

## **MINUTES OF MEETING June 27, 2019**

The regular monthly meeting of the Northampton Retirement Board was called to order by Chairperson Karpinski at 1:33 p.m. in City Council Chambers, Municipal Hall, 212 Main Street, Northampton, MA.

Members present were Joyce Karpinski, Shirley LaRose, Michael Lyons and Susan Wright. Thomas Sullivan was present via remote participation. Melissa Roberts-Cote, the Board member-elect was present. Also present was Administrator David Shipka and Administrative Assistant Elsie Vazquez.

At the start of the meeting Ms. Karpinski noted that Mr. Sullivan would be participating via remote participation due to geographic distance.

### **Visitors**

None

### **New Business**

The Board reviewed the annual newsletter prepared by the administrator. On a motion made by Ms. Wright and seconded by Mr. Lyons the Board voted unanimously by roll call (5-0) to approve the newsletter for distribution to retirees and active members. (Karpinski: Yes, LaRose: Yes, Lyons: Yes, Sullivan: Yes, Wright: Yes).

### **Regular Business**

The Board accepted the following new members:

Lisa Quackenbush (Assessor's)  
Joshua Choquette (DPW)  
Madesyn Nale (Police)  
Harun Becirbasic (Police)  
Susan Bell (Police)  
Hanna Jones (Police)  
Mila Sinigur (Police)  
Jasmine Ward (Health Department)  
Nancy Yesu (Senior Services)

The Board reviewed retirement applications for the following members:

Joseph Zadworny (Custodian)  
David Callahan (Police)  
Karen LaFleche (Smith Voke)  
Mary Klepacki (Smith Voke)

On a motion made by Mr. Lyons and seconded by Ms. LaRose, the Board voted unanimously by roll call (5-0) to accept the aforementioned retirement application(s) (Karpinski: Yes, Lyons: Yes, LaRose: Yes, Sullivan: Yes, Wright: Yes).

The Board reviewed retirement allowances for the following retirees:  
Michelle Bienia (Assessor's)

On a motion made by Ms. Wright and seconded by Ms. LaRose, the Board voted unanimously by roll call (5-0) to approve the aforementioned retirement allowance(s) (Karpinski: Yes, Lyons: Yes, LaRose: Yes, Sullivan: Yes, Wright: Yes).

The Board reviewed the following deceased members/retirees/survivors:  
(None)

On a motion made by Ms. Wright and seconded by Mr. Lyons, the Board voted unanimously by roll call (5-0) to approve the minutes of the regular meeting held on April 25, 2019 (Karpinski: Yes, Lyons: Yes, LaRose: Yes, Sullivan: Yes, Wright: Yes).

The Board reviewed and approved the following warrants:  
Board and staff payroll warrant totaling \$12,652.92  
Pension payroll warrant totaling \$881,132.51  
Accounts payable warrant totaling \$195,052.09

The Board reviewed the following reports:  
April Trial Balance  
Transaction journal from the de Burlo Group, Inc for May 2019  
PRIT Statement for May 2019

The Board reviewed the following wire transfers for the current month:  
\$5,284.11 from PRIM to Peoples' United Bank (distribution)  
\$440,000 from Peoples' United Bank to Florence Bank

The Board reviewed the treasurer's report on the Florence Bank account for May:  
Bank statement: \$327,041.50  
Outstanding disbursements: \$220,319.34  
Adjusted bank balance: \$106,722.16  
Outstanding receipts: \$27,469.58  
Trial Balance end of month balance: \$134,191.74

The Board reviewed the following makeup/buyback requests:

David Tripp	Request to purchase service from employment as Special Police (Reserve) Officer with the Northampton Police Department from 4-18-1985 to 10-21-1990 amounting to three years, four months and 22 days for a cost of \$48.21.
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The administrator noted that both PERAC and the Board's counsel, Jim Quirk, agreed that service worked as a "Special Police Officer" qualified as reserve service. Also noted was that Mr. Tripp had provided detailed paystubs for this service.

On a motion made by Ms. Wright and seconded by Ms. LaRose, the Board voted unanimously by roll call (5-0) to approve the aforementioned request (Karpinski: Yes, Lyons: Yes, LaRose: Yes, Sullivan: Yes, Wright: Yes).

Jeffrey Gosselin	Makeup of part-time service with the City of Springfield from approximately 6/2007 – 8/2007 amounting to 1 month of creditable service for a cost of \$331.50 plus future interest.
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On a motion made by Ms. Wright and seconded by Mr. Sullivan, the Board voted unanimously by roll call (5-0) to approve the aforementioned request (Karpinski: Yes, Lyons: Yes, LaRose: Yes, Sullivan: Yes, Wright: Yes).

The Board reviewed the following correspondence:

DALA	Appeal from David Tripp for denial of Hampshire County Retirement reserve fire service make-up request
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The administrator noted that Mr. Quirk has been informed of the appeal.

PRIM	May Update
PERAC #17	Tobacco company list
PERAC #18	Audits

### **Old Business**

None

### **Other Business**

It was noted that Melissa Roberts-Cote had won the Board election for the seat held by retiring member Shirley LaRose.

The results were as follows:

Melissa Roberts-Cote: 84  
Cam Leon: 80

The Board recognized Shirley LaRose's long tenure on the Retirement Board and welcomed Melissa Roberts-Cote. Ms. LaRose took a few moments to thank the Board and staff, noting that she will miss serving on the Board. In her comments she also remarked to Ms. Roberts-Cote that it is important that the interest of the retirees continue to be well served in light of losing a representative on the Board.

Ms. Roberts-Cote thanked the Board for the welcome and noted that she was looking forward to learning more about retirement issues.

Mr. Lyons reported on the Spring MACRS conference.

**Adjournment**

On a motion made by Ms. Wright and seconded by Mr. Lyons, the Board voted unanimously by roll call (5-0) to adjourn the meeting at 2:12 p.m. as follows: (Karpinski: Yes, Lyons: Yes, LaRose: Yes, Sullivan: Yes, Wright: Yes).

The next regular meeting is scheduled for Monday, July 29, 2019 1:30 p.m. in Council Chambers.

Respectfully Submitted,

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Administrator

**THESE MINUTES WERE APPROVED BY THE NORTHAMPTON RETIREMENT BOARD ON 7/29/2019.**

**APPROVED:**

\_\_\_\_\_ **Joyce Karpinski, Chairperson**

\_\_\_\_\_ **Melissa Roberts-Cote**

\_\_\_\_\_ **Michael J Lyons**

\_\_\_\_\_ **Thomas Sullivan**

\_\_\_\_\_ **Susan Wright**