Trustees Agenda
Thursday, May 21, 2020
2 PM
Online

Pursuant to Governor Baker’s Emergency Order Modifying the State's Open Meeting Law issued March 12, 2020, this meeting will be held using remote participation.

Please follow this link to access the Zoom teleconference:
https://us02web.zoom.us/j/83640431174?pwd=Y2dNUmQwZ1R2WUxxNlBrMTFQVUhxZz09

Meeting ID: 836 4043 1174
Password: 733503

Number to access meeting via phone: 1-646-558-8656

First time Zoom users will be asked to download and install the Zoom app.

1. Public Comment - There will be a public comment period at the start of the Zoom meeting, or people can submit written comments beforehand. Written comments may be emailed to director@forbeslibrary.org must be received by noon on Thursday to be included for the meeting.

2. Bartholomew Quarterly Report
   a. Portfolio Review

3. Secretary’s Report of February 19, 2020

4. Treasurer’s Report
   a. Approval of Treasurer’s Reports from February and March
   b. Approval of Gifts, Donations and Bequests from February and March
   c. April Report
   d. April Gifts, Donations and Bequests
5. Financial Report
   a. PPP Loan (Downing)
   b. May Endowment Distribution (Downing)

6. Friends of Forbes

7. Administrative Report

8. Next Meetings
   a. Trustees: June 18, 2020 at 4 PM
   b. Friends Meeting: Wednesday, June 3 at 6:30 PM

9. Communications
   *None this month.*

10. Action Items
   a. Shearer Memorial Fund (Downing)

   b. Executive Session
      i. The Trustees are requested to go into executive session to discuss contract negotiations because negotiations in open session would be detrimental to the library’s bargaining position.

11. Informational Items
   a. Phased Reopening Plan (Downing)
   
   b. Remote Services and Statistics (Moss)
      i. Summer Reading 2020
   
   c. Community Engagement (Moss)
   
   d. Massachusetts’ Board of Library Trustees (Moss)
   
   e. Reports on Subcommittee Meetings/Activities
      i. Development Committee (Downing)

   f. Virtual Events Calendar (online only) - https://bit.ly/2WGkt1v

   g. Press Cuttings