

## **MINUTES OF MEETING NOVEMBER 25, 2025**

The regular monthly meeting of the Northampton Retirement Board was called to order by Vice Chairperson Tammy Suprenant at 1:30 p.m.

Members present were Kala Fisher, Karen Lafleche, Thomas Sullivan and Tammy Suprenant. Also present were Administrator David Shipka and Associate Retirement Specialist Elsie Vazquez.

The meeting was held remotely via Zoom teleconference pursuant to the Open Meeting Law provisions in Chapter 2 of the Acts of 2025.

### **Visitors**

None

### **New Business**

The Board was in receipt of a Member's Application for Disability Retirement filed by Keith Healy. Ms. Suprenant noted that a discussion/vote regarding the application would take place in Executive Session, after which the Board would resume the meeting in Open Session.

On a motion made by Mr. Sullivan and seconded by Ms. Fisher, the Board voted by roll call (4-0) to enter Executive Session at 1:31 p.m. in accordance with MGL 30A Section 21(a)(1), for the following purpose (Fisher: Yes, Lafleche: Yes, Sullivan: Yes, Suprenant: Yes):

To discuss the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual.

[The Board returned at 1:34 p.m.]

Upon return, Ms. Suprenant noted that the Board had voted to accept the Member's Application for Disability Retirement filed by Mr. Healy.

### **Regular Business**

The Board received applications for the following new members:

Christopher Collins (Police)

James Rafferty (School)

Elizabeth Young (Parks and Recreation)

David Francisco (Housing)

On a motion made by Ms. Fisher and seconded by Ms. Lafleche, the Board voted unanimously by roll call (4-0) to accept the aforementioned new member(s) (Fisher: Yes, Lafleche: Yes, Sullivan: Yes, Suprenant: Yes).

The Board received superannuation retirement application(s) for the following members:  
None

The Board reviewed retirement allowances for the following retirees/survivors:  
None

The Board reviewed the following deceased member(s)/retiree(s)/survivor(s):  
Kathleen Parent (Cafeteria)

The Board reviewed the minutes of the following meeting(s):  
Minutes for the regular meeting held on October 30, 2025

On a motion made by Mr. Sullivan and seconded by Ms. Lafleche, the Board voted by roll call (4-0) to approve the aforementioned minutes (Fisher: Yes, Lafleche: Yes, Sullivan: Yes, Suprenant: Yes).

The Board reviewed the following warrants:  
Pension payroll warrant totaling \$1,200,424.55  
Accounts payable warrant totaling \$362,387.97

On a motion made by Ms. Lafleche and seconded by Mr. Sullivan, the Board voted unanimously by roll call (4-0) to approve the aforementioned warrants (Fisher: Yes, Lafleche: Yes, Sullivan: Yes, Suprenant: Yes).

The Board reviewed the following financial report(s) prepared by the Administrator:  
September Cashbooks

The Board reviewed the following financial statement(s):  
The de Burlo Group Statement/Update for October  
PRIT Statement/Update for October

The Board reviewed the following wire transfers for the current month:  
\$995,000 from M&T Bank to Florence Bank  
\$510.38 from PRIM to M&T Bank (distribution)

The Board reviewed the Treasurer's report on the Florence Bank account for October  
Bank statement: \$504,557.51  
Outstanding disbursements/unrecorded receipts: \$306,625.63  
Adjusted bank balance: \$197,931.88  
Outstanding receipts: \$31,553.81  
Trial Balance end of month balance: \$229,485.69

The Board reviewed the following make-up/buyback requests:  
None

The Board reviewed the following correspondence:  
PERAC #27: FY27 Appropriation Questionnaire in PROSPER  
PERAC #28: G.L. c. 32, § 100 Benefits and Cost-of-Living-Adjustments  
PERAC #29: New Pension Fraud Poster  
PERAC #30: Follow-up to Memo No. 28/2025 re: G.L. c. 32, § 100 and COLAs  
PERAC #31: Forfeiture of Retirement Allowance for Derelictions of Duty by Members

### **Old Business**

None

### **Other Business**

None

### **Adjournment**

On a motion made by Mr. Sullivan and seconded by Ms. Fisher, the Board voted unanimously (4-0) by roll call to adjourn the meeting at 1:49 p.m. (Fisher: Yes, Lafleche: Yes, Sullivan: Yes, Suprenant: Yes).

A special meeting to interview candidates for board attorney is scheduled for Thursday, December 18, 2025 at 1:30 pm via Zoom.

The next regular meeting is scheduled for Friday, December 19, 2025 at 1:30 pm via Zoom.

Respectfully Submitted,

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David Shipka, Administrator

**THESE MINUTES WERE APPROVED BY THE NRB ON 12/19/2025**

**APPROVED:**

\_\_\_\_ **Not Present** \_\_\_\_\_ **Charlene Nardi, Chairperson**

\_\_\_\_\_ **Kala Fisher**

\_\_\_\_\_ **Karen Lafleche**

\_\_\_\_\_ **Thomas Sullivan**

\_\_\_\_\_ **Tammy Suprenant**