

***COMMONWEALTH OF MASSACHUSETTS CITY OF NORTHAMPTON
BOARD OF HEALTH COVID-19 MANDATORY POLICIES AND
PROCEDURES FOR ALL CONSTRUCTION SITES AND CONSTRUCTION
WORKERS IN NORTHAMPTON***

Commencing on March 30, 2020, at 12:01 a.m., the following Policies and Procedures **MUST** be implemented at all times on all construction sites in the City of Northampton.

Amended October 2, 2020

CONSTRUCTION SAFETY STAND DOWN

All construction sites **MUST** conduct a Safety Stand Down to disseminate these Policies and Procedures to all employees and workers. All employees and workers **MUST** keep a copy of these Policies and Procedures with them at all times.

ZERO TOLERANCE FOR SICK WORKERS REPORTING TO WORK

1. Any employee that answer yes to the following must report to a supervisor (via phone, text or email) immediately, and head home from the job site or stay home if already there.
2. Anyone who notices a co-worker showing signs or complaining about symptoms below, shall report such observations to their supervisor (via phone, text or email) and asked to leave the project site immediately.
 - Have you experienced any of the following symptoms in the past 48 hours: fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, diarrhea?
 - Within the past 14 days, have you been in close physical contact (6 feet or closer for at least 15 minutes) with a person who is known to have laboratory-confirmed COVID-19 or with anyone who has any symptoms consistent with COVID-19?
 - Are you isolating or quarantining because you may have been exposed to a person with COVID-19 or are worried that you may be sick with COVID-19?
 - Are you currently waiting on the results of a COVID-19 test?
 - Have you traveled to an area that is considered high risk for disease transmission within the last 14 days. To view list of high risk and low risk states go to: <https://www.mass.gov/info-details/covid-19-travel-order>

Employees exhibiting symptoms or unable to self-certify must be directed to leave the work site and seek medical attention and applicable testing by their health care provider. They are not to return to the work site until cleared by a medical professional.

GENERAL ON-THE-JOB PROCEDURES TO PREVENT EXPOSURE AND LIMIT THE TRANSMISSION OF THE VIRUS

1. No handshaking or other touching.
2. All persons on site must wash hands when you first enter the worksite and at least four times per shift with soap and water for at least 20 seconds, or shall use an alcohol-based hand sanitizer with at least 60% ethanol or 70% isopropanol.
3. Each jobsite shall develop cleaning and decontamination procedures that are posted and shared. These procedures must cover all areas including trailers, gates, equipment, vehicles, etc. and shall be posted at all entry points to the sites, and throughout the project site.
4. A "No Congregation" policy is in effect; individuals must implement social distancing by maintaining a minimum distance of 6-feet from other individuals.
5. If a 6 foot distance cannot be maintained at all times, than a face covering must be worn
6. No face to face meetings other than in an emergency. Any face to face must follow all social distancing required by these Policies and Procedures.
7. Conduct all meetings via conference calls, if possible. Do not convene meetings of more than 10 people.
8. Each jobsite must have laminated COVID-19 safety Policies and Procedures and hand washing instructions posted.
9. All employees shall drive to work site/parking area in a single occupant vehicle. Contractors, staff or inspectors shall not ride together in the same vehicle.
10. Where no existing indoor bathroom facilities are available at all times during the construction project, the jobsite shall have adequate (in the opinion of the Health Director) porta-potties and hand washing stations must be provided. All bathrooms/porta-potties and wash stations shall be cleaned and disinfected daily. No fire hydrants shall be used to provide any wash station unless specifically permitted by the Director of Public Works.
11. All wash stations shall be provided with soap, hand sanitizer, paper towels and a garbage receptacle.
12. All common areas and high touch areas shall be disinfected frequently.
13. Cover coughing or sneezing with a tissue, then throw the tissue in the trash and wash hands, if no tissue is available then cough into your elbow.
14. Avoid touching eyes, nose, and mouth with your hands.

HAZARD ANALYSIS AND COMPLIANCE PLAN AND DESIGNATION OF COVID-19 OFFICER

Prior to the issuance of any demolition permit or building permit, the Contractor must file with the Northampton Building Department, with a copy to the Northampton Health Director, a report detailing the hazards posed by the COVID-19 pandemic that are presented at the work site and a plan specifying the methods by which those hazards will be mitigated. In addition, the plan shall specify the methods by which the project will comply with the requirements of these Policies and Procedures, including a sketch plan showing where all required physical elements, such as wash stations and bathroom facilities, will be located.

Prior to the issuance of any trench, driveway, utility connection permit, or any other permit issued by the Northampton Department of Public Works (DPW), the Contractor must file with the DPW Director, with a copy to the Northampton Health Director, a report detailing the hazards posed by the COVID-19 pandemic that are presented at the work site and a plan specifying the methods by which those hazards will be mitigated. In addition, the plan shall specify the methods by which the project will comply with the requirements of these Policies and Procedures, including a sketch plan showing where all required physical elements, such as wash stations and bathroom facilities, will be located.

1. Such Compliance Plan shall include the designation of a COVID-19 Officer (who may be the Owner, Contractor or a Health and Safety Officer), who shall certify under the pains and penalties of perjury that the project and jobsite are in compliance with these Policies and Procedures. The COVID-19 Officer shall certify in writing to the Health Director that the project has been compliance for the preceding week or, if not in compliance, all instances of noncompliance and all measures taken to bring the project and jobsite into compliance.
2. Any project permitted prior to the issuance of these mandatory Policies and Procedures shall have three (3) business days to file the report and plan required hereunder showing how the construction site meets these Policies and Procedures or how the site will be modified to meet these Policies and Procedures. Failure to file the report and plan as required will result in immediate suspension of any permit issued and an order to cease and desist.
3. The department head of the department issuing the permit for the project, with the approval of the Health Director, may waive any provision of these Policies and Procedures for a project anticipated to last no more than four (4) hours on a single day. Any Contactor desiring a waiver shall apply in writing, stating the basis for the requested waiver. Any such waiver shall be in writing.