

MINUTES OF MEETING September 28, 2021

The regular monthly meeting of the Northampton Retirement Board was called to order by Chairperson Joyce Karpinski at 1:30 p.m.

Members present were Joyce Karpinski, Michael Lyons, Charlene Nardi, Thomas Sullivan and Tammy Suprenant. Also present was Retirement Administrator David Shipka and Associate Retirement Specialist Elsie Vazquez.

This meeting was held remotely via Zoom teleconference.

Visitors

New Business

The Board reviewed the 1/1/2022 – 12/31/2022 Retirement Budget.

The Administrator presented each line item to the Board. Following a brief discussion, on a motion made by Ms. Suprenant and seconded by Mr. Lyons, the Board voted unanimously by roll call (5-0) to approve the 1/1/2022 – 12/31/2022 Retirement Budget (Karpinski: Yes, Lyons: Yes, Nardi: Yes, Sullivan: Yes, Suprenant: Yes).

Regular Business

The Board received applications for the following new members:

Kara McLaughlin (Health Dept)
Kyle Ackerman (Police)
Frank Godinho (Dispatch)
Jenny Velez (School)
Katherine Sanderell (Senior Services)
Dawn Young (Smith Voke)
Natalie Baker (School)
Taylor Filiault (School)
James Spellman (Police)
Rachel Chandler-Worth (School)
Janelle Kennick (Cafeteria)
Katie Rosenblatt-St. Martin (School)
Samantha Lieber (Senior Services)
Megan Knight (Senior Services)
Tyler Hallock (Fire)
Ryan Cyr (Fire)
Lorelei Blanchette (Cafeteria)
Jennifer Crowther (School)
Dawn Ubelaker (Police)
Allison Courtney (School)
Kim Enko (Cafeteria)
Natalie Daifotis (School)
Luis Gonzalez (School)
Anne Ryan (School)
Allison Hayes (School)
Philip Pergola (School)
Ariel Dwyer (School)
Marc Freedman (Cafeteria)
Kevin Cullen (Housing)
Sarah McCoy (Housing)
Casey Hellyar (Housing)
Jason Pagan (Housing)
Malikah Mann (Housing)
Alexander Rae (School)
Carly Scalzo (School)
David Shippee (DPW)

Ashley Horrigan (School)
John Sellew (Police)
Shawn Donnelly (School)
Diane Miller (Smith Voke)
Ryan Baker (School)
Ebony Timothy (School)
Nicole Harper (School)
Donna Bowman (Health Dept)
Alice Carusi (School)

On a motion made by Ms. Suprenant and seconded by Mr. Sullivan, the Board voted unanimously by roll call (5-0) to accept the aforementioned new member(s) (Karpinski: Yes, Lyons: Yes, Nardi: Yes, Sullivan: Yes, Suprenant: Yes).

The Board received superannuation retirement application(s) for the following members:
James Bates (IT Dept)
Cynthia Kelley (School)

On a motion made by Ms. Suprenant and seconded by Ms. Nardi, the Board voted unanimously by roll call (5-0) to accept the aforementioned retirement application(s) (Karpinski: Yes, Lyons: Yes, Nardi: Yes, Sullivan: Yes, Suprenant: Yes).

The Board reviewed retirement allowances for the following retirees:
David Gleason (School Custodians)

On a motion made by Ms. Suprenant and seconded by Mr. Sullivan, the Board voted unanimously by roll call (5-0) to approve the aforementioned retirement allowance(s) (Karpinski: Yes, Lyons: Yes, Nardi: Yes, Sullivan: Yes, Suprenant: Yes).

The Board reviewed the following deceased members/retirees/survivors:
William Graves (Custodian)
Carol Mondok (Cafeteria)
Thomas Driscoll Sr. (Fire)
Don Gaskill (DPW)

On a motion made by Ms. Nardi and seconded by Mr. Sullivan, the Board voted unanimously by roll call (5-0) to approve the minutes of the regular meeting held on August 26, 2021 (Karpinski: Yes, Lyons: Yes, Nardi: Yes, Sullivan: Yes, Suprenant: Yes).

The Board reviewed and approved the following warrants:
Retiree Payroll warrant totaling \$1,030,724.21
Accounts Payable warrant totaling \$136,664.41
Board/ Staff Payroll warrant totaling \$21,406.70

On a motion made by Ms. Suprenant and seconded by Mr. Lyons, the Board voted unanimously by roll call (5-0) to approve the aforementioned warrants (Karpinski: Yes, Lyons: Yes, Nardi: Yes, Sullivan: Yes, Suprenant: Yes).

The Board reviewed the following reports:
July Trial Balance
Transaction journal from the de Burlo Group, Inc. for August
PRIT Statement for August

The Board reviewed the Treasurer's report on the Florence Bank account for August:
Bank statement: \$167,254.17
Outstanding disbursements: \$152,341.82
Adjusted bank balance: \$14,912.35
Outstanding receipts: \$21,707.22
Trial Balance end of month balance: \$36,619.57

The Board reviewed the following wire transfers for the current month:
\$14,760.48 from PRIM to Peoples' United Bank (distribution)
\$845,000 from Peoples' United Bank to Florence Bank

The Board reviewed the following makeup/buyback requests:

Kelly Constantine	Makeup of prior part-time service with the City of Easthampton from August 10, 2001 – July 1, 2014 amounting to 5 years and 3 months of creditable service for a cost of \$20,677.68 plus future interest.
-------------------	--

On a motion made by Ms. Suprenant and seconded by Ms. Nardi, the Board voted unanimously by roll call (5-0) to approve the aforementioned request (Karpinski: Yes, Lyons: Yes, Nardi: Yes, Sullivan: Yes, Suprenant: Yes).

The Board reviewed the following correspondence:
PRIM August Update
PERAC #25 Tobacco Company List

Old Business

None

Other Business

The Massachusetts Association of Contributory Retirement Systems' Fall (Remote) Conference is scheduled for 10/4/2021 & 10/5/2021 from 10:00 am to 12:30 pm. The conference will be virtual. Mr. Sullivan, Ms. Suprenant and the Administrator will attend.

Adjournment

On a motion made by Ms. Suprenant and seconded by Ms. Nardi, the Board voted unanimously (5-0) by roll call to adjourn the meeting at 3:06 p.m. (Karpinski: Yes, Lyons: Yes, Nardi: Yes, Sullivan: Yes, Suprenant: Yes).

The next regular meeting is scheduled for Thursday, October 21, 2021 at 1:30 p.m. via Zoom.

Respectfully Submitted,

Retirement Administrator

**THESE MINUTES WERE APPROVED BY THE RETIREMENT BOARD ON
10/21/2021**