

## Meeting of the Northampton Elected Officials Compensation Advisory Board (EOCAB)

Monday, February 20, 2022 • 5:30 – 6:30 p.m.

[Online Zoom Meeting](#) (Meeting ID: 848 0435 0600)

### Minutes

#### Board members present

- John Bidwell – Chair
- Felicia Corbeil
- Deborah Henson
- Sam Hopper – Clerk
- Peter Whalen – Vice Chair

#### Board members absent

- Tara Brewster
- Javier Luengo Garrido

#### Minutes

##### Call Meeting To Order

- Meeting called to order at 5:32 p.m.
- Announcement meeting is being video recorded
- Roll Call
  - John Bidwell: Present
  - Felicia Corbeil: Present
  - Deb Henson: Present
  - Sam Hopper: Present
  - Peter Whalen: Present

##### Public Comment

- *None - no members of the public present*

##### Approval Of Minutes From Previous Meeting(s)

- Sam Hopper offered an amendment to minutes in the section of the minutes titled Discussion Items - Assignment Updates Regarding Information Gathering Plan: Amend “Springfield City Council” to “Greenfield City Council”
- Peter Whalen moved to approve the minutes as amended from February 13, 2023 meeting; Deb Henson seconded
  - John Bidwell: Yes
  - Felicia Corbeil: Yes
  - Deb Henson: Yes
  - Sam Hopper: Yes

- Peter Whalen: Yes
- Minutes approved unanimously

## Discussion Items

### *On-Line Survey & Email -Working Discussion*

- Qualtrics survey allowed for separate pages within survey and data visualizations
- Qualtrics survey has same questions as the Google Form previously discussed
- Survey responses would go to Felicia Corbeil's account
  - Would need to decide whether whole team can view responses as they come in or Felicia Corbeil reports out responses to the group
- Question if there's a character limit on open responses - believes it's unlimited or a large count to allow for respondents to elaborate on open ended questions
- Group reviewed survey questions
  - Amend question asking why respondent ended elected position to be more inclusive to elected official position ended outside of person's control
  - Discussion on question asking about race
    - Add "/ethnicity" to question
    - Amend to remove different options and instead allow respondents to self-identify with an open field and an option to allow folks to not answer
  - Discussion on age question
    - Add additional groups: 20-29,70-79, and 80 or over
  - Amount
    - Add \$200,000 and more and \$25,000-\$50,000
  - Discussion on how many levels of education
    - Add box that allows folks to respond using their own words
  - Discussion on adding question asking about ward - decision to skip adding
  - Discussion about adding a demographic question about if folks rent or own their home - decision to not add
  - Discussion to add question after annual household income to ask how many people are supported by the annual household income
    - Add question asking how many people are in the household/how many people are supported by the annual household income
  - Discussion on if we're asking people who were former elected officials to answer the questions in relation to when they were elected officials or answering to their current situation
    - Suggestion to add sentence to both the email and survey description that if they are not a current elected official, to please answer the questions as best they can in relation to when they were an elected official
- Review email to go out asking folks to respond to the survey
  - Add "Advisory" to Board name in first paragraph in in the closing

- Add additional line emphasizing that questions should be responded to pertaining to when
- Bold the privacy notice information
- Need to assign deadline of when to have people respond to the survey by
  - Send email and then send reminder 7-10 days later & note that if you've already participated no need to respond again

#### *Determine The Next Steps*

- Report outs will wait until next meeting
- John will share options and information regarding future meeting dates

#### Adjourn

- Sam Hopper moved to adjourn meeting, Deb Henson seconded
  - John Bidwell: Yes
  - Felicia Corbeil: Yes
  - Deb Henson: Yes
  - Sam Hopper: Yes
  - Peter Whalen: Yes
- Meeting adjourned at 6:30 p.m.

#### **Upcoming Meeting**

Next meeting TBD