

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The City of Northampton is pleased to submit to the U.S. Department of Housing and Urban Development Year 4 of the City's Five Year Consolidated Plan for FY2015 - FY2020. For the program year July 1, 2018 - June 30, 2019, the City will receive \$677,089 dollars for the Community Development Block Grant Program. This document outlines how the City will allocate and expend those funds. The City of Northampton is committed to providing high quality services through its community partners to assist those most in need.

2. Summarize the objectives and outcomes identified in the Plan

The City will allocate the funds as follows:

Housing Activities

- Homeownership Center - Valley Community Development Corporation \$20,000
- Down Payment Assistance Grants - Valley CDC \$12,000 and \$8,000*
- Sergeant House SRO Renovation and Expansion \$100,000*
- Village Hill North - The Community Builders/Valley CDC \$150,000
- Habitat For Humanity - Glendale Road Homeownership Project \$135,000
- Housing Rehabilitation Program - \$180,000* and \$ 113,109
- Burts Pit Road Farmhouse demolition - if funding allows

Public Facilities and Access - Vernon Street School handicap accessibility project \$100,000*

Economic Development - Micro Business Assistance Program - Valley CDC \$10,000

Public Services - 13 Social Service Programs - \$102,775

Planning and Administration - \$135,417

* denotes carryover funding from the prior year

Total Program Year Budget

FY19 Award = \$677,089

Estimated Carryover Funds = \$389,212

Reallocated Funds = \$37,100 (Burts Pit Road farmhouse demolition to Housing Rehab Program)

\$1,103,401

The City diversifies the spending allocations across categories of eligible activities to implement a comprehensive program, addressing social as well as physical environment quality of life improvements.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Accomplishments of last year's program were as follows:

- Continued operation of the housing rehab program that saw homes of single family income eligible households improved; without additional advertising, the word has spread and now there is a waiting list of program participants
- Valley CDC and The Community Builders were successful in their bid to MassDevelopment to create 65 units of affordable rental housing at Village Hill. This project was not expected and only happened because the developer originally selected to develop the parcels for estate homes was not able to move forward.
- Live 155 opened, on schedule and is welcoming 70 new households to downtown Northampton. Those that chose to and were able to that had lived in the former 58 unit SRO, Northampton Lodging were invited back to a stellar new community.
- The LumberYard Apartments got underway as the MassWorks grant assisted the City with the relocation of a storm drain channel that traversed the property underground. Now the building is going up and making daily strides.

- The social service agencies continued to provide front line assistance in a variety of venues to help residents navigate life challenges. The City holds a "party" for those folks to celebrate with each other and share the successes, to remind them why they continue to do this work.

- Because final year quarterly reports have not yet been analyzed, exact numbers served will be reported in the CAPER.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

Citizen input is on-going throughout the year. Monthly meetings of the Northampton Housing Partnership, the Next Step Collaborative (local housing and homeless service providers) and the Community Preservation Committee are settings for sharing and exchanging information at the City level.

On the regional level, the Individual Services Committee, the Family Services Committee, the Veterans Services Committee and the Committee on Unaccompanied Homeless Youth overseen by the Western Mass Network to End Homelessness, as well as COSA (Council of Social Service Agencies) and the Three County Continuum of Care, also provide venues for sharing and exchanging information and resources. The Pioneer Valley Planning Commission's Housing Plan Implementation Committee brings together housing advocates in the region quarterly to address issues and PVPC's Inclusionary Communities Advisory Group focuses on fair housing issues in the region.

Preparation for the Action Plan and discussion about community needs became an agenda item on all local meetings occurring between January 1st and March 30th, 2018. Two public hearings, advertised in the local newspaper, on the City website and through email listservs were held to reach the broader public. The funds for public service agencies were determined based on three days of competitive interviews conducted by an ad hoc Review Committee composed of interested citizens, the Human Rights Commission and the City Council.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

See the minutes from the public hearings as attached.

6. Summary of comments or views not accepted and the reasons for not accepting them

There was no public input received by the CDBG Administrator through the City sponsored consultation process that was not considered in the Annual Action plan formulation.

7. Summary

The City encourages public participation and comment in the development of the Annual Action Plan and looks forward to learning more through the various focus groups that will be held to update the Analysis of Impediments to Fair Housing. This project will drill down into the needs of the population CDBG funds are designed to serve. Funding and service priority decisions will be informed by this research moving forward.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	NORTHAMPTON	
CDBG Administrator		Office of the Mayor
HOPWA Administrator		
HOME Administrator		
HOPWA-C Administrator		

Table 1 – Responsible Agencies

Narrative (optional)

Consolidated Plan Public Contact Information

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AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

Northampton's community development strategy benefits immensely from the extensive local and regional collaborations in which the City participates. Through formal and informal engagement, the City listens to and learns from people doing the work that moves our community forward. A sampling of those collaborations are:

The Western Massachusetts Network to End Homelessness: Regional network comprised of all four western Massachusetts counties formed to implement, through an open and inclusive process that values the diversity of our communities, a regional system that strives to end family and individual homelessness through the provision of adequate housing and support services; through prevention, diversion and rapid re-housing strategies and through stabilization of at-risk households. Holds monthly meetings for Individual Services, Family Services, Veteran's Services and Unaccompanied Youth and Victims of Domestic Violence, overseen by a Steering Committee.

COSA/ Council of Social Service Agencies of Hampshire County: A membership organization of non-profit providers that has worked together for more than 30 years to support the coordination and effectiveness of human services in the county. Monthly meetings are held that focus on resources, funding opportunities, job openings, community education, outreach and advocacy.

Three County Continuum of Care: quarterly Board meetings focused on uniform assessment, coordinated entry, Homeless Management Information System data collection and analysis, McKinney funded homelessness programming and planning.

Pioneer Valley Planning Commission: quarterly meetings of the Regional Housing Plan Implementation Committee (Hampshire and Hampden counties).

Hampshire County Jail Diversion Program: quarterly meetings co-sponsored by the Department of Mental Health, the Hampshire County House of Corrections and the Northampton Police Department share resources and case management issues to facilitate service referrals rather than incarceration.

Cot Management Program: monthly meetings during the winter sheltering season with Friends of Hampshire County Homeless Board members and community volunteers that oversees shelter operations in conjunction with ServiceNet, Inc.

Valley CDC / Wayfinders: quarterly meetings with property managers and local service providers to insure stable housing for the residents of their affordable housing developments to prevent evictions.

Next Step Collaborative: monthly meetings facilitated by the CDBG Administrator for housing and homeless service providers to monitor shelter capacity issues, numbers of unsheltered homeless, identification of resource gaps, general advocacy.

Northampton Housing Partnership: monthly meetings with Mayoral appointed advisory board to articulate the short and long term housing needs of the community, following the implementation plan articulated in the 2011 Housing Needs Assessment and Strategic Housing Plan. Composed of landlords, Community Legal Aid attorney, Housing Authority tenant, Smith College faculty, housing advocates, bankers, investment advisor, clergy.

REACH meetings: Regional Engagement and Assessment for Chronically Homeless sessions that provide coordinated case management for those in need of housing and services

Mayor's Office: monthly meetings with Mayor, Mayor's Chief of Staff, Economic Development Coordinator, Director of the Office of Planning and Sustainability, the CDBG Administrator/Housing Planner, to insure a coordinated City community development program

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

The following activities occurred this past year to enhance coordination between the housing provider community and the support service community:

The Housing Partnership hosted the Valley Community Development Corporation, Friends of Hampshire County Homeless Individuals, The Community Builders and Habitat for Humanity, where agency updates were provided. These meetings identify what housing units are in the development pipeline and what resources might be needed to provide on site support services.

The CDBG Administrator met with the Senior Manager of Public Housing and Section 8 Programs and the Resident Services Coordinator at the Northampton Housing Authority (5/22/18) to provide information about local resources and enhance collaborative efforts. City staff attended the Valley CDC provider meetings to identify how the City can be of service to their housing stabilization efforts. Those meetings are attended by mental health professionals and clinicians.

Next Step Collaborative monthly meetings include representation from Eliot Homeless Services, the mental health agency that has the Department of Mental Health vendor contract for homeless street outreach and clinical work, ServiceNet shelter providers, the Veterans Agent, Safe Passage (DV), A

Positive Place (HIV/AIDS), Cooley Dickinson Social Workers, Peer Mentors from the Recover Center, formerly homeless, currently homeless, ServiceNet's Resource Center which includes Health Care for the Homeless nurses, The SRO Outreach Worker, the Community Housing Support Services Coordinator, and others. These meetings have been held monthly since 1994 and consistently provide a venue for enhanced coordination with homeless, housing and social service providers.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The Three County Continuum of Care has made great strides on the uniform intake assessment and coordinated entry system. It rolled out a hotline to assist those homeless or at risk of being homeless. The HMIS system continues to evolve, with data collection and analysis becoming more comprehensive. The website for the Western Mass Network to End Homelessness contains 2 CoC's within each geography. Each CoC (Three County and Springfield/Hampden) have sections on the site that contain all the Point in Time counts and resultant analysis. Breakouts for the City of Northampton and Pittsfield are now available to assist with Consolidated and Annual Action Plan assemblages.

To date, the CoC has utilized the committee structure of the Network to End Homelessness for the work on sub-populations. It formed its own committees for the work on Coordinated Entry,

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

There are no municipalities in the Three County Continuum of Care that are ESG (Emergency Solutions Grants Program) entitlement communities. ESG funding for the CoC is allocated by the State's Department of Housing and Community Development through a competitive process. As part of the CoC governance structure, the CoC engages in an annual discussion about what the funding priorities should be and supports applications for funds from appropriate agencies for activities that address the identified priorities. Funds in the past few years have been allocated for prevention activities.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	CASA LATINA, INC.
	Agency/Group/Organization Type	Services - Housing Services-Elderly Persons Services-Persons with Disabilities Services-Victims of Domestic Violence Services-Health Services-Education Services-Employment Service-Fair Housing Neighborhood Organization
	What section of the Plan was addressed by Consultation?	Public Housing Needs Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Agency is in transition. CD staff met with members of the Board of Directors to monitor CDBG public services grant performance. Board is undergoing strategic planning to determine the future of the organization. Casa has an interim Director and one case manager that did respond to the service needs of Puerto Rican Hurricane Maria refugees that were relocated to a Northampton hotel. They drew CDBG funds for the second half of the program year in line with the CDBG contract work scope. Casa is an important Latino advocacy organization in our community and the United Way and Cooley Dickinson Hospital remain supportive funders, in addition to the City. Casa representatives attended the CDBG public hearings and will be critical stakeholders that will be engaged in the Analysis of Impediments to Fair Housing Plan update process beginning August 1, 2018.

2	Agency/Group/Organization	CENTER FOR HUMAN DEVELOPMENT / SRO OUTREACH PROJECT
	Agency/Group/Organization Type	Services - Housing Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-homeless Services-Health Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	CHD provides the administrative oversight for the SRO Outreach Program. This program was created in the late 1980's during the deinstitutionalization of the Northampton State hospital process. This is a small, one person program that provides case management services to residents of the City's SRO's. As the number of privately owned SRO's diminishes, the regional housing agencies that are now owning and managing the SRO inventory are contributing financially to the program to continue the service. This is an integral component of our local care continuum and the Coordinator participates regularly at Next Step meetings. It is a CDBG funded public service grantee of the City.
3	Agency/Group/Organization	Center for New Americans
	Agency/Group/Organization Type	Services-Education Services-Employment

	What section of the Plan was addressed by Consultation?	Economic Development Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Center for New Americans was monitored this year by the CDBG Administrative staff. As a long time CDBG recipient, communication is on-going. The agency played a major role this past year providing on site outreach to the Puerto Rican families in the hotel (post hurricane Maria). As the issues with immigration intensify with the current administration, the agency has been integral to our local care delivery system addressing the fear and misinformation that has been created by changing policies and regulations.
4	Agency/Group/Organization	Office of Planning and Sustainability
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Housing Partnership has a Zoning Sub-Committee as a recommendation of the Strategic Housing Plan of 2011. The charge is to work together with the Planning Office to identify and remove any regulatory obstacles that hinder the production of affordable housing. A meeting was held June 6, 2017 to discuss zoning revisions that would be pursued and coordination has resulted in Partnership members attending public hearings to speak favorably about proposed revisions.
5	Agency/Group/Organization	Northampton Department of Public Works
	Agency/Group/Organization Type	Services-Persons with Disabilities Other government - Local
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homelessness Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This year the Director of the Department of Public Works participated in two collaborative sessions to address the presence of encampments of people challenged by homelessness. The Mayor's Office brought City departments together to develop a humane, safe coordinated response protocol to address this issue.
6	Agency/Group/Organization	COMMUNITY ACTION FRAN HAM N QUAB RE INC
	Agency/Group/Organization Type	Services-Children Services-Health Services-Education Services-Employment Publicly Funded Institution/System of Care
	What section of the Plan was addressed by Consultation?	Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Community Action is a CDBG funded public services recipient for the City. Their Youth Employment Readiness Program is monitored, so communication is on-going. The agency is very involved with the Three County Continuum of Care leadership. Their HeadStart Program is housed in the building on Vernon Street currently receiving CDBG funded handicap accessibility improvements. The Needs Assessment compiled by the agency (now known as Community Action of Pioneer Valley) provides a wealth of information about the needs of people with low incomes. The Executive Director was Mayor of Northampton for 12 years and supported the City's being the lead agent for the Continuum of Care for 16 years.

7	Agency/Group/Organization	Community Legal Aid, Inc.
	Agency/Group/Organization Type	Services - Housing Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Service-Fair Housing
	What section of the Plan was addressed by Consultation?	Public Housing Needs Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy Lead-based Paint Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	CLA is a CDBG grant recipient for the City, so communication is on-going. The work scope involves working with households facing eviction in housing court. Staff Attorneys work closely with the Northampton Housing Authority and local property managers to preserve tenancies and stabilize housing for residents with low incomes, preventing homelessness. Their staff attend the CDBG public hearings and will be engaged in the Analysis of Impediments to Fair Housing plan update process.
8	Agency/Group/Organization	PIONEER VALLEY HABITAT FOR HUMANITY
	Agency/Group/Organization Type	Housing Services - Housing Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Anti-poverty Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This past year Habitat undertook the development of the remaining lot in the Verona Garfield development. This will complete the project and contain 6 homes, all Habitat homes. They also bid successfully on a City initiated RFP to develop 4 homes in a defunct subdivision project purchased by the Office of Planning for open space protection and affordable housing creation. They also sponsored a series of regional meetings on "Big Enough" ideas to generate new design concepts on small energy efficient home ownership development. The homeownership opportunities Habitat develops reach a lower income level than more traditional non-profit developers, and can undertake and complete small projects that others cannot.
9	Agency/Group/Organization	Northampton Veterans Services
	Agency/Group/Organization Type	Services - Housing Services-homeless Services-Health Other government - Local
	What section of the Plan was addressed by Consultation?	Homelessness Needs - Veterans Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Northampton's Veterans Agent is very engaged locally, regionally and at the State level increasing resources for and awareness of the needs of Veterans. He is a regular participant at Next Step meetings, the regional Network to End Homelessness and is Chair of the Statewide Veterans Coalition. He works closely with the VA and Soldier On to bring medical resources and health care, emergency shelter, transitional and permanent supported housing opportunities to men and women Veterans and their children to the VA campus in Northampton.

10	Agency/Group/Organization	HAP
	Agency/Group/Organization Type	Housing Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Now known as Wayfinders, this organization completed the demolition of an existing 58 unit SRO, relocated people off site and completed the construction of a new 70 unit, mixed income, mixed use building this spring. Consultation was often with regard to creating the support services plan for returning and new residents, monitoring the relocation efforts (funded by CDBG). The new building is an incredible contribution to the City's entrance corridor and affordable and market rate housing inventory.
11	Agency/Group/Organization	MASSACHUSETTS FAIR HOUSING CENTER
	Agency/Group/Organization Type	Service-Fair Housing Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City works with the Fair Housing Center to provide community outreach and education activities, as well as to process complaints. The City and the MFHC participate in the Pioneer Valley Regional Planning Commission's Regional Housing Plan Implementation Committee and the Inclusive Communities Advisory Group, to facilitate mobility throughout the region. The CDBG Administrator/Housing Planner regularly attends their Annual Fair Housing Conference in Springfield which offers a wide array of informative workshops and inspirational speakers.

12	Agency/Group/Organization	Northampton Housing Authority
	Agency/Group/Organization Type	PHA
	What section of the Plan was addressed by Consultation?	Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The CDBG Administrator met with the Senior Housing Manager to discuss resident services and capital improvement needs. Relationships continue to be built as staffing changes are made and new NHA personnel get acclimated to Northampton. The Public Housing Director participated in City facilitated efforts to find permanent housing for the Puerto Rican hurricane refugees. The NHA was instrumental in housing many displaced residents from the Northampton Lodging redevelopment project. Many of those residents have opted to stay with the NHA rather than move back to the new property, as their rents will be lower.
13	Agency/Group/Organization	Valley Community Development Corporation (CDC)
	Agency/Group/Organization Type	Housing Services - Housing Services-Employment Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Strategy Non-Homeless Special Needs Economic Development Anti-poverty Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Valley CDC is a regional affordable housing developer. Services also include homeownership counseling, down payment assistance and small business technical assistance. Over the past year, Valley undertook the development of the Lumberyard Apartments which will bring 55 units of affordable housing on line in May of 2019, the expansion and renovation of the Sergeant House SRO, and partnered with The Community Builders to bring 65 new affordable rental units to Village Hill (former State hospital). Collaboration is regular and on-going.
14	Agency/Group/Organization	SAFE PASSAGE
	Agency/Group/Organization Type	Services-Victims of Domestic Violence Regional organization
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Safe Passage, the domestic violence service provider in Hampshire County is based in Northampton. They have purchased a new building that will consolidate their administrative functions. The emergency shelter facility continues to operate at full capacity. Staff attend the Next Step Collaborative and a newly formed DV work group through the Regional Network to End Homelessness regularly.
15	Agency/Group/Organization	ServiceNet, Inc.
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Persons with Disabilities Services-homeless Services-Employment Regional organization

	What section of the Plan was addressed by Consultation?	Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	ServiceNet, Inc. is a large multi-faceted mental health agency. They are a CDBG public services grantee, so communication is on-going. They administer the year round Grove Street Inn homeless shelter for individuals and the Hampshire County Interfaith Winter shelter, as well as HUD funded permanent supported housing units. Their staff attend the Next Step Collaborative, REACH and Individual Services Committee meetings of the Network, regularly.
16	Agency/Group/Organization	Cooley Dickinson Hospital
	Agency/Group/Organization Type	Services-Persons with HIV/AIDS Services-Health Health Agency Major Employer
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	City staff interact with Cooley Dickinson Hospital's Healthy Communities division around support for Casa Latina and the medical interpretation program and through the Positive Place program which serves families and individuals affected by HIV/Aids. Social workers from the Emergency Department and psych unit attend Next Step Collaborative meetings to interface with shelter providers. People work closely to avoid discharging patients into homelessness. The Positive Place staff also attend Next Step regularly to network with other service providers.

17	Agency/Group/Organization	Highland Valley Elder Services
	Agency/Group/Organization Type	Services-Elderly Persons Publicly Funded Institution/System of Care Regional organization
	What section of the Plan was addressed by Consultation?	Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Highland Valley Elder Services is a CDBG public services grant recipient so communication is on-going. Collaboration occurs around identifying elders at risk in the SRO and shelter systems and case management referrals are made. CDBG funding goes specifically to the home delivered meals Nutrition Program, encouraging housing stability for elders aging in place.
18	Agency/Group/Organization	Friends of Hampshire County Homeless Individuals
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homelessness Needs - Unaccompanied youth
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Friends of Hampshire County Homeless Individuals, a very small non-profit operating primarily out of Northampton, partnered this year with Dial Self, to add another much needed housing option in our local inventory. FOH first created Yvonne's House, which serves 6 chronically homeless individuals partnering with ServiceNet. Their second project involved the purchase of a duplex providing housing to 6 formerly homeless individuals in recovery. This year they purchased a property that will house and provide support services to 8 unaccompanied homeless youth. The Chair of the Northampton Housing Partnership is on the FOH Board, and the Chair of the FOH Board attends the Next Step Collaborative meetings regularly.

19	Agency/Group/Organization	Center for Human Development
	Agency/Group/Organization Type	Services - Housing Regional organization
	What section of the Plan was addressed by Consultation?	Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City partners with the Center for Human Development, not only on the SRO Outreach Program and Big Brothers/Big Sisters (both CDBG funded) but through the Community Housing Support Services Project. This project was initiated 3 years ago with funding from the City's Community Preservation Committee. A renewal award of one year was recently secured from the CPC. This staff person, working in conjunction with Community Legal Aid, the court system, the Housing Authority and area landlords and the SRO Outreach Program, performs case management with households facing eviction due to non-payment issues. Intensive case management of this type was identified as a gap in our service delivery system. In the first 2.5 years, with a caseload of 54 households, 52 tenancies were stabilized. Being able to provide a single point of advocacy, build trust and stay with families through and after crises is a critical component in our service delivery system.
20	Agency/Group/Organization	Northampton Survival Center
	Agency/Group/Organization Type	Emergency Food Provision
	What section of the Plan was addressed by Consultation?	Anti-poverty Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Northampton Survival Center is a CDBG public services grantee, so communication is on-going. City staff and NSC staff meet to discuss enhancing outreach to under served populations. The NSC is very proactive about community education and outreach and is very responsive to creating programming to meet identified needs. The increasing number of non-English speaking participants has resulted in new collaborations and programming that reflects cultural awareness and sensitivity.
21	Agency/Group/Organization	MANNA SOUP KITCHEN
	Agency/Group/Organization Type	Soup Kitchen
	What section of the Plan was addressed by Consultation?	Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The MANNA program is a CDBG funded public service, so communication is on-going. This program, operating now for 30+ years, reduces food insecurity and promotes housing stability for those having to choose between paying housing costs and buying food. With linen table cloths, flowers on the table and healthy varied meal options, guests can attend with dignity and find community.

Identify any Agency Types not consulted and provide rationale for not consulting

Broader consultation outreach occurs to more sub-population advocacy groups, (such as Stavros Center for Independent Living about the needs of people with disabilities) when the 5 Year Consolidated Plan is formulated. This additional input gets reflected in the Annual Action Plan implementation strategies. The agencies listed above are the ones that City staff worked most closely with this past year. Outreach to the adjacent municipalities of Amherst, Easthampton and Holyoke also occurs annually.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Hilltown Community Development Corp.	Homelessness prevention, creation and sustainability of permanent supported housing units, promoting and funding housing stabilization support services, interface with addiction and mental health resources are overlapping goals. Both gather information and feedback from the committees that meet through the Western Mass Network to End Homelessness organizational structure.
Western Mass Opening Doors	Western Mass Network to End Homelessness	Plan created in June 2015 offers a framework for implementation and accountability to make episodes of homelessness rare, brief and non-recurring by retooling the crisis response system to one of housing focused, data driven and outcome oriented. Municipal work is driven by the collective impact framework presented in the report.
Federal Opening Doors Plan	U.S. Department of HUD	Western Mass aligned its regional work with goals outlined in the Federal Plan, to insure progress and accountability in one overall framework. The 10 objectives articulated in the Federal plan are pursued at the regional and local level.
Housing Needs Assessment/ Strategic Housing Plan	Northampton Housing Partnership	Mayor's Office, CDBG Administrator/Housing Planner work through the Housing Partnership to implement goals and objectives identified in this comprehensive local plan. Updates on progress are regular agenda items at every monthly Partnership meeting. The plan needs to be updated to reflect more current census data.
All Roads Lead Home	Three County CoC 10 Year Plan to End Homelessness	Written by Housing Directors in Northampton and Springfield to build community support and set goals. Coordination and funding for prevention, rapid rehousing, creation of permanent supportive housing units outside of Holyoke and Springfield, enhancing employment opportunities and life skills were all goals that guided the work over the last decade.
Special Report on Unaccompanied Youth	Executive Office of the Governor	Special Commission on Unaccompanied Homeless Youth was formed in 2015. Funding finally followed it for programming. Roughly two million dollars annually support the work to implement the report recommendations. Some of those funds have made it to our region.

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
City of Northampton Analysis of Impediments	Mayor's Office	The City has just released a Request for Qualifications to select a Consultant to update the existing Analysis. The work will update all relevant demographic data and inform the next several years of fair housing activity in the City and evaluate the City's role in the region.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The goals and objectives identified in the Action Plan were formulated by input gathered at Western Mass Network to End Homelessness sub-population committee meetings, the CDBG Public Services Review process, Housing Partnership meetings, Next Step Collaborative meetings, landlord workshops, quarterly housing provider meetings and two public hearings advertised through legal ads in the newspaper, postings on the City's website and direct outreach efforts.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Hearing	Minorities Non-English Speaking - Specify other language: Primarily Spanish Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	Public Hearings held on February 21, 2018 (in the evening: attended) and June 21, 2018 (during the day; 7 attended).	See minutes from sessions in Attachments.	All comments were accepted.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
2	Invited participants	Housing and Homeless Service Providers	Next Step Collaborative meetings held the second Thursday of every month, except July and August. 10-15 regularly attend.	Regular networking venue discusses shelter capacity, number of unsheltered living outside, program coordination, identification of gaps in the service delivery system, housing production updates, announcements of new resources. Review of Draft Action Plan and public service grantee awards.	All comments accepted.	
3	Public Meeting	Non-targeted/broad community Residents of Public and Assisted Housing Affordable housing advocates, landlords, tenants	Northampton Housing Partnership meetings held monthly (first Monday of the month) since 1990. 9-11 attend regularly.	Monthly agendas include Strategic Housing Plan implementation updates, Fair Housing activity, housing unit production updates, vetting for housing related projects seeking CDBG/CPA funding, etc.	All comments accepted.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	Public Meeting	Homelessness Service Providers	Network to End Homelessness Coordinator facilitates monthly meetings for the Individual Services Committee, the Family Services Committee, the Committee on Unaccompanied Homeless Youth, the Veterans Services Committee, the Committee on Domestic Violence Services. Homeless Resource Fair held June 14, 2018 was attended by 200+ and 9 workshops were offered at Holyoke Community College.	Minutes of all meetings can be found on the Network's blog sitewesternmasshousingfirst.org	All comments received.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
5	Public Meeting	Northampton Landlords	Workshop held February 13, 2018. 35 landlords attended. this is an annual event. Invitation by letter sent from the Mayor to all landlords in the City, thanking them for their role in providing housing in the city and inviting them to the fair housing workshop.	Lawyer presented on fair housing, lead paint law changes, landlord/tenant responsibilities.	All comments accepted. Identifies areas where community education and additional resources are needed.	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

The City of Northampton will use new program year funds along with carry over funds to implement projects as prioritized in the 2015-2020 Consolidated Plan.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	677,089	10,000	415,274	1,102,363	937,089	Funds will be used for housing programs/projects; public facilities; demolition; public services; planning activities and the administration of the grant. Expected remaining amount based on level funding in the last year, \$10,000 program income and carry over of \$250,000

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
Continuum of Care	public - federal	Housing	334,210	0	0	334,210	668,420	Permanent Supportive Housing and Shelter Plus Care Programs. The annual amount is prorated on programs operating in Northampton. Overall award for Franklin, Berkshire and Hampshire Counties is \$1,602,351
Other	public - federal	Acquisition Housing Public Improvements Public Services	800,000	0	0	800,000	1,600,000	Annual amount varies depending on local tax revenue generation and fluctuating amount of State match.
Other	public - federal	Housing	344,196	0	0	344,196	688,392	Funding for A Positive Place. Expected remaining amount assumes level funding in the final year of the Con Plan. The City of Springfield administers the HOPWA program for the region.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

All City of Northampton CDBG funded projects require other funding sources to achieve full implementation. Public facilities projects often utilize Capital Improvement Program funds and private fundraising dollars. Public infrastructure projects generally utilize State Chapter 90 funding and other grant sources. Public service grants use a variety of other funding sources, such as United Way, and private fundraising from foundations and individuals. CDBG funds are used for affordable housing applications to State and Federal funding sources that require evidence

of a local cash match. Local affordable housing projects also apply to the Community Preservation Committee for Community Preservation Act funding (local home rule approval to tax, with a State match). Smith College also created an Affordable Housing Trust fund to assist with the development of new affordable units to compensate for units they remove from the inventory when they expand their campus.

The Commonwealth's Department of Housing and Community Development is the primary funding source for affordable housing development, through the One Stop application process. An indication of the leveraging scale is exhibited by the \$150,000 of CDBG funds leveraging 19+ million State dollars, similar scenarios for both the Live 155 Pleasant Street development of 70 new units, and the Lumberyard Apartment project of 55 new units. The public service grant allocations from the City's CDBG program are so small, the greatest value they have is to show City support when agencies apply to other funding sources.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City's Office of Planning and Sustainability is ever vigilant in the pursuit of land acquisition for open space acquisition and limited development projects. This past year, they sponsored another design competition for small lots development in conjunction with natural resource conservation, asking respondents to design small energy efficiency homes. A parcel on Burts Pit Road has been purchased by the City, and the design competition was specific to that parcel. The \$135,000 of CDBG funding in this year's Action Plan will finance soft costs and infrastructure work on a defunct sub-division that the City purchased last year. The open space preservation in this, the Glendale Road parcel will carve off 4 home sites, while permanently protecting a section of a wildlife corridor traversing the western edge of the City.

The City is still pursuing ownership of two lots deeded to the Housing Authority through the disposition of the former State hospital property. It has now been 2 years that the State has taken to address the revised legislation giving ownership to the City, getting the parcels appraised and transferring the deeds. When the City does finally become the owner, an RFP will be issued for development of affordable housing.

The City regularly reviews tax title takings and foreclosures, which are rare, for possible development opportunities.

Discussion

Because the State is not funding affordable homeownership development, we are grateful to have Habitat for Humanity creating units in Northampton. We all continue to think creatively about how to produce attractive, energy efficient new units, despite the lack of available land and high development costs. The Northampton housing market continues to be strong, with very little inventory available at the less expensive end. The City continues to examine tax abatement programs for developers, and possible zoning revisions to increase opportunities for people to purchase and live more affordably.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Homelessness Prevention	2015	2019	Homeless Non-Homeless Special Needs		Homelessness Prevention	CDBG: \$27,500 Continuum of Care: \$423,076 CPA: \$75,000 HOPWA: \$131,335	Homelessness Prevention: 370 Persons Assisted
2	Support for Emergency Shelter System	2015	2019	Homeless		Support for Emergency Shelter	CDBG: \$20,000	Homeless Person Overnight Shelter: 300 Persons Assisted
3	Rental Housing for Families	2015	2019	Affordable Housing		Rental Housing for Families	CDBG: \$150,000 Continuum of Care: \$139,875	Rental units constructed: 65 Household Housing Unit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
4	Rental Housing for Individuals	2015	2019	Affordable Housing		Rental Housing for Individuals	CDBG: \$100,000 Continuum of Care: \$184,355 CPA: \$75,000	Rental units constructed: 20 Household Housing Unit Rental units rehabilitated: 19 Household Housing Unit
5	Preservation of Existing Affordable Rental Stock	2015	2019	Affordable Housing		Preservation of Existing Affordable Rental Stock	CDBG: \$150,000	Rental units rehabilitated: 15 Household Housing Unit
6	Housing Rehabilitation	2015	2019	Affordable Housing		Housing Rehabilitation Resources	CDBG: \$108,000	Homeowner Housing Rehabilitated: 4 Household Housing Unit
7	Affordable Homeownership for Families	2015	2019	Affordable Housing		Affordable Homeownership for Families	CDBG: \$175,000	Homeowner Housing Added: 5 Household Housing Unit Direct Financial Assistance to Homebuyers: 5 Households Assisted
8	Housing for At-Risk and Special Needs Populations	2015	2019	Affordable Housing		Housing for At - Risk & Special Needs Populations	CDBG: \$0 CPA: \$75,000 HOPWA: \$131,335	Housing for Homeless added: 8 Household Housing Unit HIV/AIDS Housing Operations: 22 Household Housing Unit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
9	Economic Development/Income Maximization	2015	2019	Economic Development/Income Maximization		Economic Development	CDBG: \$30,500	Public service activities other than Low/Moderate Income Housing Benefit: 700 Persons Assisted Jobs created/retained: 10 Jobs Businesses assisted: 15 Businesses Assisted
10	Housing Support Services	2015	2019	Affordable Housing		Housing Support Services	CDBG: \$17,500 CPA: \$86,000	Homelessness Prevention: 45 Persons Assisted
11	Addressing Basic Needs	2015	2019	Non-Housing Community Development		Addressing Basic Needs	CDBG: \$39,000	Public service activities other than Low/Moderate Income Housing Benefit: 3000 Persons Assisted
12	Elimination of Slums and Blight	2015	2016	Elimination of Slums and Blight		Elimination of Slums and Blight	CDBG: \$0	Buildings Demolished: 1 Buildings
13	Improvement of Public Facilities	2015	2016	Non-Housing Community Development		Public Facilities	CDBG: \$100,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 500 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
14	Improvement of Public Infrastructure	2015	2019	Non-Housing Community Development		Public Infrastructure	CDBG: \$0	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 0 Persons Assisted

15	Planning and Administration	2015	2019	Program Administration	No geographic Priorities Designated	Homelessness Prevention Support for Emergency Shelter Rental Housing for Individuals Rental Housing for Families Preservation of Existing Affordable Rental Stock Housing Rehabilitation Resources Affordable Homeownership for Families Housing for At - Risk & Special Needs Populations Economic Development Housing Support Services Addressing Basic Needs Elimination of Slums and Blight Public Facilities	CDBG: \$135,417	Other: 4200 Other
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Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Homelessness Prevention
	Goal Description	<p>The City will allocated CDBG Funding to Community Legal Aid (\$7,500) and the SRO Outreach Project (\$10,000) to work with residents at risk of homelessness to stabilize their housing. The HOPWA award of \$131,335 to A Positive Place will work to prevent homelessness for residents living with HIV/AIDS and the ServiceNet Shelter Plus Care award of \$184,355 will provide housing and support services for chronically homeless dually diagnosed individuals. The City is committed to the goal of the Western Massachusetts Regional Network to End Homelessness which is - if homelessness occurs, that it be rare, brief and non-recurring.</p> <p>The Community Preservation Committee awarded an additional year of funding to the Community Housing Support Services Project. This program, locally initiated and supported is entering its fourth year of operation. The Case Manager works intensively with court involved families to prevent evictions and stabilize tenancies. The Manager works with families on financial literacy and life skills education as well as income maximization. The task this year will be to identify longer term funding to continue the program.</p> <p>The McKinney Program for the Three County Continuum of Care not only funds the administration of the Shelter Plus Care Program, but also permanent supported housing units. ServiceNet oversees that program and has units in Berkshire, Franklin and Hampshire counties.</p> <p>The public services funded by the City with CDBG all impact homelessness prevention, directly if not indirectly. Providing food allows people to pay rent, without having to choose between eating and paying housing costs. Income maximization, through employment training, educational attainment, language access and technical assistance, all increase self sufficiency skills to avoid homelessness.</p> <p>CDBG funds for assisting the construction of new units are not awarded by the City unless support services will be provided. Evidence has shown that just providing affordable units does not guarantee successful tenancies. Without the knowledge and skills required to sustain the tenancy, the resident may cycle back into homelessness.</p>

2	Goal Name	Support for Emergency Shelter System
	Goal Description	<p>The City will provide CDBG funding to the Grove Street Inn homeless shelter for individuals (\$10,000) and to the Hampshire County Inter-Faith Winter Shelter (\$10,000). The ownership of the Grove Street Inn transferred to ServiceNet Inc. during the past year. ServiceNet is now free to utilize volunteer labor to make repairs to the old farmhouse and not be encumbered by Chapter 30B procurement restrictions. They will continue to administer both programs.</p> <p>Safe Passage will continue to operate their emergency shelter for victims of domestic violence and Soldier On will continue to administer their emergency shelter beds at the Veterans Administration campus in Leeds.</p>

3	Goal Name	Rental Housing for Families
	Goal Description	<p>Live 155 opened for business in May of 2018 (CDBG allocation fo \$150,000 for relocation assistance). The 70 new units are studios and one bedrooms, so it will house mostly individuals, but possibly some families. 48 of those units are designated as affordable. Many of the residents relocated from Northampton Lodging, a 58 unit SRO demolished to make way for the new structure, were relocated to Housing Authority units. The rents in those units are less than what they would be at Live 155, so many opted not to return. Final numbers of those returning are being tallied now, as apartments are being filled. Valley CDC's Lumberyard Apartments is now well underway, which will create 55 new affordable apartments located downtown, close to public transportation and downtown commerce.</p> <p>The Continuum of Care will provide funding for Paradise Pond Apartments, owned and managed by Wayfinders, as well as subsidies for A Positive Place, also rental housing for families. Paradise Pond Apartments opened in and has many of the original tenants.</p> <p>Valley CDC and The Community Builders are in the process of securing funding sources for two new developments at Village Hill, the former Northampton State Hospital. One will be a 12 unit, mixed income, mixed use building at the entrance of the complex. A second building containing 53 units will be constructed at the northern end of the complex. 13 units will be available for those earning 30% of area median income or less, 26 will be for those earning 60% of area median income or less, and 26 will be work force housing through a MassHousing Program, for those earning 120% of area median income or less. There will be 10 studio units, 29 one bedroom units, 22 two bedroom units and 4 three bedroom units, between the two buildings.</p> <p>5 units will be utilized for clients of the Department of Mental Health, through the Facilities Consolidation Fund, 5 will be fully handicap accessible and all units will be visitable by those in wheelchairs. The project was awarded \$150,000 in CDBG funding for acquisition and the developers are in the process of seeking CPA and State funding. Total project cost will be 21 million dollars. The 12 unit building is seeking funding through a newly created State program for smaller scale projects and as a result, may move more quickly than the larger project.</p>

4	Goal Name	Rental Housing for Individuals
	Goal Description	<p>The new CPA award for Dial Self of 75,000 will assist with the new construction of 4 units for unaccompanied homeless youth. This is the second phase of the project at 11 Hatfield Street. The first phase saw the completion of the renovation of the existing building which will house 4 youth beginning June of 2018. The construction of the adjacent building which will contain the 4 additional units, office space and common area will begin in the fall of 2018, for spring 2019 completion.</p> <p>The renovation and expansion of 82 Bridge Street, aka the Sergeant House, will begin in the fall of 2018. The existing 15 units will be renovated into enhanced SRO units and 16 additional new units will be added.</p> <p>The Village Hill North project, 53 new rental units in one building and 12 new rental units in another building, are in funding application rounds now. (June 2018). Depending on when State funding is awarded, they may or may not be undertaken this program year, so these numbers are not reflected in the chart below, although the CDBG award of \$150,000 is included in the Action Plan, for acquisition costs.</p> <p>The Lumberyard Apartments (prior CDBG award for acquisition) will have 14 of the 55 units available for individuals. The entire inventory of new units at Live 155 are studios and one bedroom units, so it is possible all 70 units will be inhabited by individuals.</p> <p>The Continuum of Care has 21 permanent supported housing units earmarked for Hampshire County. A Positive Place has 22 existing housing placements in the regional through HOPWA and the CoC. All of those units noted could supply housing for individuals.</p> <p>To summarize, 86 newly constructed affordable units for individuals are coming on line. 14 at the Lumberyard Apartments, 48 at Live 155, 8 through Dial-Self and 16 new units at the 82 Bridge Street SRO. The 22 market rate units at Live 155 will be affordable to residents with moderate incomes, a boost to the market rate rental inventory in the downtown.</p>

5	Goal Name	Preservation of Existing Affordable Rental Stock
	Goal Description	<p>The 82 Bridge Street project will address 15 very outdated SRO units that currently share a common space and 4 bathrooms. As part of the Sergeant House project, these units will be completely renovated into enhanced SRO units.</p> <p>Preservation of existing affordable units is a high priority in the City's community development strategy. Preserving units is highly cost effective, as the cost per new unit is in excess of \$300,000 (\$322,110 unit cost at Village Hill).</p> <p>CDBG Program administration staff have worked with the owner and management company of Leeds Village this past year to try to retain affordability there. The original use restrictions expired in 2018. The City worked with the Holyoke Housing Authority in an attempt to place some Project based Section 8 units at the property, to limited success. Tenants will be able to continue living there with outside subsidies, but most of the property's internal subsidies will terminate.</p> <p>The City's Housing Rehabilitation Program will continue to focus on owner occupied single family homes, but may move to include investor owned rental property in the future.</p>
6	Goal Name	Housing Rehabilitation
	Goal Description	<p>The Pioneer Valley Regional Planning Commission continues to administer the City's Housing Rehabilitation Program. Single family owner occupied income eligible households are still the target population segment. 10 units are now underway and/or completed since the program was reinstated after many years, two years ago. There is now a waiting list of eligible households. The projects have averaged \$23,000 - 35,000 in cost, with roof repairs being the most common work component. This year's program will be small, with CDBG funding only available for 2-4 units.</p>

7	Goal Name	Affordable Homeownership for Families
	Goal Description	<p>Valley CDC continues to administer the program offering down payment assistance grants. The amount offered has increased from \$3,000 to \$4,000. Unfortunately, there are very few homes for sale under \$225,000 in the City, and they are in huge demand when they do come on the market. Sellers have so many potential buyers to select from that a household in need of additional subsidies to finance a purchase cannot compete with those who do not. The \$20,000 counseling component awarded to Valley each year is to work with families to identify those that can utilize the direct financial assistance in the form of down payment and closing cost grants.</p> <p>Habitat's plan to construct 4 homes on the Glendale Road parcel, in addition to one at the Verona Garfield development, will add affordable home ownership units to the inventory. This year CDBG is providing \$135,000 for site infrastructure costs for that project.</p> <p>The City is still in the process (2+ years now) of securing the deeds for two parcels from the State's Capital and Asset Management division to transfer ownership from the Northampton Housing Authority to the City. Four parcels were originally deeded to the Housing Authority during the State Hospital land disposition. Two were developed into the Mary McColgan apartments which serves clients of the Department of Mental Health, and the Paradise Pond Apartments, rental units for at-risk and formerly homeless families. The Housing Authority was not interested in developing the Laurel Street and Burts Pit Road parcels and agreed to deed them to the City. CDBG funds have been used to pay for appraisals on both parcels, but to date, the State has not transferred the deeds. Funds for the demolition of the existing farmhouse on the Burt's Pit Road parcel have been in the Annual Action Plan for three years. This year those funds are being reallocated to the housing rehab. program. If and when the City secures ownership of the parcels, plans for the demolition will be revisited. A Request for Proposals for development will be issued when site control is accomplished. Affordable homeownership opportunities will be the preferred development option.</p>

8	Goal Name	Housing for At-Risk and Special Needs Populations
	Goal Description	<p>The Friends of the Homeless/Dial -Self project is just now coming on line. Last year's \$65,000 CDBG Program allocation assisted with the acquisition process. The renovated residential building will welcome its first residents in June (2018) and the second phase of new construction to house 4 additional unaccompanied homeless youth will get underway this fall.</p> <p>A Positive Place continues to administer their 22 McKinney subsidies for individuals and families affected by HIV/Aids through the Three County Continuum of Care. Typically, 3-5 units are in Northampton with the remainder being in Hampden, Franklin or other towns in Hampshire County.</p> <p>The past years CDBG allocations to the LumberYard Apartments and Live 155 projects will provide units for homeless, formerly homeless, physically disabled and hearing and visually impaired people. Five units at Live 155 will be set aside for clients of the Department of Mental Health. Four apartments are fully accessible and two apartments will be equipped for the visual and/or hearing impaired. The LumberYard Apartments will contain two 2 bedroom handicap accessible Community Based Housing Units, units to house those living in an institution. 3 additional handicap accessible units (one 1 bedroom and 1 two bedroom unit) are planned and 6 units will have preferences for people experiencing homelessness.</p> <p>The Continuum of Care will continue to provide funding for people challenged by HIV/Aids and their families.</p>
9	Goal Name	Economic Development/Income Maximization
	Goal Description	<p>CDBG funds are being allocated to the Small Business Assistance Program at Valley Community Development Corporation. The new Director brings experience, fresh ideas and an energy for networking. (\$10,000)</p> <p>Community Action's Youth Readiness Employment Program will continue to identify at risk youth challenged by low incomes to offer job and life skills training and job placement in Northampton. (\$7,500)</p> <p>The EARN Program, based at the Northampton Senior Center, will continue to assist elders in need of income maximization after retirement. (\$3,500) The propose to serve 675 through their newsletters, information and referral services and job fairs.</p> <p>The Center for New Americans also focuses on job placement with their career pathways program for Certified Nursing Assistants training which teaches language and the vocabulary relevant to the health care field. (\$9,500)</p>

10	Goal Name	Housing Support Services
	Goal Description	<p>The provision of housing support services is an integral component of our local service delivery system. Creating new units without insuring people can successfully sustain living in them, is short sighted. Most affordable housing development funding sources do not pay for support services. We have utilized CDBG and CPA funding to the extent possible for this purpose and depend on the collaborative nature of service providers to accomplish this critical work. When 50% of the households facing eviction in Housing Court are living in subsidized units, it becomes clear the issue is not simply availability of housing, but rather the skills needed to live in them successfully.</p> <p>CDBG funds the Community Legal Aid Homelessness Prevention Project (\$7,500), the SRO Outreach Project (\$10,000) and the CPA funds the Community Housing Support Services Project for one more year (\$86,000) to provide housing support services to those in need and often facing eviction.</p>
11	Goal Name	Addressing Basic Needs
	Goal Description	<p>The City will fund the MANNA Soup Kitchen (\$4,000); the Northampton Survival Center (\$11,000); the SRO Outreach Project which has a food pantry (\$10,000); Highland Valley Elder Services (\$4,000) and the two emergency shelters (\$20,000) to address the basic needs of food and shelter provision.</p>
12	Goal Name	Elimination of Slums and Blight
	Goal Description	<p>Demolition of an existing farmhouse on Burt's Pit Road will move forward when the City acquires ownership from the State. This has been an on-going delayed process and after allocating funding for this activity for three years, it was decided to reallocate it this year to the Housing Rehabilitation Program. If and when the City attains title to the Laurel Street and Burt's Pit road parcels, this activity will be revisited to see if funding is available to move it forward. The City would have the option to RFP the parcel for affordable housing development and have the developer be responsible for the demolition. Developers would prefer being delivered a clean site, but CDBG funding may not be available to accomplish that, prior to releasing the RFP.</p>

13	Goal Name	Improvement of Public Facilities
	Goal Description	An allocation of \$100,000 made in last year's CDBG program for handicap accessibility improvements at the Vernon Street school has carried over into this year. The former school is the site of Community Action's HeadStart Program. The existing ramp is being rebuilt and bathroom and doorways are being renovated to comply with Americans with Disabilities Act requirements. The project is currently underway and will be completed in July of 2018. No additional CDBG dollars are being committed in the new year for this category.
14	Goal Name	Improvement of Public Infrastructure
	Goal Description	There are no CDBG funded public infrastructure improvement projects planned for this program year. All the sidewalks around City Hall are being redone this year to improve handicap access and make them ADA compliant. This has been accomplished through a State grant from the Massachusetts Office for Disabilities for \$250,000 and \$50,000 in City Capital Improvement dollars, as well as private donations.
15	Goal Name	Planning and Administration
	Goal Description	Funds will be used for affordable housing project planning, expiring use property monitoring, homeless services coordination, community and economic development project formulation and implementation, for the conduct of fair housing activities, in addition to the administration of the Community Development Block Grant Program.

Projects

AP-35 Projects – 91.220(d)

Introduction

For the program year July 1, 2018 - June 30, 2019, the City of Northampton will receive \$677,089 in Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development. Unexpended funds from prior program years will be reallocated and applied to projects moving forward. Oldest funds will be committed first as contracts are executed and activities are entered into IDIS.

The Annual Action Plan details how CDBG funds will be spent on new projects to address priorities as identified in the City's 5-Year Consolidated Plan as reviewed and updated.

Projects

#	Project Name
1	Valley CDC Down Payment Grant Assistance Program
2	Village Hill North
3	Glendale Road Housing - Infrastructure Cossts
4	Housing Rehabilitation Program
5	Burts Pit Road Farmhouse Demolition / Laurel St Project Delivery
6	Micro-Business Assistance Program
7	Puentes: Bridges for Latinos
8	Services for Immigrant Economic Independence
9	Big Brother Big Sisters Mentoring Program
10	SRO Outreach Program
11	Youth Employment Readiness
12	CLA Tenancy Preservation
13	Northampton Nutrition Program
14	Passport to Success
15	Manna Soup Kitchen
16	Senior Services EARN Program
17	Grove Street Shelter
18	Interfaith Winter Shelter
19	Emergency Food Pantry
20	Administration and Planning

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved

needs

Northampton has a critical need for an increased supply of deeply subsidized supported affordable housing units. Contributing CDBG dollars to produce new units is the top priority. Facilitating access to and supporting people in those households is an integral part of a successful housing strategy. Public infrastructure assistance receives a lower priority due to the existence of other State and municipal resources to accomplish those projects.

The Public Services Review Committee traditionally prioritizes programs providing basic food and shelter programming. This year, there was an increased focus on services for youth. Impacting people's lives earlier with positive life skills development will hopefully reduce the incidences of adult homelessness.

The primary obstacle to addressing underserved needs is insufficient resources. The State's Department of Mental Health has very limited windows of eligibility for people challenged by mental health issues. Insurance constraints do not allow people to receive adequate treatment time periods for true progress. The opioid crisis has complicated all service provision and has stretched limited resources farther.

AP-38 Project Summary
Project Summary Information

1	Project Name	Valley CDC Down Payment Grant Assistance Program
	Target Area	
	Goals Supported	Affordable Homeownership for Families
	Needs Addressed	Affordable Homeownership for Families
	Funding	CDBG: \$32,000
	Description	The Valley CDC will assist income eligible households who are looking to buy their first home in Northampton with down payment assistance grants. Households will receive referral to HOME funded opportunities and state subsidized mortgage products. CDBG funds will be used to provide \$4,000 grants to three first time homebuyers for down payment assistance.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	3 down payment/closing cost assistance grants
	Location Description	Valley CDC, 30 Market Street, Northampton
	Planned Activities	3 first time homebuyer grants in the amount of \$4,000 each to income eligible households and referrals to HOME funded homeownership opportunities. The program will address the increasing challenges that many LMI households face including student loan debt and high rental costs that affect their ability to attain homeownership. Support services to identify those eligible for the down payment assistance grants will focus on household financial literacy, financial planning and advocacy as needed to achieve and sustain affordable homeownership.
2	Project Name	Village Hill North
	Target Area	
	Goals Supported	Rental Housing for Families Rental Housing for Individuals Housing for At-Risk and Special Needs Populations
	Needs Addressed	Rental Housing for Individuals Rental Housing for Families Housing for At - Risk & Special Needs Populations
	Funding	CDBG: \$150,000 CPA: \$350,000

	Description	Funds will be used to pay a portion of the 1.9M acquisition cost for 2 parcels at Village Hill: Lot 13A (North Commons) and Lot 20 (35 Village Hill Road). 65 residential rental units will be constructed for residents with low and moderate incomes: 10 studios; 22 two-bedrooms and 4 three bedrooms. 13 units will be available for households earning below 30% AMI; 26 units will be available for households earning less than 60% AMI; 26 units will be available for households earning less than 120% AMI. Five units of the 65 units will be handicap accessible and five units will be reserved for clients of the Dept of Mental Health.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	65 individuals and families with incomes levels at 80% of area median income and below, as well as a work force housing component for those earning 80-120% of area median income.
	Location Description	Lot 13A (North Commons) on the Village Hill property, Northampton Lot 20 (35 Village Hill Road), Northampton Both properties are currently undeveloped parcels at the former Northampton State Hospital property being redeveloped by MassDevelopment in conjunction with the City.
	Planned Activities	Acquisition of property for construction of affordable rental housing.
3	Project Name	Glendale Road Housing - Infrastructure Cossts
	Target Area	
	Goals Supported	Affordable Homeownership for Families
	Needs Addressed	Affordable Homeownership for Families
	Funding	CDBG: \$135,000
	Description	Funds will be used to support infrastructure costs for construction of four affordable single family homes. Habitat for Humanity, was selected to be the developer through an RFP process initiated by the City, after the City acquired an undeveloped sub-divison.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	4 first time home buyer households earning 80% AMI or less

	Location Description	Glendale Road, Florence, MA
	Planned Activities	Infrastructure work in preparation for construction of four single family homes
4	Project Name	Housing Rehabilitation Program
	Target Area	
	Goals Supported	Housing Rehabilitation
	Needs Addressed	Housing Rehabilitation Resources
	Funding	CDBG: \$150,209
	Description	The Pioneer Valley Planning Commission will continue to administer this program and provide assistance for income eligible owner occupied single family home owners and focus on remediation of code violations and lead paint abatement. Prior year funds will be used for this program along with new year funding (\$113,109) and reallocated funds (\$37,100).
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	The plan is to address 3-5 units in this program year.
	Location Description	City wide
	Planned Activities	Repairs to heating, plumbing, electrical, roof and structural systems to remediate code violations. Lead paint abatement will be given high priority if costs allow. Up to \$45,000 will be available per unit in the form of 15 year deferred payment loans.
5	Project Name	Burts Pit Road Farmhouse Demolition / Laurel St Project Delivery
	Target Area	
	Goals Supported	Elimination of Slums and Blight
	Needs Addressed	Elimination of Slums and Blight
	Funding	:

	Description	Demolition of a vacant and deteriorating residential structure and detached garage on Burt's Pit Road and project delivery costs to create affordable housing on two properties owned by the Northampton Housing Authority. The parcels were associated with the former Northampton State Hospital property which has been abandoned for more than 20 years. The Housing Authority relinquished development responsibility to the City two years ago. In the prior program year, \$7,900 of CDBG funds were spent on a property appraisal required by the Commonwealth's Division of Capital Asset Management and Maintenance (DCAMM). For a variety of reasons, the legislation overseeing the conveyance has been delayed and must be reintroduced. This project will be carried out once final disposition occurs and if funding allows.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	To be determined when Requests for Proposals are issued and developer(s) selected.
	Location Description	278 Burts Pit Road, Florence MA 23 Laurel Street, Northampton MA
	Planned Activities	Demolition of vacant residential structure and detached garage on Burts Pit Road and issuance of RFP for Burts Pit Road and Laurel Street for future affordable housing development, once the City secures the ownership from the Northampton Housing Authority.
6	Project Name	Micro-Business Assistance Program
	Target Area	
	Goals Supported	Economic Development/Income Maximization
	Needs Addressed	Economic Development
	Funding	CDBG: \$10,000
	Description	The Valley Community Development Corporation (CDC) will provide technical assistance to income eligible residents to launch new businesses and help existing micro-businesses improve revenue and profitability.
	Target Date	6/30/2019

	Estimate the number and type of families that will benefit from the proposed activities	20 individuals and/or micro-businesses will be served.
	Location Description	Technical assistance is provided at 30 Market Street, Northampton; workshops are conducted at various locations throughout the City.
	Planned Activities	Individualized counseling including assisting clients with creating business plans and marketing strategies, doing financial projections, making referrals for networking and loan preparation assistance. Workshops will be held throughout the program year.
7	Project Name	Puentes: Bridges for Latinos
	Target Area	
	Goals Supported	Economic Development/Income Maximization Housing Support Services Addressing Basic Needs
	Needs Addressed	Economic Development Housing Support Services Addressing Basic Needs
	Funding	CDBG: \$10,000
	Description	Casa Latina, Inc. will provide information and referral services to Northampton Latinos with low and moderate incomes.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	275 Latino residents will be provided outreach and case management services.
	Location Description	140 Pine Street, Florence
	Planned Activities	Assistance with translation of applications, medical interpretation; referrals and information to access MassHealth and other local benefits; advocacy for Latino elders and outreach to new residents.
8	Project Name	Services for Immigrant Economic Independence
	Target Area	

	Goals Supported	Economic Development/Income Maximization Addressing Basic Needs
	Needs Addressed	Economic Development Addressing Basic Needs
	Funding	CDBG: \$9,500
	Description	The Center for New Americans (CNA) will provide education, job skills training, career advising, legal and other support services to immigrant adults in Northampton to facilitate their goals of attaining economic stability and self-sufficiency.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	55 immigrant individuals with low and moderate incomes will be served.
	Location Description	James House Community Learning Center, 42 Gothic Street, Northampton
	Planned Activities	ESOL classes, computer instruction, career pathways classes, career advising, legal services and referrals to area support services.
9	Project Name	Big Brother Big Sisters Mentoring Program
	Target Area	
	Goals Supported	Addressing Basic Needs
	Needs Addressed	Addressing Basic Needs
	Funding	CDBG: \$6,275
	Description	The Center for Human Development (CHD) Big Brothers Big Sisters Program will create and support mentoring relationships for children with multiple risk factors in families with low and moderate incomes in Northampton. Children are referred by school personnel and other agencies.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	30 at-risk Northampton youth will be served.

	Location Description	City wide with the major focus being on children who reside at Florence Heights and Hampshire Heights (both Northampton Housing Authority properties) and Meadowbrook Apartments in Florence. Referrals come primarily from Jackson Street Elementary School.
	Planned Activities	Mentoring relationships using a community or site-based model. Volunteer mentors and mentees meet for at least one year getting together for 3-5 hours weekly. The site-based model is <i>Kids to Campus</i> where mentees are matched with Smith College students. The program provides transportation for youth to weekly get together on the Smith College Campus.
10	Project Name	SRO Outreach Program
	Target Area	
	Goals Supported	Housing Support Services Addressing Basic Needs
	Needs Addressed	Homelessness Prevention Housing Support Services Addressing Basic Needs
	Funding	CDBG: \$10,000
	Description	The Center for Human Development (CHD) will provide case management services and support to residents living in single room occupancy units throughout Northampton in order to prevent homelessness and food insecurity and achieve housing stability.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	75 Northampton SRO tenants will be served.

	Location Description	The program office and food pantry is located at 129 Main Street, Northampton in the First Churches. SRO locations served are: Go West, 1-3 North Main Street, Florence The Maples, 16 North Maple Street, Florence Earle Street Apartments, 180-182 Earle Street, Northampton King Street SRO, 96-98 King Street, Northampton The Lorraine, 96 Pleasant Street, Northampton Bridge Street SRO, 82 Bridge Street, Northampton Live 155/ 155 Pleasant Street, Northampton
	Planned Activities	The Case Manager will provide comprehensive outreach and services to address housing stabilization; including crisis intervention, access to medical and mental health care, transportation to and from appointments, assistance establishing community linkages to other resources and will support the tenants being relocated from the 82 Bridge St. SRO during the renovation project. A food pantry will be open three days per week: Monday, Wednesday and Friday.
11	Project Name	Youth Employment Readiness
	Target Area	
	Goals Supported	Economic Development/Income Maximization Addressing Basic Needs
	Needs Addressed	Economic Development Addressing Basic Needs
	Funding	CDBG: \$7,500
	Description	Community Action will provide individual career development assistance, employment readiness training and educational workshops focused on employment in high-growth sectors for Northampton at-risk youth ages 14-24.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	50 at-risk Northampton youth with low and moderate incomes will be served. Referrals come primarily from the Guidance Departments at the two local high schools; Northampton High School and Smith Vocational High School.
	Location Description	The program office is located at 17 New South Street.

	Planned Activities	Individual assessments for youth to set and achieve training and employment goals. Youth will complete a 20 hour job readiness training, will explore jobs, required skills and related training opportunities through <i>Career Pathways</i> activities focusing on green jobs, allied health, information technology and human services fields. Youth will also participate in paid internships in their field of interest.
12	Project Name	CLA Tenancy Preservation
	Target Area	
	Goals Supported	Housing Support Services Addressing Basic Needs
	Needs Addressed	Homelessness Prevention Housing Support Services Addressing Basic Needs
	Funding	CDBG: \$7,500
	Description	Community Legal Aid (CLA) will provide free legal services to Northampton tenants with low and moderate incomes at risk of eviction and participants in rental assistance programs, such as Section 8, who are at risk of being terminated from the subsidy.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	20 Northampton households at risk of losing their housing and rental subsidies will be served.
	Location Description	20 Hampton Avenue, Northampton
	Planned Activities	Working closely with area agencies, the program will provide individualized legal services to eligible tenant households including preparation of court pleadings and other legal documents; representation in mediation, trials and administrative hearings; and will make linkages with agencies who provide supportive services to sustain preserved tenancies.
13	Project Name	Northampton Nutrition Program
	Target Area	
	Goals Supported	Addressing Basic Needs
	Needs Addressed	Addressing Basic Needs

	Funding	CDBG: \$4,000
	Description	Highland Valley Elder Services will provide noontime meals to income eligible home bound elders in Northampton.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	4 income eligible home bound elders will be served.
	Location Description	Meals will be delivered to the home locations of those CDBG eligible participants.
	Planned Activities	Delivery of hot, nutritionally balanced noon-time meals to home bound elders Monday - Friday.
14	Project Name	Passport to Success
	Target Area	
	Goals Supported	Economic Development/Income Maximization Addressing Basic Needs
	Needs Addressed	Economic Development Addressing Basic Needs
	Funding	CDBG: \$9,500
	Description	The Literacy Project, Inc. will provide comprehensive Adult Basic Education (ABE) services to adults and out-of-school youth age 16 and over to develop college and career readiness as pathways to economic opportunity and security.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	30 Northampton residents with low and moderate incomes will be served.
	Location Description	James House Community Learning Center, 42 Gothic Street, Northampton

	Planned Activities	Services will include activities to increase students' readiness for post-secondary education, employment and training. Adult Basic Education classes are offered at four levels (basic, intermediate, High School Equivalency preparation and College readiness) and include individualized education and career advising to address students' specific challenges.
15	Project Name	Manna Soup Kitchen
	Target Area	
	Goals Supported	Addressing Basic Needs
	Needs Addressed	Addressing Basic Needs
	Funding	CDBG: \$4,000
	Description	The MANNA Soup Kitchen, Inc. will provide five free meals a week (Monday - Friday) with a special meal on Thanksgiving Day and Christmas Day.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	550 Northampton residents with low and moderate incomes will be served meals.
	Location Description	Meals are provided at: St. John's Episcopal Church, 48 Elm Street, Northampton Edwards Church, 297 Main Street, Northampton
Planned Activities	Free meals Monday - Friday year round with a special meal on Thanksgiving Day and Christmas Day.	
16	Project Name	Senior Services EARN Program
	Target Area	
	Goals Supported	Economic Development/Income Maximization Addressing Basic Needs
	Needs Addressed	Economic Development Addressing Basic Needs
	Funding	CDBG: \$3,500

	Description	The Northampton Senior Services Employment After Retirement Network (EARN) will provide services to connect seniors seeking to find employment after retirement to local employers.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	200 Northampton elders with low and moderate incomes will benefit from the program.
	Location Description	Northampton Senior Services/ Senior Center, 67 Conz Street, Northampton
	Planned Activities	Targeted community outreach to local employers; trainings for seniors to update job search skills, computer and other necessary job skills; two employment fairs for seniors with local employers seeking skilled, experienced workers; development of an email list of senior job seekers to send email blasts about available jobs and notices about upcoming events and continuing identification of potential collaborative community partners.
17	Project Name	Grove Street Shelter
	Target Area	
	Goals Supported	Support for Emergency Shelter System
	Needs Addressed	Support for Emergency Shelter Addressing Basic Needs
	Funding	CDBG: \$10,000
	Description	ServiceNet, Inc. operates the Grove Street Inn, a 22-bed emergency shelter serving homeless individuals. Guests may stay up to 90 days. The Grove Street Inn is open 365 days a year from 5:00 pm - 9:00 am Monday-Friday and 24 hours per day on Saturday and Sunday.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	100+ homeless individuals will be provided shelter at the Inn during the year.
	Location Description	91 Grove Street, Northampton with case management provided at the Resource Center, 43 Center Street, Northampton

	Planned Activities	Overnight shelter for up to 90 days with intensive case management focusing on rehabilitation, participant involvement and accountability.
18	Project Name	Interfaith Winter Shelter
	Target Area	
	Goals Supported	Support for Emergency Shelter System
	Needs Addressed	Support for Emergency Shelter
	Funding	CDBG: \$10,000
	Description	ServiceNet, Inc., in collaboration with the Friends of the Hampshire County Homeless and the City of Northampton will provide a 20 bed overnight winter emergency shelter for homeless individuals from November 1 - April 30 from 6:00 pm to 7:00 am.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	200+ homeless individuals will be provided an evening meal, overnight shelter and breakfast, during the program year.
	Location Description	43 Center Street, Northampton
	Planned Activities	Overnight winter shelter with showers, laundry facilities, clothing, and two meals daily (breakfast and dinner). Weekly visits from a Health Care for the Homeless Nurse Practitioner and a Social Worker are offered along with monthly visits from a Physician. Case management is provided through the Resource Center at the same address.
19	Project Name	Emergency Food Pantry
	Target Area	
	Goals Supported	Addressing Basic Needs
	Needs Addressed	Addressing Basic Needs
	Funding	CDBG: \$11,000
	Description	The Northampton Survival Center will provide free nutritious food to residents with low and moderate incomes. Clients can access the emergency food pantry once per month for a 7-day supply of food for each member of the family and may return on a weekly basis for fresh produce and day-old breads and bakery items.
	Target Date	6/30/2019

	Estimate the number and type of families that will benefit from the proposed activities	1,900 residents of Northampton with low and moderate incomes will be served at the Survival Center site.
	Location Description	265 Prospect Street, Northampton
	Planned Activities	Free monthly food packages, nutritionally-balanced and customized to individuals dietary needs along with weekly access to fresh bread and produce, much of it locally grown. For 10 weeks in the summer, the <i>Kids' Summer Food Program</i> bridges the nutrition gap by providing extra groceries to families with children who rely on the schools free and reduced meal programs.
20	Project Name	Administration and Planning
	Target Area	
	Goals Supported	Planning and Administration
	Needs Addressed	Homelessness Prevention Support for Emergency Shelter Rental Housing for Individuals Rental Housing for Families Preservation of Existing Affordable Rental Stock Housing Rehabilitation Resources Affordable Homeownership for Families Housing for At - Risk & Special Needs Populations Economic Development Housing Support Services Addressing Basic Needs Elimination of Slums and Blight Public Facilities
	Funding	CDBG: \$135,417
	Description	Administration of the CDBG grant program, including housing, community and economic development activities.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	Residents of Northampton with low and moderate incomes

	Location Description	City wide
	Planned Activities	Administration of the CDBG Program, community and economic development planning activities. Of the total City population of 28,549, 14.65% are residents whose incomes are below the poverty level. This translates to 4,168 who are potentially eligible beneficiaries of CDBG activities and programming.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Funds were allocated to priority needs as they were identified from citizen participation during the five year consolidated planning process and the current year action plan public input process. Census tracts with more than 20% minority population are defined as areas of minority concentration. Using OneCPD and extensive examination of census and block group data information, no such tracts were identified in Northampton. There are areas of concentration of minority populations in tracts where the Housing Authority's public housing developments, Hampshire Heights (79 units) and Florence Heights (49) , are located. The Meadowbrook Apartments (252 units) and Hathaway Farms (207) also contain racially and ethnically diverse resident populations. The CDBG Administrator works with the Resident Services Coordinators at those locations to direct services wherever possible.

Outreach through Casa Latina's Puentes Bridges Program focuses on tenants at the those developments, particularly the Housing Authority properties. There is now a Resident Services Coordinator working at the Federally funded Housing Authority properties and they are now hiring someone to work at the State aided developments. City staff have met with the NHA staff to insure they are aware of local resources that will facilitate service delivery to their tenants. The Community Housing Support Services Coordinator works closely with Meadowbrook and the Housing Authority, as the majority of notices to quit sending people to Housing Court emanate from those two property managers.

Geographic Distribution

Target Area	Percentage of Funds
No geographic Priorities Designated	100

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The CDBG funded public services are delivered City-wide. Northampton is a small City, so there is no real need to prioritize geographic areas. There are targeted outreach strategies employed by the various agencies, however, to reach their intended participants.

Properties selected for the Housing Rehabilitation Program have been served on a first come first serve basis. Their locations have been dispersed across the City, but more have come from Laurel Park (an old church camp community) and Ward 6 which is composed of FHA ranch style homes.

If funding allows the Housing Rehab. Program to continue, there may be a time when program participants are chosen from neighborhood revitalization areas, such as entrance corridors, to coincide

with efforts being undertaken by the Office of Planning and Sustainability.

Discussion

In June of 2018, the City released a Request for Qualifications for a Consultant to update the Analysis of Impediments to Fair Housing. A portion of that scope of work is to update Census data to the most recent date available and examine it to identify areas of low income and minority concentrations. Based on this report, how and where the City allocates its resources may be revised. The work is slated to begin August 1, 2018 and conclude December 31, 2018. It will be overseen by the Northampton Housing Partnership and Mayor's Office, with funding from the City Council.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

One Year Goals for the Number of Households to be Supported	
Homeless	300
Non-Homeless	3,390
Special-Needs	40
Total	3,730

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	1,780
The Production of New Units	146
Rehab of Existing Units	18
Acquisition of Existing Units	8
Total	1,952

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

It is difficult to get unduplicated counts of numbers of people being served as they sometimes utilize more than one service at a time. For instance, someone attending MANNA meals could also be living in an SRO and being assisted by the SRO Outreach Coordinator.

The number of homeless people to be supported is simply the tally of the anticipated annual number to be sheltered at the Grove Street Inn and the Hampshire County Interfaith Winter Shelter. This number does not reflect those unsheltered coming in to utilize services at the Resource Center. This does also not reflect those being served at Safe Passage's emergency shelter because some domestic violence victims are not considered homeless. The number of non-homeless to be supported is the tally of all public service grantees annual counts from last year, minus the two shelter counts.

The rental assistance number is the number of VASH vouchers administered by the Northampton Housing Authority, although in reality, a small percentage of them are being used in Northampton. (285) The number of vouchers being administered by Wayfinders and utilized in Northampton could not be obtained. The number of households utilizing Housing Choice Vouchers in Northampton is being researched by the Housing Authority (total number is 874) . The number of special needs households to be supported is an estimate of the number of Department of Mental Health and Department of

Developmental Services residential program beds in Northampton, which the State will not verify.

The production of new units reflects the renting up currently underway for Live 155 (70), the projected occupancy date for the LumberYard Apartments in May of 2019 (55), the new SRO units at 82 Bridge Street (16), the new units on the Dial-Self parcel (4), and the unit being built by Habitat on the final parcel of the Verona Garfield development (1) . The four new homes Habitat is constructing at the Glendale Road parcel will probably come on line in the next program year.

AP-60 Public Housing – 91.220(h)

Introduction

The City of Northampton continues to work collaboratively with the Northampton Housing Authority. CDBG funds have been utilized for property improvements at NHA developments over the years. The Director is in the process of hiring a second Resident Services Coordinator for State aided properties which includes Hampshire Heights. City staff will meet with that person, as they have with the RSC working in the Federally assisted properties, to enhance their interaction with local community resources. The NHA has been working with the Smoking Cessation Program at the Hampshire Council of Governments to implement no-smoking policies at their developments. The Resident Services Coordinator based at the Salvo House has been working with the staff at the Senior Center which is located next door, to increase NHA tenant utilization of the Senior Center and its vast programming opportunities. Highland Valley Elder Services continues to use the kitchen and cafeteria at the Salvo House as a meal site for its nutrition program.

Actions planned during the next year to address the needs to public housing

The Northampton Housing Authority plans on undertaking the following projects in the 2018-2019 program year:

Federal Properties

Joseph McDonald House - Replacement of smoke and carbon monoxide detectors, masonry repairs to building exterior

Florence Heights - Replacement of appliances, kitchen cabinets and counter tops

State Properties

Salvo House - installation of security cameras and electric stove replacements

Hampshire Heights - parking lot repaving

Cahill Apartments - parking lot widening and repaving

State Street apartments - roof replacement

Bridge Street - soffit replacement and parking lot paving and catch basin repairs for water mitigation

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The Senior Housing Program Manager and the Resident Services Coordinator met with City staff on May 22, 2018. During that session the NHA noted the following activities:

- Discussions with the City's Board of Health regarding Narcan training and sharps disposal safety instruction
- Attendance at a Hoarding Conference, to better address resident and management challenges
- MassHealth benefits assistance to maximize tenant income
- Participation in dissemination of smoking cessation materials and installation of smoking shelters at developments
- Sponsoring tenant events, producing a newsletter, working with the State's LEAP program for increasing educational attainment for residents of Hampshire Heights
- Improving language access for applications, leases, case management so non-English speakers can navigate their process
- Assisted in community effort to locate and offer permanent housing to Puerto Rican families displaced by Hurricane Maria
- Applying for administration of 25 additional VASH vouchers; already administer 285 for the region
- The Director of the Public Housing Division is from the Springfield Housing Authority which has an

extensive Family Sufficiency Program

- Hampshire Heights has an active application pending to form a Tenant's Association
- An informal tenant group is advocating for the installation of a playground at Hampshire Heights and improved sidewalks linking Florence Heights to downtown Florence.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The Northampton Housing Authority is not designated as troubled.

Discussion

With these new collaborations and new staff, NHA residents will become more engaged in the management of their housing and seek out and utilize increased resources to achieve enhanced economic empowerment and self-sufficiency.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City of Northampton works in close partnership with Eliot Homeless Services. Eliot is the selected vendor with the Statewide contract from the Department of Mental Health to administer the PATH Program (Project for Assistance in Transition from Homelessness). This grant provides street outreach clinicians in these Western Mass. communities - Pittsfield, Greenfield, Amherst, Northampton, Holyoke, Westfield and Springfield. The PATH worker in Northampton has been in the position more than 20 years and knows the population well. The clinician works closely with the Northampton Police Department, Tapestry Health and ServiceNet, Inc. to link clients with needed services and housing search. He is part of a group that assembles for case conferencing through HUD's coordinated entry system and they prioritize chronically homeless people for housing placement and services.

The PATH worker attends the CDBG Administrator's monthly Next Step Collaborative meetings and provides up to date information on the numbers and locations of people living outside. This helps guide outreach activities and informs the City about whether the existing shelter capacity will be sufficient for the season. He visits camps and conducts resource meetings twice a week through the winter. The early morning meeting allows people to go from the winter shelter when it closes at 7:00 a.m. up the street to the church for breakfast, networking and case management work. For other times during the day, unsheltered people can access the Hampshire County Resource Center for additional case management work.

Dial-Self, the area agency serving homeless unaccompanied youth, provides staff for shelter outreach. Their workers connect with young people at meal and shelter sites. Hopefully this year, they will become more active with outreach to the encampments, and support the Eliot Clinician with that work.

The CDBG Administrator is currently facilitating meetings with the City's Department of Public Works, the Board of Health, the Building Inspection office, the Office of Planning and Sustainability and Eliot Homeless Services to coordinate the response of City departments to the encampments. The number of unsheltered homeless living outside is increasing and Army Corps lands and conservation restricted lands are unable to host camps. The Police and EMS personnel sometimes need to access areas that have been blocked off for conservation purposes. DPW personnel have to go in and clean up abandoned camps where there may be trash and used drug paraphernalia. The effort here is to have social service providers engage with campers to inform them if the camp needs to be vacated, so they can access

services or at least protect their personal items and documents. Another goal is to protect campers and workers from potentially harmful camp conditions.

Tapestry Health, the regional organization that has a needle exchange program and services in the City, is also examining how they could conduct street outreach activities as well. They have been an important voice at the Mayor's Work Group on At-Risk Street Populations, which has now been meeting over a year to catalog existing services and promote dialog between service providers, the business community, law enforcement and those engaging in street activity. A report from that effort will be produced at the end of the summer.

Addressing the emergency shelter and transitional housing needs of homeless persons

ServiceNet, Inc., the administrator of the year round Grove Street Inn Emergency Shelter and the Hampshire Interfaith Winter Shelter (in partnership with the Friends of Hampshire County Homeless Individuals) struggles to keep both programs operational. HUD's focus on permanent supported housing negates the fact that not everyone is ready for permanent housing. There is still a need for emergency shelters and transitional housing programs, which have also fallen out of favor with HUD. ESG and CDBG are two of the only sources to fund emergency shelters. ServiceNet has to utilize private donations, and other agency funds to cover costs.

Transitional housing was a successful model that allowed intensive case management and the time needed for people to hone the skills needed for long term housing stability. All prior transitional housing programs funded through the Continuum of Care have been converted to permanent supported housing units, to conform with HUD's funding priorities. As a result, there are no longer any formal transitional programs with a 24 month length of stay limit.

Northampton does not have a generic emergency shelter for families, and there are no families living in encampments. As a result, most of the City's homeless services coordination work is focused on individuals. There is a need for increased services for women, as there is an increasing number of women in the shelters and living outside. Most have been traumatized by domestic violence and have mental health and substance use challenges. The Safe Passage shelter for victims of domestic violence and their children is always full and the Center for Human Development's Grace House for women in recovery and their children, is also always at full capacity. There is also a need to accommodate couples in shelter, which is often difficult. It is virtually impossible however, to encourage an agency to create new programming to address those needs, due to the insufficient funding sources that exist for emergency shelter programs.

With the two downtown shelters for individuals in Northampton, and the satellite overflow site ServiceNet oversees at a church in Easthampton as well as Craig's Doors in Amherst, there are no plans to increase shelter capacity this coming year. Hopefully we won't need to create beds in a crisis

situation. During the coldest days this past winter, the City reached out to Holyoke to open some emergency beds, as our community had people on couches and on the floor. No response was received, but the Red Cross opened an emergency shelter at Smith Vocational High School in Northampton, as power outages were expected. Thankfully, it was not needed. People doubled up and couch surfed to get through the crisis.

A discussion will be held at the Regional Network's Individual Services Committee this fall to develop a back up plan to have in place this year, if needed. The Worthington Street Shelter in Springfield is always at or exceeding capacity, the Samaritan Inn in Westfield has strict admission requirements, although usually full. The numbers of people from Hampden County being sheltered in Hampshire County increase yearly, so an emergency shelter in Holyoke would be an asset to the region.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City utilizes the Hampshire County Resource Center, located at 43 Center Street, administered by ServiceNet, Inc. as the main entry point for homeless individuals to access services. The Center has case managers, Health Care for the Homeless nurses and doctors and a benefits specialist. Food, laundry and showers are available. During the winter months, the space also houses the Hampshire Interfaith Winter Shelter with capacity for 22 individuals. ServiceNet also manages permanent supported housing units through the CoC, to which referrals can be made.

As part of the implementation of the new coordinated entry system, there is now a 1-800 number to call for service referral. The REACH meetings (Regional Engagement and Assessment of Chronically Homeless people) has now morphed into Coordinated Entry meetings. Relevant service providers meet weekly and monthly to assess and place chronically homeless people when housing placements exist. The City's Veterans Agent participates when Veterans are identified in need of assistance. Soldier On has recently developed 44 units of housing for homeless Veteran men and 16 units of housing for homeless women Veterans and their children. Dial Self staff participate when someone between the ages of 18-24 present for services. Jessie's House in Amherst addresses the needs of families finding themselves homeless, through referrals from the Department of Transitional Assistance. Grace House in Northampton houses women in recovery and their children through a closed referral process from the Department of Public Health. Safe Passage serves those affected by domestic violence. All of these programs work with participants to assess their needs and provide case management with the goal of helping them transition to permanent housing and independent living. The length of stay depends on

how quickly a participant can address their challenges and if a housing placement is available.

The City is cognizant of the need for housing, in order to facilitate the ability of people to move forward and out of homelessness. The renovation and expansion of the Sergeant House SRO (82 Bridge Street), the new construction of Live 155 and the Lumberyard Apartments, the Northampton Teen Housing Program through Dial Self, and the new rental housing proposed for Village Hill are all developments that will increase the number of housing opportunities available to those experiencing homelessness.

The CDBG funded public service agencies doing housing stabilization work, (SRO Outreach, Community Legal Aid) the Community Preservation Committee funded Community Housing Support Services Program and Resident Service Coordinators at the Housing Authority and larger apartment complexes, all work diligently to prevent people from returning to homelessness.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The City will continue to support, with CDBG funding, the SRO Outreach Program and the Community Legal Aid Homeless Prevention Program, to allow them to work with residents whose tenancies are at risk. The SRO Outreach Coordinator can help a tenant mediate a dispute with a landlord to avoid eviction, and the CLA Attorneys conduct advocacy at Housing Court which often results in payment plans to preserve the tenancy. The City, through the Community Preservation Committee will continue to support the Community Housing Support Services Program that works with court involved residents facing eviction. The CPC awarded the program an additional year of funding that expires in 2019. These programs serve more than 100 households annually and have very high success rates for preserving tenancies.

Social workers from the Cooley Dickinson Hospital attend the Next Step Collaborative meetings to network with service providers. They will contact ServiceNet to identify available beds prior to releasing a patient into homelessness. Soldier On will pick up any Veteran being released from the Hampshire County House of Corrections, who does not have a place to go identified. The City's Veterans Agent does extensive case management and works closely with Soldier On and the Northampton Housing Authority who administers the regions VASH units Program.

The City also advocates for and utilizes the State funded Tenancy Preservation Program that works with households at risk in the Pioneer Valley. They have developed an expertise around assisting tenants at risk of eviction due to hoarding issues. Dial Self works closely with the Department of Families and Children, and the Department of Youth Services to address youth being discharged from the foster care

system. Dial Self provides housing and support services to this population and will open the first 4 of their 8 units on Hatfield Street in July 2018. The new building, to be constructed in the fall (2018) and open in the spring of 2019 will provide 4 additional residential units, as well as a common area and office space for case management services.

The Franklin Hampshire Career Center, the Center for New Americans, the Northampton School system, Catholic Charities, the Amherst Family Resource Center and many others had staff that became very engaged with the 30 families from Puerto Rico displaced by Hurricane Maria who were living at the Quality Inn in Northampton for 7 months. All families received services those that chose to stay were assisted with finding permanent housing placements. This community crisis was not anticipated and the response was led by the School Social Worker and the Amherst Family Resource staffer. They pulled together many local volunteers and organized food delivery by area restaurants and the MANNA meals program. Housing search was a challenge, to say the least, but housing was found for all before the FEMA deadlines. Many people contributed to making this as successful and humane for the families as possible despite the lack of guidance or resources from MEMA and FEMA.

Most of the public services agencies funded by the City with CDBG directly or indirectly prevent homelessness. Increasing language competency in order to secure work and economic self-sufficiency, accessing free food to be better able to afford housing costs, preparing at risk youth for employment opportunities and career paths, are some examples. Enhancing self-worth, life skills and educational attainment for better employment, are all critical components to having stable housing and healthy livelihoods.

Discussion

CDBG funding will continue to be provided to the City's two shelters for staffing. The CDBG Administrator participates on the Interfaith Shelter's Management Committee which oversees the operation of the winter shelter, in conjunction with ServiceNet, Inc. and the Friends of the Homeless. Collaborative advocacy and support will be provided to Safe Passage for the operation of their emergency family shelter for victims of domestic violence and to Soldier On for their emergency beds that serve men and women Veterans. The CDBG Administrator will continue to facilitate monthly meetings with the City's homeless service providers at the Next Step Collaborative, to insure services are coordinated and utilized effectively. City updates are provided with regard to the production of new units, which is the key to successful movement for people working to exit homelessness.

Elders who may be at risk are served by Highland Valley Elder Services, the Northampton Housing Authority, Northampton's Council on Aging and the Senior Center. Services include home modification grants/loan to age in place, home delivered meals, public housing and outreach, education and socialization opportunities. The EARN program, supported by CDBG, provides an opportunity for income

maximization for elders not able to survive on Social Security or savings alone after retirement.

Households with disabled members are served by Stavros Center for Independent Living, the Department of Developmental Services and the Mass. Rehabilitation Commission. Households with members experiences mental health issues are served by ServiceNet, Inc., Community Support Options, the Department of Mental Health. A newly created and opened Recovery Center located at 2 Gleason Plaza serves as a day drop in and resource center for those in recovery from substance use and mental health disorders. DMH and DDS have residential programs that operate in the City, with 24/7 hour staffing supports.

The Department of Public Health opened a detox facility three years ago in Greenfield, which increases the bed capacity for those in need of such a facility and treatment. Gandara Mental Health Center operates Hairston House, the Alliance for Sober Living and the Maple Avenue house in Northampton for those in recovery from substance use. Victims of domestic violence access Safe Passage for emergency hot line information and referrals, emergency shelter, legal advocacy and case management services. People challenged by HIV/Aids can be served by A Positive Place for housing subsidies and support services which operates out of Cooley Dickinson Hospital in Northampton.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

The City of Northampton continually works to identify and ameliorate barriers to accessing and maintaining affordable housing.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The Northampton Housing Partnership which serves as the City's Fair Housing Committee issued a Request for Qualifications to hire a consultant to update the Analysis of Impediments to Fair Housing. Responses are due July 9th (2018). The scope of services includes an examination of private and public policies that may be hindering access to affordable housing. It will also compile the most current demographic data available to identify who is living in Northampton and where there may be areas of concentrated poverty. It will investigate what people are experiencing anectdotally, when trying to rent or buy in Northampton and the nature of discrimination complaints filed locally or with the State or HUD. Focus groups will be held with representatives of relevant sub-populations. Northampton's position in the region, as a community of opportunity in the Pioneer Valley which also sees the highest degrees of segregation in the country, in Springfield and Holyoke, will also be examined.

The Northampton Housing Partnership also has a Zoning Sub-Committee that works in conjunction to analyze and revise where necessary, any zoning regulations that may increase costs and or limit development opportunities to create subsidized affordable or market rate affordable units in the City. The Committee reports monthly on progress and arranges for members to provide public testimony during Planning Board and City Council meetings at which zoning revisions are deliberated.

The Sub-Committee is continuing to monitor the implementation of a tax relief program adopted by nearby Amherst, for developers of affordable housing. Their first project is underway. The Partnership is also examining HUD's Small Area Fair Market Rent program for applicability here.

The Massachusetts Fair Housing Center will continue to do community education and outreach at various venues in Northampton, and process discrimination complaints originating in the City. The MFHC sued the Northampton Housing Authority and 3 other housing authorities in the region for insufficient language access. The City and the MFHC are monitoring the NHA to insure compliance with the conditions stipulated in the suit.

Discussion:

The City is still actively pursuing ownership of two parcels for affordable housing development. One on

Laurel Street and one on Burt's Pit Road were deeded to the Housing Authority through the disposition of the Northampton State Hospital in the early 1990's. The State's Division of Capital Asset Management has taken almost three years to process the ownership change, once the Housing Authority agreed they had no interest in developing them themselves. The pursuit of these parcels to be offered to a developer for construction of affordable housing is an example of the City's commitment to creating more opportunities by using public land.

The Housing Partnership, the Mayor's Office, other City Departments and service providers will work hard to gather critical information and data in order to develop accurate and relevant implementation recommendations in the Analysis of Impediments. The resultant action plan will be incorporated into the monthly meetings of the Housing Partnership for tracking and inform funding decisions and action task priorities for the next 3-5 years.

AP-85 Other Actions – 91.220(k)

Introduction:

The City can and will play a critical role in facilitating communication and collaboration in the face of diminishing and insufficient community development resources. It is imperative that our service delivery system operate as efficiently and effectively as possible to meet the needs of residents. The City will support people and organizations carrying out public service programming, preserving and creating affordable housing, increasing peoples economic self-sufficiency and improving public facilities and infrastructure to improve the quality of life for people that may be underserved, have insufficient incomes and or face challenges that are hindering them from achieving their life goals.

Actions planned to address obstacles to meeting underserved needs

Specifically, the City will support and participate in the Western Massachusetts Network to End Homelessness, the Steering Committee for the Network, the Three County Continuum of Care, the Next Step Collaborative, the Housing Partnership and the committees of the network to stay informed and proactive. This involvement translates into the local government being an active responsive partner in addressing obstacles to meeting the needs of the underserved.

Now that housing and services for unaccompanied homeless youth have been created in the City, in partnership with Dial Self, the next high priority need that has been identified by service providers is for shelter and support services for women. The numbers of single women in shelter continues to rise. Women that have experienced domestic violence in their past, but may not be currently, may not qualify for a shelter placement in a DV shelter. They may find themselves in the mixed population shelters in close proximity with males. Also, removing people from the geographic area where their abusers are located, often means they are relocated away from the support systems they are familiar with. Being able to feel safe in shelter and remain close to their support systems, is a gap in services that will be examined this program year. The CDBG Administrator will assemble the service providers that work in this realm, to devise a strategic response, in the fall of 2018.

The Northampton Housing Partnership will select a Consultant to update the Analysis of Impediments to Fair Housing in July of 2018. Work will begin in August with census data collection and literature review. Focus groups will be assembled and conducted in the fall. The Partnership and CDBG Administrator will play a major role in insuring the Consultant interfaces with people who are underserved - residents living in public housing unable to move out into other housing, First time homebuyers unable to purchase homes in Northampton, disabled people unable to find housing units to meet their needs, members of minority populations experiencing discrimination, restaurant workers living in overcrowded housing situations, and others.

The City will support with CDBG funds, the agencies that provide direct front line services to those finding themselves most in need in Northampton. The on-going communication with those entities

through meetings and interactive monitoring sessions facilitates coordinated responses to meeting the needs of the underserved. All of those agencies depend on a variety of funding sources to do their work. Having the City as a funder enhances their ability to leverage other critical funds.

Casa Latina, the grass roots organization serving the Latino community in Hampshire County is undergoing transition. The City will support its Board members and staff (with CDBG funding and technical assistance) as they work to identify a new configuration for the agency, redefine its mission and identify new resources to move forward. With the numbers of Hispanic households increasing, it is imperative that Casa remain strong in its ability to provide information and referral services and advocacy for people in need of increased access to language, income maximization and education and employment opportunities.

The City will work with the Northampton Housing Authority Board of Commissioners and administrative staff, including the Resident Service Coordinators to support their tenants and maximize opportunities to increase economic empowerment and self-sufficiency.

Actions planned to foster and maintain affordable housing

The inventory of existing formally subsidized housing units is monitored continually by the CDBG Administrator and Housing Partnership. This year, the Leeds Village Apartments affordability restriction expired. Work was done with MassHousing, the Holyoke Housing Authority and the owner, Mt. Holyoke Management, to pursue securing Section 8 Housing Choice vouchers to project base at the 22 unit building. The rent structures were insufficient to cover operational costs, but some Mass Rental Voucher Program vouchers were secured. The end result was not optimal, but most residents already have vouchers that they can continue to use there. There are no other properties coming up in the near future that have expiring use units, except for Hathaway Farms. The number of units on the inventory for that development has decreased from 207 to 42 but that number will hold for the next 10 years.

CDBG and Community Preservation Act funding has been allocated to several housing projects in the past few years. The Valley CDC LumberYard Apartments (\$200,000 for acquisition), Live 155 (\$150,000 for tenant relocation), the Friends of the Homeless/Dial-Self Teen Housing Project (\$65,000 for acquisition), the Sergeant House SRO Renovation/Expansion (\$150,000 for pre-development costs), and others. This year, \$150,000 is allocated to the Valley CDC/The Community Builders plans for 65 new units of rental housing at Village Hill (former State Hospital property) and \$135,000 is allocated for infrastructure costs to the Pioneer Valley Habitat for Humanity's development of 4 affordable homes on Glendale Road.

Although the Department of Housing and Community Development's Inventory of Subsidized Housing Units for Northampton indicates a 10.6 % ratio, there are a number of projects not included. Corrections

of errors on the inventory, and additions of some new units, will increase that percentage.

Actions planned to reduce lead-based paint hazards

The State recently revised (downward) the thresholds for lead paint abatement in structures. The Northampton Housing Partnership wrote an Op Ed column for the Daily Hampshire Gazette local newspaper describing the changes. Abatement is also a popular topic at the annual Landlord Workshop the Housing Partnership sponsors every year. The Mayor sends a letter to every landlord thanking them for providing housing in our City, includes a list of landlord resources and invites them to the annual workshop. A local attorney answers questions from the audience which is usually composed of people owning 3 units or less, which is a large portion of Northampton's rental inventory. Getting out the word on new lead paint abatement laws and financial resources will continue to be important. It is generally suspected that not wanting to delead units cause landlords to illegally turn family applicants away.

CDBG funding for the housing rehabilitation program will continue to include lead paint abatement as an eligible activity. All units participating in the program are having lead tests conducted and remediation undertaken where necessary. The program design parameters of permitting up to \$45,000 to be spent on a unit was precisely done to allow lead paint abatement if needed. The City's Board of Health created a data base of all units that have Lead Abatement Certificates. The City BoH staff went through all past records and painstakingly created the data base which will be updated regularly moving forward.

Actions planned to reduce the number of poverty-level families

The City will fund, through CDBG and work to insure the support for the MANNA Soup Kitchen, the SRO Food Pantry and the Northampton Survival Center to address food insecurity and free up income for housing costs. The Literacy Project, The Center for New Americans and Community Action's Youth Employment Readiness Program will assist residents with economic empowerment. The slight increase in the CDBG award for the City allowed the Review Committee to slightly increase the CDBG awards for these programs. Valley CDC's Small Business Assistance Program will help increase household income for successful entrepreneurs.

The City CPC Program will continue to fund the Community Housing Support Services Program. The CHSSP Manager works with court involved families facing eviction for non-payment issues. Working intensively with each family, the goal is to impart information to develop financial budgeting skills, life skills and maximize earning potential that will move a family out of crisis into housing stability, and hopefully out of poverty.

The Northampton City Council supports the work of the Living Wage Campaign and publicly acknowledges employers in the community that pay a living wage. The Pioneer Valley Workers Center advocates for disenfranchised workers to secure higher pay and safe and respectful work environments. They do education and outreach to insure employees are aware of their rights and responsibilities and

strives to improve employer/employee relationships.

Actions planned to develop institutional structure

With regular monthly meetings of the Northampton Housing Partnership, the Next Step Collaborative, the Chronically Homeless Coordinated Entry meetings and the various committee meetings of the Western Mass Network to End Homelessness (individuals, families, youth, Veterans), the CDBG Administrator stays current on issues. The quarterly meetings of the Valley CDC Property Management and Service Providers and other regional meetings such as the Pioneer Valley Regional Planning Commission's Housing Plan Implementation Committee, the Inclusive Communities Advisory Group and COSA/Council on Social Service agencies; provide additional input.

The Next Step Collaborative meetings are attended by providers working with sheltered and unsheltered people, Veterans, people with HIV/Aids, and residents of the SRO's, homeless and formerly homeless consumers. The Housing Partnership is composed of a landlord, a clergy person, a legal aid attorney, a bank Vice President/CRA Compliance officer, a Housing Authority tenant, a domestic violence professional, a financial advisor, a Smith College professor, a tenant and interested citizens.

The information about needs and City priorities is fed to the Mayor's Office through all these interactions. The institutional structure that exists is comprehensive and effective. People work together and support each other.

Actions planned to enhance coordination between public and private housing and social service agencies

The City will continue to support the Community Housing Support Services Program which works primarily with tenants of the Northampton Housing Authority and Meadowbrook Apartments. Close collaboration with the property managers, resident services coordinators, attorneys and case managers to accomplish housing stabilization saves money and stress for all parties involved. The Coordinator will work on budgeting, life skills and income maximization to assist residents with housing stabilization. Property managers support the CHSSP program, as it results in less eviction cases, legal costs and unit turnover expenses. It is hoped they will opt to contribute financially to allow the program to continue.

The City will continue to support and attend the sessions between the Valley CDC and Wayfinders as they meet with social service providers engaged in housing stabilization efforts for their tenants. These affordable housing developers and property managers strive to support their tenants to prevent evictions. The CDBG Administrator attends these meetings to identify broader issues that the City can address through workshops, training and networking collaborations. For example, City staff made the linkages between Easthampton Savings Bank, Meadowbrook Apartments and the CHSSP Coordinator to sponsor a financial literacy workshop for Meadowbrook residents.

Wayfinders will be managing the LumberYard Apartments and the Sergeant House for Valley CDC when

those projects are completed. This is in addition to their own properties - Paradise Pond Apartments, the Earle Street SRO, Live 155 and the Lorraine SRO at 96 Pleasant Street. Valley utilizes HMR Property Management for the Maples, Millbank, the King Street SRO and the School Street apartments. HMR is familiar with social service agencies providing housing stabilization work for tenants and all interface collaboratively. Valley CDC and Wayfinders also work collaboratively to develop, own and manage affordable housing for the City and region.

The City will continue to work with the Northampton Housing Authority's Resident Services Coordinators to insure they are aware of local resources to enhance self sufficiency for their tenants.

The Coordinated Entry meetings have expressed the need to identify more landlords willing to accept chronically homeless people. The City will participate in adjusting the agenda at the annual landlord workshops in February to add the Veterans Agent, ServiceNet and other providers who wish to address this gathering. The City's Veterans agent has presented in the past, to encourage landlords to utilize VASH vouchers and come forward to house homeless Veterans. The same can be done for other sub-populations at this venue.

Discussion:

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	90.00%

The Plan details how funds expected from the 2018 grant (B18-MC-25-0027) will be expended including anticipated income from various loans of \$1,252. These loans consist of a 1st time home buyer repayment of \$21.08 per month and a housing development loan payment of \$1,000 per year. The anticipated amount includes additional program income, if any, which is unknown as it is dependent on whether or not deferred housing rehab and home repair loans are paid off. Over the past several years, due to the difficult economic situation, the City has seen few repayments. The majority of homeowners request subordinations. All unanticipated program income received during the prior program year has been allocated in this year's document.

This plan covers overall benefit for the program years 2016, 2017, 2018.

Valley CDC

82 Bridge Street Sergeant House Renovation and Expansion Project
15 unit SRO being expanded to 31 units of enhanced SRO housing



256 Pleasant Street The Lumberyard Apartments

55 units of affordable family housing with first floor commercial space



Northampton TeenHousing Phase 1 Frequently Asked Questions

Can I move in right away? Wait time can vary greatly. It's important to apply early and maintain contact if you end up on the waiting list.

Can I smoke or have a pet? There is a strict no smoking and no pets policy.

Can my boyfriend/partner or child live with me? Generally No. Each lease is for a single person. In two-bedroom apartments, the lease covers a single bedroom and shared use of common rooms. There may be some exceptions so check with a DIAL/SELF Case Manager about your situation.

What about guests? Tenants are allowed to have up to 3 awake guests in the apartment at a time. Overnight guests must be approved by the building management after passing a SORI check. A tenant may only have 21 overnights a year. Tenants are responsible for the actions of their guests.

Do I have to share anything with other tenants? Yes. In two bedroom units tenants have their own bedroom, but share a common bathroom, shower, kitchen, fridge and stove. Apartments have basic furnishings included.

How Much is Rent? Rent per bedroom in \$50-\$529 based on income and other factors. Rent includes heat and hot water as well as wifi internet.

DIAL/SELF Core Values

COLLABORATION – We work collaboratively with youth, with each other, and with our community to make the most of our combined resources.

RESPECT – We demonstrate respect through active listening, responsiveness, and inclusion of diverse perspectives.

INNOVATION – We develop and implement creative programs in response to community needs.

ACCOUNTABILITY – We hold ourselves accountable to high ethical, administrative, programmatic, and fiscal standards.

Funding Partners for DIAL/SELF NTH include:

- Northampton Community Preservation Act
- Community Development Block Grants
- Friends of Hampshire County Homeless Individuals
- United Way of Hampshire County
- The generosity of private foundations, charitable corporations, and individual/group community donors

DIAL/SELF is a 501(c)(3) tax-exempt organization.

Donations to DIAL/SELF are tax-deductible within limits of applicable laws.



Northampton TeenHousing

Developing and managing supporting affordable and permanent housing for homeless young adults ages 18-24.



196 Federal Street
Greenfield, MA 01301

www.dialself.org
(413) 774-7054

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Greenfield, MA 01301

www.dialself.org
(413) 774-7054

DIAL/SELF TeenHousing History

Since 1977, DIAL/SELF has been a community-based non-profit agency dedicated to promoting the health and positive development of area youth and enhancing the quality of life in the communities where they live.

In 2006, DIAL/SELF completed its first building rehab for the purpose of creating affordable housing for homeless youth. The venture into housing development was in response to a very clear community need.

As of 2017, DIAL/SELF has worked to create 32 bed-units of permanent, supportive affordable housing for 18-24 year old young adults who are homeless or at risk of becoming homeless.

Northampton TeenHousing Apartments

In 2017, through a partnership with Friends of Hampshire County Homeless Individuals, DIAL/SELF opened the doors to a renovated building at 11 Hatfield, Street. A plan is in place to build a new building on a connected property with additional 4 apartments and program space as well.

The current phase 1 building now provides:

- 2 two-bedroom apartments for ages 18-24
- Subsidized rent options
- Supportive services
- Opportunities for community service

Phase 2 building will include

- 4 single room enhanced efficiency apartments



Northampton TeenHousing Apartment Eligibility

Tenant eligibility includes, but is not limited to:

- Ages 18-24
- Currently experiencing homelessness or at risk of becoming homeless
- Have an income less than or equal to 50% of the median income for Northampton
- Demonstrate sufficient resources to pay the minimum \$50 rent per month and standard living expenses
- Be willing to commit to a 3 month lease
- Satisfy a criminal offender records information check and a sex offender registry inquiry
- Be willing to abide by the requirements of the Northampton TeenHousing Occupancy Agreement.

For more information about TeenHousing and other housing requirements, visit the DIAL/SELF website at www.dialself.org and click on the TeenHousing link.

A sample copy of the NTH Occupancy Agreement (Lease) is available online .



Northampton TeenHousing Apartment Application Process

Youth between the ages 18-24 should contact DIAL/SELF staff to start the application process which involves filling out a pre-application and starting case management. DIAL/SELF staff will provide support with the NTH application and any subsidy requirements as needed and able.

Subsidy options and requirements will vary based on individual applicants circumstances.

Staff can be reached at 413-774-7054, menu option 4, or by visiting a drop-in center in Greenfield or Orange.

Other DIAL/SELF Housing Options

DIAL/SELF offers other support options with housing for young adults 18-24 (certain program age out at 21) outside of the TeenHousing program such as:

- Step Transitional Living Program
- Kinship homes
- Emergency NightOwl warming center
- Limited short-term rental subsidies
- Referrals to non-DIAL/SELF housing options

For more information about which housing options may be available for you, or for a young adult with whom you are working , contact DIAL/SELF.

413-774-7054, Menu Option 4

3 County CoC Final Rankings | 2017

The 2017 ranking after project presentations to the CoC Board is below.

2017 Rank	Project	Score	Grant amount	Tier
1	3 County HMIS Project	NA	\$80,079	Tier 1
2	3 County Coord. Entry	NA	\$111,543	
3	CDH A Positive Place	174.5	\$116,062	
4	Louison House PH	161.5	\$87,014	
5	Louison House TH	146.8	\$139,091	
6	SN Summer St PH	145.3	\$166,023	
7	Construct PH	144.5	\$21,638	
8	SN 3 County PH	131.3	\$569,202	
9	WF Paradise Pond Apts	131.0	\$23,813	
10	SN Shelter + Care	128.5	\$184,335	
11	Construct TH	125.3	\$43,412	
12	HCDC Village Apts	125.0	\$59,735	
13	SN OFH TH*	NA	\$35,645	

2017 Project Rankings

CDH A Positive Place	
Louison House PH	
Louison House TH	
SN Summer St PH	
Construct PH	
SN 3 County PH	
WF Paradise Pond Apts	
SN Shelter + Care	
Construct TH	
HCDC Village Apts	

* This project is being reallocated in the 2017 competition.

Total renewal demand	\$1,637,592
Tier 1 - 94%	\$1,539,336
Tier 2 - 6%	\$98,256

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3 County Continuum of Care - Coordinated Entry

What is Coordinated Entry? (HUD definition)

Coordinated entry is a new process through which people experiencing, or at risk of experiencing, homelessness can access services in a streamlined way, have their strengths and needs assessed, and more quickly connect to appropriate, tailored housing and mainstream services within the community. Standardized assessment forms provide the ability for households to gain access to more options, incorporating participants' choice, rather than being evaluated for a single program within the system. The most intensive interventions are prioritized for those with the highest needs. [How does it work?](#)

Coordinated Entry Documents - more information and HUD forms on the [3 County Data Wiki site](#)

[Coordinated Entry Assessment Form - pdf](#)

[Coordinated Entry Online Form](#)

Vulnerability Index (VI)

Coordinated Entry Assessment & VI Combined

Release of Information

3 County CoC Written Standards and Policies & Procedures

Coordinated Entry Case Conferencing
Sponsored by ServiceNet Shelter and Housing Division

Meetings are open to any interested agency or service provider to discuss clients who have been assessed and added to the list, or housing providers with vacant units.

<p>Berkshire County Barton's Crossing Wednesdays 2-3:30 141 North Street Pittsfield</p>	<p>Franklin County Franklin Drop In Tuesdays 1:00-2:30 60 Wells Street Greenfield</p>	<p>Hampshire County Hampshire Drop In Mondays 1:00-2:30 43 Center Street, Northampton</p>
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Questions?

Kate Bavelock - kateb@hilltowncdc.org

413-296-4536 x 116



Point-in-Time Count | MA-507 Pittsfield/Berkshire, Franklin, Hampshire Counties CoC

Date of PIT Count: 1/24/2018

Population: Sheltered and Unsheltered Count

Total Households and Persons

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total Number of Households	224	191	0	54	469
Total Number of Persons	399	198	0	54	651
Number of Children (under age 18)	133	7	0	0	140
Number of Persons (18 to 24)	18	8	0	5	31
Number of Persons (over age 24)	248	183	0	49	480

Gender

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Female	198	33	0	21	252
Male	199	165	0	33	397
Transgender	2	0	0	0	2
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	0	0	0

Ethnicity

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Non-Hispanic/Non-Latino	227	177	0	50	454
Hispanic/Latino	172	21	0	4	197

Race

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
White	320	158	0	50	528
Black or African-American	65	36	0	1	102
Asian	1	1	0	0	2
American Indian or Alaska Native	2	1	0	0	3
Native Hawaiian or Other Pacific Islander	1	1	0	0	2
Multiple Races	10	1	0	3	14

Chronically Homeless

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total number of persons	67		0	5	72

Point-in-Time Count MA-507 Pittsfield/Berkshire, Franklin, Hampshire Counties CoC

Population: Sheltered and Unsheltered Count

Persons in Households with at least one Adult and one Child

	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Total Number of Households	63	3	0	66
Total Number of persons (Adults & Children)	235	10	0	245
Number of Persons (under age 18)	131	7	0	138
Number of Persons (18 - 24)	15	0	0	15
Number of Persons (over age 24)	89	3	0	92

Gender (adults and children)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Female	142	6	0	148
Male	93	4	0	97
Transgender	0	0	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	0	0

Ethnicity (adults and children)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Non-Hispanic/Non-Latino	99	4	0	103
Hispanic/Latino	136	6	0	142

Race (adults and children)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
White	194	7	0	201
Black or African-American	34	3	0	37
Asian	0	0	0	0
American Indian or Alaska Native	0	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0
Multiple Races	7	0	0	7

Chronically Homeless (adults and children)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Total number of households	7		0	7
Total number of persons	25		0	25

Point-in-Time Count | MA-507 Pittsfield/Berkshire, Franklin, Hampshire Counties CoC

Population: Sheltered and Unsheltered Count

Persons in Households without Children

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total Number of Households	160	188	0	54	402
Total Number of persons (Adults)	162	188	0	54	404
Number of Persons (18 - 24)	3	8	0	5	16
Number of Persons (over age 24)	159	180	0	49	388

Gender (adults and children)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Female	55	27	0	21	103
Male	105	161	0	33	299
Transgender	2	0	0	0	2
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	0	0	0

Ethnicity (adults and children)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Non-Hispanic/Non-Latino	128	173	0	50	351
Hispanic/Latino	34	15	0	4	53

Race (adults and children)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
White	124	151	0	50	325
Black or African-American	31	33	0	1	65
Asian	1	1	0	0	2
American Indian or Alaska Native	2	1	0	0	3
Native Hawaiian or Other Pacific Islander	1	1	0	0	2
Multiple Races	3	1	0	3	7

Chronically Homeless (adults and children)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total number of persons	42		0	5	47

Point-in-Time Count | MA-507 Pittsfield/Berkshire, Franklin, Hampshire Counties CoC

Population: Sheltered and Unsheltered Count

Persons in Households with only Children

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total Number of Households	1	0	0	0	1
Total Number of children (under age 18)	2	0	0	0	2

Gender (adults and children)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Female	1	0	0	0	1
Male	1	0	0	0	1
Transgender	0	0	0	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	0	0	0

Ethnicity (adults and children)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Non-Hispanic/Non-Latino	0	0	0	0	0
Hispanic/Latino	2	0	0	0	2

Race (adults and children)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
White	2	0	0	0	2
Black or African-American	0	0	0	0	0

Asian	0	0	0	0	0
American Indian or Alaska Native	0	0	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0	0
Multiple Races	0	0	0	0	0

Chronically Homeless (adults and children)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total number of persons	0		0	0	0

**Action Plan Public Hearing Minutes
February 21, 2018**

The Action Plan public hearing for the period beginning July 1, 2018 began at 5:34 p.m. 12 people representing various area agencies, Peg Keller, CDBG Administrator and Cam Leon, Assistant CDBG Administrator were in attendance.

Peg began with an overview of this year's program by detailing the activities listed on the Draft Action Plan for July 1, 2017 handout (see attached).

The application for funding beginning July 1st is currently available on-line and due no later than 4:30 p.m. on February 28, 2018. An unexpected glitch with this year's application is the PDF requires a PIN to digitally sign the document. This has caused some confusion with sub-recipients who do not have a PIN. Peg told those in attendance applications can be submitted without the digital signature and stated for any issues with the application to contact Cam.

Public Services interviews will be held March 13-15, from noon to 2:00 in the City Hall Hearing Room; scheduling is still in process. Members of the Review Committee this year are: Councilor Gina-Louise Sciarra; Councilor Marianne LaBarge; Rev. Todd Weir, First Churches; and Lionel Romain of CEDAC. Christine Young, Human Rights Commission, who was also on the Committee last year, is unable to participate this year due to a scheduling conflict. Peg will recruit another individual to be involved. The Committee will deliberate and provide their recommendations for funding to the Mayor.

The Draft Plan will be published and a public hearing will be held March 28th at 5:30 to allow for a 30-day comment period before submittal to HUD on May 15th. The meeting will be held in the City Hall Hearing Room 18.

Award

Peg noted that at this point in time, we do not know what the award will be for the upcoming program year but are hoping to be level funded. The City's allocations for the past four years have been in the low \$600,000 range.

Making a Difference

Continuing with the effort to network, share ideas and successes, attendees presented a story of their choice to demonstrate how the work they do is important to them.

Peg – Center for New Americans: presented a short Power Point presentation of their program. CNA offers three levels of ESOL, as well as, a long distance on-line learning option. This past summer, a Personal Care Attendant program was taught at Smith Vocational School. Beginning March 3rd, students who have completed the PCA program can begin a certified nursing program. CNA naturalized 65 citizens last July.

Lev – Community Action: stated “CDBG is the money that lets us say yes”. She gave an example of a youth in the employment readiness program who was struggling to stay in school after the loss of a sibling due to overdose and the eviction of his family’s housing. With CDBG and other grant funds to pay for his staff time, he gained employment as a custodian in the public schools. Without CDBG funds to cover the gaps, it is likely the program would have lost this youth as he struggled with his many challenges.

Judith – Literacy Project: spoke about the loss of a beloved teacher earlier this year who was hit by a car in Holyoke. The program took some time to allow students to go home or stay and “hang out” together. All the students agreed to stay and one student commented “this is the safest place in my life”. As the community came together to grieve, they began to heal from this great loss.

On a happier note, Judith added they learned just this week The Literacy Project is one of three recipients of the 2018 Arts and Humanities Award through New England Public Radio (NEPR). Amherst College Professor Karen Sanchez-Eppler, one of the many who nominated The Literacy Project, was quoted as saying, “the extraordinary work that The Literacy Project does not only provides much needed basic skills but also develops a love of story and sense of voice in people whose words and perspectives are generally not valued in this society”. The Literacy Project is excited to receive this award.

Judith also noted the Northampton Brewery celebrated its 30th anniversary this year. From ticket sales to the event, they generously donated all the proceeds to The Literacy Project. Judith commented that businesses in Northampton recognize the needs of the community and actively work with local agencies to address those needs.

Jessica – CHD/BBBS: to follow-up on Judith’s comment about businesses recognizing need in the community, Jessica mentioned two fundraisers for BBBS generated by Pioneer Valley Karting in West Hatfield and 50/50 Fitness and Nutrition in Hadley. The program is trying to shift the focus to “this side of the river” to include more Northampton and Easthampton kids into the program. In an effort to be non-binary and more inclusive, staff attended a training led by James Shultis focusing on transgender youth and issues.

Big Brothers Big Sisters did not receive State CDBG funds from Amherst this year. This funding is a large percentage of their program. Peg offered to write a letter in support of the program.

Dee – Valley CDC: Dee is the Small Business Coordinator replacing long time coordinator Gene Talsky. While she has only been in the job five months, she feels it is very rewarding. CDC offers free business consulting from assistance with business plans, loan preparation and marketing to coaching people who have ideas for starting their own business. She gave two examples: a woman who called thinking the free service was only one time. When Dee told her it was as many times as needed, the woman sobbed, “that’s just what I need”. Another individual, a very talented woman in her 60’s who needed help organizing her skills and choices. She is now gainfully employed. Dee commented, “sometimes it is just a matter of giving someone permission to choose”.

Mandy – Community Legal Aid: shared a story of a single mom with five children in a project based unit subsidy facing eviction due to alleged damage to the apartment. Mandy visited her and found the apartment clean and well kept. The landlord’s attorney was not local, was very aggressive and not willing to negotiate. On the first day of the trial, they came to an agreement. The woman and her children are still in the apartment and on a Section 8 list. Without CLA’s intervention, this family would have lost their unit subsidy and be homeless.

Mary Lou – Senior Services EARN Program: spoke to the initiative put forth by the Senior Center to engage elders 65 and older in part-time employment to bridge gaps in their Social Security and make ends meet. They have found this is a national trend and the numbers are far greater than anticipated resulting in increased numbers participating with each event. To date they have had two networking events partnering with the Franklin Hampshire Career Center. 70 people attended the last job fair; 20 of those individuals got jobs. They plan to have another job fair May 2nd. This new program targets employers who are looking for the “mature worker”. They hope the program will be a model for other cities to follow.

Donna – Valley CDC: noted this year she has worked with a lot of homeowners over 50 who cannot get back to pre-recession income and are struggling to find employment. She recounted a story about a foreclosure prevention client she began working with in 2012. After several years and countless struggles, it finally sold to a new first time homebuyer in October.

Katie – ServiceNet: Katie related a story of a 20+ year homeless woman who was housed two years ago. She did well the first year but gradually stopped taking her medication. ServiceNet got involved and began giving her medication to her until she finally demanded she could take them on her own. Just recently, while Katie was home sick, she got a text from her staff saying the woman was doing her own laundry, a first for her! Due to ServiceNet’s intervention, the woman is stable and in control of her life.

Closing

Peg closed the meeting by telling everyone about a refugee family who stopped by to see the Mayor. With the Mayor out, Court, the Mayor’s Assistant, asked Peg if she could speak with them. Three brothers, who lived in a refugee camp for 15 years were already in the U.S. With them were the rest of the family: their mother, father and other siblings. While they were unable to understand the language, they were excited to be here to begin a new life here.

Peg thanked everyone for attending and for all the awesome work they do. She reiterated the applications are due February 28th and Draft Plan public hearing will be held March 28th at 5:30.

The meeting ended at 6:40 p.m.

Attachments: 2018-2018 Action Plan

ACTION PLAN PUBLIC HEARING
February 21, 2018 5:30 p.m.

PLEASE PRINT

<u>Name</u>	<u>Agency</u>	<u>E-Mail</u>
Danielle McColgan	CHD	dmccolgan@CHD.org
Katie Miernecki	ServiceNet	kmiernecki@servicenet.org
LINDA DESMOND	NORTHAMPTON SENIOR SERVICES	ldesmond@NORTHAMPTON.MA.GOV
Mandy Winalski	Community Legal Aid	awinalski@CLA-MA.ORG
Joanne Campbell	Valley CDC	JC@VALLEYCDC.COM
Lev Ben-Zura	Community Action	lbenezra@communityaction.us
Dee Dice	Valley Community Dev.	dd@valleycdc.com
Jessica Daly	CHD Big Brothers Big Sisters	jdaly@chd.org
Peg Johnson	Center for New Americans	pegrij@cnam.org
DONNA CABANA	Valley CDC	dc@valleycdc.com
JUDITH ROBERTS	THE Literacy Project	jroberts@literacyproject.org
MARY LOU MEDDAUGH	NORTHAMPTON SENIOR SECS	mmeddaugh@GMAIL.COM

Application for Federal Assistance SF-424

*** 1. Type of Submission:**

- Preapplication
- Application
- Changed/Corrected Application

*** 2. Type of Application:**

- New
- Continuation
- Revision

*** If Revision, select appropriate letter(s):**

*** Other (Specify):**

*** 3. Date Received:**

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

B-17-MC-25-0027

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

*** a. Legal Name:**

City of Northampton

*** b. Employer/Taxpayer Identification Number (EIN/TIN):**

04-6001406

*** c. Organizational DUNS:**

079217444

d. Address:

*** Street1:**

210 Main Street

Street2:

*** City:**

Northampton

County/Parish:

Hampshire County

*** State:**

MA: Massachusetts

Province:

*** Country:**

USA: UNITED STATES

*** Zip / Postal Code:**

01060-3198

e. Organizational Unit:

Department Name:

Community and Economic Develop

Division Name:

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

Ms.

*** First Name:**

Margaret Keller

Middle Name:

*** Last Name:**

Keller

Suffix:

Title:

CDBG Administrator / Housing Planner

Organizational Affiliation:

*** Telephone Number:**

(413) 587-1288

Fax Number:

(413) 578-1275

*** Email:**

pkeller@northamptonma.gov

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="677,089.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="415,273.94"/>
* f. Program Income	<input type="text" value="10,000.00"/>
* g. TOTAL	<input type="text" value="1,102,362.94"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

- Yes
- No

If "Yes", provide explanation and attach

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

**** I AGREE**

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:
Middle Name:
* Last Name:
Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative: 

* Date Signed:

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14-218

CFDA Title:

Community Development Block Grant/Entitlement Grants

*** 12. Funding Opportunity Number:**

* Title:

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

Community Development Block Grant

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009
Expiration Date: 01/31/2019

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

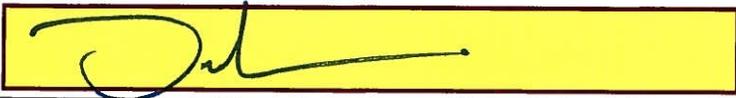
PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

<p>SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL</p> 	<p>TITLE</p> <p>Mayor</p>
<p>APPLICANT ORGANIZATION</p> <p>City of Northampton</p>	<p>DATE SUBMITTED</p> <p>7/3/18</p>

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

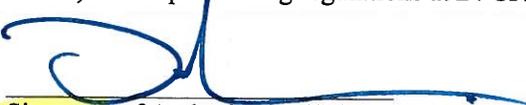
Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.


Signature of Authorized Official

7/3/19
Date

Mayor
Title

Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2016, 2017, 2018 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

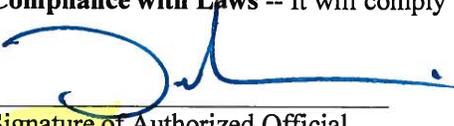
Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.



Signature of Authorized Official

7/3/18

Date

Mayor

Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

OPTIONAL Community Development Block Grant Certification

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.



Signature of Authorized Official

7/3/18

Date

Mayor

Title