1230513	511400	Teachers - Phys Ed	135,072	126,665	128,566		129,850		1,284
N1230522	511400	Teachers - ESL	27,615	47,360	50,001		77,964		27,963
N1230532	511400	Teachers - Technology	95,853	101,646	107,909		110,972		3,063
N1230533	511400	Teachers - Theater	62,319	63,257	64,208		64,850		642
N1230560	511400	Additional Instructional Pay	3,771	4,896	4,000		4,000		0
N1231500	519060	Dept Head Stipends	21,690	22,016	22,350		22,570		220
N1231500	511400	Curriculum Writing	0	4,019	500		500		0
N1232500	512420	Teacher Subs - Regular Ed	72,021	36,326	26,500		36,000		9,500
N0233000	512420	Substitute ESPs - Regular Ed	0	332	500		0		(500)

FY18 PROPOSED BUDGET

<u>ORG</u>	<u>OBJ</u>	<u>ACCOUNT NAME</u>	<u>FY15 ACTUAL EXPEND (SC Budget only)</u>	<u>FY16 ACTUAL EXPEND (SC Budget only)</u>	<u>FY17 SC APPROVED BUDGET</u>	<u>FY17 OTHER FUNDING</u>	<u>FY18 SC PROPOSED BUDGET</u>	<u>FY18 OTHER FUNDING</u>	<u>SC APPROP CHANGE</u>
N2233000	514002	ESP Longevity	1,150	0	0		0		0
N1233024	530000	Remedial Tutoring	4,400	0	6,208	7,000	0		(6,208)
N1233024	512410	Academic Support Teacher		6,832	7,000		13,939		6,939
N1233020	511300	ESPs - Regular Ed	21,428	22,112	22,039		0	23,023	(22,039)
N1233082	530000	Translation Services	4,932	0	0		0		0
N2233060	511300	ESP Additional Pay	0	259	0		0		0
N0234035	511400	Librarian Salary	57,074	60,536	64,208		59,392		(4,816)
N0234016	538000	Library Contracted Services	0	750	1,000		1,000		0
N1235500	512420	Sub Teachers - Prof Dev Reg Ed	2,895	160	2,500		2,000		(500)
N1235700	519060	Professional Devel Stipends	1,890	1,654	2,500		2,500		0
N1235700	551005	Prof Development Supplies		175	0		0		0
N1235772	572100	Prof Devel Conference Expenses	16,297	14,888	16,300		19,600		3,300
N1241000	551002	Textbooks and Workbooks	14,278	16,131	7,000		4,000		(3,000)
N0243000	551009	General Supplies	0	758	0		0		0
N1241500	551009	Instructional Supplies	38,006	40,428	60,500		47,025		(13,475)
N1242000	527006	Copier Lease	22,995	23,774	24,182		24,500		318
N1244000	533000	Field Trip Transportation	1,075	275	600		600		0
N1244000	538000	Dual Enrollment Contract Services	0	688	5,500		5,500		0
N1245316	551200	Instructional Hardware	2,462	6,519	1,500		1,000		(500)
N1245516	528000	Instructional Software	0	3,123	3,200		11,003		7,803
N1271025	511400	Counselor Salaries	346,100	352,992	368,103		382,132		14,029
N1271025	527006	Guidance Copier Lease	2,195	2,195	2,200		2,200		0
N1271025	551000	Guidance Supplies	144	3,193	2,400		1,000		(1,400)
N1271000	511300	Internship Coordinator	23,999	21,773	20,729		21,041		312
N1272000	538000	PSAT / AP Testing	0	0	0		0		0
N0320000	511400	School Nurse Salary	62,319	64,820	65,943		66,603		660
N0352000	519060	Co-Curricular Stipends	35,550	26,720	25,134		27,647		2,513
N0352000	531000	Co-Curricular Contract Service	3,676	2,729	0		0		0
N0352000	558000	Co-Curricular Supplies	NEW	0	3,000		3,000		0

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FY18 PROPOSED BUDGET

<u>ORG</u>	<u>OBJ</u>	<u>ACCOUNT NAME</u>	<u>FY15 ACTUAL EXPEND (SC Budget only)</u>	<u>FY16 ACTUAL EXPEND (SC Budget only)</u>	<u>FY17 SC APPROVED BUDGET</u>	<u>FY17 OTHER FUNDING</u>	<u>FY18 SC PROPOSED BUDGET</u>	<u>FY18 OTHER FUNDING</u>	<u>SC APPROP CHANGE</u>
N0352000	570000	Co-Curricular Other Expenses	424	385	385		400		15
N0423000	551200	Instr Equipment Mtn	2,656	2,266	9,000		17,300		8,300
N0445032	530000	Technology Mtn/Repairs - Contr Serv	NEW	0	0		0		0
N0445032	524017	Technology Mtn/Repairs - Supplies	249	777	5,000		3,000		(2,000)
NEW		NHS Phys Ed Program - Contract Services					15,000		15,000
TOTALS - NHS			3,968,178	4,031,631	4,150,970	7,000	4,234,040	23,023	83,070

FY18 PROPOSED BUDGET

<u>ORG</u>	<u>OBJ</u>	<u>ACCOUNT NAME</u>	<u>FY15 ACTUAL EXPEND (SC Budget only)</u>	<u>FY16 ACTUAL EXPEND (SC Budget only)</u>	<u>FY17 SC APPROVED BUDGET</u>	<u>FY17 OTHER FUNDING</u>	<u>FY18 SC PROPOSED BUDGET</u>	<u>FY18 OTHER FUNDING</u>	<u>SC APPROP CHANGE</u>
N0351000	533000	Athletic Transportation	25,000	57,050	68,050		69,126	3,724	1,076
N0351028	511400	Athletic Director	69,339	72,031	76,097		77,625		1,528
N0351028	519060	Coaches Stipends	126,027	138,634	145,433		145,857	5,550	424
N0351028	551006	Athletic Equipment		9,065	0		0	10,050	0
N0351028	558007	Athletic Uniforms		3,000	0		0	11,450	0
		Athletic Other Expenses & Trainer		0	0	183,177	0	175,478	0
N0526000	574105	Insurance - Athletic	3,464	3,464	4,000		4,000		0
TOTALS - ATHLETICS			223,830	283,244	293,580	183,177	296,608	206,252	3,028

FY18 PROPOSED BUDGET

<u>ORG</u>	<u>OBJ</u>	<u>ACCOUNT NAME</u>	<u>FY15 ACTUAL EXPEND (SC Budget only)</u>	<u>FY16 ACTUAL EXPEND (SC Budget only)</u>	<u>FY17 SC APPROVED BUDGET</u>	<u>FY17 OTHER FUNDING</u>	<u>FY18 SC PROPOSED BUDGET</u>	<u>FY18 OTHER FUNDING</u>	<u>SC APPROP CHANGE</u>
W2143020	530002	Legal Services - Spec Ed	17,927	19,053	28,000		28,000		0
S2211000	511100	Director of Special Ed Salary	101,763	105,556	104,750		107,630		2,880
S2211000	511200	Supervisor of Special Ed Salary	82,924	84,167	91,535		94,251		2,716
S2211000	511500	Spec Ed Office Clerical Staff Salaries	70,720	74,433	76,151		83,663		7,512
S2211000	513000	Spec Ed Office Overtime	0	41	500		500		0
S2211000	527006	Spec Ed Office Copiers	4,309	4,231	4,205		4,309		104
S2211000	534300	Spec Ed Office Printing	1,180	146	1,500		1,500		0
S2211020	534400	Spec Ed Office Postage	0	3	2,500		1,500		(1,000)
S2211020	542000	Spec Ed Office Supplies	1,898	2,338	3,000		3,000		0
S2211020	570000	Spec Ed Office Other Expenses	0	2,873	3,700		3,700		0
S2211020	587014	Spec Ed Office - Hardware	0	0	0		0		0
120 S2211020	528000	Spec Ed Office - Software	0	26,590	8,650		8,650		0
W2230560	511400	Additional Instructional Pay - SpEd	NEW	26,849	21,000		21,000		0
B2230518	511400	Teachers - Spec Ed	199,974	247,935	256,704		513,582		256,878
J2230518	511400	Teachers - Spec Ed	192,170	215,502	226,087		409,318		183,231
L2230518	511400	Teachers - Spec Ed	163,443	166,720	176,693		337,269		160,576
R2230518	511400	Teachers - Spec Ed	171,576	207,666	214,423		405,136		190,713
M2230520	511400	Teachers - Spec Ed	690,610	761,044	777,019		796,015		18,996
N2230520	511400	Teachers - Sped Ed	502,467	586,499	606,737		643,710		36,973
N2231024	511400	Teachers - Reading	NEW	0	17,772		21,401		3,629
W2230518	511400	Teachers - Spec Ed Elem LD Program	63,472	96,792	98,247		0		(98,247)
W2230509	511400	Teachers - Elem Spec Ed	242,976	244,602	269,243		0		(269,243)
W2230520	511400	Teachers - District Programs Spec Ed	33,781	35,063	91,661		103,107		11,446
W2230520	512400	Teachers - Spec Ed Summer Programs	21,696	31,218	32,000		32,000		0
W2230529	511400	Teachers - Sped Ed PreSchool	186,740	187,837	194,964	78,636	204,673	90,829	9,709
B2232020	511300	Therapy Assistants	NEW	32,324	37,089		37,646		557
J2232020	511300	Therapy Assistants	15,423	13,736	16,933		18,231		1,298
W2232020	511300	Therapy Assistants	23,394	25,458	23,994		25,000		1,006
W2232029	511300	SLP Assistants PreSchool	30,335	62,169	66,760		67,764		1,004
B2232020	511400	Therapist Salaries	98,897	57,416	57,416		52,451		(4,965)
R2232020	511400	Therapist Salaries	87,250	78,809	91,385		93,675		2,290

FY18 PROPOSED BUDGET

<u>ORG</u>	<u>OBJ</u>	<u>ACCOUNT NAME</u>	<u>FY15 ACTUAL EXPEND (SC Budget only)</u>	<u>FY16 ACTUAL EXPEND (SC Budget only)</u>	<u>FY17 SC APPROVED BUDGET</u>	<u>FY17 OTHER FUNDING</u>	<u>FY18 SC PROPOSED BUDGET</u>	<u>FY18 OTHER FUNDING</u>	<u>SC APPROP CHANGE</u>
J2232020	511400	Therapist Salaries	134,694	96,349	98,844		44,076		(54,768)
L2232020	511400	Therapist Salaries	68,039	73,309	75,672		85,832		10,160
M2232020	511400	Therapist Salaries	78,975	68,917	69,953		70,653		700
N2232020	511400	Therapist Salaries	NEW	5,929	5,935		12,577		6,642
W2232020	511400	Therapist Salaries	177,080	181,559	128,204		297,827		169,623
W2232000	512300	Therapist Part-time Services	NEW	18,079	20,000		20,000		0
W2232000	530006	Spec Ed Evaluations - Contr Services	24,265	28,898	35,000		35,000		0
W2232020	530011	Instructional Contract Services	0	105,571	100,000		100,000		0
W2232020	530016	Therapeutic Contract Services	36,421	264,257	290,000		153,312		(136,688)
W2232020	550000	Therapy Supplies	0	1,654	0		0		0
B2232500	512420	Teacher Subs - Spec Ed	0	21,746	11,000		12,000		1,000
J2232500	512420	Teacher Subs - Spec Ed	0	3,705	11,000		7,000		(4,000)
L2232500	512420	Teacher Subs - Spec Ed	0	1,170	11,000		7,000		(4,000)
R2232500	512420	Teacher Subs - Spec Ed	0	2,981	11,000		7,000		(4,000)
M2232500	512420	Teacher Subs - Spec Ed	0	18,730	16,500		18,000		1,500
N2232500	512420	Teacher Subs - Spec Ed	0	18,916	16,500		18,000		1,500
W2232500	512420	Teacher Subs - Spec Ed	0	0	5,000		2,000		(3,000)
B2233000	512420	Substitute ESPs - Spec Ed	120	15,027	6,500		0		(6,500)
J2233000	512420	Substitute ESPs - Spec Ed	868	11,199	6,500		0		(6,500)
L2233000	512420	Substitute ESPs - Spec Ed	0	5,291	6,500		0		(6,500)
R2233000	512420	Substitute ESPs - Spec Ed	0	7,927	6,500		0		(6,500)
M2233000	512420	Substitute ESPs - Spec Ed	1,209	14,279	18,000		0		(18,000)
N1233000	512420	Substitute ESPs - Spec Ed	0	8,104	10,000		0		(10,000)
W2233029	511300	ESPs - PreSchool	87,745	0	0	168,259	0	169,547	0
B2233020	511300	ESPs - Spec Ed	127,791	0	0	61,226	0	113,212	0
J2233020	511300	ESPs - Spec Ed	109,608	0	0	163,675	0	0	0
L2233020	511300	ESPs - Spec Ed	157,011	0	0	149,023	0	0	0
R2233020	511300	ESPs - Spec Ed	96,704	0	0	123,393	0	61,019	0
M2233020	511300	ESPs - Spec Ed	299,457	131,036	82,791	356,847	0	503,206	(82,791)
N2233020	511300	ESPs - Spec Ed	281,847	0	0	318,276	0	352,516	0
W2233020	511300	ESPs - Spec Ed Elem Programs	424,452	470,980	0	438,136	0	0	0

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FY18 PROPOSED BUDGET

<u>ORG</u>	<u>OBJ</u>	<u>ACCOUNT NAME</u>	<u>FY15 ACTUAL EXPEND (SC Budget only)</u>	<u>FY16 ACTUAL EXPEND (SC Budget only)</u>	<u>FY17 SC APPROVED BUDGET</u>	<u>FY17 OTHER FUNDING</u>	<u>FY18 SC PROPOSED BUDGET</u>	<u>FY18 OTHER FUNDING</u>	<u>SC APPROP CHANGE</u>
W2233020	512300	Support Staff - Spec Ed Summer Progr	52,356	43,170	40,000		40,000		0
W2233060	511300	ESP Additional Pay	0	222	0		0		0
W2233020	512410	Spec Ed Tutors - Payroll	20,270	25,819	45,000		45,000		0
W2233020	530000	Spec Ed Tutors - Contract Services	64,828	17,242	15,000		15,000		0
W2233020	530011	ESP Coverage - Contracted Services	113	0	0		0		0
W2235500	512420	Sub Teachers - Prof Dev Spec Ed	0	0	500		500		0
B2235500	512420	Sub Teachers - Prof Dev Spec Ed	0	1,152	1,000		1,000		0
J2235500	512420	Sub Teachers - Prof Dev Spec Ed	0	67	1,000		1,000		0
L2235500	512420	Sub Teachers - Prof Dev Spec Ed	0	80	1,000		1,000		0
R2235500	512420	Sub Teachers - Prof Dev Spec Ed	0	0	1,000		1,000		0
M2235500	512420	Sub Teachers - Prof Dev Spec Ed	0	30	2,000		1,000		(1,000)
N2235500	512420	Sub Teachers - Prof Dev Spec Ed	0	180	2,000		1,000		(1,000)
S2235772	572100	Prof Devel Conference Exp - SPED	3,011	5,430	5,000		5,000		0
N2241000	551002	Textbooks and Workbooks - SPED	NEW	0	500		500		0
B2241520	551009	Spec Ed Instructional Supplies	728	930	800		800		0
W2241520	551009	Spec Ed Instructional Supplies	25,003	17,278	25,000		30,000		5,000
J2241520	551009	Spec Ed Instructional Supplies	3,000	2,947	4,500		750		(3,750)
L2241520	551009	Spec Ed Instructional Supplies	78	308	1,400		500		(900)
R2241520	551009	Spec Ed Instructional Supplies	241	1,144	900		900		0
M2241520	551009	Spec Ed Instructional Supplies	2,281	1,200	2,000		2,000		0
N2241520	551009	Spec Ed Instructional Supplies	4,490	3,908	4,500		3,500		(1,000)
S2241520	551009	Spec Ed Instructional Supplies	6,909	0	0		0		0
S2241520	551011	OT Supplies	1,557	0	0		0		0
W2243020	551000	Early Childhood Center Supplies	168	685	0		0		0
N2244000	533000	Field Trip Transportation - Sped	2,609	3,085	1,700		1,700		0
W2244020	571001	District Instructional Staff Travel - Sped	0	3,484	3,000		3,000		0
W2245316	551200	Instructional Hardware - Spec Ed	0	1,625	3,000		3,000		0
W2245516	528000	Instructional Software - Spec Ed	0	1,500	5,000		7,000		2,000
W2271020	551000	Guidance Supplies	0	55	0		0		0
W2272020	551000	Testing Supplies - Spec Ed	NEW	23,447	15,000		20,000		5,000
W2272020	530006	Testing Contract Services - Spec Ed	0	0	0		0		0

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FY18 PROPOSED BUDGET

<u>ORG</u>	<u>OBJ</u>	<u>ACCOUNT NAME</u>	<u>FY15 ACTUAL EXPEND (SC Budget only)</u>	<u>FY16 ACTUAL EXPEND (SC Budget only)</u>	<u>FY17 SC APPROVED BUDGET</u>	<u>FY17 OTHER FUNDING</u>	<u>FY18 SC PROPOSED BUDGET</u>	<u>FY18 OTHER FUNDING</u>	<u>SC APPROP CHANGE</u>
B2280023	511400	School Psychologist	42,853	43,234	58,868		49,539		(9,329)
J2280023	511400	School Psychologist	58,044	58,917	59,802		50,081		(9,721)
R2280023	511400	School Psychologist	45,559	46,999	51,253		54,090		2,837
M2280023	511400	School Psychologist	46,769	49,445	70,560		71,830		1,270
L2280023	511400	School Psychologist	45,458	46,763	49,585		52,277		2,692
N2280023	511400	School Psychologist	55,222	64,254	69,730		70,653		923
W2280020	530006	Psychological Testing Contract Services	0	0	0		0		0
W2280020	551000	Psychological Supplies	0	2,779	0		0		0
W2320020	512410	Spec Ed Summer Program Nurse	3,063	4,025	4,500		4,500		0
W232000	530006	Nursing Contract Services - SPED	NEW	2,940	25,000		25,000		0
W2330000	512300	Summer Transportation Payroll	0	9,646	8,766		10,000		1,234
W2330000	533001	Spec Ed Transportation Contracts	4,632	519,691	607,057		620,000		12,943
W2352020	519060	AfterSchool Program Stipends	0	1,851	2,500		2,500		0
S0423000	551200	Instr Equipment Mtn - Sped Ed	0	887	1,000		1,000		0
S0445032	524017	Technology Mtn/Repairs - Spec Ed	0	3,531	2,000		3,000		1,000
D2910020	532001	Sped Tuition- MA Public Schools	63,606	46,884	41,000		41,000		0
D2920020	532002	Sped Tuition - Out of State Schools	42,412	95,580	114,000		393,734		279,734
D2930020	532002	Sped Tuition - Non-Public	1,767,503	1,015,725	840,755	1,400,085	703,297	1,377,290	(137,458)
D2940020	532005	Sped Tuition - Collaborative	185,968	415,284	376,700		315,044		(61,656)
TOTALS - SPECIAL ED			7,659,942	7,556,103	7,206,893	3,257,556	7,661,653	2,667,619	454,760

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FY18 PROPOSED BUDGET

<u>ORG</u>	<u>OBJ</u>	<u>ACCOUNT NAME</u>	<u>FY15 ACTUAL EXPEND (SC Budget only)</u>	<u>FY16 ACTUAL EXPEND (SC Budget only)</u>	<u>FY17 SC APPROVED BUDGET</u>	<u>FY17 OTHER FUNDING</u>	<u>FY18 SC PROPOSED BUDGET</u>	<u>FY18 OTHER FUNDING</u>	<u>SC APPROP CHANGE</u>
W0235700	570000	Custodial/Mtn Staff Prof Development	1,164	371	3,500		3,500		0
W0360000	558000	School Security - Supplies	5,840	188	3,000		3,000		0
W0360000	530011	School Security - Contract Services	0	0	500		500		0
W0411000	511100	Facility Management		0	NEW		86,656		86,656
	NEW	Facility Staff Hardship Pay					5,500		5,500
B0411000	511300	Custodians	84,654	94,698	96,955		99,879		2,924
B0411000	513000	Custodial Overtime	948	195	3,000		3,000		0
B0411000	514003	Custodial Night Differential	822	838	832		2,080		1,248
J0411000	511300	Custodians	93,283	79,049	91,153		96,442		5,289
J0411000	513000	Custodial Overtime	1,629	1,621	3,000		3,000		0
J0411000	514003	Custodial Night Differential	835	523	832		2,080		1,248
L0411000	511300	Custodians	89,935	85,875	88,360	7,950	92,005	8,393	3,645
L0411000	513000	Custodial Overtime	1,676	1,946	3,000		3,000		0
L0411000	514003	Custodial Night Differential	838	838	832		2,080		1,248
R0411000	511300	Custodians	100,062	102,247	102,757		104,284		1,527
R0411000	513000	Custodial Overtime	3,374	700	3,000		3,000		0
R0411000	514003	Custodial Night Differential	838	822	832		2,080		1,248
M0411000	511300	Custodians	195,718	198,270	203,022		212,516		9,494
M0411000	513000	Custodial Overtime	3,167	380	4,500		5,500		1,000
M0411000	514003	Custodial Night Differential	1,677	1,677	2,080		4,160		2,080
M0411000	514004	Custodial Weekend Differential	0	0	0		0		0
N0411000	511300	Custodians	280,884	288,281	303,260		279,678		(23,582)
N0411000	513000	Custodial Overtime	7,062	6,850	7,500		7,500		0
N0411000	514003	Custodial Night Differential	2,531	2,515	3,328		7,280		3,952
N0411000	514004	Custodial Weekend Differential	0	0	0		0		0
W0411000	512420	Custodial Subs	NEW	1,673	3,264		3,264		0
W0422000	512500	Part Time Custodian Help	NEW	0	3,000		3,000		0
W0411000	511300	District Custodial Staff	203,035	200,776	199,331		65,009		(134,322)
W0411000	514003	Custodial Weekend Differential		0	NEW		2,080		2,080
W0411000	512420	Maintenance Staff Subs	0	0	0		0		0
W0411000	513000	Maintenance Staff Overtime	4,334	4,221	4,000		3,000		(1,000)

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FY18 PROPOSED BUDGET

<u>ORG</u>	<u>OBJ</u>	<u>ACCOUNT NAME</u>	<u>FY15 ACTUAL EXPEND (SC Budget only)</u>	<u>FY16 ACTUAL EXPEND (SC Budget only)</u>	<u>FY17 SC APPROVED BUDGET</u>	<u>FY17 OTHER FUNDING</u>	<u>FY18 SC PROPOSED BUDGET</u>	<u>FY18 OTHER FUNDING</u>	<u>SC APPROP CHANGE</u>
W0411000	514003	Maintenance Staff Weekend Diff	0	0	0		0		0
W0411000	519020	Custodial Uniform Allowance	10,987	11,481	11,500		12,000		500
W0411000	570000	Custodial Other Expenses	212	274	500		500		0
W0411000	519601	Cust/Mtn Sick Leave Incentive	0	0	400		1,100		700
W0411000	543000	Custodial Supplies Districtwide	8,072	13,009	2,000		2,000		0
W0411000	543013	Custodial Supplies Districtwide - Bid	82,715	64,962	74,286		74,286		0
W0411000	571001	Custodial Travel/Travel Allowances	1,343	1,594	1,500		1,500		0
B0412000	521101	Natural Gas	28,051	21,842	25,000		26,500		1,500
J0412000	521101	Natural Gas	41,630	31,677	39,000		37,500		(1,500)
L0412000	521101	Natural Gas	45,745	34,193	43,000		43,000		0
R0412000	521101	Natural Gas	26,543	19,295	23,000		25,500		2,500
M0412000	521101	Natural Gas	77,831	67,988	89,000		73,000		(16,000)
N0412000	521101	Natural Gas	76,543	60,868	74,000		70,000		(4,000)
B0413000	521001	Electricity	28,700	29,059	29,000		32,000		3,000
B0413000	521003	Water/Sewer			6,000		5,500		(500)
B0413000	523001	Water	2,531	2,085					0
B0413000	523002	Sewer	2,756	2,270					0
B0413000	523003	Stormwater Services	1,450	1,502	2,000		2,000		0
M0413000	521001	Electricity	147,099	127,873	150,000		148,000		(2,000)
M0413000	521003	Water/Sewer			15,500		16,000		500
M0413000	523001	Water	6,871	6,464					0
M0413000	523002	Sewer	7,484	7,040					0
M0413000	523003	Stormwater Services	8,584	8,889	12,000		12,000		0
N0413000	521001	Electricity	185,003	188,864	185,000		264,000		79,000
N0413000	521003	Water/Sewer			37,500		40,000		2,500
N0413000	523001	Water	20,232	24,065					0
N0413000	523002	Sewer	8,041	6,242					0
N0413000	523003	Stormwater Services	8,761	9,073	17,000		10,000		(7,000)
J0413000	521001	Electricity	41,708	41,602	42,000		49,000		7,000
J0413000	521003	Water/Sewer			6,000		8,000		2,000
J0413000	523001	Water	2,474	2,262					0

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FY18 PROPOSED BUDGET

<u>ORG</u>	<u>OBJ</u>	<u>ACCOUNT NAME</u>	<u>FY15 ACTUAL EXPEND (SC Budget only)</u>	<u>FY16 ACTUAL EXPEND (SC Budget only)</u>	<u>FY17 SC APPROVED BUDGET</u>	<u>FY17 OTHER FUNDING</u>	<u>FY18 SC PROPOSED BUDGET</u>	<u>FY18 OTHER FUNDING</u>	<u>SC APPROP CHANGE</u>
J0413000	523002	Sewer	2,693	2,462					0
J0413000	523003	Stormwater Services	4,512	4,672	6,000		5,500		(500)
L0413000	521001	Electricity	36,732	39,677	37,000		46,000		9,000
L0413000	521003	Water/Sewer			5,000		5,000		0
L0413000	523001	Water	1,832	1,592					0
L0413000	523002	Sewer	1,994	1,732					0
L0413000	523003	Stormwater Services	3,910	3,905	5,000		4,500		(500)
R0413000	521001	Electricity	33,966	32,540	34,000		38,000		4,000
R0413000	521003	Water/Sewer			3,600		3,800		200
R0413000	523001	Water	1,538	1,276					0
R0413000	523002	Sewer	1,674	1,388					0
R0413000	523003	Stormwater Services	3,771	4,049	5,500		5,000		(500)
W0413000	523001	Maintenance Garage Utilities	NEW	746	1,000		2,000		1,000
W0413000	529003	Trash Removal	28,467	31,661	34,500		34,500		0
W0413000	529006	Hazardous Waste Removal	704	6,676	5,000		5,000		0
W0413000	529005	Recycling Fees	195	0	0		0		0
W0413000	534100	Telephones	9,917	17,161	20,000		25,000		5,000
W0421000	511300	Groundskeeping Staff	124,213	126,884	127,381		130,502		3,121
W0421000	513000	Groundskeeping Staff - Overtime	5,075	2,108	6,000		6,000		0
W0421000	531000	Groundskeeping Contract Services	0	0	0		0		0
W0421000	546000	Groundskeeping Supplies	34,212	60,322	32,963		32,963		0
W0422000	511300	Maintenance Staff	34,969	36,148	36,148		121,879		85,731
W0422000	512500	Part Time Maintenance Staff		1,434	0		0		0
W0422000	543000	Bldg Mtn Supplies	6,176	6,774	20,030		20,030		0
W0422000	524000	Bldg Mtn Contract Serv - Other	14,561	16,590	20,000		20,000		0
W0422000	531007	Bldg Mtn Contract Serv - Inspections	18,693	18,275	25,000		25,000		0
W0422000	543001	Bldg Mtn Contract Serv -HVAC	6,501	1,941	0		0		0
W0422000	543002	Bldg Mtn Contract Serv - Plumbing	3,975	1,700	0		0		0
W0422000	543004	Bldg Mtn Contract Serv - Flooring	0	0	0		0		0
W0422000	543006	Bldg Mtn Contract Serv - Electrical	87	118	0		0		0
W0422000	543007	Bldg Mtn Contract Serv - Painting	31	294	0		0		0

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FY18 PROPOSED BUDGET

<u>ORG</u>	<u>OBJ</u>	<u>ACCOUNT NAME</u>	<u>FY15 ACTUAL EXPEND (SC Budget only)</u>	<u>FY16 ACTUAL EXPEND (SC Budget only)</u>	<u>FY17 SC APPROVED BUDGET</u>	<u>FY17 OTHER FUNDING</u>	<u>FY18 SC PROPOSED BUDGET</u>	<u>FY18 OTHER FUNDING</u>	<u>SC APPROP CHANGE</u>
W0422000	543011	Bldg Mtn Contract Serv - Roofing	4,655	0	0		0		0
B0422000	543000	Bldg Mtn Supplies	4,498	3,222	6,060		6,060		0
B0422000	531007	Bldg Mtn Contract Serv - Inspections	0	650	2,716		2,716		0
B0422000	543001	Bldg Mtn Contract Serv - HVAC	1,378	10,008	6,480		6,480		0
B0422000	543002	Bldg Mtn Contract Serv - Plumbing	1,914	554	3,240		3,240		0
B0422000	543004	Bldg Mtn Contract Serv - Flooring	0	12,850	1,500		1,500		0
B0422000	543006	Bldg Mtn Contract Serv - Electrical	3,796	501	1,000		1,000		0
B0422000	543007	Bldg Mtn Contract Serv - Painting	274	0	1,410		1,410		0
B0422000	543011	Bldg Mtn Contract Serv - Roofing	333	0	1,000		1,000		0
J0422000	543000	Bldg Mtn Supplies	3,230	1,724	7,060		6,560		(500)
J0422000	531007	Bldg Mtn Contract Serv - Inspections	0	3,319	2,716		2,716		0
J0422000	543001	Bldg Mtn Contract Serv -HVAC	1,708	8,930	6,480		6,480		0
J0422000	543002	Bldg Mtn Contract Serv - Plumbing	412	1,377	3,240		3,240		0
J0422000	543004	Bldg Mtn Contract Serv - Flooring	0	0	1,000		1,000		0
J0422000	543006	Bldg Mtn Contract Serv - Electrical	1,066	0	1,000		1,000		0
J0422000	543007	Bldg Mtn Contract Serv - Painting	296	0	1,660		1,660		0
J0422000	543011	Bldg Mtn Contract Serv - Roofing	0	0	0		0		0
L0422000	543000	Bldg Mtn Supplies	8,269	3,326	5,560		5,560		0
L0422000	531007	Bldg Mtn Contract Serv - Inspections	0	1,122	2,781		2,781		0
L0422000	543001	Bldg Mtn Contract Serv - HVAC	6,993	15,492	6,480		6,480		0
L0422000	543002	Bldg Mtn Contract Serv - Plumbing	778	345	3,240		3,240		0
L0422000	543004	Bldg Mtn Contract Serv - Flooring	0	788	1,000		1,000		0
L0422000	543006	Bldg Mtn Contract Serv - Electrical	659	305	1,000		1,000		0
L0422000	543007	Bldg Mtn Contract Serv - Painting	61	0	1,660		1,660		0
L0422000	543011	Bldg Mtn Contract Serv - Roofing	5,267	452	1,500		1,500		0
R0422000	543000	Bldg Mtn Supplies	6,407	4,509	7,060		7,060		0
R0422000	531007	Bldg Mtn Contract Serv - Inspections	0	1,190	2,716		2,716		0
R0422000	543001	Bldg Mtn Contract Serv - HVAC	7,598	1,655	6,480		6,480		0
R0422000	543002	Bldg Mtn Contract Serv - Plumbing	0	0	3,240		3,240		0
R0422000	543004	Bldg Mtn Contract Serv - Flooring	0	0	1,000		1,000		0
R0422000	543006	Bldg Mtn Contract Serv - Electrical	1,500	333	1,000		1,000		0

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FY18 PROPOSED BUDGET

<u>ORG</u>	<u>OBJ</u>	<u>ACCOUNT NAME</u>	<u>FY15 ACTUAL EXPEND (SC Budget only)</u>	<u>FY16 ACTUAL EXPEND (SC Budget only)</u>	<u>FY17 SC APPROVED BUDGET</u>	<u>FY17 OTHER FUNDING</u>	<u>FY18 SC PROPOSED BUDGET</u>	<u>FY18 OTHER FUNDING</u>	<u>SC APPROP CHANGE</u>
R0422000	543007	Bldg Mtn Contract Serv - Painting	399	0	1,660		1,660		0
R0422000	543011	Bldg Mtn Contract Serv - Roofing	0	0	0		0		0
M0422000	543000	Bldg Mtn Supplies	9,358	15,327	15,200		15,200		0
M0422000	531007	Bldg Mtn Contract Serv - Inspections	0	550	5,044		5,044		0
M0422000	543001	Bldg Mtn Contract Serv - HVAC	6,225	5,906	12,960		12,960		0
M0422000	543002	Bldg Mtn Contract Serv - Plumbing	693	69	4,320		4,320		0
M0422000	543004	Bldg Mtn Contract Serv - Flooring	0	3,000	500		500		0
M0422000	543006	Bldg Mtn Contract Serv - Electrical	1,430	984	3,000		3,000		0
M0422000	543007	Bldg Mtn Contract Serv - Painting	290	0	1,660		1,660		0
M0422000	543011	Bldg Mtn Contract Serv - Roofing	5,670	1,800	1,000		1,000		0
M0422000	524000	Bldg Mtn - Contract Services Pool	0	1,934	11,600		11,600		0
M0422000	551200	Bldg Mtn - Supplies Pool	0	11,866	10,000		10,000		0
N0422000	543000	Bldg Mtn - Supplies	24,898	16,440	15,000		15,000		0
N0422000	531007	Bldg Mtn Contract Serv - Inspections	0	8,355	9,610		9,610		0
N0422000	543001	Bldg Mtn Contract Serv - HVAC	7,790	31,597	11,460		11,460		0
N0422000	543002	Bldg Mtn Contract Serv - Plumbing	324	0	4,320		4,320		0
N0422000	543004	Bldg Mtn Contract Serv - Flooring	0	285	1,500		1,500		0
N0422000	543006	Bldg Mtn Contract Serv - Electrical	2,079	1,728	3,000		3,000		0
N0422000	543007	Bldg Mtn Contract Serv - Painting	443	0	800		800		0
N0422000	543011	Bldg Mtn Contract Serv - Roofing	1,040	0	0		0		0
W0423000	524001	Repairs of Cust/Mtn Equip - Supplies	1,185	281	2,000		2,000		0
W0423000	524000	Repairs of Cust/Mtn Equip - Contr Serv	0		3,400		3,400		0
W0423000	514300	Mechanic - Mtn Equipment/Vehicle Repairs	915	2,065	2,000		2,000		0
W0423000	524004	Maintenance of Vehicles - Supplies	8,898	3,208	6,500		6,500		0
W0423000	524004	Maintenance of Vehicles -Contr Serv	0	2,591	6,000		6,000		0
W0423000	543000	Maintenance Dept Equipment Purchase	50,809	26,488	10,000		10,000		0
W0423000	548001	Maintenance Vehicle Fuel	12,218	8,559	15,000		15,000		0
W0430000	524001	Extraordinary Mtn - Contract Serv	8,844	73,760	35,000		35,000		0
W0430000	543000	Extraordinary Mtn - Supplies	0	21,269	20,000		20,000		0
TOTALS - CENTRAL SERVICES			2,540,670	2,591,863	2,747,959	7,950	2,892,446	8,393	144,487

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FY18 PROPOSED BUDGET

<u>ORG</u>	<u>OBJ</u>	<u>ACCOUNT NAME</u>	<u>FY15 ACTUAL EXPEND (SC Budget only)</u>	<u>FY16 ACTUAL EXPEND (SC Budget only)</u>	<u>FY17 SC APPROVED BUDGET</u>	<u>FY17 OTHER FUNDING</u>	<u>FY18 SC PROPOSED BUDGET</u>	<u>FY18 OTHER FUNDING</u>	<u>SC APPROP CHANGE</u>
C0111000	511100	School Committee Stipends	22,500	34,250	46,000		46,000		0
C0111000	513000	School Comm Clerical Overtime	0	70	1,000		1,000		0
W0111000	530000	School Comm Contract Services	0	0	0		0		0
W0111000	542000	School Comm Supplies	2,368	866	100		200		100
W0111000	571001	School Comm Travel	2,765	0	100		100		0
W0111000	573000	School Comm Dues and Memberships	5,810	15,260	15,800		15,700		(100)
C0121000	511100	Superintendent Salary	148,067	152,161	154,500		154,500		0
C0121000	511500	Supt Office Support Salaries	88,265	94,198	94,306		98,710		4,404
C0121000	512400	Supt Office Part-time Help	NEW	100	300		300		0
C0121000	513000	Supt Office Support Overtime	0	347	1,000		1,000		0
C0121000	530000	Supt Office Contract Services	5,442	13,046	25,000		25,000		0
129 W0121000	534300	Superintendent Printing	1,537	1,349	2,000		2,000		0
W0121000	542100	Supt Office Supplies	466	962	500		1,500		1,000
W0121000	570000	Supt's Office Other Expenses	0	2,065	4,000		4,000		0
W0121000	573000	Supt's Office Dues and Memberships	0	2,489	2,600		2,600		0
W0121094	571001	Supt's Office Travel	2,478	362	1,500		1,000		(500)
C0121000	527006	Central Office Copiers	4,306	3,694	4,309		4,309		0
C0121000	585008	Central Office Equipment	564	1,507	2,500		2,000		(500)
W0121000	534400	Cental Office Postage / Shipping	5,343	5,439	9,000		9,000		0
C0123000	511300	Registrar Salary	0	37,347	36,311		38,148		1,837
C0141000	511100	Business Office Administrative Salaries	137,664	159,635	161,609		164,353		2,744
C0141000	511500	Business Office Support Salaries	148,059	156,365	157,675		158,556		881
C0141000	513000	Business Office Overtime	612	238	1,500		1,500		0
W0141000	530000	Business Office Contract Services	0	0	500		500		0
W0141000	530001	Audit Expenses	12,900	7,350	9,800		18,000		8,200
W0141000	534600	Advertising	6,438	6,310	7,500		7,500		0
W0141000	542000	Business Office Supplies	3,742	3,241	4,000		4,000		0
W0141000	570000	Business Office Other Expenses	120	240	430		430		0
W0142000	515000	Fringe Benefits	0	3,933	0		0		0
W0143000	530002	Legal Services	9,450	24,757	37,500		32,500		(5,000)
W0143500	576000	Legal Judgements	0	9,000	0		0		0

FY18 PROPOSED BUDGET

<u>ORG</u>	<u>OBJ</u>	<u>ACCOUNT NAME</u>	<u>FY15 ACTUAL EXPEND (SC Budget only)</u>	<u>FY16 ACTUAL EXPEND (SC Budget only)</u>	<u>FY17 SC APPROVED BUDGET</u>	<u>FY17 OTHER FUNDING</u>	<u>FY18 SC PROPOSED BUDGET</u>	<u>FY18 OTHER FUNDING</u>	<u>SC APPROP CHANGE</u>
C0145032	511300	District Tech Support Staff Salaries	148,136	50,379	50,809		51,564		755
C0145032	511400	District Tech Coordinator Salary	85,681	87,669	87,000		75,000		(12,000)
C0145032	512300	District Tech Part Time Staff	4,087	15,129	15,109		20,000		4,891
C0145032	513000	District Tech Overtime	0	268	0		500		500
W0145032	528000	District Tech Software	5,000	57,239	70,700		85,150		14,450
W0145032	530000	District Tech Contract Services	27,029	9,927	13,000		13,000		0
W0145032	551010	District Tech Dept Supplies	72,151	1,279	2,330		2,000		(330)
W0145032	570000	District Tech Other Expenses	0	480	2,000		2,000		0
W0145032	587014	District Tech Hardware	0	225	0		0		0
C0211000	511100	Director of Curriculum Salary	85,431	87,921	87,250		90,000		2,750
C0211000	542000	Director of Curriculum Supplies	NEW	407	200		600		400
C0211000	570000	Director of Curriculum Other Exp	NEW	1,144	500		1,100		600
		Clerial Support - Dir of Curr Office	0	0	0	10,267	0	14,282	0
W0212021	511400	Early Childhood Supervisor Salary	37,361	34,444	52,175	46,683	52,697	39,754	522
		Clerical Support - Early Childhood Office	0	0	0	10,267	0	11,594	0
W1221030	519060	Kdg Registration Stipends/Pay		0	900		900		0
W1221030	570000	Kdg Registration Expenses		0	750		750		0
	NEW	Raptor System			0		8,000		8,000
W1225032	534200	Technology Communication Lines	9,745	0	0		0		0
	NEW	Home Visit Program					3,100		3,100
W1231500	519060	Academic Chairs K - 8	6,507	6,604	6,705		38,369		31,664
W0232500	511300	Attendance Sub Dispatcher	13,200	3,500	6,000		6,000		0
W1232500	512420	Teacher Subs - Regular Ed	15,964	1,337	27,000		15,000		(12,000)
		Sub ESP Positions						280,000	0
W1233022	512410	ELL Tutors (Staff)	0	4,221	5,000		5,000		0
W1233022	530000	ELL Tutors - Contract Services	0	0	500		500		0
W1233000	512410	Tutors - Regular Ed (Staff)	0	0	5,000		5,000		0
W1233000	530000	Tutors - Regular Ed - Contract Services	0	0	0		0		0
W1235500	512420	Sub Teachers - Prof Dev Reg Ed	60	0	500		500		0
W0235700	530000	Prof Dev Contract Services	200	8,800	8,800		65,330		56,530
W0235700	530011	Tuition Reimbursement	25,010	21,321	25,000		25,000		0

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FY18 PROPOSED BUDGET

<u>ORG</u>	<u>OBJ</u>	<u>ACCOUNT NAME</u>	<u>FY15 ACTUAL EXPEND (SC Budget only)</u>	<u>FY16 ACTUAL EXPEND (SC Budget only)</u>	<u>FY17 SC APPROVED BUDGET</u>	<u>FY17 OTHER FUNDING</u>	<u>FY18 SC PROPOSED BUDGET</u>	<u>FY18 OTHER FUNDING</u>	<u>SC APPROP CHANGE</u>
W0235700	549000	Prof Dev Meeting Expenses	4,734	3,849	3,045		7,856		4,811
W0235700	572100	Prof Dev Conferences	5,177	6,109	11,500		11,500		0
W0235700	573000	Prof Dev Dues & Memberships	16,151	2,104	3,400		3,400		0
W0235732	572100	Tech Dept Prof Development Expenses	7,227	3,961	9,000		12,000		3,000
W0235732	519060	Tech Dept Prof Dev Stipends	NEW	1,532	500		500		0
W0235705	572100	Nursing Prof Development Expenses	NEW	0	650		650	1,000	0
W0235761	572100	Food Service Prof Development	NEW	403	4,625		4,100		(525)
W0235700	572101	Transportation Staff Professional Dev	567	2,625	2,700		2,700		0
W0235700	571001	Sch Comm Prof Development	1,553	1,150	2,000		2,000		0
W1235727	551009	Prof Dev - Multicultural Supplies	0	0	100		1,000		900
W0235700	551005	Prof Development Supplies	109	269	400		2,560		2,160
151 W0235700	519060	Professional Devel Stipends	8,415	4,708	3,150		9,650		6,500
W1235717	572100	Prof Devel Conference Exp - ESL	0	0	0		2,000		2,000
W1241500	534300	Printing	1,433	0	0		0		0
W1241500	551009	General Supplies (Bulk Purchase)	62,688	54,427	75,000		75,000		0
W1241522	551009	Bilingual Supplies	177	4,117	1,000		1,000		0
W1241527	551009	Multicultural Supplies	0	0	100		100		0
W1241500	551000	Instructional Supplies - 504	0	0	3,500		3,500		0
W0244000	571001	District Instructional Staff Travel - Reg Ed	7,215	1,800	2,000		2,000		0
W0244000	530011	Global Stem Program - Contract Serv	NEW	0	12,000		22,000		10,000
W1244000	530000	VINS Program	10,799	11,015	11,346		11,346		0
W1244000	530011	504 Contract Services	625	0	0		0		0
N0244000	530011	LPVEC Program	NEW	19,227	23,000		0		(23,000)
W1244082	512410	Translators - Payroll	146	42	1,000		1,000		0
W1244082	530000	Translators - Contract Services	17,953	18,351	14,000		14,000		0
W1245132	587014	Instructional Hardware	63,775	134,234	55,000		60,000		5,000
W1245532	528000	Instructional Software	0	0	0		0		0
W1271025	511400	Counselor Salaries	48,777	50,743	52,326		55,560		3,234
W1272022	551000	Testing Supplies - ELL	NEW	739	1,000		1,000		0
W1272000	530006	Testing Contract Services	0	0	0		0		0
W0310000	511400	Attendance Officer Salary	16,259	16,914	17,441		18,519		1,078

FY18 PROPOSED BUDGET

<u>ORG</u>	<u>OBJ</u>	<u>ACCOUNT NAME</u>	<u>FY15 ACTUAL EXPEND (SC Budget only)</u>	<u>FY16 ACTUAL EXPEND (SC Budget only)</u>	<u>FY17 SC APPROVED BUDGET</u>	<u>FY17 OTHER FUNDING</u>	<u>FY18 SC PROPOSED BUDGET</u>	<u>FY18 OTHER FUNDING</u>	<u>SC APPROP CHANGE</u>
NEW		Bilingual Outreach ESP					20,000		20,000
W0310000	571001	Attendance Officer Travel	0	200	300		300		0
W0320000	511200	Director of Health Services	85,136	81,695	91,535		92,451		916
W0320000	530006	School Physician	3,000	3,000	4,000		3,000		(1,000)
W0320000	512411	Substitute Nurses	1,050	387	5,000		5,000	19,528	0
W0320000	524010	Nursing Equipment	0	0	0		0		0
W0320000	530004	Nursing Technology	2,000	30	0		0	4,500	0
W0320000	550000	Nursing Supplies	4,527	4,201	8,650		8,050	1,000	(600)
W0320000	558007	Nursing Uniforms/Clothing	0	0	0		0		0
W0320000	571001	Nursing Travel Expenses	0	1,273	900		1,500		600
W0320000	573000	Nursing Dues & Memberships	0	66	0		0		0
152		School Nurse Salary (Traveling Nurses)		0	0	60,592	0	63,913	0
		Drug Free Coalition Staff		0	0	83,595	0	68,630	0
W0330000	511200	Transportation Supervisor	47,023	47,518	48,347		48,695		348
W0330000	511300	Bus Drivers	70,770	69,315	69,117		71,191		2,074
W0330000	512300	Bus Monitors	12,390	20,599	20,000		20,000		0
W0330000	512420	Substitute Drivers	1,101	0	3,000		3,000		0
W0330000	513000	Bus Staff Overtime/Add'l Time	5,018	2,347	3,000		3,000		0
W0330000	524004	Bus Repair Parts/Supplies	8,497	3,031	6,000		6,000		0
W0330000	530004	Transportation Office Contract Services	4,705	8,800	7,500		8,300		800
W0330000	533000	Homeless Transportation	48,942	33,121	40,000		40,000		0
NEW		Fostering Connections Transportation					20,000		20,000
W0330000	542000	Transportation Office Supplies	316	50	500		500		0
W0330000	548000	Bus Supplies	4,264	180	1,000		1,000		0
W0330000	548001	Bus Fuel	11,753	10,190	18,000		18,000		0
W0330000	570000	Transportation Other Expenses	875	172	250		250		0
W0330000	512400	Bus Mechanic	0	3,209	3,200		4,000		800
W1330000	533000	Regular Ed Transportation Contract	179,004	514,896	566,353	92,500	605,882	92,500	39,529
W0340000	511300	Food Service Salaries	40,000	40,000	40,000		40,000		0
W0340000	549000	Food Service Supplies		1,993	0		0		0
W0340061	570000	Food Service Debt	4,666	3,878	5,000		6,000		1,000

FY18 PROPOSED BUDGET

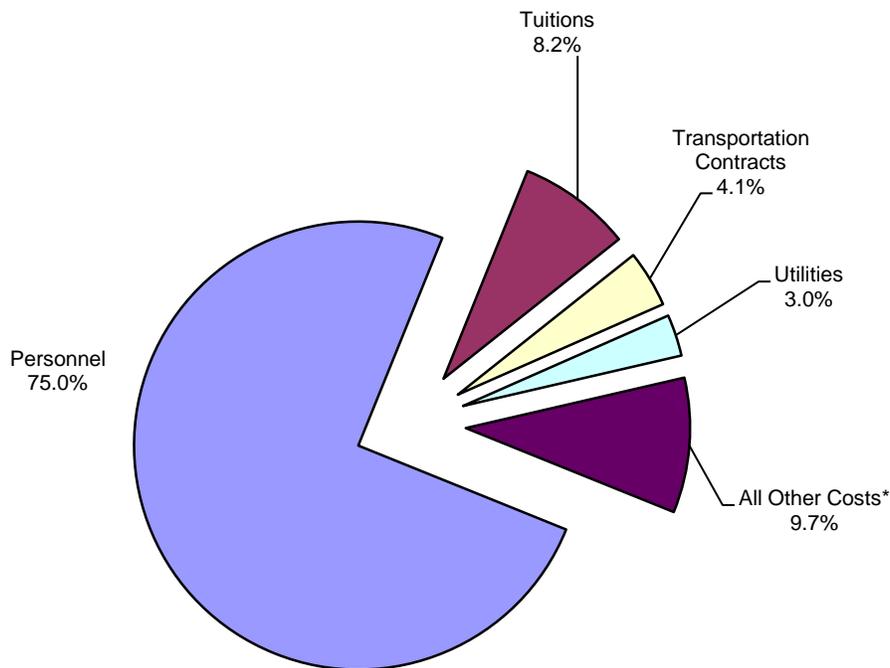
<u>ORG</u>	<u>OBJ</u>	<u>ACCOUNT NAME</u>	<u>FY15 ACTUAL EXPEND (SC Budget only)</u>	<u>FY16 ACTUAL EXPEND (SC Budget only)</u>	<u>FY17 SC APPROVED BUDGET</u>	<u>FY17 OTHER FUNDING</u>	<u>FY18 SC PROPOSED BUDGET</u>	<u>FY18 OTHER FUNDING</u>	<u>SC APPROP CHANGE</u>
W0423000	551200	Equipment Mtn - Central Office			0		700		700
W0440032	530000	Telephone Mtn - Contract Services	616	704	1,500		0		(1,500)
W0440032	534100	Telephone Mtn - Supplies	318	273	1,500		0		(1,500)
W0440032	534200	Internet Access	26,037	10,589	24,000		42,380		18,380
W0440032	551010	Networking - Supplies	31,916	50,608	41,500		41,500		0
W0440032	530004	Networking - Contract Services	0	0	0		0		0
W0445032	511300	Computer Tech Salaries	0	102,150	100,625		107,546		6,921
W0445032	513000	Computer Tech Overtime	0	602	4,000		3,500		(500)
W0411032	512300	Technology Student Helpers	15,892	5,664	15,500		15,500		0
W0445032	530000	Technology Mtn/Repairs - Contr Serv	700	717	12,100		29,300		17,200
W0445032	530004	Tech Maintenance Supplies	400	17,434	37,450		41,250		3,800
153 W0445032	524017	Technology Mtn/Repairs - Supplies	0	359	1,000		2,500		1,500
W0515000	519600	Sick Leave Buy Back / Retirement	73,971	54,340	30,000		40,000		10,000
W0520000	570000	Unemployment Compensation	0	63,673	25,000		25,000	100,000	0
W0550000	530010	Medicaid Billing Contract Services	0	48,772	50,000		50,000		0
W0526005	574103	Insurance - Nurse Malpractice	0	700	650		650		0
W0526000	574004	Insurance - School Comm Liability	0	13,443	15,000		17,000		2,000
W0870000	511000	Contract & Lane Changes	6,949	0	142,246		137,587		(4,659)
TOTALS - DISTRICTWIDE			2,110,074	2,687,372	3,002,074	303,904	3,266,939	696,701	264,865

NORTHAMPTON PUBLIC SCHOOLS

FY2018 SCHOOL DEPT BUDGET

Includes all projected Funding Sources

Major Budget Areas



* Other Costs include such things as:
-instructional supplies and equipment;
-maintenance supplies and equipment;
-legal costs;
-professional development expenses;
-and all other costs not fitting into the other 4 categories in chart.

Northampton Public Schools
Summary of All Funds - Projected FY18

Revised 3/20/17

	<u>Local Appropriation</u>	<u>School Choice</u>	<u>Circuit Breaker</u>	<u>Food Service</u>	<u>Athletic Revolving</u>	<u>Bus Revolving</u>	<u>Grants & Other Revolving</u>	<u>Total Budgets</u>
Personnel	22,635,834	\$ 1,957,217		395,000	40,550		912,238	25,940,839
Transportation	1,319,932					92,500		1,412,432
Tuitions	1,453,075	110,621	541,669				725,000	2,830,365
Utilities	1,036,300							1,036,300
All Other Costs	2,393,825	110,000		350,000	165,702		333,082	3,352,609
Totals	\$ 28,838,966	\$ 2,177,838	\$ 541,669	\$ 745,000	\$ 206,252	\$ 92,500	\$ 1,970,320	\$ 34,572,545

Basis of Calculations:

- Local Appropriation is based on the Proposed Budget.
- School Choice is based on the Proposed Budget.
- Circuit Breaker is based on the Proposed Budget and estimated revenues.
- Food Service is estimated based on last FY actual expenditures, projected out to next FY.
- Athletic Revolving is based on the Proposed Budget and estimated revenues.
- Bus Revolving is based on the Proposed Budget.
- Grants are based on current FY grants, since next FY grants are not yet available.
- Other Revolving Accts are PreK Tuition and Clarke Rental, and are based on the Proposed Budget.



**Smith Vocational and Agricultural
High School
Superintendent's Budget FY18
April 4, 2017**



Smith Vocational and Agricultural High School Board of Trustees

- ▶ Mr. Michael T. Cahillane, Chair
- ▶ Mr. Thomas M. FitzGerald, Vice-Chair
 - ▶ Mr. John E. Cotton, Trustee
 - ▶ Mayor David Narkewicz, Ex-Officio
- ▶ Dr. John Provost, Superintendent NPS, Ex-Officio



Administration 2016-17

- ▶ Kevin C. Farr, Interim Superintendent
 - ▶ Dr. Andrew Linkenhoker, Principal
 - ▶ Ms. Crystal Fairman, Business Manager
 - ▶ Mr. Joseph Bianca, Assistant Principal
- ▶ Ms. Rebecca Wanczyk, Director of Pupil Services
- ▶ Ms. Leslie Skantz-Hodgson, Director of Curriculum/PD
 - ▶ Ms. Melanie Chartier, Vocational Director
 - ▶ Mr. Timothy Smith, Director of Facilities
 - ▶ Mr. Joshua Shearer, IT Director
 - ▶ Ms. Heather Bouley, Food Service Coordinator
- ▶ Ms. Liz Tiley, Adult and Community Education Director
- ▶ Mr. Jeffrey Lareau, Athletic Director/COOP Coordinator



Mission Statement

- ▶ ***The mission of Smith Vocational and Agricultural High School is to prepare students for social responsibility, employment, and post secondary education through rigorous, applied technical and academic programs***



Values and Beliefs

- Foster an understanding of the value of education so that students become lifelong learners
- Model an attitude of personal, professional, and institutional excellence
- Respect the diversity of our multi-cultural society by recognizing and affirming the inherent worth and dignity of all people
- Encourage non-traditional career path choices by actively working to eliminate racial, cultural, and gender biases
- Continually develop curricula that nurture students' self-esteem and inspire them to strive to reach their full potential
- Promote a positive, safe, structured, and challenging climate in which all students can succeed

Goals

► High Expectations

- To rise both in technical and academic achievements of all students through core standards and project-based curriculum

► Working Together

- To adopt a culture of unified purpose through active participation in school related activities such as program advisory committees, school council, sports, after school clubs, team meetings, and special events

► Guidance and Support

- To bring all students, parents, and educators together to work towards a common purpose of assisting each student in setting and attaining academic and career goals

► Learning Environment

- To instill a conscious sense of ownership and pride in the school environment through regular, systematic upgrading and maintenance of the grounds, physical plant, equipment, and instructional resources

► Public Relations

- To increase public awareness of the value of Smith Vocational and Agricultural High School to the communities it serves, through a stepped-up use of the traditional methods of communication and creative visual displays of students' successes

► Technology

- To provide a comprehensive professional development program to assist staff in becoming proficient in the use of advanced technological tools to improve instruction, to reflect industry standards, and to increase student achievement



Smith Vocational and
Agricultural High School
Board of Trustees

Superintendent

Business
Manager

Principal

HR Clerk

Accounts
Payable Clerk

Facilities
Director/ Farm
Manager

Food Service
Director

Vocational
Director

Director of
Information
Technology

Director of
Curriculum/PD

Assistant
Principal

Director of Pupil
Services

Farm Techs

Cafeteria
Employees

Vocational
Teachers

Technician

Academic
Teachers

ISS Supervisor

Special
Educators

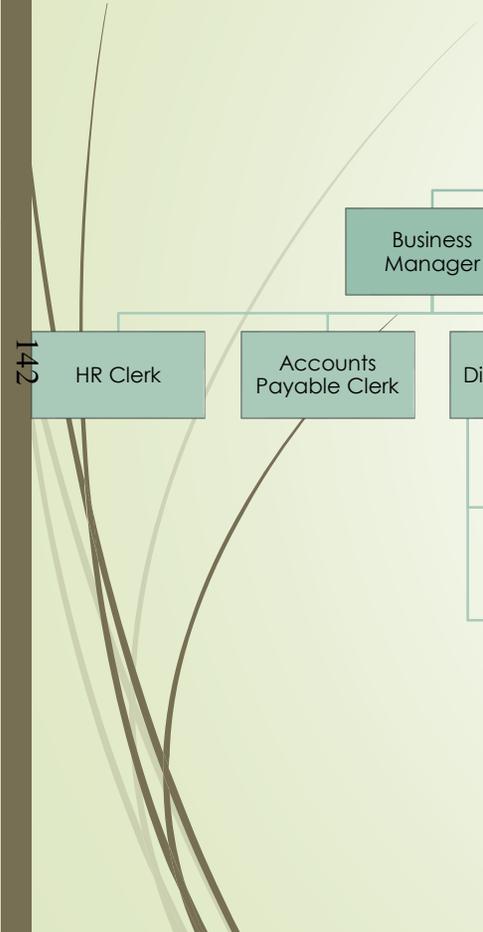
Custodians
Maintenance

Campus
Security

Adjustment
Counselors

Guidance
Counselors

School
Psychologist



Massachusetts Department of Elementary and Secondary Education FY18 Chapter 70 Summary

406Northampton Smith

Aid Calculation FY18

Prior Year Aid	
1Chapter 70 FY17	903,575
Foundation Aid	
2Foundation budget FY18	2,244,718
3 Required district contribution FY18	1,861,790
4Foundation aid (2 -3)	382,928
5Increase over FY17 (4 - 1)	0

Mini mu m Aid

6 Minimum \$20 per pupil increase	2,120
Non-Operating District Reduction to Foundation	
7Reduction to foundation	0

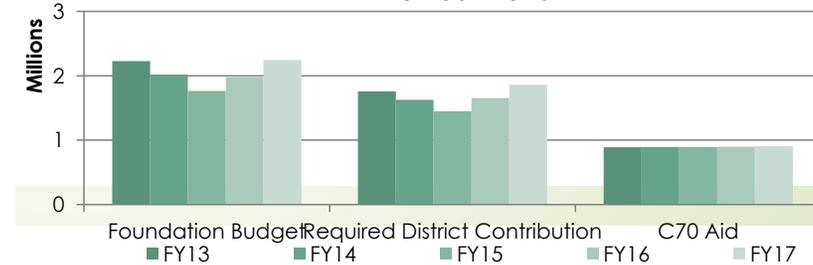
FY18 Chapter 70 Aid

9sum of line 1, 5 minus 7	905,695
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Comparison to FY17

	FY17	FY18	Change	Pct Chg
Enrollment	103	106	3	2.91%
Foundation budget	2,177,668	2,244,718	67,050	3.08%
Required district contribution	1,807,196	1,861,790	54,594	3.02%
Chapter 70 aid	903,575	905,695	2,120	0.23%
Required net school spending (NSS)	2,710,771	2,767,485	56,714	2.09%
Target aid share	17.50%	17.50%		
C70 % of foundation	41.49%	40.35%		
Required NSS % of foundation	124.48%	123.29%		

Five Year Trend



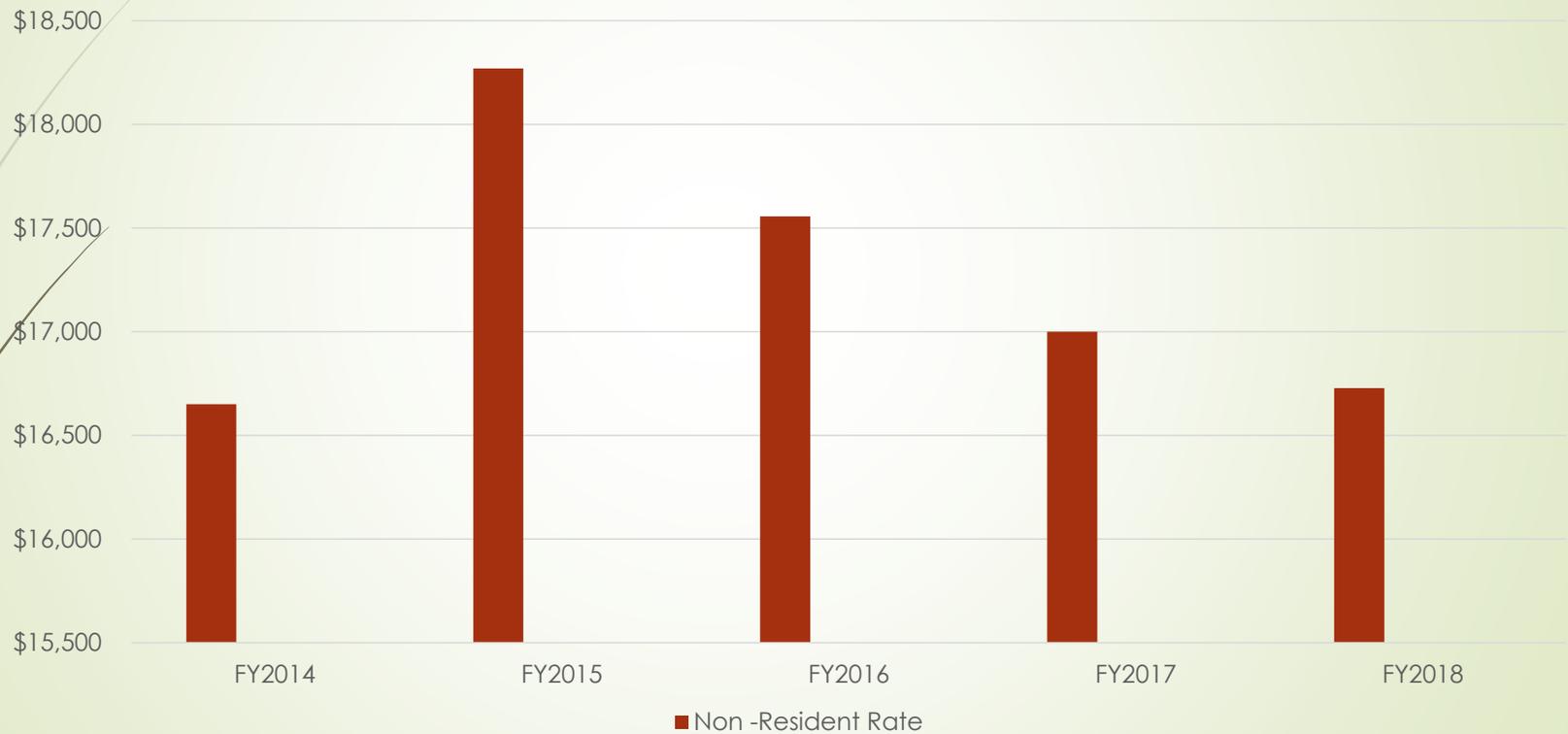
Massachusetts Department of Elementary and Secondary Education
Office of School Finance

FY18 Chapter 70 Foundation Budget

406 Northampton Smith

	----- Base Foundation Components -----										--- Incremental Costs Above The Base -----			TOTAL*
	(1) Pre-School	(2) ----- Kindergarten Half-Day	(3) Full-Day	(4) Elementary	(5) Jr High/ Middle	(6) High School	(7) ELL PK	(8) ELL K Half	(9) ELL KF - 12	(10) Voca- tional	(11) Special Ed In District	(12) Special Ed Out of Dist	(13) Economically Disadvantag ed	
Foundation Enrollment	0	0	0	0	0	0	0	0	0	106	5	0	167	106
1Administration	0	0	0	0	0	0	0	0	0	39,012	12,701	0	0	51,713
2Instructional Leadership Classroom and Specialist	0	0	0	0	0	0	0	0	0	70,460	0	0	0	70,460
3Teachers	0	0	0	0	0	0	0	0	0	710,783	41,909	0	546,347	1,299,039
4Other Teaching Services	0	0	0	0	0	0	0	0	0	49,659	39,130	0	0	88,789
5Professional Development	0	0	0	0	0	0	0	0	0	22,219	2,022	0	12,024	36,264
6Tech	0	0	0	0	0	0	0	0	0	130,933	1,765	0	0	132,698
7Guidance and Psychological	0	0	0	0	0	0	0	0	0	39,228	0	0	0	39,228
8Pupil Services	0	0	0	0	0	0	0	0	0	52,841	0	0	0	52,841
9Operations and Maintenance Employee Benefits/Fixed	0	0	0	0	0	0	0	0	0	176,501	14,187	0	84,380	275,068
10Charges	0	0	0	0	0	0	0	0	0	126,858	16,298	0	55,461	198,617
11Special Ed Tuition	0	0	0	0	0	0	0	0	0	0	0	0	0	0
12Total	0	0	0	0	0	0	0	0	0	1,418,494	128,012	0	698,212	2,244,718
13Wage Adjustment Factor	100.0%											Foundation Budget per Pupil		21,177

Historical Look at State Approved Non-Resident Vocational Tuition Rates





Five year Budget Comparison

Fiscal Year	Budget Amount	Increase / Decrease	Percentage
FY14	\$8,384,306	\$ 26,769	1.00%
FY15	\$8,955,835	\$571,529	7.00%
FY16	\$9,075,227	\$119,392	2.00%
FY17	\$9,165,258	\$ 90,031	1.00%
FY18	\$10,037,123	\$871,865	9.51%

Average increase 4% - Budget amount includes Indirect
Costs paid to the city

Staffing Rationale

- School Improvement Plan
 - Since 2014, SIP has advocated for Foreign Language (Spanish).
 - Assist with college readiness and access.
 - Benefit specific vocational departments i.e: C.J. and Health Tech.
- Student Survey (2017)
 - The need for additional offerings was a result of longer school day for 2017-2018.
 - Foreign Language and Art were two most popular selections.
 - Additional content area electives also very popular.
- Chapter 74 Regulations
 - Students must have licensed instructor provide all direct instruction.
 - Current model of related and shop prevents one instructor from providing instruction and supervision to all students.

FY18 Budget



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Insurance/Benefits

Maintenance

Student Services

Instructional



Administration

0% 10% 20% 30% 40% 50% 60% 70%

■ Administration ■ Instructional ■ Student Services ■ Maintenance ■ Insurance/Benefits

*Indirect costs included

Schedule 19
FY2017 COST FACTORS - NORTHAMPTON PUBLIC SCHOOLS AND SMITH VOCATIONAL AND
AGRICULTURAL SCHOOL

DEPARTMENT	EOY SCHOOL REPORT LINE		FY 2017 BUDGET	INDIRECT COST FACTOR	TOTAL	SCHOOL DEPT	actual percentage applied to NPS	SMITH SCHOOL	actual percentage applied to SVAHS
	DOE CODE	ITEM # (Schedule 19)							
1000 ACCOUNT: ADMINISTRATIVE SERVICES									
REGISTRAR OF VOTERS (School Comm Election)	1000	7400	70,567	5.00%	3,528	2,823	3.75%	706	1.25%
MAYOR'S OFFICE	1400	7400	193,123	14.20%	27,423	21,939	10.65%	5,485	3.55%
AUDITOR'S OFFICE + AUDIT	1400	7400	319,003	39.49%	125,983	80,787	25.32%	45,196	14.17%
TREASURER/COLLECTOR'S OFFICE	1400	7400	101,892	39.49%	40,240	25,804	25.32%	14,436	14.17%
COLLECTOR'S OFFICE	1400	7400	279,000	5.00%	13,950	11,160	3.75%	2,790	1.25%
LEGAL SERVICES	1400	7400	275,000	5.00%	13,750	10,313	3.75%	3,438	1.25%
INFORMATION SERVICES	1450	7400	587,947	50.00%	293,974	235,179	37.50%	58,795	12.50%
HUMAN RESOURCES	1500	7400	235,273	61.76%	145,309	118,685	50.45%	26,624	11.32%
SUB-TOTAL: 1000 ACCOUNT		7400	2,061,805		664,157	506,689		157,469	
3000 ACCOUNT: OTHER SCHOOL SERVICES									
BOARD OF HEALTH (Pupil Services)	3200	7430	227,063	5.00%	11,353	9,083	3.75%	2,271	1.25%
RECREATION - (DPW)	3510	7430	394,065	10.00%	39,407	29,555	7.50%	9,852	2.50%
TOTAL: 3000 ACCOUNT		7430	621,128		50,760	38,637		12,122	
4000 ACCOUNT: OPERATION AND MAINTENANCE OF PLANT									
CENTRAL SERVICES - NPS	4110	7450	159,932	33.00%	52,778	52,778	33.00%		
CENTRAL SERVICES - SVAHS	4110	7450	1,236,145	1.00%	12,361			12,361	1.00%
STREET LIGHTING	4130	7450	264,502	2.00%	5,290	4,232	1.50%	1,058	0.50%
STREETS - (HWYS/S&I) - NPS	4210	7450	2,057,104	6.00%	123,426	123,426	6.00%		
STREETS - (HWYS/S&I) - SVAHS	4210	7450		1.75%	35,999			35,999	1.75%
Subtotal: Line 7450		7450			229,855	180,436		49,419	
EXTRAORDINARY MAINTENANCE - NPS	4300	7460	417,500		417,500	417,500			
INSTRUCTIONAL EQUIPMENT - NPS			0		0	0			
EXTRAORDINARY MAINTENANCE - SVAHS			25,000		25,000			25,000	
INSTRUCTIONAL EQUIPMENT - SVAHS			5,000		5,000			5,000	
Subtotal: Line 7460		7460	442,500		442,500	417,500		30,000	
TOTAL: 4000 ACCOUNT			442,500		672,355	597,936		79,419	
5000 ACCOUNT: FIXED CHARGES									
CONTRIBUTORY RETIREMENT	5100	7470	5,365,570	27.47%	1,474,156	1,179,944	21.99%	294,212	5.48%
OPEB CONTRIBUTION									
NON- CONTRIBUTORY	5100	7470	50,000	61.76%	30,881	25,223	50.45%	5,658	11.32%
SICK LEAVE BUYBACK - go to self pay	5150	7475	0	75.00%	0	0	0.00%	0	0.00%
Subtotal: Line 7470		7470	5,415,570		1,505,037	1,205,166		299,870	
MEDICAL - NPS ACTIVES	5200	7480			3,614,873	3,614,873			
MEDICAL - NPS RETIREES					1,805,540	1,805,540			
MEDICAL - SVAHS ACTIVES	5200	7480			817,002			817,002	
MEDICAL - SVAHS RETIREES					92,152			92,152	
LIFE INSURANCE	5200	7480	55,000	61.76%	33,969	27,745	50.45%	6,224	11.32%
WORKERS COMP	5200	7480	364,955	61.00%	222,623	178,828	49.00%	43,795	12.00%
UNEMPLOYMENT	5200	7480							
PAYROLL TAXES (MEDICARE)	5250	7480				348,858		85,550	
Subtotal: Line 7480		7480	419,955		6,586,158	5,975,844		1,044,722	
PUBLIC EMPLOYEE LIABILITY	5260	7500	71,888	61.76%	44,399	36,264	50.45%	8,135	11.32%
GENERAL LIABILITY	5260	7500	52,864	50.00%	26,432	19,824	37.50%	6,608	12.50%
BUILDING	5260	7500	168,114	46.00%	77,332	58,840	35.00%	18,493	11.00%
VEHICLE	5260	7500	83,000	16.00%	13,280	7,470	9.00%	5,810	7.00%
Subtotal: Line 7500		7500	375,866		161,444	122,398		39,046	
CROSSING GUARDS	5550	7535	54,791	100.00%	54,791	54,791		0	
POLICE	6000	7540	5,904,505	0.50%	29,523	22,142		7,381	
FIRE	6000	7540	5,686,068	0.50%	28,430	21,323		7,108	
Subtotal: Line 7530			11,645,364		112,744	98,256		14,488	
TOTAL: 5000 ACCOUNT			17,856,755		8,365,382	7,401,664		1,398,126	
GRAND TOTAL			20,982,188		9,752,654	8,544,926		1,647,136	

TOTAL FOR NET SCHOOL SPENDING PURPOSES:									
SUBTRACTS 50% OF RETIREE HEALTH INSURANCE AND CROSSING GUARDS, FIRE, POLICE, SC AND CHARTER (ITEMS IN RED SHADING)									
						7,543,900		1,586,572	

Key doesn't count in NSS or only partially counts in NSS

Number from FY16	6,561,757	1,547,074
Net change from FY16	982,143	39,498

*Budget Overview
F2017-2018*



Revenue Sources

	17.FTE	F2017	F2017		18.FTE	2018	2018	
	Budget	Rate	Total		Budget	Rate	Total	
Tuition-BASE	330	\$ 17,000	\$ 5,610,000		375	\$ 16,728	\$ 6,273,000	
Tuition-SPED		\$ 296,000	\$ 296,000			\$ 130,000	\$ 130,000	
EOY Line 7830 subtotal Tuition			\$ 5,906,000				\$ 6,403,000	
School Choice			\$ -				\$ -	
Chapter 70			\$ 903,575				\$ 905,695	
Smith Charities			\$ 7,200				\$ 7,524	
Add Contribution for NSS			\$ 257,993				\$ 314,707	
			\$ 7,074,768	MUNIS			\$ 7,630,926	MUNIS
Required Net Min Contribution			\$ 1,586,572				\$ 1,607,339	
Grants anticipated			\$ 363,918				\$ 383,858	
Tuition Revolving			\$ 140,000				\$ 415,000	
City Addl appropriation			.				.	
Total Revenue			\$ 9,165,258				\$ 10,037,123	
Expenses								
City addl Appropriation								
MUNIS APPROPRIATION			\$ 7,074,768				\$ 7,630,926	
Indirect Cost (Sch 19)			\$ 1,586,572				\$ 1,607,339	
Grants anticipated			\$ 363,918				\$ 383,858	
Tuition Revolving			\$ 140,000				\$ 415,000	
Total Expenses			\$ 9,165,258				\$ 10,037,123	

Budget Expense Summary

Org	Obj	Description		F2017 Appropriation	F2018 Appropriation	Grants / Other	Tuition Revolving	Grand Total
V0110000	511500	Salaries Clerical		\$ 10,000	\$ 10,000			\$ 10,000
V0110000	519060	Trustee Stipends		\$ 15,000	\$ 15,000			\$ 15,000
V0110000	542000	Supplies & Materials		\$ 500	\$ 500			\$ 500
V0110000	572100	Conference/Registrations		\$ 2,000	\$ 17,000			\$ 17,000
V0110000	573000	Dues & Mbrshps		\$ 6,700	\$ 5,000			\$ 5,000
V0110000	574004	Emp Liability Ins		\$ 2,110	\$ 2,335			\$ 2,335
V0110000	573010	Advisory Comm. Expenses		\$ 6,000	\$ 6,000		\$ -	\$ 6,000
V0110000		Trustee subtotal		\$ 42,310	\$ 55,835	\$ -	\$ -	\$ 55,835
V0121000	511100	Prof Salaries - Mgmt	1 FTE	\$ 114,660	\$ 125,000			\$ 125,000
V0121000	511500	Clerical Salaries	1 FTE	\$ 48,848	\$ 50,821			\$ 50,821
V0121000		Clerk	.25 FTE		\$ 10,387			\$ 10,387
V0121000	542000	Office Supplies - General		\$ 1,500	\$ 2,000			\$ 2,000
V0121000	571001	Travel		\$ 6,000	\$ 6,000			\$ 6,000
V0121000	573000	Dues & Mbrshps		\$ 7,000	\$ 5,000			\$ 5,000
V0121000		Superintendent subtotal		\$ 178,008	\$ 199,209	\$ -	\$ -	\$ 199,209
V0123000	530015	Public Relations		\$ 31,000	\$ 27,000			\$ 27,000
V0123000	571001	Travel			\$ 200			\$ 200
V0123000	573000	Dues & Mbrshps			\$ 10,298			\$ 10,298
V0123000		Development subtotal		\$ 31,000	\$ 37,498	\$ -	\$ -	\$ 37,498
V0141000	511200	Prof Salaries	1 FTE	\$ 90,000	\$ 92,000			\$ 92,000
V0141000	511500	Clerical Salaries	1 FTE	\$ 45,004	\$ 48,228			\$ 48,228
V0141000	51xxxx	Clerk	.75 FTE		\$ 31,162			\$ 31,162
V0141000	512500	Central Services chgback		\$ 2,393	\$ 2,393			\$ 2,393
V0141000	514002	Longevity			\$ 500			\$ 500
V0141000	527006	Contr Services-Lease Copiers		\$ 3,000	\$ 3,000			\$ 3,000
V0141000	530001	Contr Services-Audit		\$ 7,000	\$ 7,000			\$ 7,000
V0141000	542000	Supplies + Postage		\$ 2,000	\$ 2,500			\$ 2,500
V0141000	571001	Travel			\$ 2,000			\$ 2,000
V0141000	572100	Conference/Registrations			\$ 1,000			\$ 1,000
V0141000	573000	Dues & Mbrshps		\$ 500	\$ 2,250			\$ 2,250
V0140000		Bus & Fin subtotal		\$ 149,897	\$ 192,033	\$ -	\$ -	\$ 192,033
V0142000	511500	Clerical Salaries	1 FTE	\$ 52,667	\$ 59,966			\$ 59,966
V0142000	514002	Longevity			\$ 800			\$ 800
V0142000	530006	Medical testing		\$ 300	\$ 300			\$ 300

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Budget Expense Summary

Org	Obj	Description		F2017 Appropriation	F2018 Appropriation	Grants / Other	Tuition Revolving	Grand Total
V0142000		HR subtotal		\$ 52,967	\$ 61,066	\$ -	\$ -	\$ 61,066
V0143000		Contracted Serv-Legal		\$ 20,000	\$ 20,000			\$ 20,000
		<i>subtotal</i>		\$ 474,182	\$ 565,640	\$ -	\$ -	\$ 565,640
V2211020	511200	Prof Salaries Superv.	1 FTE	\$ 86,000	\$ 91,535			\$ 91,535
V2211020	511500	Clerical Salaries	1 FTE	\$ 46,251	\$ 47,074			\$ 47,074
V2211020	514002	Longevity			\$ 500			\$ 500
V2211020	530012	CS:Translation		\$ 1,500	\$ 1,500			\$ 1,500
V2211020	542000	Office Supplies-General			\$ 2,000			\$ 2,000
V2211020	551011	Supplies & materials		\$ 1,000				\$ -
V2211020	571001	Travel			\$ 2,000			\$ 2,000
V2211020	573000	Dues & Mbrshps			\$ 3,438			\$ 3,438
V2211020		SPED subtotal		\$ 134,751	\$ 148,047	\$ -	\$ -	\$ 148,047
V5211000	511200	Prof Salary	2 FTE	\$ 166,580	\$ 173,137			\$ 173,137
V5211000	551000	Supplies & Materials		\$ 300	\$ 1,000			\$ 1,000
V5211000	571001	Travel		\$ 1,000	\$ 1,500			\$ 1,500
V5211000	573000	Dues & Mbrshps		\$ 2,000	\$ 4,500			\$ 4,500
V5211000		Curriculum subtotal		\$ 169,880	\$ 180,137	\$ -	\$ -	\$ 180,137
Vx2210xx		Sped + Curr 2110 subtotal		\$ 304,631	\$ 328,184	\$ -	\$ -	\$ 328,184
V5221000	511100	Prof Salaries- Mgmt	1 FTE	\$ 91,800	\$ 101,000			\$ 101,000
V5221000	511200	Prof Salaries - Superv.	1 FTE	\$ 80,580	\$ 91,535			\$ 91,535
V5221000	511300	Security Officer	1 FTE	\$ 45,900	\$ 47,754			\$ 47,754
V5221000	512300	Behavior Support	1 FTE	\$ 13,150	\$ 44,893			\$ 44,893
V5221000	511500	Clerical Salaries	2 FTE	\$ 67,460	\$ 82,045			\$ 82,045
V5221000	514002	Longevity			\$ 600			\$ 600
V5221000	519060	Stipend			\$ 1,000			\$ 1,000
V5221000	527006	Copier Lease (2)MO/Dean		\$ 3,000	\$ 3,000			\$ 3,000
V5221000	530021	Cont Serv-Translations		\$ 1,000	\$ 1,000			\$ 1,000
V5221000	542000	Supplies & Materials		\$ 2,500	\$ 2,500			\$ 2,500
V5221000	551016	Graduation		\$ 1,000	\$ 1,000			\$ 1,000
V5221000	551000	Edu materials		\$ 1,000	\$ 1,000			\$ 1,000
V5221000	571001	Travel		\$ 1,000	\$ 3,000			\$ 3,000

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Budget Expense Summary

Org	Obj	Description		F2017 Appropriation	F2018 Appropriation	Grants / Other	Tuition Revolving	Grand Total
V5221000	572100	Conference/Registrations			\$ 1,000			\$ 1,000
V5221000	573000	Dues & Mbrshps		\$ 2,000	\$ 3,000			\$ 3,000
V44422532	531000	Security		\$ 10,000	\$ 10,000			\$ 10,000
V0221000		Principal & Vice Prin		\$ 320,390	\$ 394,328	\$ -	\$ -	\$ 394,328
V4225032	511200	Prof Salary	1 FTE	\$ 68,302	\$ 76,856			\$ 76,856
V4225032	511300	Technician	1 FTE	\$ 53,980	\$ 56,161			\$ 56,161
V4225032		Technician	.75 FTE	\$ 25,000	\$ 25,752			\$ 25,752
V4225032	519060	IT Coord stipend		\$ 4,000				\$ -
V4225032	528000	Software		\$ 53,810	\$ 85,000			\$ 85,000
V4225032	530000	Contr Services :		\$ 400				\$ -
V4225032	530004	Technology Services			\$ 1,500			\$ 1,500
V4225032	571001	Travel		\$ 12,000	\$ 8,000			\$ 8,000
V4225032	585014	Tech Equipment		\$ 40,000	\$ 80,000			\$ 80,000
V4225032		Bldg Tech		\$ 257,492	\$ 333,269	\$ -	\$ -	\$ 333,269
V5230500	511400	school wide		\$ 20,000	\$ 20,000	\$ -	\$ -	\$ 20,000
V5230501	511400	Science	3 FTE	\$ 117,680	\$ 180,577			\$ 180,577
V5230502	511400	English	5 FTE	\$ 244,391	\$ 330,350			\$ 330,350
V5230503	511400	History	3 FTE	\$ 178,177	\$ 191,564			\$ 191,564
V5230504	511400	Math	5 FTE	\$ 305,582	\$ 327,357			\$ 327,357
V5230513	511400	PE/Health	3 FTE	\$ 186,576	\$ 189,217			\$ 189,217
V5230536	511400	Animal Science	2 FTE	\$ 103,229	\$ 112,228			\$ 112,228
V5230537	511400	Collision Repair	2 FTE	\$ 61,526	\$ 64,656		\$ 55,000	\$ 119,656
V5230538	511400	Automotive Tech	2 FTE	\$ 124,669	\$ 135,759			\$ 135,759
V5230539	511400	Carpentry	1 FTE	\$ 52,856	\$ 57,464			\$ 57,464
V5230541	511400	Cosmetology	2 FTE	\$ 122,840	\$ 131,074			\$ 131,074
V5230542	511400	Culinary Arts	3 FTE	\$ 174,594	\$ 136,647		\$ 55,000	\$ 191,647
V5230543	511400	Electrical	3 FTE	\$ 179,049	\$ 192,700			\$ 192,700
V5230544	511400	Forestry/Horticulture	2 FTE	\$ 133,645	\$ 141,825			\$ 141,825
V5230545	511400	Graphic Communications	1 FTE	\$ 64,465	\$ 71,991			\$ 71,991
V5230546	511400	Health Technology	3 FTE	\$ 129,591	\$ 118,388		\$ 55,000	\$ 173,388
V5230548	511400	Manufacturing Tech	3 FTE	\$ 139,990	\$ 150,880			\$ 150,880
V5230549	511400	Plumbing	3 FTE	\$ 189,574	\$ 200,679			\$ 200,679
V5230550	511400	Ag Mechanics	2 FTE	\$ 67,838	\$ 69,834		\$ 55,000	\$ 124,834
V5230551	511400	Cabinet Making	1 FTE	\$ 57,711	\$ 60,865			\$ 60,865
V5230552	511400	Criminal Justice	2 FTE	\$ 125,807	\$ 111,922			\$ 111,922
V5230554	511400	Engineering	1 FTE	\$ 107,814	\$ 45,235			\$ 45,235
V5xxxxxx	511400	Foreign Language	1 FTE		\$ -		\$ 55,000	\$ 55,000

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Budget Expense Summary

Org	Obj	Description		F2017 Appropriation	F2018 Appropriation	Grants / Other	Tuition Revolving	Grand Total
V5xxxxxx		Longevity			\$ 40,250			\$ 40,250
Vx2305xx		Teacher Salaries	Subtotal	\$ 2,887,604	\$ 3,081,462	\$ -	\$ 275,000	\$ 3,356,462
V2231020	511400	SPED Specialists	4 FTE	\$ 257,386	\$ 273,998			\$ 273,998
V2231020	511400	Sch Pyschologist	1 FTE		\$ 69,834			\$ 69,834
V2231020	519060	Home & Health/tutoring		\$ 2,500	\$ 2,500			\$ 2,500
V5231000	519060	Home & Health/tutoring		\$ 2,500	\$ 2,500			\$ 2,500
V5231000	519060	AfterSchool/credit rec				\$ 10,000		\$ 10,000
V2231020		Teacher Specialists		\$ 262,386	\$ 348,832	\$ 10,000	\$ -	\$ 358,832
V2231520	511400	Team Chair: SPED	1 FTE	\$ 65,807	\$ 69,834			\$ 69,834
V2231520	511400	SPED		\$ 3,281	\$ 3,281			\$ 3,281
V5231501	511400	Science		\$ 3,281	\$ 3,281			\$ 3,281
V5231502	511400	English		\$ 3,281	\$ 3,281			\$ 3,281
V5231503	511400	History		\$ 3,281	\$ 3,281			\$ 3,281
V5231504	511400	Math		\$ 3,281	\$ 3,281			\$ 3,281
V5231513	511400	PE/Health		\$ 3,281	\$ 3,281			\$ 3,281
V5231525	511400	Guidance		\$ 3,281	\$ 3,281			\$ 3,281
V5231536	511400	AN Science		\$ -	\$ 4,112			\$ 4,112
V5231537	511400	Collision Repair		\$ 4,112	\$ 4,112			\$ 4,112
V5231538	511400	Automotive		\$ 4,112	\$ 4,112			\$ 4,112
V5231539	511400	Carpentry		\$ 2,056	\$ 4,112			\$ 4,112
V5231541	511400	Cosmetology		\$ 4,112	\$ 4,112			\$ 4,112
V5231542	511400	Culinary Arts		\$ 4,112	\$ 4,112			\$ 4,112
V5231543	511400	Electrical		\$ 4,112	\$ 4,112			\$ 4,112
V5231544	511400	Forestry		\$ -	\$ 4,112			\$ 4,112
V5231545	511400	Graphic Communications		\$ 4,112	\$ 4,112			\$ 4,112
V5231546	511400	Health Technology		\$ 4,112	\$ 4,112			\$ 4,112
V5231548	511400	Manufacturing Technologies		\$ 4,112	\$ 4,112			\$ 4,112
V5231549	511400	Plumbing		\$ 4,112	\$ 4,112			\$ 4,112
V5231550	511400	Agi Mech		\$ 5,000	\$ 4,112			\$ 4,112
V5231551	511400	Cabinet Making		\$ 2,056	\$ 4,112			\$ 4,112
V5231552	511400	Criminal Justice		\$ -	\$ 4,112			\$ 4,112
V5231554	511400	Engineering		\$ 3,281	\$ 3,281			\$ 3,281
V5231500		Dept Heads & Team Chair		\$ 138,175	\$ 157,762	\$ -	\$ -	\$ 157,762
V5232500	512410	Substitutes		\$ 48,190	\$ 49,317			\$ 49,317

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Budget Expense Summary

Org	Obj	Description		F2017 Appropriation	F2018 Appropriation	Grants / Other	Tuition Revolving	Grand Total
V5232500		Subst Subtotal		\$ 48,190	\$ 49,317	\$ -	\$ -	\$ 49,317
V2233020	511300	Para SPED	2 FTE	\$ 107,823	\$ 55,586	\$ -		\$ 55,586
	511300	Para SPED G240	3 FTE			\$ 86,247		\$ 86,247
	511300	Para ELL Title I	3 FTE			\$ 86,247		\$ 86,247
V5233045	511300	Voc Asst - Graphic		\$ 38,919	\$ 41,908			\$ 41,908
V5233046	512000	Voc Asst - Health Tech		\$ 43,150				\$ -
V5233039	512000	Voc Asst - Carpentry	.5 FTE	\$ 20,000	\$ 22,447			\$ 22,447
V5233050	512000	Voc Asst - AG Mech		\$ 40,000				\$ -
V5233050	512000	Voc Asst - CabMkg	.5 FTE	\$ 20,000	\$ 22,447			\$ 22,447
V5233037	512000	Voc Asst - Collision Repair		\$ 38,919				\$ -
V5233000		Para Prof. Subtotal		\$ 308,811	\$ 142,387	\$ 172,494	\$ -	\$ 314,881
V5234035	511300	Para		\$ 25,795	\$ 27,777			\$ 27,777
V5234035		Salaries-Library		\$ 25,795	\$ 27,777	\$ -	\$ -	\$ 27,777
	571001	Engineering		\$ 12,000				\$ -
V5235735	571001	Library		\$ 500	\$ 500			\$ 500
V5235700	571001	Other TRV_Conf exp		\$ 10,000	\$ 24,000	\$ 17,000		\$ 41,000
V5235700	578203	Prof Dev (Unit D)		\$ 7,000	\$ 7,000			\$ 7,000
V5235700		PD Subtotal		\$ 29,500	\$ 31,500	\$ 17,000	\$ -	\$ 48,500
V2241020	551002	Sped			\$ 1,000			\$ 1,000
V5241002	551002	English		\$ 2,000				\$ -
V5241041	551002	Cosmetology		\$ 1,600				\$ -
V5241042	551002	Culinary Arts		\$ 2,000				\$ -
V5241049	551002	Plumbing		\$ 5,400				\$ -
V5241000		Textbooks Subtotal		\$ 11,000	\$ 1,000	\$ -	\$ -	\$ 1,000
V5241500	531000	All shop non distributed		\$ 8,711				\$ -
V2241520	551009	SPED		\$ 1,430	\$ 250			\$ 250
V5241501	551009	Science		\$ 600	\$ 600			\$ 600
V5241502	551009	English/ELL		\$ 1,000	\$ 500			\$ 500
V5241503	551009	History/Soc Studies		\$ 1,000	\$ 300			\$ 300
V5241504	551009	Math		\$ 2,500	\$ 2,500			\$ 2,500
V5241513	551009	PE/Health		\$ 3,000	\$ 400			\$ 400
V5241535	551009	Library			\$ 6,150			\$ 6,150
V5241536	558000	AG Farm - Other Supplies			\$ 4,900			\$ 4,900

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Budget Expense Summary

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Org	Obj	Description	F2017 Appropriation	F2018 Appropriation	Grants / Other	Tuition Revolving	Grand Total
V5241535	558008	Library	\$ 6,000	\$ 400			\$ 400
V5241536	551009	AG Farm	\$ 55,000	\$ 55,000			\$ 55,000
V5241536	551009	AG Animal Science	\$ 8,000				\$ -
V5241537	551009	Collision Repair	\$ 17,000	\$ 11,500			\$ 11,500
V5241538	551009	Automotive	\$ 11,750	\$ 2,800			\$ 2,800
V5241539	551009	Carpentry	\$ 8,500	\$ 6,220			\$ 6,220
V5241541	551009	Cosmetology	\$ 10,000	\$ 6,978			\$ 6,978
V5241542	551009	Culinary Arts	\$ 20,000	\$ 9,000			\$ 9,000
V5241543	551009	Electrical	\$ 18,500	\$ 20,000			\$ 20,000
V5241544	551009	Horticulture/Forestry	\$ 15,000	\$ 12,500			\$ 12,500
V5241545	551009	Graphic Communications	\$ 6,000	\$ 8,500			\$ 8,500
V5241546	551009	Health Technology	\$ 12,500	\$ 11,604			\$ 11,604
V5241548	551009	Manufacturing Technologies	\$ 22,000	\$ 17,000			\$ 17,000
V5241549	551009	Plumbing	\$ 20,000	\$ 16,000			\$ 16,000
V5241550	551009	AG Mechanics	\$ 11,000	\$ 10,000			\$ 10,000
V5241554	551009	Engineering	\$ 15,000	\$ 16,300			\$ 16,300
V5241551	551009	Cabinet Making	\$ 8,000	\$ 10,925			\$ 10,925
V5241552	551009	Criminal Justice	\$ 5,500	\$ 5,500			\$ 5,500
V5241500		Inst Materials	\$ 287,991	\$ 235,827	\$ -	\$ -	\$ 235,827
V5242000	527006	R&L Copiers/student copies/paper	\$ 12,000	\$ 24,500			\$ 24,500
V5245143	551010	Tech supplies-Electrical		\$ 3,132			\$ 3,132
V5242000	551200	Sch Wide/Safety/Perkins			\$ 88,000		\$ 88,000
V5242036	551200	Agriculture/Farm		\$ 1,680			\$ 1,680
V5242037	551200	Collision Repair		\$ 5,000			\$ 5,000
V5242038	551200	Automotive		\$ 2,700			\$ 2,700
V5242000		Inst Equip-copiers	\$ 12,000	\$ 37,012	\$ 88,000	\$ -	\$ 125,012
V5243002	551000	English		\$ 500			\$ 500
V5241503	551000	Social Studies		\$ 500			\$ 500
V5244013	551000	PE/Health		\$ 3,200			\$ 3,200
V5243000	551000	DW		\$ 5,000	\$ 5,000		\$ 10,000
V5243000		Edu\ Supplies	\$ 5,000	\$ 9,200	\$ 5,000		\$ 14,200
V5241536	578005	Lic/Cert - AG Farm		\$ 600			\$ 600
V5241541	578005	Lic/Cert - Cosmo		\$ 1,600			\$ 1,600
V5244000	531000	On-line Courses	\$ 3,125	\$ 3,125			\$ 3,125
V5244035	573000	Dues & Mbrshps-Library		\$ 300	\$ -		\$ 300

Budget Expense Summary

Org	Obj	Description	F2017 Appropriation	F2018 Appropriation	Grants / Other	Tuition Revolving	Grand Total
V5244013	573000	Dues & Mbrshps-PE		\$ 310			\$ 310
V5244042	573000	Dues & Mbrshps-Culinary	\$ 375	\$ 2,850			\$ 2,850
V5244043	573000	Dues & Mbrshps-Elec		\$ 1,725			\$ 1,725
V5244046	578005	Lic/Cert: STUDENTS Health	\$ 2,500	\$ 5,085			\$ 5,085
V5244046	573000	Dues & Mbrships - Health Tech	\$ 2,000	\$ 2,000			\$ 2,000
V5244049	573000	Dues & Mbrships - Plbg		\$ 545			\$ 545
V5244050	573000	Dues &Mbrshp - AgMech		\$ 600			\$ 600
V5244000		Other (field trips); STUDENT TESTS	\$ 8,000	\$ 18,740	\$ -	\$ -	\$ 18,740
V2271020	511400	Salaries Prof	2 FTE \$ 122,262	\$ 138,299			\$ 138,299
V2271020	551011	SPED testing supplies	\$ 1,000	\$ 1,000			\$ 1,000
V2271020		Guid Sped subtotal	\$ 123,262	\$ 139,299	\$ -	\$ -	\$ 139,299
V5271025	511400	3 Guid +15 per diem each	\$ 137,606	\$ 197,080			\$ 197,080
V5271025	511200	Coop.Coord 50%	\$ 38,250	\$ 40,163			\$ 40,163
V5271025	511500	Clerical Salaries	\$ 33,892	\$ 40,734			\$ 40,734
V5271025	519060	Stipend		\$ 1,000			\$ 1,000
V5271025	527006	Copier Lease	\$ 3,000	\$ 3,000			\$ 3,000
V5271025	542000	Gen Supplies	\$ 1,000	\$ 1,000			\$ 1,000
V5271025	571001	Travel		\$ 1,500			\$ 1,500
V5271025	572100	Conference/Registrations		\$ 1,500			\$ 1,500
V5271025		Guid Reg subtotal	\$ 213,748	\$ 285,977	\$ -	\$ -	\$ 285,977
		Sped * Reg	\$ 337,010	\$ 425,276	\$ -	\$ -	\$ 425,276
V2272020	511400	SPED testing +supplies	\$ -	\$ -	\$ 88,364		\$ 88,364
		subtotal	\$ 5,243,975	\$ 5,621,872	\$ 380,858	\$ 275,000	\$ 6,277,730
V0320053	511400	Prof Salaries	\$ 69,364	\$ 73,609			\$ 73,609
V0320053	512300	per diem Nurse	\$ 15,200	\$ 17,425			\$ 17,425
V0320053	550000	Supplies-Equip	\$ 5,100	\$ 5,500			\$ 5,500
V0320053	573000	Travel& Other.Dues,etc			\$ 3,000		\$ 3,000
V0320053		Medical Services	\$ 89,664	\$ 96,534	\$ 3,000	\$ -	\$ 99,534
V0330000		Transportation	\$ -	\$ -		\$ 140,000	\$ 140,000

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Budget Expense Summary

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Org	Obj	Description	F2017 Appropriation	F2018 Appropriation	Grants / Other	Tuition Revolving	Grand Total
V0351028	519060	Unit D-coaches	\$ 75,000	\$ 83,500			\$ 83,500
V0351028	511400	Athletic Director 50% .5 FTE	\$ 38,250	\$ 40,163			\$ 40,163
V0351028	531000	Contracted Serv-Officials/Police/Co-op	\$ 22,000	\$ 34,000			\$ 34,000
V0351028	551006	Supplies: uniforms	\$ -	\$ 20,000			\$ 20,000
V0351028	551000	Equipment & repair	\$ 13,000	\$ 15,000			\$ 15,000
V0351028	551006	Supplies:	\$ 13,000				\$ -
V0351028	528000	Software licenses	\$ 1,100	\$ -			\$ -
V0351028	558000	Banquet/Other	\$ 5,200	\$ 5,000			\$ 5,000
V0351028	558007	Uniforms and other clothing					\$ -
V0351028	571001	Travel -game buses	\$ 11,000	\$ 16,000			\$ 16,000
V0351028	573000	Dues & Memberships /PD	\$ 8,000	\$ 16,275			\$ 16,275
V0351000		Athletics subtotal	\$ 186,550	\$ 229,938	\$ -	\$ -	\$ 229,938
V0352000	519060	Advisor Salaries Unit D	\$ 30,279	\$ 30,279			\$ 30,279
V0352000	551000	Principal Assemblies, etc	\$ 5,000	\$ 7,000			\$ 7,000
V0352000	551016	Robotics Club	\$ 5,000	\$ 5,000			\$ 5,000
V0352000	550000	Supplies (Awards)	\$ 2,000	\$ 2,000			\$ 2,000
	571001	Travel DW		\$ 700			\$ 700
V0352000	571001	Travel& Other, FFA	\$ 10,000	\$ 15,000			\$ 15,000
V0352000	571001	Travel& Other, SkillsUSA	\$ 10,000	\$ 15,000			\$ 15,000
V0352000	571001	Travel& Other, NatlHonor Society	\$ 1,000	\$ 1,000			\$ 1,000
V0352000		Student Activity subtotal	\$ 63,279	\$ 75,979	\$ -		\$ 75,979
		subtotal	\$ 339,493	\$ 402,450	\$ 3,000	\$ 140,000	\$ 545,450
V0411000	511200	Prof Salaries 1 FTE	\$ 72,160	\$ 75,768			\$ 75,768
V0411000	519060	Lands Manager	\$ 5,000	\$ 10,000			\$ 10,000
V0411000	511300	Operational Salaries 5 FTE	\$ 200,311	\$ 207,277			\$ 207,277
V5411036	511300	Farm Technicians 3 FTE	\$ 144,262	\$ 150,090			\$ 150,090
V5411036	519060	Lands Manager	\$ -	\$ 5,000			\$ 5,000
V0411000	512000	Salaries: Temp (summer help)	\$ 4,000	\$ 5,000			\$ 5,000
V0411000	513000	OT	\$ 1,200	\$ 2,000			\$ 2,000
V0411000	513002	Snow Plow	\$ 400	\$ 1,200			\$ 1,200
V0411000	514003	Weekend Security Callback	\$ 1,000	\$ 3,600			\$ 3,600
V0411000	514300	OT Operational /Summer	\$ 6,000	\$ 6,000			\$ 6,000
V0411000	531000	Operational/summer/farm		\$ 4,000			\$ 4,000
V0411000	545000	R&M Custodial Supplies	\$ 25,000	\$ 28,000			\$ 28,000
V0411000	558007	Uniforms & Other Clothing +boots		\$ 4,000			\$ 4,000

Budget Expense Summary

Org	Obj	Description	F2017 Appropriation	F2018 Appropriation	Grants / Other	Tuition Revolving	Grand Total
V0411000	571001	Travel Conf		\$ 250			\$ 250
V0411000		Custodial subtotal	\$ 459,333	\$ 502,185	\$ -	\$ -	\$ 502,185
V0412000	521001	Electricity	\$ 125,000				
V0412000	521101	Natural Gas	\$ 100,000	\$ 90,000			\$ 90,000
V0412000	521102	Propane Gas	\$ 15,000	\$ 6,000			\$ 6,000
V0412000	521103	OIL	\$ 25,000	\$ 15,000			\$ 15,000
V0412000	524012	R&M HVAC Equip	\$ 10,000	\$ 8,000			\$ 8,000
V0412000		Heating subtotal	\$ 275,000	\$ 119,000	\$ -	\$ -	\$ 119,000
V0413000	521001	Electricity		\$ 125,000			\$ 125,000
V0413000	523001	Water	\$ 15,000	\$ 5,000			\$ 5,000
V0413000	523002	Sewer	\$ 7,000	\$ 25,000			\$ 25,000
V0413000	523003	Storm Drain	\$ 15,000	\$ 15,000			\$ 15,000
V0413000	529003	Trash Removal	\$ 10,000	\$ 10,000			\$ 10,000
V0413000	534100	R&M Comm Equip(cell phones)	\$ 2,000	\$ 8,000			\$ 8,000
V0413000	548001	Gasoline/Diesel	\$ 15,000	\$ 8,000			\$ 8,000
V0413000		Utilities subtotal	\$ 64,000	\$ 196,000	\$ -	\$ -	\$ 196,000
V0421000	546000	Grounds Sup*IPM Plan	\$ 3,000	\$ 3,000	\$ -	\$ -	\$ 3,000
V0422000	524023	R&M Fire Equipment		\$ 3,500			\$ 3,500
V0422000	524019	Contract Inspection Services	\$ 1,500	\$ 1,500			\$ 1,500
V0422000	543000	B&Equip Repairs/replacement	\$ 30,000	\$ 25,279			\$ 25,279
V0422000	543000	Shop repairs/maintenance	\$ 15,000	\$ 15,000			\$ 15,000
V0422000	543002	R&M Plumbing	\$ 5,000	\$ 5,000			\$ 5,000
V0422000	543006	R&M Electrical	\$ 5,000	\$ 10,000			\$ 10,000
V0422000	543009	Doors	\$ 3,500	\$ 3,500			\$ 3,500
V0422000	531007	Bldg Fire Protections	\$ 4,000	\$ 4,000			\$ 4,000
V0422000		Bldg Maint. subtotal	\$ 64,000	\$ 67,779	\$ -	\$ -	\$ 67,779
V0422500	524001	Bldg Security	\$ 10,000	\$ 10,000	\$ -	\$ -	\$ 10,000
V0423000	524012	R&M HVAC Equip		\$ 18,000			\$ 18,000
V0423000	524019	R&M Educational		\$ 6,000			\$ 6,000
V0423000	548006	Parts and Accessor	\$ 15,000	\$ 15,000			\$ 15,000
V0423000		Maint of Equipment	\$ 15,000	\$ 39,000	\$ -	\$ -	\$ 39,000

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Budget Expense Summary

Org	Obj	Description	F2017 Appropriation	F2018 Appropriation	Grants / Other	Tuition Revolving	Grand Total
V4440032	543013	supplies		\$ 5,000			\$ 5,000
V4440032		Networking & Telecomm	\$ -	\$ 5,000	\$ -	\$ -	\$ 5,000
		subtotal	\$ 890,333	\$ 941,964	\$ -	\$ -	\$ 941,964
V0515000	519060	Separation Cost (retirements)	\$ 7,500	\$ 15,000			\$ 15,000
V0520000	519300	Unempl Insurance	\$ 50,000	\$ 75,000			\$ 75,000
V0526000	574107	Athletic liability	\$ 7,000	\$ 7,000			\$ 7,000
	574104	Off campus * health student liab	\$ 2,000	\$ 2,000			\$ 2,000
		subtotal	\$ 66,500	\$ 99,000	\$ -	\$ -	\$ 99,000
		Munis Grand Total	\$ 7,014,483	\$ 7,630,926	\$ 383,858	\$ 415,000	\$ 8,429,784
		Grants					
		ESHS (Nurse)			\$ 3,000		
		SPED Entitlement			\$ 174,611		
		Title I			\$ 101,247		
		Teacher Quality			\$ 17,000		
		Perkins			\$ 88,000		
					\$ 383,858		

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Debt Service

Introduction:

The city must annually appropriate funds to service the debt obligations related to capital improvements in municipal and school facilities. Debt service includes projects that were specifically "debt excluded" such as the Northampton High School Renovation Project, the Fire Station and the Police Station. It also includes other capital projects which are funded through borrowing and paid for using funds within the levy limit. The city regularly invests in the maintenance of capital assets that support the delivery of services to residents. These assets include buildings and related maintenance and utility systems; public infrastructure such as roads, bridges, sidewalks; water and sewer treatment plants and delivery systems; equipment, technology and department vehicles.

The city's debt management policy guideline for General Fund debt is that net direct debt should not exceed 10% of our total General Fund operating revenues. In FY2018, our net direct debt service is \$5,354,550, which represents 5.75% of our general fund operating revenue. Net direct debt is the total debt minus self-supporting debt (debt that is paid from separate revenue sources, such as the Community Preservation Act Fund). Another benchmark is that the portion of levy supported debt service should not exceed 5% of net General Fund operating revenues. In FY2018, levy supported debt is \$3,126,663 which represents 3.36% of our net general fund operating revenue.

Debt Excluded Projects:

The city currently has three building construction projects that are debt excluded - which means the voters agreed to increase their taxes temporarily to pay for these important capital projects. Below is a chart that shows the FY2018 debt service for each of these projects, how much is received in reimbursements or adjustments and then in the last column, the amount that will be added to the tax bill for each project in FY2018. The year in which the debt service ends is also noted.

(B) Purpose(s) of Exclusion Vote	(C) Date of Original Issuance Note/Bond Per Purposes	(G) FY 2018 Gross Debt Service Excludable	(H) Reimbursements/ Adjustments	(I) FY 2018 Net Excluded Debt Service	Last Debt Service Payment
Fire Station	15-Oct-1999	261,500.00		261,500.00	FY2019
High School	15-Oct-2000	1,177,012.50	1,108,358.00	68,654.50	FY2020
Police Station	21-Apr-2011	701,875.00	27,373.66	674,501.34	FY2032
TOTALS		2,140,387.50	1,135,731.66	1,004,655.84	

***Police Station – this is the debt service related to the \$10 million that was excluded, there is additional debt for the project in the amount of \$7,567,000 which is within the levy supported debt. Total project cost \$17,567,000*

**Reimbursements for the school projects are grant payments from the Mass School Building Authority. The adjustment for the police station is a portion of the bond proceeds being applied to the debt service.*

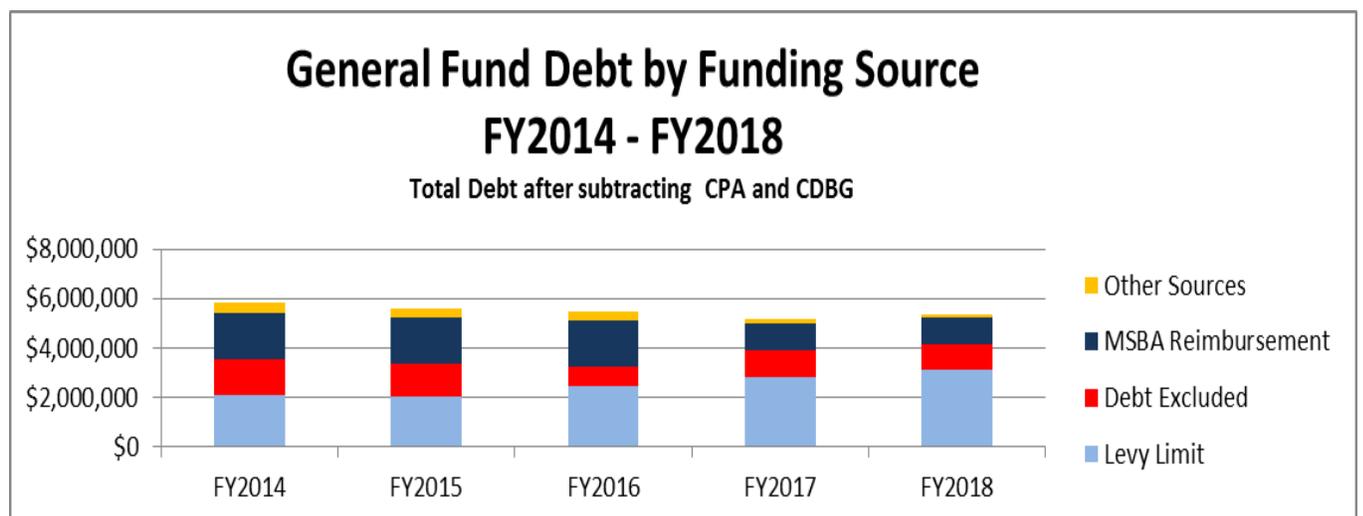
FY2018 Budget Information

The FY2018 General Fund Budget shows an increase in debt service of \$176,596. Increases are due to new debt coming onto the schedule for capital projects city-wide.

Total General Fund debt service in FY2018 is \$5,938,825; however net direct general fund debt service is \$5,354,550. This is because the Community Preservation Act Fund (CPA) will pay a total of \$584,275 in debt service in FY2018 for the following: \$78,775 for the Bean Allard Farm Project, \$126,250 for the Florence Fields Project, \$291,500 for Pulaski Park – Phase I and \$87,750 for Pulaski Park – Phase II. This brings the general fund debt service down to a total of \$5,354,550.

GENERAL FUND DEBT FY2014 - FY2018							
	Actual FY2014	Actual FY2015	Actual FY2016	Budget FY2017	Budget FY2018	Dollar Change FY 2017-18	% Change FY 2017-18
DEBT SERVICE							
Long-Term Bonds Principal	4,385,000	4,310,387	4,333,000	4,004,000	4,259,100	255,100	6.4%
Long-Term Bonds Interest	1,320,422	1,296,061	1,130,870	1,128,954	1,050,450	(78,504)	-7.0%
Capital Leases	-	-	-	-	-	-	0.0%
Temporary Bonds/Pay Downs	130,234	-	-	45,000	45,000	-	0.0%
TOTAL DEBT SERVICE	5,835,656	5,606,448	5,463,870	5,177,954	5,354,550	176,596	3.4%

The following chart illustrates four categories of debt service: levy supported debt in light blue, debt excluded debt in red, reimbursement from the Massachusetts School Building Authority in dark blue and debt paid by other sources such as Parking Meter Receipts, Comcast I-Net Reimbursement, Energy Rebates, etc. in yellow.



GENERAL FUND DEBT BY FUNDING SOURCE FY2014 - FY2018							
	Actual FY2014	Actual FY2015	Actual FY2016	Budget FY2017	Budget FY2018	Change FY 2017-18	Change FY 2017-18
Levy Limit	2,070,261	2,028,553	2,465,223	2,794,542	3,126,663	332,121	11.9%
Debt Excluded	1,459,232	1,320,927	758,366	1,093,417	1,004,656	(88,761)	-8.1%
MSBA Reimbursement	1,869,509	1,869,509	1,869,504	1,108,358	1,108,358	-	0.0%
Other Sources	436,654	387,459	370,777	181,637	114,873	(66,764)	0.0%
TOTAL DEBT SERVICE	5,835,656	5,606,448	5,463,870	5,177,954	5,354,550	176,596	3.4%

Enterprise Fund Debt:

The Enterprise Funds also include debt service payments on large infrastructure projects such as the Water Treatment Plant and the Waste Water Treatment Plant. Debt Service in the enterprise funds is as follows:

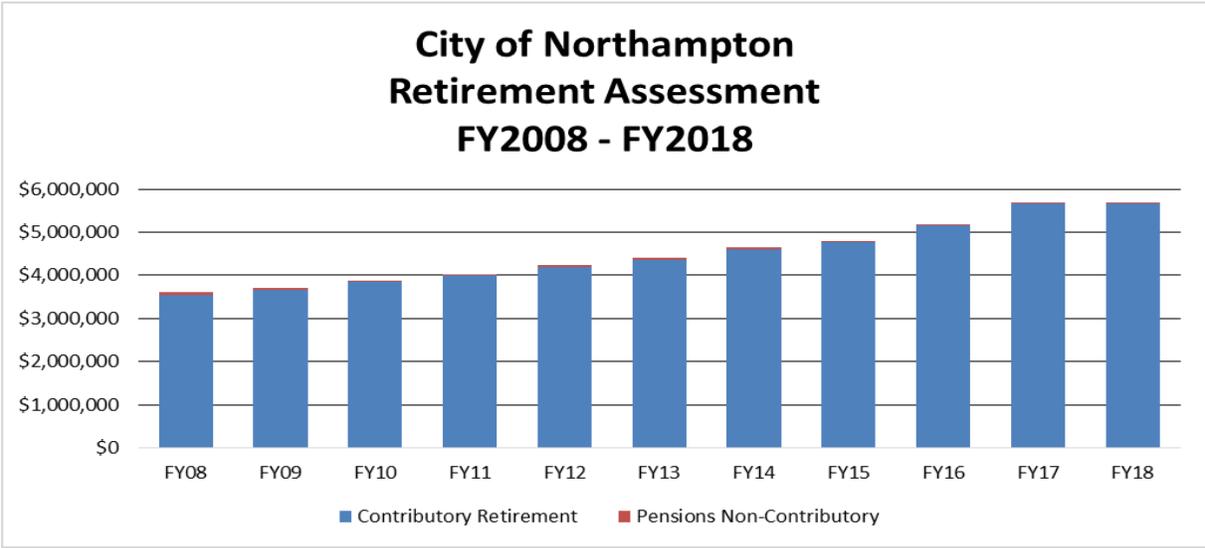
FY2014 - FY2018							
	Actual FY2014	Actual FY2015	Actual FY2016	Budget FY2017	Budget FY2018	Dollar Change FY 2017-18	% Change FY 2017-18
DEBT SERVICE							
WATER Long-Term Bonds Principal	1,863,543	1,953,293	1,871,738	1,620,201	1,777,386	157,185	9.7%
WATER Long-Term Bonds Interest	597,771	543,029	466,200	435,630	463,712	28,082	6.4%
WATER Temporary Pay Downs	64,494	-	-	-	-	-	0.0%
SEWER Long-Term Bonds Principal	538,560	391,681	382,850	445,864	391,986	(53,878)	-12.1%
SEWER Long-Term Bonds Interest	106,108	99,449	67,528	107,326	77,822	(29,504)	-27.5%
SEWER Temporary Borrowing or Pay Downs	64,494	-	-	-	-	-	0.0%
SOLID WASTE Long-Term Bonds Principal	179,000	524,000	-	1,000	-	(1,000)	-100.0%
SOLID WASTE Long-Term Bonds Interest	31,158	21,816	35	25	-	(25)	-100.0%
STORM WATER Long-Term Bonds Principal	-	-	42,000	50,000	40,000	(10,000)	-20.0%
STORM WATER Long-Term Bonds Interest	-	-	7,824	8,550	6,250	(2,300)	-26.9%
TOTAL DEBT SERVICE	3,445,128	3,533,268	2,838,175	2,668,596	2,757,156	88,560	3.3%

Employee Benefits

Retirement:

Employees that work 20 hours per week or more, regularly (not temporary or seasonal employment), are required to join the Northampton Retirement System. The Northampton Retirement System does not include certified staff in the schools (teachers and administrators) because they are members of a separate system, the Massachusetts Teachers Retirement System. The city's retirement board oversees the retirement office which administers the accounting, payment of benefits, investing of assets, monitoring of retirees receiving disability payments, counseling its members and calculates estimated pension benefits for active members.

The retirement board is overseen by the Public Employee Retirement Administration Commission (PERAC) and a five member retirement board. The city's pension appropriation is determined by the retirement system's updated actuary funding schedule approved by PERAC. These actuarial studies are performed at least once every two years in order to recalibrate the funding schedule to ensure full funding by a certain year. The current funding schedule has the system reaching full funding in FY2032. The assessment for FY2018 for the city increases by \$289,010 or 5.39% to a total of \$5,654,580. Also, the city must cover certain pension liabilities for a small group of older retirees/survivors which amounts to \$32,000.



Actuarial Services:

Every two years, the city must do an actuarial study of the liability related to Other Post Employment Benefits, often known as OPEB. Other Post-Employment Benefits (not including pension) that an employee will begin to receive at the start of retirement are mainly healthcare premiums. The new OPEB standards do not mandate the funding of OPEB benefits (in other words, to set aside assets in advance to pay benefits in the future) but they address accounting and financial reporting issues only. The next OPEB study will be for July 1, 2017 and is funded in the FY2018 budget.

Other Post-Employment Benefits:

The term Other Post-Employment Benefits (OPEB) refers to retiree benefits other than pensions, which primarily means health insurance for City of Northampton employees. Although communities are not required to fund their OPEB liabilities, it is prudent to begin a plan to fund these long term liabilities. The Mayor sought Council approval for the establishment of an OPEB Trust Fund in FY2015 and funding has become a regular line item in the operating budget. This action demonstrates a proactive financial management practice, something the bond rating agencies, bond buyers and the Department of Revenue will look upon favorably. Funding in FY2018 is budgeted at \$200,000. The value of the City's current OPEB fund in April 2017 is \$409,238.

Workers Comp and Police and Fire Accident:

The city must carry Workers Compensation and Police and Fire Accident insurance policies to cover workers for on the job injuries. Northampton participates in the Massachusetts Inter-local Management Association program which is an interdependent pool of members comprised of Massachusetts municipalities. Our premium cost is driven by total wages paid and claims. We are anticipating an increase in Workers Compensation insurance and Police and Fire Accident Insurance in FY2018 of \$91,756 This is part due to increases throughout the pool of members and in part due to the city's utilization of these policies.

Unemployment Compensation and Administration:

The city is self insured for Unemployment Compensation. This means we cover, dollar for dollar, our costs related to unemployment. Layoffs and the federal extensions of benefits beyond the initial 26 weeks, have increased our costs for unemployment insurance in the past however costs have begun to level off and we are funding this line item in FY2018 at \$117,000.

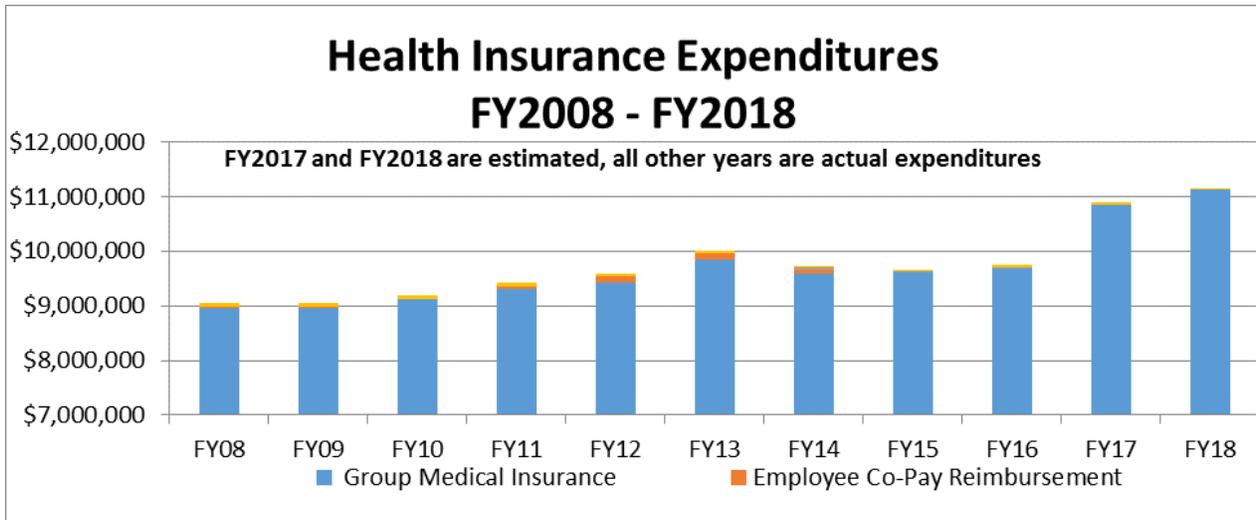


Employee Medical Insurance, Co-Pay and Medicare Penalty:

By law, the city must offer full health insurance benefits to employees that work 20 hours per week or more, regularly (not temporary or seasonal employment) in the service of the city. Health insurance

continues to be the largest, most expensive fixed cost line item in our budget. Northampton has been very successful in holding the line on employee health insurance thru plan design changes.

In FY2014 the city took the steps necessary to move city employees into the Group Insurance Commission. The Group Insurance Commission (GIC) was established by the Legislature in 1955 to provide and administer health insurance and other benefits to the Commonwealth's employees and retirees, and their dependents and survivors. Municipalities are permitted to transfer their employees, retirees, survivors, and dependents to the GIC for health insurance. In January 2014, upon reaching agreement with our unionized employees, the city transferred its employees to the GIC. Health insurance premiums for our most subscribed plan, Health New England, are increasing 2.5% in FY2018.



Employee Health Care Mitigation Fund:

As part of the process of moving city employees into the Group Insurance Commission, the city was required to share some portion of the savings with employees. The regulations require a set-aside of a mitigation fund that provides financial relief to three categories of employees: low income, retirees and employees experiencing high out of pocket health care costs. The mitigation fund began with \$331,000, which fully funded the mitigation fund obligation. Therefore there is no ongoing obligation to fund the mitigation fund in FY2018 although employees may continue to access the funds until it is depleted. Currently there is approximately \$250,000 remaining in the mitigation fund.

Medicare Penalty:

The city is required by law to pay the Medicare penalty for employees who did not sign up for Medicare Part B before they were mandated to sign up. The cost in FY2018 is estimated at \$42,000.

Health Insurance Administration and Consulting:

The city retains the services of a health insurance consultant to assist with regulatory compliance with state and federal health care laws. The consultant assists with aligning the policies and processes of the GIC with the city's policies.

Life Insurance:

The City pays 60% of the cost of a \$5,000 life insurance policy for employees that opt to enroll in life insurance. The cost in FY2018 is estimated at \$55,000.

Payroll Taxes – Medicare and Social Security:

Medicare is based on payroll and is required by law and both the employer and the employee are required to contribute at 1.45% each. In FY2018 it is estimated at \$794,016. There are a small number of employees in social security at a cost of \$4,000.

Sick Leave Buyback:

Many years ago the City negotiated with unions to reduce this formerly unlimited sick leave payout. The sick leave buyback is paid when an employee leaves the city's employment and is based on a percentage of unused sick leave, capped at \$5,500.

The chart below provides a detailed line item budget for the category of Employee Benefits.

911 -919 EMPLOYEE BENEFITS							
Description	FY14 Actual	FY15 Actual	FY16 Actual	FY17 Budget	FY18 Budget	\$ Change	% Change
Contributory Retirement System	4,599,669	4,766,326	5,160,912	5,365,570	5,654,580	289,010	5.39%
Pensions Non-Contributory	39,803	35,022	29,365	35,000	32,000	(3,000)	-8.57%
Actuarial Services	8,250	-	8,500	-	10,000	10,000	#DIV/0!
OPEB Trust Fund	-	100,000	125,000	165,000	200,000	35,000	21.21%
Workers' Compensation	211,645	207,620	311,699	364,955	448,315	83,360	22.84%
Workers' Compensation - Police & Fire	145,884	160,141	174,256	192,009	200,405	8,396	4.37%
Unemployment Compensation	98,523	53,992	48,042	105,000	105,000	-	0.00%
Unemployment Claims Administration	874	2,835	8,335	12,000	12,000	-	0.00%
Employee Medical Insurance	9,597,227	9,614,885	9,691,015	10,852,447	11,115,372	262,925	2.42%
Employee Co-Pay Reimbursement	57,996	1,500	-	-	-	-	#DIV/0!
Employee Health Care Mitigation Fund	37,085	9,180	15,245	-	-	-	#DIV/0!
Medicare Penalty	41,416	38,436	39,365	42,000	42,000	-	0.00%
Health Insurance Admin/Consulting	12,875	1,750	-	15,000	15,000	-	0.00%
Life Insurance	36,031	34,875	36,087	55,000	55,000	-	0.00%
Medicare	615,212	644,148	692,318	733,360	794,016	60,656	8.27%
Social Security	1,606	2,823	3,765	4,000	4,000	-	0.00%
Sick Leave Buy Back	326,500	179,999	223,135	180,000	180,000	-	0.00%
191-TOTAL EMPLOYEE BENEFITS	15,830,595	15,853,532	16,567,037	18,121,341	18,867,688	746,347	4.1%

Reserves, Insurance, Non-Appropriated Uses and State Assessments:

Reserves:

The city continues to make progress in building reserves. Maintaining healthy reserves can impact a municipality's credit rating and can be used to finance unforeseen or emergency needs, funding future capital projects or serve as a revenue source for operating budgets in times when budgets are particularly stressed. Reserves provide financial flexibility, promote financial stability and improved bond ratings which means lower interest rates when the city borrows for capital projects. The city has made significant progress toward building reserves over the past two years and the upcoming fiscal year continues that trend. There are currently seven stabilization funds with balances as of April 2017 as follows:

General Fund - Stabilization Fund – This is the city's rainy day and emergency fund. The current balance is \$2,749,851 which represents approximately 3.1% of the FY2017 General Fund Operating Budget. This brings the city to a new target goal of having an amount equivalent to 3.0% of the General Fund Operating Budget in the Stabilization Fund.

General Fund - Capital Stabilization Fund – This represents our efforts to fund ongoing capital projects to replace aging infrastructure and equipment. The current balance is \$2,347,884 which represents approximately 2.6% of the FY2017 General Fund Operating Budget. The FY2018 operating budget will add another \$364,652 bringing the total to \$2,712,536.

General Fund - Fiscal Stability Stabilization Fund – This fund was established concurrent with the FY2014 override to provide fiscal stability over a four to five year period. The current balance is \$2,664,951. The FY2018 operating budget will not use any funds from this account. The Fiscal Stability Plan shows the city's intended use of this fund over the next several fiscal years.

Water Stabilization Fund – This fund was established in FY2014 and is a reserve for future capital projects in the Water Enterprise Fund. The current balance is \$2,787,470 and the FY18 Water Enterprise Fund budget will use a total of \$1,332,780 toward capital projects.

Sewer Stabilization Fund – This fund was established in FY2014 and is a reserve for future capital projects in the Sewer Enterprise Fund. The current balance is \$7,605,511. The FY2018 sewer enterprise operating budget will add another \$1,049,888 to this fund to use toward significant required upgrades at the Sewage Treatment Plant that will be implemented over the next five to seven years.

Solid Waste Stabilization Fund – This fund was established in FY2017 and is a reserve for future expenses related to the city's closed landfill. The current balance in the fund is 1,500,000.

Stormwater Stabilization Fund – This fund was established in FY2017 and is a reserve for future expenses related to the city’s stormwater and flood control infrastructure. The current balance in the fund is \$250,000

Capital Projects – Annually the city appropriates a sum of money to be used toward smaller capital projects for which borrowing would not be a funding strategy. In FY2018 the city will appropriate \$312,500 toward small capital projects identified in the Five Year Capital Plan FY2018 – FY2022.

Insurance

The City also must provide various types of insurance - General Liability, Property, and Auto and Public Employee Liability and premiums have increased this year. The Reserve for Personnel is for employee vacation payouts when employees terminate, and other employee changes throughout the year that affect department budgets.

The chart below shows a multi-year history for these line items.

	Actual FY2014	Actual FY2015	Actual FY2016	Final Budget FY2017	Budget FY2018	Dollar Change FY2017-2018	% Change FY2017-2018
INSURANCE AND RESERVES							
Capital Projects	250,000	250,000	215,000	280,000	312,500	32,500	11.6%
General Liability Insurance	47,000	51,195	47,150	52,864	62,577	9,713	18.4%
Property & Auto Insurance	209,500	242,912	216,003	251,114	248,240	(2,874)	-1.1%
Public Employees Liability Insurance	58,198	81,880	58,697	71,888	62,000	(9,888)	-13.8%
Reserve for Personnel	88,845	49,178	178,529	182,087	185,000	2,913	1.6%
Transfer to Fiscal Stability Stabilization Fund	773,715	1,013,323	441,926	-	-	-	0.0%
Transfer to Capital Stabilization Fund	300,000	315,000	330,750	347,288	364,652	17,364	5.0%
TOTAL CAPITAL PROJECTS & MISCELLANEOUS	1,727,258	2,003,488	1,488,056	1,185,241	1,234,969	49,728	4.2%

Non-Appropriated Uses:

These budget line items are not appropriated by the City Council. The Overlay Reserve for Abatements is raised to cover abatements and exemptions granted by the Assessors through the abatement and exemption process. The overlay for FY2018 is budgeted at \$500,000 with \$470,000 for abatements and exemptions and \$30,000 for the Senior and Veteran Tax Work Off Program. This program began in 2015 and in the three years since the program started, fifty-one people have participated and has provided \$41,685 in property tax abatements. There are currently 36 people enrolled in the 2017 program. Each participant, thru working for the city, can earn up to a \$1,000 credit on the individual’s property tax bill. The County Lock-Up Assessment is for the city’s share of the Hampshire County Lock-Up and is \$27,122 in FY2018.

Offset receipts are for two revenues that come into the city, but are reserved specifically for use by other departments - \$50,251 to public libraries and \$1,745,205 for school choice students that come into the Northampton Public Schools from other communities - total \$1,795,456.

	Actual	Actual	Actual	Budget	Budget	Change	Change
	FY2014	FY2015	FY2016	FY2017	FY2018	FY2017-2018	FY2017-2018
NON-APPROPRIATED USES:							
Overlay Reserve for Abatements	554,546	532,762	552,873	498,275	500,000	1,725	0.3%
Overlay Deficits to be Raised	131,843	-	617	-	-	-	0.0%
Other Amounts to be Raised	-	40,327	-	-	-	-	0.0%
PVTA Special Route Assessment	-	-	-	-	-	-	0.0%
County Lock-Up Assessment	26,418	27,122	27,122	27,122	27,122	-	0.0%
Offset Receipts - Cherry Sheet	1,572,138	1,620,217	1,829,052	1,876,008	1,795,456	(80,552)	-4.3%

State Assessments:

	Actual	Actual	Actual	Budget	Budget	Change	Change
	FY2014	FY2015	FY2016	FY2017	FY2018	FY2017-2018	FY2017-2018
STATE ASSESSMENTS-CHERRY SHEET							
Air Pollution Districts	8,105	8,044	8,203	8,408	8,305	(103)	-1.2%
RMV Non-Renewal Surcharge	99,120	99,120	99,120	99,120	81,640	(17,480)	-17.6%
Regional Transit Assessment (PVTA)	363,269	341,201	346,344	401,938	426,966	25,028	6.2%
Special Education (Ch. 71B, ss. 10, 12)	1,378	7,655	9,059	9,421	-	(9,421)	-100.0%
Charter School Sending Tuition	2,039,903	2,247,062	2,359,214	2,480,802	2,406,546	(74,256)	-3.0%
School Choice Sending Tuition	490,114	527,836	637,347	609,527	588,259	(21,268)	-3.5%
SUB-TOTAL STATE ASSESSMENTS	3,001,889	3,230,918	3,459,287	3,609,216	3,511,716	(97,500)	-2.7%
TOTAL NON-APPROPRIATED USES	5,286,834	5,451,346	5,868,951	6,010,621	5,834,294	(176,327)	-2.9%

State Assessments are charges from the state to the city. The Air Pollution District charge is an assessment to municipalities for a portion of the costs incurred by the Department of Environmental Protection in monitoring air pollution levels and enforcing air quality standards at industrial, commercial, and institutional facilities. The assessment is based on the community's population and equalized valuation. The RMV Non-Renewal Surcharge is a reimbursement to the Registry of Motor Vehicles for "marking" a license or registration for non-renewal due to: 1) non-payment of parking violations 2) non-payment of motor vehicle excise or 3) non-payment of abandoned vehicle costs. The Registry of Motor Vehicles charges each participating municipality \$20 for each "mark" of a license for non-renewal. Municipalities collect a \$20 surcharge per violation for non-payment of excise from individual violators. This surcharge enables the municipality to offset the \$20 charge per "marking" assessed by the Registry of Motor Vehicles.

The Regional Transit Assessment for the Pioneer Valley Transit Authority (PVTA) is an assessment to municipalities in order to provide for a system of regional transportation authorities to develop, finance, and contract for the operation of transportation facilities and service outside the Metropolitan Boston area. Between 25% - 50% of the total net cost of service of each regional transit authority is assessed to its member municipalities in proportion to the estimated cost of operating routes through those municipalities. A net operating deficit for each regional transit authority is calculated as the difference between the revenue sources (fares, advertisements and federal assistance) and the operating costs. This deficit is funded through assessments to member municipalities and state contract assistance.

The Special Education Assessment is to partially reimburse the state for providing special needs education to children enrolled in state hospital schools. The cost that each municipality is charged is the average per pupil cost of education within the school district multiplied by the full time equivalent of resident pupils served by the state. Current year charges are for pupils served in the prior school year.

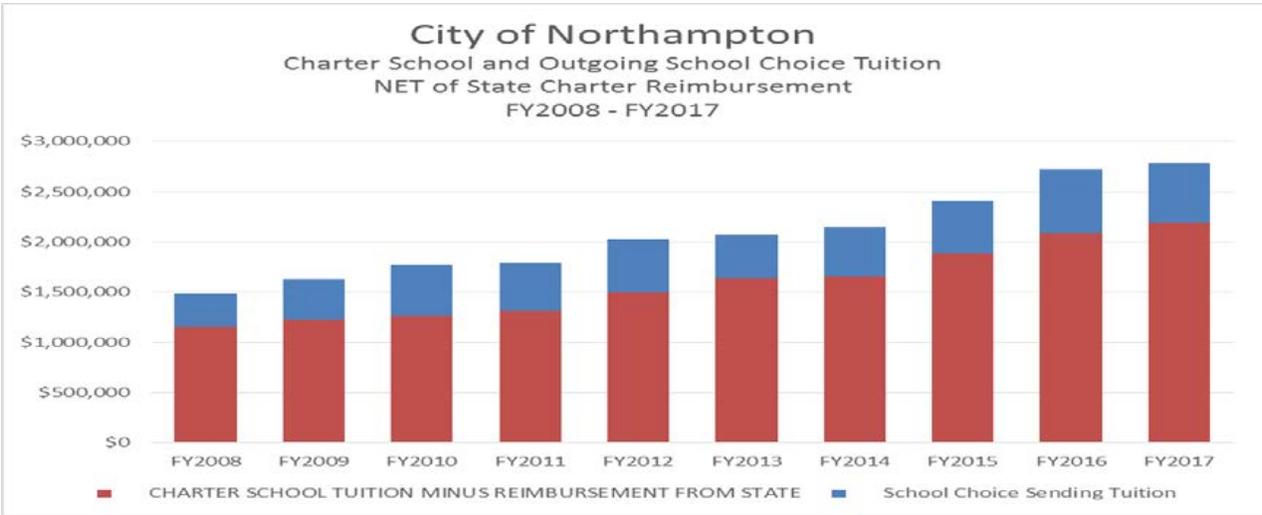
The largest assessments from the state to the city are charges for Northampton students who choose to attend public schools in other communities. The FY2018 charter school charge is an assessment to Northampton for students who choose to attend charter schools. Northampton loses students to the following charter schools: Pioneer Valley Performing Arts Charter School in South Hadley, the Hilltown Cooperative Charter School in Easthampton, the Pioneer Valley Chinese Immersion Charter School in Hadley, the Holyoke Community Charter School in Holyoke, the Paulo Friere Social Justice Charter School in Holyoke, and the Four Rivers Charter School in Greenfield. All together 211.4 Northampton residents are choosing to attend charter schools in FY2018 taking with them \$2,687,957 in tuition or on average, \$12,713 per student. The following chart shows the detail on charter school enrollment.

Massachusetts Department of Elementary and Secondary Education

Projected FY2018 Foundation Rates by Charter School and Sending District (PROJ)(b)

Charter School	Campus Location	Sending District	FTE	Above				TOTAL Tuition Rate	Cost to City for Tuition
				Foundation Base Rate	Spending Rate	Facilities Aid Rate	Transportation Rate		
FOUR RIVERS	GREENFIELD	NORTHAMPTON	1.0	9,759	3,152	893	0	\$ 13,804	\$ 13,804
HILLTOWN COOPERATIVE	EASTHAMPTON	NORTHAMPTON	101.0	8,559	2,765	893	0	\$ 12,217	\$ 1,233,917
HOLYOKE COMMUNITY	HOLYOKE	NORTHAMPTON	3.0	11,187	3,613	893	0	\$ 15,693	\$ 47,079
PIONEER VALLEY PERFORMING ARTS	SOUTH HADLEY	NORTHAMPTON	35.2	9,618	3,107	893	0	\$ 13,618	\$ 479,025
PIONEER VALLEY CHINESE IMMERSION	HADLEY	NORTHAMPTON	66.4	8,660	2,797	893	0	\$ 12,350	\$ 819,820
PAULO FREIRE SOCIAL JUSTICE	HOLYOKE	NORTHAMPTON	4.9	13,939	4,502	893	0	\$ 19,334	\$ 94,312
			211.4						\$ 2,687,957

The FY2018 school choice charge is an assessment to Northampton for students who choose to attend another public school district under school choice. Approximately 75 Northampton residents have chosen to attend other districts through school choice in FY2017 taking with them \$588,259 in tuition. Enrollment numbers for FY2018 for school choice are still being determined.



City of Northampton
MASSACHUSETTS

In City Council

June 1, 2017

Upon recommendation of the Mayor

Ordered, that

the sum of \$87,295,399 which is the full amount necessary for the Fiscal Year 2018 General Fund Budget (July 1, 2017 to June 30, 2018), be appropriated for the purposes stated, provided that the appropriation for Smith Vocational and Agricultural School shall be used solely for the purposes of meeting net school spending as defined by the Department of Elementary and Secondary Education and no funds so appropriated shall be transferred to any account or expended for any purpose that would not be included in the calculation of net school spending. To meet this appropriation, \$1,795,797 will be raised and appropriated from Parking Meter Receipts Reserved, \$10,000 from Cemetery Perpetual Care Trust Fund, \$5,000 from Cemetery Sale of Lots Receipts Reserved, \$1,001,057 from Sewer Enterprise Funds, \$701,764 from Water Enterprise Funds, \$116,014 from Solid Waste Enterprise Funds, \$276,993 from Stormwater Enterprise Funds, \$5,000 from Wetlands Filing Fees, \$1,500 from the Waterways Fund, \$13,609 from Community Preservation Act Administrative Funds, \$27,373 from the Reserve for Police Station Debt Service and \$83,341,292 will be raised and appropriated.

CITY OF NORTHAMPTON, MASSACHUSETTS

FISCAL YEAR 2018 BUDGET APPROPRIATION ORDER

	Personal Services	Ordinary Maintenance	Other Than Ordinary Maintenance	FY 2018 Total Expenditures
GENERAL FUND				
GENERAL GOVERNMENT				
CITY COUNCIL	133,673	51,400	0	185,073
MAYOR	437,402	16,442	0	453,844
AUDITOR	289,417	5,280	0	294,697
ASSESSORS	152,963	89,850	0	242,813
TREASURER	0	0	0	0
TREASURER/COLLECTOR	341,502	201,185	0	542,687
LEGAL SERVICES	0	275,000	0	275,000
HUMAN RESOURCES	245,595	5,550	0	251,145
INFORMATION TECHNOLOGY	323,474	436,975	0	760,449
CITY CLERK/REGISTRAR OF VOTERS	191,371	75,425	0	266,796
LICENSE COMMISSION	0	0	0	0
PLANNING & SUSTAINABILITY	316,747	43,483	0	360,230
CENTRAL SERVICES	554,169	952,293		1,506,462
	2,986,313	2,152,883	0	5,139,196
PUBLIC SAFETY				
POLICE	5,401,637	500,966	315,475	6,218,078
PARKING DIVISION - ENFORCEMENT	194,718	8,500	0	203,218
PUBLIC SAFETY COMM CENTER	533,374	47,180	0	580,554
FIRE RESCUE	5,327,578	438,900	200,000	5,966,478
BUILDING INSPECTOR	428,794	23,500	0	452,294
EMERGENCY MANAGEMENT	6,000	1,550	0	7,550
PARKING DIVISION - MAINTENANCE	207,229	240,521	53,500	501,250
	12,099,330	1,261,117	568,975	13,929,422
EDUCATION				
SMITH VOCATIONAL & AGRICULTURAL HIGH SCHOOL	6,221,823	1,409,103		7,630,926
SCHOOL DEPARTMENT	22,635,834	6,203,132		28,838,966
	28,857,657	7,612,235		36,469,892
PUBLIC WORKS				
ENGINEERING DIVISION	138,561	11,900	0	150,461
ADMINISTRATION AND PURCHASING DIV.	96,305	17,550	0	113,855
STREET GENERAL HIGHWAY	943,934	535,015	150,000	1,628,949
STREET SNOW AND ICE CONTROL	131,000	340,500	0	471,500
STORM DRAINS	0	0	0	0
FLOOD CONTROL	0	0	0	0
CEMETERY DIVISION	163,696	38,500		202,196
PARKS & RECREATION DIVISION	272,036	142,700		414,736
	1,745,532	1,086,165	150,000	2,981,697
HUMAN SERVICES				
HEALTH DEPARTMENT	239,916	33,710	0	273,626
SENIOR SERVICES	219,691	10,264	0	229,955
VETERANS SERVICES	169,903	755,623	0	925,526
	629,510	799,597	0	1,429,107

			Other Than	FY2018
	Personal	Ordinary	Ordinary	Total
	Services	Maintenance	Maintenance	Expenditures
GENERAL FUND				
CULTURE AND RECREATION				
FORBES LIBRARY	1,087,436	185,749	0	1,273,185
LILLY LIBRARY	234,788	83,518	0	318,306
RECREATION	213,442	18,000	0	231,442
ARTS AND CULTURE	50,695	15,250	0	65,945
	1,586,361	302,517	0	1,888,878
DEBT SERVICE				
MUNICIPAL INDEBTEDNESS	0	4,259,100	0	4,259,100
INTEREST ON MUNICIPAL INDEBTEDNESS	0	1,095,450	0	1,095,450
	0	5,354,550	0	5,354,550
EMPLOYEE BENEFITS				
CONTRIBUTORY RETIREMENT SYSTEM	5,654,580	0	0	5,654,580
PENSIONS: NON-CONTRIB. & OPEB	232,000	10,000	0	242,000
WORKER'S COMPENSATION	648,720	0	0	648,720
UNEMPLOYMENT COMPENSATION	105,000	12,000	0	117,000
GROUP MEDICAL INSURANCE	11,157,372	15,000	0	11,172,372
LIFE INSURANCE	55,000	0	0	55,000
EMPLOYEE TAXES	798,016	0	0	798,016
UNUSED SICK LEAVE	180,000	0	0	180,000
	18,830,688	37,000	0	18,867,688
CAPITAL PROJECTS & MISCELLANEOUS				
CAPITAL PROJECTS	0	312,500	0	312,500
GENERAL LIABILITY FUND	0	62,577	0	62,577
PROPERTY & AUTO INSURANCE	0	248,240	0	248,240
PUBLIC EMPLOYEES LIABILITY INSURANCE	0	62,000	0	62,000
RESERVE FOR PERSONNEL	0	185,000	0	185,000
TRANSFER TO FISCAL STABILITY STABILIZATION FUND	0	0	0	0
TRANSFER TO STABILIZATION FUND	0	364,652	0	364,652
	0	1,234,969	0	1,234,969
TOTAL GENERAL FUND APPROPRIATION				87,295,399
NON-APPROPRIATED USES				
RESERVE FOR ABATEMENTS & EXEMPTIONS		500,000		500,000
OTHER AMOUNTS TO BE RAISED		27,122		27,122
CHERRY SHEET OFFSET RECEIPTS		1,795,456		1,795,456
STATE ASSESSMENTS - CHERRY SHEET		3,511,716		3,511,716
	0	5,834,294	0	5,834,294
TOTAL BUDGET PLAN - GENERAL FUND				93,129,693

City of Northampton
MASSACHUSETTS

In City Council

June 1, 2017

Upon recommendation of the Mayor

Ordered, that

the sum of \$6,270,000 which is the full amount necessary for the Fiscal Year 2018 Sewer Enterprise Fund Budget (July 1, 2017 to June 30, 2018), be appropriated for the purposes stated and to meet said appropriation, \$5,268,942 is to be raised from sewer receipts and \$1,001,058 shall be allocated to indirect costs.

SEWER ENTERPRISE FUND		
Sewer General Sanitary		1,568,608
Sewer Treatment		2,180,638
Sewer Debt		391,986
Sewer Interest		77,822
Sewer Indirect Costs		1,001,058
Sewer Reserve for Capital Projects		1,049,888
TOTAL SEWER ENTERPRISE FUND		6,270,000

City of Northampton
MASSACHUSETTS

In City Council

June 1, 2017

Upon recommendation of the Mayor

Ordered, that

the sum of \$7,646,680 which is the full amount necessary for the Fiscal Year 2018 Water Enterprise Fund Budget (July 1, 2017 to June 30, 2018), be appropriated for the purposes stated and to meet said appropriation, \$6,128,236 is to be raised from water receipts, \$701,764 shall be allocated to indirect costs and \$816,680 shall be transferred from the Water Stabilization Fund.

WATER ENTERPRISE FUND		
Water General		3,525,121
Water Treatment		1,178,697
Water Debt		1,777,386
Water Interest		463,712
Water Indirect Costs		701,764
TOTAL WATER ENTERPRISE FUND		7,646,680

City of Northampton
MASSACHUSETTS

In City Council

June 1, 2017

Upon recommendation of the Mayor

Ordered, that

the sum of \$599,259 which is the full amount necessary for the Fiscal Year 2018 Solid Waste Enterprise Fund Budget (July 1, 2017 to June 30, 2018), be appropriated for the purposes stated and to meet said appropriation, \$355,486 is to be raised from solid waste receipts, \$116,014 shall be allocated to indirect costs, and \$127,759 to be made available from the Undesignated Fund Balance of the Solid Waste Enterprise Fund.

TOTAL SOLID WASTE ENTERPRISE FUND		
Solid Waste Transfer Station		483,245
Solid Waste Direct & Indirect Costs		116,014
TOTAL SOLID WASTE ENTERPRISE FUND		599,259

City of Northampton
MASSACHUSETTS

In City Council

June 1, 2017

Upon recommendation of the Mayor

Ordered, that

the sum of \$1,957,558 which is the full amount necessary for the Fiscal Year 2018 Stormwater and Flood Control Enterprise Fund Budget (July 1, 2017 to June 30, 2018), be appropriated for the purposes stated and to meet said appropriation, \$1,680,565 is to be raised from Stormwater and Flood control receipts and \$276,993 shall be allocated to indirect costs.

	Budget
	2018
Stormwater and Flood Control ENTERPRISE FUND	
Stormwater and Flood Control Drain Operations	1,235,367
Stormwater and Flood Control Flood Control Operations	323,587
Stormwater and Flood Control Debt	40,000
Stormwater and Flood Control Interest	6,250
Stormwater and Flood Control Indirect Costs	276,993
Stormwater and Flood Control Stabilization Fund	75,361
TOTAL WATER ENTERPRISE FUND	1,957,558

City of Northampton
MASSACHUSETTS

In City Council

June 1, 2017

Upon Recommendation of the Mayor

Ordered that, the City Council authorizes the following Revolving Funds in accordance with M.G.L. Chapter 44, Section 53 E 1/2 for Fiscal Year 2018. Receipts received but not expended in Fiscal Year 2018 shall be carried over to Fiscal Year 2018 if these funds are reauthorized for Fiscal Year 2017 by City Council. No further appropriations shall be made in excess of the balance of the fund nor shall total expenditures for the fiscal year exceed the annual spending limit as noted.

Fund Number	Name of Fund	Receipts to be credits to fund	Programs and Purpose for which funds can be expended	Authorized Spending Agent	Annual Spending Limit
2420	Energy and Sustainability Revolving Fund	Revenue from the sale of renewable energy certificates and renewable energy or greenhouse gas (e.g. carbon) credits or other emission credits and utility rebate payments	Allowable expenditures include materials, expenses and contracted services associated with projects, program and policies that increase levels of energy efficiency and energy resource sustainability and guard against effects of energy resource disruption/depletions and climate change in all of Northampton's public and private sectors consistent with the goals of the Sustainable Northampton Plan, the City's climate change protection commitments and other City plans/goals	Director of Central Services with the approval of the Northampton Energy and Sustainability Commission and the Mayor	\$150,000
2416	Hazmat Revolving Fund	Revenue generated from billing the responsible party for the costs associated with responding to an incident involving the release of hazardous materials	Allowable expenditures include the purchase or replacement of materials, equipment, protective gear, vehicle repair and maintenance, preparedness training activities and for any purpose in connection with the HAZMAT program	Fire Chief	\$85,000
2419	DPW Public Works Construction Services Revolving Fund	Revenue generated from departmental billing to granting agencies and other third parties for labor, overhead, equipment and materials associated with the provision of construction services	Allowable expenditures include the purchase of materials, equipment and vehicles for the Department of Public Works as well as related construction costs on construction projects involving any divisions of the DPW	DPW Director with the approval of the Mayor	\$85,000
2408	Senior Services Transportation Revolving Fund	Revenue generated from fare donations for transportation services and direct donations to the transportation program	Allowable expenditures include vehicle acquisition, repair and maintenance, gasoline, mileage reimbursements, contracted services, salaries, stipends and other expenses directly related to the operation of transportation services	Director of Senior Services	\$100,000
2428	Senior Services Activities Revolving Fund	Revenue generated thru program activity fees, donations and fundraising events	Allowable expenditures include expenses related to activities, programs and services offered by Senior Services including salaries, stipends and employee benefits	Director of Senior Services	\$90,000
2432	Senior Services Gift Shop Revolving Fund	Revenue generated thru sales of merchandise either donated or purchased	Allowable expenditures include purchase of gift shop merchandise, sales tax, contracted services and expenses related to activities, programs and services offered by Senior Services including salaries, stipends and employee benefits	Director of Senior Services	\$20,000
2433	Senior Services Food Services Revolving Fund	Revenue generated from payments for meals, assorted meal preparations and other refreshments sold at the Senior Center and Coffee Shop	Allowable expenditures include acquisition of kitchen equipment and supplies, meal taxes, food, contracted services, and expenses related to the operations of the food services program including salaries, stipends and employee benefits and expenses related to activities, programs and services offered by Senior Services	Director of Senior Services	\$35,000
2440	Senior Services Publications Revolving Fund	Revenue generated from advertising on the website, electronic bulletin board and in senior publications and direct donations	Allowable expenditures include printing, postage, advertisements, office supplies and other expenses directly related to the creation and distribution of senior publications, including salaries, stipends and employee benefits	Director of Senior Services	\$35,000
2441	Senior Trips and Travel Revolving Fund	Revenue generated thru promotion of travel opportunities for seniors and community members and memberships in the Travel Club	Allowable expenditures include contracted services, admission fees, reservations, postage, publicity, travel refreshments, office supplies and other expenses directly related to the promotion and implementation of travel opportunities including salaries, stipends and employee benefits and expenses related to activities, programs and services offered by Senior Services	Director of Senior Services	\$75,000
2406	Athletic League Fees Revolving Fund	Revenue generated from fees charged for athletic leagues fees	Allowable expenditures include salaries, employee benefits, expense and contracted services required to operate athletic leagues and programs for City residents supervised directly by the Recreation Department	Director of Parks and Recreation	\$200,000
2405	JFK Family Aquatic Center	Revenue generated from user charges for use of the JFK Pool	Allowable expenditures include anything relative to maintaining, equipping and staffing and operating the JFK Family Aquatic Center including salaries and employee benefits	Director of Parks and Recreation	\$120,000

Fund Number	Name of Fund	Receipts to be credits to fund	Programs and Purpose for which funds can be expended	Authorized Spending Agent	Annual Spending Limit
2422	NPS Transportation Revolving Fund	Revenue generated from fees charged for school transportation	Allowable expenditures include contracted services, vehicle acquisition, repair and maintenance and any expenses related to administration of the fee based transportation program	Superintendent of Schools	\$200,000
2452	SVAHS Farm Revolving Fund	Revenue generated from the sale of farm products and farm animals	Allowable expenditures include farm animals, vehicle repair, maintenance, gasoline, contracted services and salaries, and employee benefits related to farm operations	Superintendent of Schools	\$100,000
2435	Tourism Directional Sign Program Revolving Fund	Revenue generated from fees assessed to businesses that receive approval for tourism directional signs	Allowable expenditures include materials, supplies, equipment and labor relative to the erection and maintenance of tourism signs on city streets	DPW Director with approval of the Mayor	\$10,000
2436	Public Health Nursing Program Revolving Fund	Revenue generated from reimbursement from insurance companies for administration and cost of vaccines and fees associated with TB testing and patient management	Allowable expenditures includes support for the work of the Public Health Nursing Program including purchase of vaccines and other pharmaceuticals, medical and office equipment, professional development for nursing staff, contract staff and associated education and outreach materials	Director of the Health Department	\$20,000
2410	James House Revolving Fund	Revenue generated from lease payments and building rentals	Allowable expenditures include maintenance of the property including salaries, employee benefits, equipment, supplies, materials, repairs, utilities, plowing, landscaping and capital expenditures, printing, advertising, signage and other costs, debt service for bonds	Director of Central Services	\$85,000
2439	Sharps Disposal Program Revolving Fund	Revenue generated from the sale of approved needle disposal containers	Allowable expenditures include the cost of sharps disposal, containers, community education materials and other medical and office equipment needed for the program	Director of the Health Department	\$15,000
2442	Fire Alarm Monitoring Program Revolving Fund	Revenue generated from providing alarm monitoring services	Allowable expenditures include salaries, employee benefits, equipment repair and maintenance, contracted services and other expenses related to the operation of the Public Safety Dispatch Center	Director of the Public Safety Dispatch Center	\$60,000
2443	DPW Reuse Committee Revolving Fund	Revenue generated from donations, fundraising, grants and business, educational and other institutional sponsorships	Allowable expenditures include advertising expenses, tipping fees, swap shop operating expenses, office supplies, expenses related to conducting workshops, fundraisers and public events	DPW Director	\$15,000

Abatement – A reduction or elimination of a real or personal property tax, motor vehicle excise, a fee, charge, or special assessment imposed by a governmental unit. Granted only on application of the person seeking the abatement and only by the committing governmental unit.

Appropriation – An authorization granted by a town meeting, city council or other legislative body to expend money and incur obligations for specific public purposes. An appropriation is usually limited in amount and as to the time period within which it may be expended.

Assessed Valuation – A value assigned to real estate or other property by a government as the basis for levying taxes. In Massachusetts, assessed valuation is based on the property's full and fair cash value as set by the Assessors.

Audit – An examination of a community's financial systems, procedures, and data by a certified public accountant (independent auditor), and a report on the fairness of financial statements and on local compliance with statutes and regulations. The audit serves as a valuable management tool for evaluating the fiscal performance of a community.

Bond – A means to raise money through the issuance of debt. A bond issuer/borrower promises in writing to repay a specified sum of money, alternately referred to as face value, par value or bond principal, to the buyer of the bond on a specified future date (maturity date), together with periodic interest at a specified rate. The term of a bond is always greater than one year.

Bond Rating (Municipal) – A credit rating assigned to a municipality to help investors assess the future ability, legal obligation, and willingness of the municipality (bond issuer) to make timely debt service payments. Stated otherwise, a rating helps prospective investors determine the level of risk associated with a given fixed-income investment. Rating agencies, such as Moody's and Standard and Poors, use rating systems, which designate a letter or a combination of letters and numerals where

AAA is the highest rating and C1 is a very low rating.

Budget – A plan for allocating resources to support particular services, purposes and functions over a specified period of time.

Capital Improvements Program – A blueprint for planning a community's capital expenditures that comprises an annual capital budget and a five-year capital program. It coordinates community planning, fiscal capacity and physical development. While all of the community's needs should be identified in the program, there is a set of criteria that prioritizes the expenditures.

Cemetery Perpetual Care – Funds donated by individuals for the care of gravesites. According to MGL Ch. 114 §25, funds from this account must be invested and spent as directed by perpetual care agreements. If no agreements exist, the interest (but not principal) may be used as directed by the cemetery commissioners for the purpose of maintaining cemeteries.

Chapter 70 School Aid – Chapter 70 refers to the school funding formula created under the Education Reform Act of 1993 by which state aid is distributed through the Cherry Sheet to help establish educational equity among municipal and regional school districts.

Chapter 90 Highway Funds – State funds derived from periodic transportation bond authorizations and apportioned to communities for highway projects based on a formula under the provisions of MGL Ch. 90 §34. The Chapter 90 formula comprises three variables: local road mileage (58.33 percent) as certified by the Massachusetts Highway Department (MHD), local employment level (20.83 percent) derived the Department of Employment and Training (DET), and population estimates (20.83 percent) from the US Census Bureau. Local highway projects are approved in advance. Later, on the submission of certified expenditure reports to MHD, communities receive cost reimbursements to the limit of the grant.

Cherry Sheet – Named for the cherry colored paper on which they were originally printed, the Cherry Sheet is the official notification to cities, towns and regional school districts of the next fiscal year's state aid and assessments. The aid is in the form of distributions, which provide funds based on formulas and reimbursements that provide funds for costs incurred during a prior period for certain programs or services. Links to the Cherry Sheets are located on the DLS website at www.mass.gov/dls.

Cherry Sheet Assessments – Estimates of annual charges to cover the cost of certain state and county programs.

Cherry Sheet Offset Items – Local aid that may be spent without appropriation in the budget, but which must be spent for specific municipal and regional school district programs. Current offset items include racial equality grants, school lunch grants, and public libraries grants.

Collective Bargaining – The process of negotiating workers' wages, hours, benefits, working conditions, etc., between an employer and some or all of its employees, who are represented by a recognized labor union.

Debt Exclusion – An action taken by a community through a referendum vote to raise the funds necessary to pay debt service costs for a particular project from the property tax levy, but outside the limits under Proposition 2½. By approving a debt exclusion, a community calculates its annual levy limit under Proposition 2½, then adds the excluded debt service cost. The amount is added to the levy limit for the life of the debt only and may increase the levy above the levy ceiling.

Debt Service – The repayment cost, usually stated in annual terms and based on an amortization schedule, of the principal and interest on any particular bond issue.

Enterprise Fund – An enterprise fund, authorized by MGL Ch. 44 §53F½, is a separate accounting and financial reporting mechanism for municipal

services for which a fee is charged in exchange for goods or services. It allows a community to demonstrate to the public the portion of total costs of a service that is recovered through user charges and the portion that is subsidized by the tax levy, if any. With an enterprise fund, all costs of service delivery--direct, indirect, and capital costs--are identified. This allows the community to recover total service costs through user fees if it chooses. Enterprise accounting also enables communities to reserve the "surplus" or net assets unrestricted generated by the operation of the enterprise rather than closing it out to the general fund at year-end. Services that may be treated as enterprises include, but are not limited to, water, sewer, hospital, and airport services.

Estimated Receipts – A term that typically refers to anticipated local revenues listed on page three of the Tax Recapitulation Sheet. Projections of local revenues are often based on the previous year's receipts and represent funding sources necessary to support a community's annual budget.

Exemption – A discharge, established by statute, from the obligation to pay all or a portion of a property tax. The exemption is available to particular categories of property or persons upon the timely submission and approval of an application to the assessors. Properties exempt from taxation include hospitals, schools, houses of worship, and cultural institutions. Persons who may qualify for exemptions include disabled veterans, blind individuals, surviving spouses, and seniors.

Financial Advisor – An individual or institution that assists municipalities in the issuance of tax exempt bonds and notes. The public finance department of a commercial bank or a non-bank advisor usually provides this service.

Fiscal Year (FY) – Since 1974, the Commonwealth and municipalities have operated on a budget cycle that begins July 1 and ends June 30. The designation of the fiscal year is that of the calendar year in which the fiscal year ends. Since 1976, the

federal government fiscal year has begun on October 1 and ended September 30.

Fixed Costs – Costs that are legally or contractually mandated such as retirement, FICA/Social Security, insurance, debt service costs or interest on loans.

Foundation Budget – The spending target imposed by the Education Reform Act of 1993 for each school district as the level necessary to provide an adequate education for all students.

General Fund – The fund used to account for most financial resources and activities governed by the normal town meeting/city council appropriation process.

Hotel/Motel Excise – A local option since 1985 that allows a community to assess a tax on short-term room occupancy. The community may levy up to 4 percent of the charge for stays of less than 90 days at hotels, motels and lodging houses. The convention center legislation imposed an additional 2.75 percent charge in Boston, Cambridge, Springfield and Worcester.

Indirect Cost – Costs of a service not reflected in the operating budget of the entity providing the service. An example of an indirect cost of providing water service would be the value of time spent by non-water department employees processing water bills. A determination of these costs is necessary to analyze the total cost of service delivery. The matter of indirect costs arises most often in the context of enterprise funds.

Levy – The amount a community raises through the property tax. The levy can be any amount up to the levy limit, which is re-established every year in accordance with Proposition 2½ provisions.

Levy Ceiling – A levy ceiling is one of two types of levy (tax) restrictions imposed by MGL Ch. 59 §21C (Proposition 2½). It states that, in any year, the real and personal property taxes imposed may not exceed 2½ percent of the total full and fair cash value of all taxable property. Property taxes levied may exceed this limit only if the community passes

a capital exclusion, a debt exclusion, or a special exclusion.

Levy Limit – A levy limit is one of two types of levy (tax) restrictions imposed by MGL Ch. 59 §21C (Proposition 2½). It states that the real and personal property taxes imposed by a city or town may only grow each year by 2½ percent of the prior year's levy limit, plus new growth and any overrides or exclusions. The levy limit can exceed the levy ceiling only if the community passes a capital expenditure exclusion, debt exclusion, or special exclusion.

Line-Item Budget – A budget that separates spending into categories, or greater detail, such as supplies, equipment, maintenance, or salaries, as opposed to a program budget.

Local Aid – Revenue allocated by the Commonwealth to cities, towns, and regional school districts. Estimates of local aid are transmitted to cities, towns, and districts annually by the "Cherry Sheets." Most Cherry Sheet aid programs are considered general fund revenues and may be spent for any purpose, subject to appropriation.

Local Appropriating Authority – In a town, the town meeting has the power to appropriate funds, including the authorization of debt. In a city, the city council has the power upon the recommendation of the mayor.

Local Receipts – Locally generated revenues, other than real and personal property taxes. Examples include motor vehicle excise, investment income, hotel/motel tax, fees, rentals, and charges. Annual estimates of local receipts are shown on the tax rate recapitulation sheet.

Lock Box Service – A service typically offered by a financial institution for a fee to receive, process, and deposit payments made to municipalities for property taxes, motor vehicle excise, boat excise, and/or utility payments. At the end of each processing day, the community receives payment information on disk or other medium, which can be

automatically posted to the collectors' cash receipts software. Printed reports are also provided.

Minimum Required Local Contribution – The minimum that a city or town must appropriate from property taxes and other local revenues for the support of schools (Education Reform Act of 1993).

Motor Vehicle Excise (MVE) – A locally imposed annual tax assessed to owners of motor vehicles registered to an address within the community, in accordance with MGL Chapter 60A. The excise tax rate is set by statute at \$25.00 per \$1000 of vehicle value. Owner registration and billing information is maintained by the State Registry of Motor Vehicles and is made available to a city or town, or to the Deputy Collector who represents it.

Net School Spending (NSS) – School budget and municipal budget amounts attributable to education, excluding long-term debt service, student transportation, school lunches and certain other specified school expenditures. A community's NSS funding must equal or exceed the NSS Requirement established annually by the Department of Education (DOE).

New Growth – The additional tax revenue generated by new construction, renovations and other increases in the property tax base during a calendar year. It does not include value increases caused by normal market forces or by revaluations. New growth is calculated by multiplying the assessed value associated with new construction, renovations and other increases by the prior year tax rate. The additional tax revenue is then incorporated into the calculation of the next year's levy limit. For example, new growth for FY07 is based on new construction, etc. that occurred between January and December 2005 (or July 2005 and June 2006 for accelerated new growth communities). In the fall of 2006, when new growth is being determined to set the FY07 levy limit, the FY06 tax rate is used in the calculation.

OPEB (Other Postemployment Benefits) – Employees of state and local governments may be compensated in a variety of forms in exchange for their services. In addition to a salary, many employees earn benefits over their years of service that will not be received until after their employment with the government ends. The most common type of these postemployment benefits is a pension. Postemployment benefits other than pensions generally take the form of health insurance and dental, vision, prescription, or other healthcare benefits provided to eligible retirees, including in some cases their beneficiaries. They may also include some type of life insurance. As a group, these are referred to as OPEB.

Operating Budget – A plan of proposed expenditures for personnel, supplies, and other expenses for the coming fiscal year.

Overlay (Overlay Reserve or Allowance for Abatements and Exemptions) – An account established annually to fund anticipated property tax abatements, exemptions and uncollected taxes in that year. The overlay reserve need not be funded by the normal appropriation process, but rather is raised on the tax rate recapitulation sheet.

Override – A vote by a community at an election to permanently increase the levy limit. An override vote may increase the levy limit no higher than the levy ceiling. The override question on the election ballot must state a purpose for the override and the dollar amount.

Payments in Lieu of Taxes – An agreement between a municipality and an entity not subject to taxation, such as charitable or educational organizations, in which the payer agrees to make a voluntary payment to the municipality. By law, a city or town must make such a payment to any other community in which it owns land used for public purposes.

PERAC – The Public Employee Retirement Administration oversees and directs the state retirement system and administers benefits for members.

Personal Property – Movable items not permanently affixed to, or part of the real estate. It is assessed separately from real estate to certain businesses, public utilities, and owners of homes that are not their primary residences.

Preliminary Tax – The tax bill for the first two quarters of the fiscal year sent, no later than July 1, by communities on a quarterly tax billing cycle. The tax due on a preliminary tax bill can be no greater than the amount due in the last two quarters of the previous fiscal year.

Proposition 2½ – A state law enacted in 1980, Proposition 2½ regulates local property tax administration and limits the amount of revenue a city or town may raise from local property taxes each year to fund municipal operations.

Raise and Appropriate – A phrase used to identify a funding source for an expenditure or expenditures, which refers to money generated by the tax levy or other local receipt.

Receipts Reserved for Appropriation – Proceeds that are earmarked by law and placed in separate accounts for appropriation for particular purposes. For example, parking meter proceeds may be appropriated to offset certain expenses for parking meters and the regulation of parking and other traffic activities.

Revaluation – The assessors of each community are responsible for developing a reasonable and realistic program to achieve the fair cash valuation of property in accordance with constitutional and statutory requirements. The nature and extent of that program will depend on the assessors' analysis and consideration of many factors, including, but not limited to, the status of the existing valuation system, the results of an in-depth sales ratio study, and the accuracy of existing property record information. Every three years, assessors must submit property values to the DOR for certification. Assessors must also maintain fair cash values in the years between certifications so that each taxpayer in the community pays his or her share of the cost

of local government in proportion to the value of his property.

Revolving Fund – Allows a community to raise revenues from a specific service and use those revenues without appropriation to support the service. For departmental revolving funds, MGL Ch. 44 §53E½ stipulates that each fund must be re-authorized each year at annual town meeting or by city council action, and that a limit on the total amount that may be spent from each fund must be established at that time. The aggregate of all revolving funds may not exceed ten percent of the amount raised by taxation by the city or town in the most recent fiscal year, and no more than one percent of the amount raised by taxation may be administered by a single fund. Wages or salaries for full-time employees may be paid from the revolving fund only if the fund is also charged for all associated fringe benefits.

Sale of Cemetery Lots Fund – A fund established to account for proceeds of the sale of cemetery lots. The proceeds may only be appropriated to pay for the cost of the land, its care and improvement or the enlargement of the cemetery under provisions of MGL Ch. 114 §15.

Sale of Real Estate Fund – A fund established to account for the proceeds of the sale of municipal real estate other than proceeds acquired through tax title foreclosure. MGL Ch. 44 §63 states that such proceeds shall be applied first to the retirement of debt on the property sold. In the absence of such debt, funds may generally be used for purposes for which the city or town is authorized to borrow for a period of five years or more.

Schedule A – A statement of revenues, expenditures and other financing sources, uses, changes in fund balance and certain balance sheet account information prepared annually by the accountant or auditor at the end of the fiscal year. This report is based on the fund account numbers and classifications contained in the UMAS manual.

Sick Leave Buyback – A community's obligation, under collective bargaining agreements or personnel board policies, to compensate retiring employees for the value of all, or a percentage of, sick time earned, but not used.

Special Revenue Fund – Funds, established by statute only, containing revenues that are earmarked for and restricted to expenditures for specific purposes. Special revenue funds include receipts reserved for appropriation, revolving funds, grants from governmental entities, and gifts from private individuals or organizations.

Stabilization Fund – A fund designed to accumulate amounts for capital and other future spending purposes, although it may be appropriated for any lawful purpose (MGL Ch. 40 §5B). Communities may establish one or more stabilization funds for different purposes and may appropriate into them in any year an amount not to exceed ten percent of the prior year's tax levy. The total of all stabilization fund balances shall not exceed ten percent of the community's equalized value, and any interest shall be added to and become a part of the funds. A two-thirds vote of town meeting or city council is required to establish, amend the purpose of, or appropriate money into or from the stabilization fund.

Tax Rate – The amount of property tax stated in terms of a unit of the municipal tax base; for example, \$14.80 per \$1,000 of assessed valuation of taxable real and personal property.

Tax Title (or Tax Taking) – A collection procedure that secures a city or town's lien on real property and protects the municipality's right to payment of overdue property taxes. Otherwise, the lien expires if five years elapse from the January 1 assessment date and the property has been transferred to another owner. If amounts remain outstanding on the property after issuing a demand for overdue property taxes and after publishing a notice of tax taking, the collector may take the property for the city or town. After properly recording the instrument of taking, the collector transfers

responsibility for collecting the overdue amounts to the treasurer. After six months, the treasurer may initiate foreclosure proceedings.

Trust Fund – In general, a fund for money donated or transferred to a municipality with specific instructions on its use. As custodian of trust funds, the treasurer invests and expends such funds as stipulated by trust agreements, as directed by the commissioners of trust funds or by town meeting. Both principal and interest may be used if the trust is established as an expendable trust. For non-expendable trust funds, only interest (not principal) may be expended as directed.