

Parking Division

The mission of the Parking Division is to provide professional, courteous and competent parking enforcement and to encourage the Parking Enforcement Officers (PEO's) to act as ambassadors for the city. A secondary mission is to provide clean, safe, and well-organized parking. Parking is essential to the health of a busy downtown. It provides a form of traffic control and ensures reasonable turnover. This provides improved access for visitors to our bustling downtown to support the small businesses which create jobs and contribute to our tax base.



The Parking Division maintains city parking lots, all on street meters and the parking garage and advises on parking policy.

The Parking Division serves the City in many ways that are not connected to Parking. We maintain all the decorative lamp posts in the downtown area including the Munsante Walkway, Pulaski Park and all the Parking Lots. We installed the lighting under the railroad bridge on Main St. We designed and installed the bike stair on the stairway by the railroad bridge. We plow, sand and sweep all lots and adjacent streets and walks. Another of our duties is to maintain the management system in the parking garage, maintain and repair all parking meters, collect and deposit all revenues from meters, the garage and all permits associated with parking. The Parking Division has a good working relationship with Central Services, the School Dept., Smith School and the DPW. We share resources with all these departments. The Parking Div. is responsible for the downtown trash pickup. This is handled by the Pedal People who we pay from our budget. This is one of the best moves the Parking Div. has made. They do a wonderful job.

Bill Letendre, Director of Parking

Staffing Proposal for FY2012

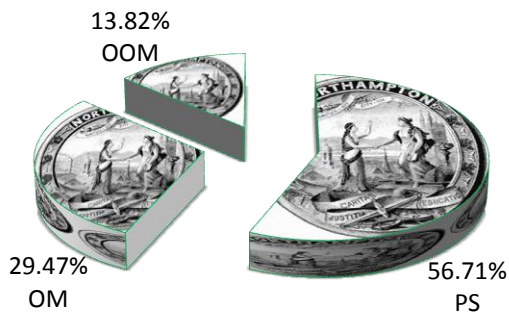
Position Title	Full or Part time	Annual Salary	Funding Source(s)	Budgeted FTE	Change from FY2011	Union affiliation
Director	Full Time	57,621	Parking Meter Reserve	1.0		NAPEA
Principal Clerk	Full Time	33,087	Parking Meter Reserve	1.0		AFSCME
Parking Maintenance	Full Time	40,934	Parking Meter Reserve	1.0		NR
Parking Maintenance	Full Time	36,171	Parking Meter Reserve	1.0		NR
Parking Enforcement Officers (4)	Full Time	30,921 24,915 24,915 24,060	Parking Meter Reserve	4.0		AFSCME
Parking Enforcement	Part Time 19 hrs/wk	13,525	Parking Meter Reserve	.54		NR
Laborer	Full Time	27,809	Parking Meter Reserve	1.0		NR
Electrician	Part Time	5,460	Parking Meter Reserve	.25		NR



100%
Parking
Meter
Reserve

Where Our Funding Comes From

The annual budget of the Parking Division is supported entirely through the Parking Meter Reserve Fund.



How We Spend Our Money

This chart shows how much of the annual budget of the Parking Division is spent on staff (PS), on Ordinary Maintenance (OM) and on Other Than Ordinary Maintenance (OOM) which includes vehicles and parking structure maintenance.

Some Accomplishments At A Glance

beyond our day-to-day operations

- The Parking Division converted the old electric heat system for our mechanical spaces to a 98% efficient gas hot water system that saves us about \$5,000 per year in electricity.
- We converted the lighting in the Armory St lot to LED lighting. We converted the garage interior lighting to a fluorescent system and converted the top deck fixtures to LED. These lighting changes reduced our electric bill by around \$15,000 annually.

- The parking Division designed and installed the remote controlled blue light warning system for winter parking bans and snow-related emergencies.

The Year Ahead

- In the year ahead we are working with National Grid to convert the Hampton Ave and Old South St. lots to LED lighting. We are hoping to complete the interior renovations of the elevator at the parking garage, which will greatly improve safety. The elevator has seen 21 years of very hard use. We are hoping to start garage repairs next year.

PARKING DIVISION

	Actual FY 2010	Budget FY 2011	Budget FY 2012	\$ Change FY11-12	%Change FY11-12
<u>Appropriation by Major Object</u>					
Personal Services	317,452	347,361	369,407	22,046	6.3%
Ordinary Maintenance	157,449	201,690	192,000	(9,690)	-4.8%
Other than Ordinary Maintenance	122,765	130,000	90,000	(40,000)	-30.8%
Total	597,666	679,051	651,407	(27,644)	-4.1%
<u>Appropriation by Major Activity</u>					
Parking Administration & Maintenance	306,962	371,488	405,744	34,256	9.2%
Parking Regulations Enforcement	167,939	177,563	155,663	(21,900)	-12.3%
Parking Meter Fund Cont. to the NBID	70,368	35,000	35,000	0	0.0%
Parking Lot / Garage Improvements	52,397	95,000	55,000	(40,000)	-42.1%
Total	597,666	679,051	651,407	(27,644)	-4.1%
<u>Financing Plan</u>					
Parking Meter Fund	597,666	679,051	651,407	(27,644)	-4.1%
Total	597,666	679,051	651,407	(27,644)	-4.1%

Parking Division

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by the numbers

- 850** Single space meters in our inventory
- 24** Pay and Display parking meter machines
- 1,400** Parking spaces altogether
- 500** Parking spaces in the E. John Gare parking garage
- 3,000** Long term parking lot passes sold each year
- 45,000** Parking tickets written annually