

Lilly library Association Trustees

19 Meadow Street, Florence, MA

Meeting Agenda

Wednesday, February 3, 2021, 6:30 PM

Join Zoom Meeting

<https://zoom.us/j/99249833214?pwd=K3hRR2paVEJkY3JJSU9pSENuODF3dz09>

Meeting ID: 992 4983 3214

Passcode: 830448

One tap mobile

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+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

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1. Introduction and Roll Call of Trustees
2. Public Comment
3. Approval of Trustees Meeting Minutes, December 2, 2020
4. Approval of Executive Committee Meeting Minutes, December 2, 2020
5. Correspondence
6. Next Meeting Date
7. Lilly Paid Holidays – Omission of Day before Thanksgiving – Vote to be taken
8. Treasurer's Report
 - Florence Bank Corporate Resolution document
9. Friends Report
10. Building Sub-Committee Report
 - Mr. Mahar report on exterior front stairs
11. Personnel Sub-Committee Report. Meeting December 17, 2020
 - Vote by Sub-Committee on Minutes of December 17, 2020 Meeting
 - Discussion of new Administrative Assistant position and vote
12. Investment Sub-Committee Report. Meeting December 15, 2020
 - Vote by Sub-Committee on Minutes of December 15, 2020 Meeting
 - Vote by Sub-Committee on Executive Sub-Committee Minutes
 - Request for Additional Trustee for the Investment Sub-Committee

13. Discussion on the November-December 2020 pending/potential departure of the Director and what is needed to prepare for the future
 - Director Job Description
 - Need to define Director's role and the Trustees' role
14. Sub-Committees and membership of the Lilly Library Association
15. Discussion on "What is an Executive Board?" and who does it include on the Lilly Board?
16. Bylaws Update and Discussion
 - Proposal for scheduling a Trustees meeting every other month
17. Discussion and proposed vote on Trustees to be covered with liability insurance
18. Director's Report
19. FY22 Budget review and potential vote
20. Other
21. New business not foreseen when agenda was created
22. Adjournment

Arleen E. Murnane, Secretary
January 27, 2021