

## **CITY OF NORTHAMPTON**

### **WHITING STREET FUND**

### **2022 Grant Award Program**

**to address housing insecurity and homelessness among low income residents of the City of Northampton**

#### **INSTRUCTIONS FOR SUBMITTING AN APPLICATION**

1. Complete the application in its entirety. Do not substitute your own format.
2. **All applications must be submitted electronically and received no later than by 4:00 p.m. on Monday, December 13, 2021 to: [kbissell@northamptonma.gov](mailto:kbissell@northamptonma.gov)**

Treasurer/Collector  
City of Northampton  
212 Main Street  
Northampton, MA 01060

#### **BACKGROUND**

Mr. Whiting Street, in his will from 1875, left money to be held in trust “for relief and comfort of the worthy poor of said towns and city...” for those in the cities of Northampton and Holyoke and the towns of Amherst, Chicopee, Easthampton, West Springfield, Belchertown, Williamsburg, Agawam, Conway, Ashfield, Cummington, Worthington, Granby, Goshen, Chesterfield, Southampton, Westhampton, Huntington, Plainfield and Enfield (dissolved with the building of the Quabbin). The City of Northampton has chosen to carry out Mr. Street’s intent by awarding funds to local agencies that serve low income people residing in the community. The distribution of these funds will be recommended to the Mayor by the Whiting Street Fund Committee, an advisory body comprised of five residents, appointed by the Mayor and confirmed by City Council.

#### **CALENDAR YEAR 2022 AWARDS**

The Whiting Street Committee will award funds in 2022 to organizations and agencies that will use the funds to address housing insecurity and homelessness. Housing insecurity is generally defined as the lack of security in an individual’s housing that is the result of high housing costs relative to income, poor housing quality, unstable neighborhoods, or overcrowding. Homelessness is defined as a lack of a fixed, regular, and adequate nighttime residence, and if living in a shelter designated for temporary living accommodation or in a place not designated for human habitation. The Committee is charged with reviewing applications, and making recommendations to the Mayor to award up to \$45,000 either as a single grant or as multiple grants to agencies and organizations serving low income Northampton residents.

**ELIGIBILITY**

Applicants must be a not-for-profit organization or a governmental agency. Eligible activities are those which provide direct financial assistance to low income residents of the City of Northampton. Low income shall be defined by the standards used by the applicant agency for other programs with similar missions. Successful applicants must present a final report detailing the activity undertaken, number of people/households served and any other pertinent information to the Whiting Street Fund Committee in September of the calendar year in which funds were awarded.

**INELIGIBLE ACTIVITIES:**

Funds awarded cannot be used for any administrative or indirect costs. Funds may not be spent to assist any person not residing in Northampton, MA.

**SELECTION PROCESS:**

Applications received by the deadline will be reviewed by the Whiting Street Fund Committee which will make recommendations to the Mayor for funding. Awards are anticipated to be made on or before February 1, 2022.

**QUESTIONS:**

Contact City Treasurer/Collector Kristine Bissell at 413-587-1296 for more information or questions regarding the application process. [kbissell@northamptonma.gov](mailto:kbissell@northamptonma.gov)

**CITY OF NORTHAMPTON  
WHITING STREET FUND  
Application for 2022 Grant Award**

**GENERAL INFORMATION** (Please type or print clearly)

Applicant/Organization: (The entity empowered to execute the contract)

Address:

Federal Tax Identification Number:

Program Contact Person:

Title:

Telephone

E Mail:

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**PROJECT INFORMATION**

Project Name:

Amount Requested: \$

Location (Please provide address where project will be physically implemented)

Project Eligibility

This project must meet BOTH of the following objectives:

- \_\_\_\_\_ 1. Benefits low income individuals/households in Northampton
- \_\_\_\_\_ 2. Organization is a not-for-profit agency or governmental entity

Project Description

Please provide a detailed description of the proposed project and how your project meets the project eligibility requirements. If the project is new, describe why it is needed. If the activity is on-going, please explain the importance of continued funding. Add an additional page if needed.

Project Beneficiaries

Estimate the number of persons expected to benefit: \_\_\_\_\_

Estimate the number of households expected to benefit: \_\_\_\_\_

Describe your organization or agency's threshold/criteria for low income.

Describe the process you will use to identify and document that all of the beneficiaries of are Northampton residents.

Time Frame: Provide an activity schedule (include start/completion dates).

**PROJECT ADMINISTRATION**

How do you intend to implement this project (what staff will be involved)?

Provide an overview of your organization, including length of time in existence, experience with conducting activities for which funding is being sought, current services and successes that reflect organizational capacity.

Current annual agency budget: \$\_\_\_\_\_

**PROJECT BUDGET**

Attach a budget showing how you will use the requested funds.

Does the proposed project require financial support from other source(s)?

Yes  No

If yes, amount of funds required/ leveraged from other sources: \$

Have all required funds been secured?

If yes, explain nature and amount:

If an amount less than what is requested is awarded, what would the impact be on the project?

Is the applicant or affiliate, subsidiary or parent organization in arrears to the City of Northampton or the Commonwealth of Massachusetts for taxes of any kind?

Yes

No

Summarize why the proposed activity is needed and what outcomes will be achieved from the proposed project.

Summarize the type of report and information the City will receive at the conclusion of the project.

Name (print): \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Phone number: \_\_\_\_\_

Application Checklist:

\_\_\_\_\_ Application Form

\_\_\_\_\_ Proposed Project Budget