

## **MINUTES OF MEETING June 29, 2021**

The regular monthly meeting of the Northampton Retirement Board was called to order by Chairperson Joyce Karpinski at 1:34 p.m.

Members present were Joyce Karpinski, Michael Lyons, Thomas Sullivan, Tammy Suprenant and Susan Wright. Also present was Retirement Administrator David Shipka, Member Services Assistant Elsie Vazquez and City Finance Director Charlene Nardi.

This meeting was held remotely via Zoom teleconference.

### **Visitors**

### **New Business**

The Board reviewed the FY22 Retirement Newsletter prepared by the Administrator.

After a brief discussion, on a vote made by Mr. Sullivan and seconded by Mr. Lyons the Board voted unanimously by roll call (5-0) to approve the FY22 Retirement Newsletter for distribution (Karpinski: Yes, Lyons: Yes, Sullivan: Yes, Suprenant: Yes, Wright: Yes).

### **Regular Business**

The Board received applications for the following new members:

Abbas Mire (Collector/Parking)  
Caleb Galko (School Administration)  
Charlene Nardi (Mayor's)  
Margaret Braica (Housing)  
Jaydon Diamond (Housing)  
Matthew Bouvier (Fire)  
John Miller (Fire)  
Justin Brush (Fire)  
Miguel Lugo (Collector/Parking)  
Wendy Penner (Health Dept)  
Reinaldo Roman Jr. (DPW)

On a motion made by Ms. Suprenant and seconded by Mr. Sullivan, the Board voted unanimously by roll call (5-0) to accept the aforementioned new members (Karpinski: Yes, Lyons: Yes, Sullivan: Yes, Suprenant: Yes, Wright: Yes).

The Board received superannuation retirement application(s) for the following members:  
Eileen Livernois (School)  
Robert Powers (Police)

On a motion made by Ms. Wright and seconded by Ms. Suprenant, the Board voted unanimously by roll call (5-0) to accept the aforementioned retirement application(s) (Karpinski: Yes, Lyons: Yes, Sullivan: Yes, Suprenant: Yes, Wright: Yes).

The Board reviewed retirement allowances for the following retirees:  
Thomas Willard (Central Services)  
John Garriepy (Fire)

On a motion made by Ms. Suprenant and seconded by Mr. Lyons, the Board voted unanimously by roll call (5-0) to approve the aforementioned retirement allowance (Karpinski: Yes, Lyons: Yes, Sullivan: Yes, Suprenant: Yes, Wright: Yes).

The Board reviewed the following deceased members/retirees/survivors:  
Paul Lastowski, Option "C" beneficiary of Joanne Lastowski

On a motion made by Ms. Suprenant and seconded by Mr. Lyons, the Board voted unanimously by roll call (5-0) to approve the minutes of the regular meeting held on May 27, 2021 (Karpinski: Yes, Lyons: Yes, Sullivan: Yes, Suprenant: Yes, Wright: Yes).

The Board reviewed and approved the following warrants:

Pension payroll warrant totaling \$996,365.75

Accounts payable warrant totaling \$163,095.50

Board and staff payroll warrant totaling \$14,162.26

On a motion made by Ms. Wright and seconded by Ms. Suprenant, the Board voted unanimously by roll call (5-0) to approve the aforementioned warrants (Karpinski: Yes, Lyons: Yes, Sullivan: Yes, Suprenant: Yes, Wright: Yes).

The Board reviewed the following reports:

April Trial Balance

Transaction journal from the de Burlo Group, Inc for May

PRIT Statement for May

The Board reviewed the following wire transfers for the current month:

\$6,377.03 from PRIM to Peoples' United Bank (distribution)

\$575,000 from Peoples' United Bank to Florence Bank

The Board reviewed the treasurer's report on the Florence Bank account for May:

Bank statement: \$501,780.75

Outstanding disbursements: \$234,050.47

Adjusted bank balance: \$267,730.28

Outstanding receipts: \$21,558.34

Trial Balance end of month balance: \$289,288.62

The Board reviewed the following makeup/buyback requests:

Heather Diaz

Makeup of part-time service with Springfield Technical Community College from March 20, 2019 – August 31, 2019 amounting to 4 months of creditable service for a cost of \$1,088.45 plus future interest.

On a motion made by Ms. Suprenant and seconded by Mr. Lyons, the Board voted unanimously by roll call (5-0) to approve the aforementioned request (Karpinski: Yes, Lyons: Yes, Sullivan: Yes, Suprenant: Yes, Wright: Yes).

The Board reviewed the following correspondence:

PRIM May Update

PERAC #16 [Coronavirus Reopening Memo](#)

PERAC #17 [Follow Up: Certain Coronavirus Emergency Measures Extended](#)

Regarding PERAC Memo #17, the Board briefly discussed Chapter 20 of the Acts of 2021, which permits public bodies to meet remotely until April 1, 2022. The Board will host its July meeting remotely via Zoom.

### **Old Business**

None

### **Other Business**

None

### **Adjournment**

On a motion made by Ms. Wright and seconded by Mr. Lyons, the Board voted unanimously (5-0) by roll call to adjourn the meeting at 2:15 p.m. (Karpinski: Yes, Lyons: Yes, Sullivan: Yes, Suprenant: Yes, Wright: Yes).

The next regular meeting is scheduled for Thursday, July 29, 2021 at 1:30 p.m. via Zoom.

Respectfully Submitted,

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Retirement Administrator

**THESE MINUTES WERE APPROVED BY THE NORTHAMPTON RETIREMENT BOARD ON 7/29/2021.**

**APPROVED:**

\_\_\_\_\_ **Joyce Karpinski, Chairperson**

\_\_\_\_\_ **Michael Lyons**

\_\_\_\_\_ **Thomas Sullivan**

\_\_\_\_\_ **Tammy Suprenant**

\_\_\_\_\_ **Susan Wright**