



**City of Northampton
Stormwater & Flood Control Utility
Application for Utility Fee Credit**

1. General Application

Applicant/Owner Information:

Name: _____

Address: _____

City: _____ State: _____

Zip Code: _____ Telephone: (____) _____ E-Mail: _____

Owner's Representative or Authorized Contact:

Name: _____

Address: _____

City: _____ State: _____

Zip Code: _____ Telephone: (____) _____ E-Mail: _____

Property Information (attach list for multiple properties as necessary):

Property Location: _____

Parcel ID (Map-Block-Lot): _____ Utility Account Number: _____

Total Property Size (sq ft): _____ Total Impervious Area (sq ft): _____

Impervious Area treated by stormwater system (sq ft): _____

Credit Applying for (see the Credit Policy and next page for required submissions for each credit):

- Small Residential Stormwater Improvement Credit**
- NPDES MS4 Permit Credit**
- Education Credit**
- Protected Land Credit**
- Commonly Owned Undeveloped Properties Credit**
- Stormwater BMP Credit**
- Dedicated Stormwater Management Property**
- Senior Needs-Based Credit**
- Low Income Credit**

I hereby request the Northampton DPW to review this application for a Utility Fee Credit and give authorization to enter onto my property for the purposes of verifying this information as necessary. I certify that I have the authority to make such a request and grant such authority for this property. The information provided is true and correct to the best of my knowledge and belief. I agree to provide corrected information should there be any change in the information provided herein.

Applicant Signature: _____ **Date:** _____



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2. Required Information and Submissions for Utility Fee Credit Applications

Small Residential Stormwater Improvement Credit

1. Sketch plan and specifications of the stormwater improvement including materials, size and elevations (depths) of the structure and materials, area of impervious draining to structure, and sizing calculations.
2. Photos of the stormwater improvement and the property before, during and after construction
3. Inspection of the stormwater improvement by the DPW

NPDES MS4 Permit Credit

1. Copy of Notice of Intent to EPA for coverage under the NPDES Stormwater Phase II MS4 General Permit
2. Previous year's annual report to EPA

Education Credit

1. Proposed curriculum and description of the target audience
2. Proposed public service program information

Protected Land Credit

1. Automatic credit based on documentation of Chapter status (61A, 61B, 61C) from the Northampton Assessor's Office or documentation of permanent APR or CR by documents recorded at the Hampshire County Registry of Deeds.

Commonly Owned Undeveloped Properties Credit

1. Documentation of ownership and location of properties (properties must be adjacent)

Stormwater BMP Credit

1. List of properties served by the stormwater BMPs
2. For properties with an approved Stormwater Management Permit, the following documentation shall be submitted:
 - a. Approved Stormwater Management Permit
 - b. The most recent Annual Report as required by the Stormwater Management Operation, Maintenance and Inspection Agreement for the property. The Annual Report must include certification by a Registered Professional Engineer in the Commonwealth of Massachusetts that the system is functioning as designed and details of inspection and maintenance of the system.
 - c. Area of impervious surface on the property treated by the stormwater system
3. If an approved Stormwater Management Permit is not available for the property, the following documentation shall be submitted:
 - a. Documentation of other City of Northampton permit approval (Planning Board, Conservation Commission) of the stormwater management system
 - b. Brief description of the stormwater system and structures on the property
 - c. Documentation that the system is in good working order including the following: photographs of the system, maintenance records and receipts, inspection reports and the stormwater management operation and maintenance plan for the stormwater system.
 - d. Area of impervious surface on the property treated by the stormwater system
 - e. Additional information documenting the design and function of the stormwater system if available.

Dedicated Stormwater Management Property Credit

1. Documentation that the property is dedicated only to the purposes of stormwater management and that the stormwater management system is in good working order.

Senior Needs-Based Credit

1. Automatic credit based on documentation of approval of Assessor's Office CL. 41C Exemption

Low Income Credit

1. Automatic credit based on documentation of approval of Assessor's Office CPA Tax Surcharge Exemption

**Submit complete application and all required documents to:
Northampton DPW, 125 Locust Street, Northampton, MA, 01060
Questions/Information: 413-587-1570 or <http://northamptonma.gov/726/Stormwater-Flood-Control-Utility>**